

ALTON CITY COUNCIL MEETING
 Minutes of Regular Session
 Tuesday, April 15, 2014

Mayor Minten called the meeting to order at 6:00 P.M. with Council members Bengard, Kleinhesselink, Schutt, Vande Griend and Zenor present. Also present was Brenda Richardson, Nick Herda, Dale Oltmans and Laurie Stoos. Leonard Pottebaum arrived at 6:35, Scott Bortscheller arrived at 6:50.

Motion by Bengard second by Zenor to approve the agenda. Ayes 5

Motion by Bengard second by Zenor to approve the consent agenda, including minutes from March 11, 2014 and April 1, 2014 meetings. Ayes 5

APRIL 2014 BILLS

Total Payroll		\$29,746.66
Community Bank	FED Withholding/FICA	\$6,836.56
IPERS	IPERS	\$4,303.42
Iowa State Treasurer	State Withholding	\$1,220.00
AFLAC	Insurance	\$497.33
A&M Laundry	Laundry Service	\$43.28
Aalbers & Niichel	Rock	\$669.94
ACT Safe, LLC	Wastewater Compliance	\$962.50
Ag Partners	Fuel	\$1,193.52
Bomgaars	Supplies	\$79.73
Border States	Tools	\$90.95
City of Orange City	Gas Contract - Quarterly	\$3,750.00
City of Orange City	Law Enforcement - Quarterly	\$30,465.50
Clayton Energy	Gas Commodity	\$52,183.44
Clayton Energy	Gas Reservation	\$10,121.41
Community Bank	Return Check Fees	\$10.70
Community Bank	ACH & Return Check Fees	\$31.25
Community Insurance	Property & Liability	\$67,199.00
Connections	Employee Assistance Program	\$81.27
Dearborn National	Group Insurance	\$1,098.85
De Jong Oil	Vehicle Maintenance	\$32.78
De Leeuw	Signs	\$614.00
DGR	Mapping, Consulting	\$1,384.50
Electronic Engineering	Pager Maintenance	\$850.00
Fareway	Supplies	\$12.98
Foreman, Scott	Electric Rebate	\$25.00
Glenn's Copier	Office Supplies	\$408.15
Grainger	Storage Bins	\$108.58
Hawke & Company	Tool Boxes	\$1,857.10
Hentges	Parts	\$125.68
IAMU	Workshop - CCR	\$40.00
IAMU	Natural Gas Tests	\$40.00
Industrial Chem Lab	Degreaser	\$247.86

Iowa Information	Advertising	\$177.50
Klay, Veldhuizen, Bindner, De Jong	Mortgage Release	\$35.00
Kriz Davis	Tools, Street Light	\$559.77
Langel, Kevin	Mileage - Fire Training	\$228.83
MBMECA	Electric Transmission	\$6,187.60
Mangold	Water/Wastewater Testing	\$120.00
MidAmerican	Lights	\$79.52
Mike's Welding	Flag Retirement Alter	\$770.55
Missouri River	Registration	\$100.00
Missouri River	Electric	\$50,845.73
Moore Medical	Medical Supplies	\$545.67
Mouw Motor	Vehicle Maintenance	\$155.70
Mouw Motor	Ford Pick-Up	\$26,245.00
Municipal Utilities	Utilities	\$2,621.57
NAPA	Vehicle Maintenance	\$253.80
Neal Chase	Supplies, Tools	\$483.67
NIPCO	Trim Trees	\$426.99
Noteboom	Tools	\$48.32
Oldenkamp Kennels	Dog Kenneling	\$65.00
Orange City Area Health System	Supervisor Drug & Alcohol Training	\$65.00
Orange City Area Health System	CPR Certifications	\$510.00
Orange City Municipal Utilities	Bulk Water	\$6,356.86
Orange City Sanitation	Garbage Hauling	\$5,899.00
Skarshaug	Safety Equipment Testing	\$234.90
SLC Pool Consultants	CPO Class	\$355.00
Siouxland Press	Publications	\$65.20
Stoos, Laurie	Mileage - IMFOA	\$278.06
Treasurer - State of Iowa	Sales Tax	\$4,492.00
Tritech	Rescue Billing	\$27.50
US Cellular	Cell Phones	\$228.27
USA BlueBook	Water Testing	\$190.98
USPS	Postage	\$1,000.00
Van Maanan's	Computer, Prepaid Time	\$8,697.59
Vector	Dues	\$387.84
VISA	Travel & Training, Supplies, Postage	\$635.65
Wellmark	Group Insurance	\$8,817.52
Wesco	Junction Boxes	\$4,669.32
WesTel	Telephone/Fax/Internet	\$537.07
Zep	Supplies	\$569.50
Grand Total		\$337,442.11

