

ALTON CITY COUNCIL MEETING
 Minutes of Regular Session
 Tuesday, January 14, 2014

Mayor Minten called the meeting to order at 6:00 P.M. with Council members Bengard, Kleinhesselink, Schutt, Vande Griend, Zenor present. Also present was Jerry De Groot, Mark Meis, Mike Schuetz, Brad Frost, Dale Oltmans and Laurie Stoos.

Motion by Zenor second by Kleinhesselink to approve the agenda. Ayes 5

Motion by Zenor second by Vande Griend to approve the consent agenda, including minutes from December 10, 2013 meeting. Ayes 5

JANUARY 2014 BILLS

Total Payroll		\$34,098.41
Community Bank	FED Withholding/FICA	\$7,747.17
IPERS	IPERS	\$4,494.21
Iowa State Treasurer	State Withholding	\$1,297.00
AFLAC	Insurance	\$497.33
A&M Laundry	Laundry Service	\$40.39
Aalbers & Niichel	Gravel - Shop Addition	\$500.88
Aalbers & Niichel	Backhoe	\$912.50
ACT Safe	Wastewater Compliance	\$2,625.00
Ag Partners	Fuel	\$1,305.00
Ahlers & Cooney	Bonding Service	\$900.00
Allegiant Emergency Services	Bunker Gear	\$5,055.90
Alton Municipal Utilities	Electric & Gas Rebate	\$675.00
APGA	Goal Survey	\$254.62
Beltman Brothers	Liquor License Refund	\$37.50
Bogen, Greg	Utility Connection Rebate	\$600.00
Bomgaars	Supplies	\$74.96
Brown Supply	Repair Clamp	\$878.63
City of Orange City	Law Enforcement - Quarterly	\$30,465.50
City of Orange City	Gas Contract - Quarterly	\$3,750.00
Clayton Energy	Gas Commodity	\$58,559.18
Clayton Energy	Gas Reservation	\$10,121.41
Community Bank	Gas Loan	\$31,537.25
Community Bank	Safe Deposit Box	\$40.00
Community Bank	ACH Fees	\$25.70
Connections	Employee Assistance Program	\$81.27
Croghan, Luann	Electric Rebate	\$25.00
Data Technologies	Tax Forms	\$92.69
De Graaf Plumbing	Shop Addition	\$2,447.05
Dearborn	Group Insurance	\$1,111.35
DeBoer, Patrick	Utility Deposit Refund	\$125.00
DeJong Oil & Repair	Vehicle Maintenance	\$36.90
DGR	Hydraulic Modeling	\$8,000.00
DGR	Lift Station Generator	\$355.53
DSG	Maintenance/Electric Efficiency	\$2,121.83
Echo	Building Maintenance	\$854.28