Property & Liability Insurance Package:

Brenda Richardson, Community Insurance, presented the renewal rates for fiscal year 2014-2015 for property & liability coverage. Notable changes in coverage include the new addition to the shop, purchase of air packs and a new truck, and disposing of the Corsica.

Motion by Schutt and second by Bengard to approve the Property & Liability Insurance package as presented. Ayes 5

Public Hearing:

Public Hearing to Rezone Block 15: The Mayor opened the public hearing to rezone Block 15 at 6:27 P.M. It was the recommendation of the Planning & Zoning Board to rezone indicated Block 15 properties from General Commercial to High Density Residential. No other oral or written comments were received. The public hearing was closed at 6:30 P.M.

It being a regular meeting of the City Council of the City of Alton, Iowa, Councilman Kleinhesselink introduced and causes to be read a bill for Ordinance 706 entitled:

AN ORDINANCE AMENDING ORDINANCE NO. 647 KNOWN AS THE CITY OF ALTON ZONING ORDINANCE PURSUANT TO SECTION 25.1 AND SECTION 1.5 OF SAID ORDINANCE AS PREVIOUSLY PASSED AND ADOPTED THE 13TH DAY OF DECEMBER, 2004.

Motion by Council Member Zenor that the reading just had be the first and that the Council dispense with the statutory provision that this Ordinance be fully and distinctly read on three different days as provided by section 380.3 of the Code of Iowa.

Motion was duly seconded by council member Bengard.

On roll call vote:

Ayes: Bengard, Kleinhesselink, Schutt, Vande Griend, Zenor

Nays: None

Absent: None

And the Mayor declares the motion duly carried.

Motion by Kleinhesselink that title of said bill for Ordinance be approved as set out and said bill for Ordinance 703 be adopted and placed on its final passage. Council member Schutt seconds the foregoing motion.

On roll call vote:

Ayes: Bengard, Kleinhesselink, Schutt, Vande Griend, Zenor

Nays: None

Absent: None

The Mayor declares the motion duly carried and will forthwith sign he said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

Utilities: FEMA Generator Grant Closeout

Oltmans updated the Council that the FEMA Generator Grant is not complete. The engineering and gas boring was not covered by the grant since it was not put out to bid.

Lift Station Controls Upgrade:

The staff is unable to get parts for the current control panel at the lift station. The controls must be manually reset. Herda presented the Council with pricing for new control.

Motion by Schutt and second by Vande Griend to approve Lift Station Controls Upgrade proposal with options. Ayes 5

Sewer Sampling Equipment:

With the updated wastewater permit new requirements need to be met. Herda presented the Council with the proposal to purchase a handheld colorimeter and a composite sampler to more accurately sample wastewater.

Motion by Bengard and second by Zenor to approve the purchase of a handheld colorimeter and composite sampler. Ayes 5

Darling Domestic Discharge Agreement:

Oltmans informed the Council that Darling International has now signed a new Discharge Agreement.

Equipment:

Mini Excavator:

The staff has rented a mini excavator for a number of projects in the past. There are numerous future projects that will also require the use of a mini excavator, as well as the equipment can be shared with the City of Orange City. Oltmans and Herda presented the Council with bids from various dealers and discussed the pros and cons of each.

Motion by Kleinhesselink and second by Vande Griend to approve the bid from Ziegler Cat out of Sheldon for the purchase of a Caterpillar 305ECR Hydraulic Excavator. Ayes 5

Hydraulic Pump & Power Unit:

The City received FEMA funds to help offset some of the expenses from the Spring 2013 flood. Oltmans proposed the purchase of a hydraulic pump and power unit to assist in any future flooding with the funds received from FEMA. The hydraulic pump and power unit could also be used by the fire department.