Electronic Engineering	Equipment Repair	\$118.74
Fareway	Supplies	\$29.78
Floyd Valley Hospital	EMS Training	\$60.00
Foreman Tire	Vehicle Maintenance	\$143.50
Glenn's Copier	Office Supplies	\$654.05
Hawke & Co	Vehicle Maintenance	\$104.59
Hentges Plumbing	Shop Addition	\$4,244.22
Hentges Plumbing	Building Maintenance	\$52.50
IMFOA	Annual Dues	\$40.00
Iowa Firefighters Assoc.	Annual Dues	\$242.00
Iowa Information	Advertising	\$55.00
Iowa Utilities Board	Gas & Electric Assessment	\$217.21
Keleher, Brandi	Utility Deposit Refund	\$175.00
Ken's Automotive	Vehicle Maintenance	\$869.78
Klay, Veldhuizen, Bindner, De Jong	Legal Fees	\$890.00
Kriz-Davis	Lighting Fixtures	\$439.00
Lautzenhiser's Stationary	City Seal	\$151.90
Mangold Environmental	Water/Wastewater Testing	\$105.00
Matheson	Oxygen	\$26.00
MBMECA	Electric Transmission	\$6,638.96
Mid American	Street Lights	\$79.49
Mid Sioux	Project Share	\$20.00
Mike's Welding	Maintenance	\$510.75
Missouri River	Energy	\$66,910.97
Mulder, Mike	Gas Rebate	\$50.00
Municipal Utilities	Utilities	\$2,141.40
NAPA	Vehicle Maintenance	\$300.09
Neal Chase	Shop Addition	\$1,351.73
Neal Chase	Supplies	\$466.54
Northwest Implement	Vehicle Maintenance	\$76.66
Noteboom Electric	Shop Addition	\$67.10
Orange City Area Health System	Paramedic Assist	\$236.00
Orange City Municipal Utilities	Bulk Water	\$6,076.24
Orange City Sanitation	Garbage Hauling	\$5,857.40
Outdoor Recreation Products	Park Equipment	\$53,840.00
Pizza Ranch	Meeting Expense	\$42.98
Pluim Publishing	Subscription	\$28.00
Schubert, Svetlana	Electric Rebate	\$770.00
Schuster	Park Equipment Transport	\$475.00
Services Unlimited	Lift Station Generator	\$56,733.54
Sioux County EMS Association	EMS Training	\$135.00
Sioux County Sheriff	Communications Center	\$7,689.00
Siouxland Press	Subscription	\$16.00
Spireworks	Website Development	\$100.00
Treasurer State of Iowa	Sales Tax	\$484.73
Treasurer State of Iowa	Sales Tax	\$3,829.00
Tritech	Rescue Billing	\$27.50
UnityPoint	Dues	\$50.00
US Cellular	Cell Phones	\$226.62
Van Es, Quintin	Annual Zoning Fees	\$1,925.00
VISA	Supplies, Postage	\$187.75

Wellmark	Group Insurance	\$8,817.52
Wesco	Grounding Kits, Street Fixtures	\$2,222.09
Westel	Telephone/Fax	\$1,168.19
Williams & Co.	Audit	\$6,225.00
Grand Total		<u>\$442,103.25</u>

Sidewalk: Jerry DeGroot and Mark Meis requested the Council make an exception to the sidewalk ordinance. Both parties have removed and did not replace existing sidewalk. DeGroot and Meis petitioned to the Council that their sidewalks did not lead anywhere since one of the adjoining properties has never had a sidewalk, they were not used, and there was a large drop off that would prohibit the sidewalk from becoming ADA compliant without excessive cost. Discussion was held.

Motion by Bengard and second by Schutt to approve the request to make an exception to the requirement of replacing sidewalks at 1213 5th Ave and 1215 5th Ave, based on impracticality and cost effectiveness. Ayes 5

Economic Development Commission: Business Request Recommendation

Oltmans informed the Council of the Economic Development Commission’s recommendation. The EDC does not feel the business meets the desired criteria for a business in the Industrial Park, and wanted to stay consistent with previous requests.

Motion by Vande Griend and second by Schutt to support the Economic Development Commission’s recommendation. Ayes 5

2013 Amended Annual Urban Renewal Report:

Oltmans presented the Council with the amended Annual Urban Renewal Report.

Motion by Bengard and second by Vande Griend to approve amended 2013 Annual Urban Renewal Report. Ayes 5

Wastewater Treatment Permit Requirements – Treatment Agreements

Mike Schuetz and Brad Frost from Darling International informed the Council they have a flow meter installed and have plans in place to decrease the amount of chloride in their wastewater discharge.

The Iowa Department of Transportation shop has been retested, and their current levels are acceptable, but will continue to be monitored. Discussion was held and Oltmans presented the Council with preliminary contracts between the City, Darling International and Alton Truck & Pet Wash.

Motion by Kleinhesselink and second by Zenor to approve the contracts between the City of Alton and Darling International and the City of Alton and Alton Truck & Pet Wash, and authorizing City Staff to sign contracts. Ayes 5

Fire Protection: Oltmans presented the new Township Fire Contracts using an updated formula based on the previous year’s actual Fire Department expenses and vehicle purchase repayment. The Cities of Alton and Orange City have met with representatives of the townships to explain the new proposed rates.

Motion by Schutt second by Kleinhesselink to approve contracts with surrounding townships for fire protection. Ayes 5

Liquor License: Casey's General Store submitted a request for renewal of their liquor license with Sunday sales.

Motion by Bengard and second by Zenor to approve the liquor license with Sunday sales for Casey's General Store. Ayes 5

A-Town Liquor submitted a request for refund of their liquor license.

Motion by Zenor and second by Schutt to approve the refund of liquor license with for A-Town Liquor. Ayes 5

Law Enforcement: Police Contract with Orange City

Oltmans informed the Council of the new Police Contract amount for the City's perpetual contract with Orange City Police Department.

Dunlop & Alton Roadside Park: Financial Contribution

Oltmans has submitted a letter of support for Dunlop Wildlife Area Renovation Project, from the City of Alton, to Vision Iowa. The City of Orange City has requested financial support from Alton towards the project.

Motion by Bengard and second by Vande Griend to approve funding of the Dunlop Wildlife Area Renovation Project with a maximum contribution of \$10,000, contingent upon receipt of the grant from Vision Iowa. Ayes 5

Utilities: Gas Purchasing Agent Contract

The City's Gas Purchasing Agent from Clayton Energy Corporation has prepared and presented a long term contract. Currently the City operates on a month to month basis with Clayton Energy Corporation. Oltmans explained the role of the Gas Purchasing Agent, and that they do long term purchasing of gas which is the reason for a long term contract.

Motion by Kleinhesselink and second by Schutt to approve contract with Clayton Energy Corporation. Ayes 5

Equipment: Utility Pick-up

The Council reviewed bids from two dealerships on a new $\frac{3}{4}$ ton pick-up which was budgeted for the current year.

Motion by Bengard and second by Zenor to authorize the purchase of a new Ford pick-up from Mouw Motors, and trading in the 1994 Corsica. Ayes 5

Board Representatives: Appointments

Mayor Minten reviewed the Council member appointments for Committees and Boards and made recommendations for appointment.

Motion by Bengard and second by Zenor to approve Mayor appointed Boards and Committees.
Ayes 5

Budget: Preliminary Budget

Oltmans reviewed the preliminary budget for the 2014-2015 Fiscal Year. Discussion was held on Capital projects, rates, and debt capacity.

Personnel: Amended City Administrator Contract

Motion by Schutt and second by Zenor to approve the City Administrators amended contract as drafted by the City Attorney Brad De Jong. Ayes 5

Other Business:

The City, as well as the Post Master, has received complaints about not having a handicap accessible parking spot in by the Post Office. The Mayor has spoken to Dan Vande Griend, the owner of the property, and he has agreed to allow a handicap accessible parking spot on the north side of the Post Office. The Mayor reviewed ADA compliance standards with the Council. In addition, the street superintendent was directed to put up a handicap sign at the community building.

Mayor Minten addressed the Council and reiterated the Council's and staff's responsibilities and expectations.

Motion by Kleinhesselink and second by Bengard to adjourn the meeting at 7:50 PM. Ayes 5

Mayor,
Ron Minten

City Clerk/Administrator
Dale Oltmans

December Revenue

General Fund	\$18,897.00	LMI Housing	\$16.37
RUT Fund	\$9,582.28	Capital Parks & Trails	\$7,835.22
Employee Benefit Fund	\$980.74	Water Fund	\$19,669.65
Local Option Fund	\$11,524.47	Sewer Fund	\$11,255.08
TIF - Industrial Park	\$129.82	Electric Fund	\$99,623.86
TIF-FVM1 Fund	\$1,505.46	Gas Fund	\$204,757.17
Debt Service Fund	\$5,138.53		
Capital Equipment Fund	\$779.29	Total Receipts	\$391,694.94