Motion by Zenor and second by Bengard to approve the purchase of hydraulic pump and power unit. Ayes 5

Herda left at 6:55.

Aerial Lift Truck Replacement:

The City's current aerial lift truck is in need of extensive repairs. The City has budgeted money to purchase a new aerial lift truck. Oltmans and Pottebaum have priced new and used trucks. Discussion was held comparing new and used trucks and the possibility of sharing with Orange City.

Motion by Schutt and second by Zenor to approve the purchase of a used aerial lift truck with a maximum cost \$100,000. Ayes 5

Bengard, Pottebaum and Bortscheller left at 7:15.

Transfer of Funds:

RESOLUTION 14-04: "A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA MAKING A TRANSFER OF FUNDS FROM THE SEWER FUND TO THE CAPITAL GENERATOR FUND" was introduced and moved for adoption by Council Member Kleinhesselink. Zenor seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Kleinhesselink, Schutt, Vande Griend, Zenor

Nays: None

Absent: Bengard

Whereupon the Mayor declared the Resolution duly adopted.

Streets:

Budget & Annual Maintenance:

Discussion was held on the funds available to the street department and the inability to use money from other funds for the street department. Concerns have been voiced in regards to streets being swept. Discussion was held on the cost and schedules for sweeping streets and sweeper maintenance. Oltmans will work with a vendor to get an analysis of the city streets and which are in need of immediate attention. Once analysis is complete the street committee will meet to discuss.

Kennedy Ave:

Vande Griend informed the Council that Les Cleveringa is preparing a proposal to present to the County to pave Kennedy Avenue.

Liquor License:

The Double D Bar has requested a temporary liquor license to extend the current beer garden during the Tulip Festival. The extension would remain with property limits. The Double D Bar will also be requesting to close the streets on June 7th to sponsor a street dance.

Motion by Zenor and second by Vande Griend to approve a temporary liquor license for the Double D Bar for May 16 & 17, 2014 pending a revised and agreeable perimeter map submitted to the City Administrator and Mayor. Ayes 4

Property Purchase:

An owner of three lots on Park Street has presented an offer to the City. Discussion was held on disposal of the trailers on the lots as well as pricing.

Motion by Vande Griend and second by Schutt to authorize Oltmans to negotiate and purchase three lots on Park Street from Francisco Hernandez. Ayes 4

Other Business:

Oltmans updated the Council there will be a Junk Rehab Day on September 20. The Glow Run Committee is planning another Glow run September 27 and is discussing becoming their own entity. The Mayor's Cup Golf Tournament is coming up and the Council is invited to play.

Sioux Golf has submitted a request to the City to align several events. It was the consensus of the Council that City Staff will help with selling tickets and putting information in the newsletter.

Mayor Minten updated the Council on meeting with Sioux Country Conservation Board Director Rob Klocke in regards to Roadside Park.

Mayor Minten also updated the Council on his efforts with Nate Huizenga of Sioux County Emergency Management to update the hazard mitigation plan.

Motion by Kleinhesselink and second by Vande Griend to adjourn the meeting at 8:33 PM. Ayes 4

Mayor,
Ron Minten

City Clerk/Administrator
Dale Oltmans

March Revenue

General Fund	\$16,844.52	Capital Equipment Fund	\$179.94
RUT Fund	\$11,409.42	Capital Lift Station	\$50,761.59
Employee Benefits	\$807.95	LMI Housing	\$16.73
Local Option Fund	\$10,117.99	Capital Parks & Trails	\$286.33
TIF - Industrial Park	\$3.81	Water Fund	\$17,084.68
TIF-FVM2- Phase 1 Fund	\$3,444.34	Sewer Fund	\$9,903.75
TIF-FVM1 Fund	\$2,090.19	Electric Fund	\$99,073.25
Debt Service Fund	\$4,917.88	Gas Fund	\$149,986.73
		Total Receipts	\$376,929.10