

ALTON CITY COUNCIL MEETING
Minutes of Regular Session
Tuesday, July 15, 2014

Mayor Minten called the meeting to order at 6:00 P.M. with Council members Bengard, Kleinhesselink, Schutt, Vande Griend and Zenor present. Also present was Dale Oltmans, Ken Kroon, Dan De Vries, and Derek De Groot.

Motion by Schutt second by Kleinhesselink to approve the agenda. Ayes 5

Motion by Bengard second by Vande Griend to approve the consent agenda, including minutes from June 10, 2014 and June 30, 2014 meetings. Ayes 5

July 2014 Bills

Total Payroll		\$37,456.75
Community Bank	FED Withholding/FICA	\$8,148.55
IPERS	IPERS	\$4,628.80
Iowa State Treasurer	State Withholding	\$1,315.00
AFLAC	Insurance	\$497.33
A&M Laundry	Laundry Service	\$43.28
Ag Partners	Fuel	\$1,561.83
Alco	Pool Supplies	\$20.34
Analytical & Consulting Services	Sewer Sampling	\$748.14
Barkley Asphalt	2014 Street Repairs Projects	\$4,434.37
Bomgaars	Supplies	\$82.46
Border States	Wire	\$291.50
Brown Supply	Threader Set	\$500.00
Bunkers Feed & Supply	Lagoon Spraying	\$277.29
City of Orange City	Puddle Jumper Maint. (Annual)	\$750.00
City of Orange City	Quarterly Gas Contract	\$3,750.00
City of Orange City	Quarterly Law Enforcement	\$31,000.75
Clayton Energy	Gas Commodity	\$9,887.92
Clayton Energy	Gas Reservation	\$2,499.45
Cleveringa Excavating	Fill Dirt - Hauling	\$13,727.98
Combined Pool & Spa	Rope	\$30.60
Community Bank	ACH & Return Check Fees	\$31.85
Community Insurance	Ambulance Malpractice	\$984.75
Connections Inc	Employee Assistance Program	\$81.27
Dan's Tree Service	Stump Grinding	\$290.00
De Graaf Plumbing	Maintenance	\$68.00
De Jong, Davis	Utility Deposit Refund	\$200.00
DeKok, Don	Electric Rebate	\$10.00
Foreman Tire	Repairs	\$15.00
GAS Products	Meter	\$2,150.00
GCC	Concrete	\$1,010.50
Glenn's Copier	Office Supplies	\$217.46
Hawkins	Cylinder Rent	\$25.00
Hentges	Filter	\$20.00
Hubers, Chris	Utility Deposit Refund	\$250.00
Integrity Concrete	Gas Rebate	\$200.00
Iowa DNR	Annual Water Supply Fee	\$143.57
Iowa One Call	Locates	\$55.10
Iowa Prison Industries	Street Signs	\$60.90
Iowa Rural Water Association	Conference Registration	\$130.00
Iowa Utilities Board	Gas Assessment	\$679.00

Iowa Utilities Board	Electric Assessment	\$882.00
Julius, Michael	Utility Deposit Refund	\$250.00
Keunen, Chris	Electric Rebate	\$10.00
Klay, Veldhuizen, Bindner, De Jong	Legal Fees	\$860.00
Korver Lawn care	Lawn Care Services - Nuisances	\$250.00
Kriz Davis	Fixture, Connector, Repair Kit, Tools	\$3,727.00
Landegent, Talitha	Utility Deposit Refund	\$31.18
Malenke, Neil	Utility Deposit Refund	\$35.56
Mangold	Water Tests	\$66.00
Matheson	Oxygen	\$21.05
MBMECA	Electric Transmission	\$5,424.11
Metering & Technology Solutions	Meter	\$756.78
Meyer, Phillip	Gas Rebate	\$325.00
Mid-American	Lights	\$119.27
Mid Sioux	Project Share	\$40.00
Missouri River	Electric	\$42,819.49
Municipal Utilities	Utilities	\$1,445.42
NAPA	Filters	\$88.92
Neal Chase	Supplies, Postage	\$956.04
Oolman, Rick	Utility Deposit Refund	\$200.00
Orange City Area Health System	Paramedic Assist	\$118.00
Orange City Municipal Utilities	Bulk Water	\$9,037.06
Orange City Sanitation	Garbage Hauling	\$5,962.50
Penning, Ted	Gas Rebate	\$325.00
Robe, Megan	Utility Deposit Refund	\$76.36
Siouxland Press	Publications	\$486.20
Spradling, Jon	Utility Deposit Refund	\$200.00
Steffen	Sewer Pump	\$9,722.82
T&L Tools	Supplies	\$38.20
Tag's Sports Grill	Business Encouragement Grant	\$5,000.00
Treasurer State of Iowa	Sales Tax	\$3,490.00
Tritech	Rescue Billing	\$110.00
US Cellular	Cell Phones	\$231.34
USA Bluebook	Sockets	\$179.03
USPS	Postage	\$500.00
Van Otterloo, Candice	Utility Deposit Refund	\$111.81
Vande Griend, Todd	Utility Deposit Refund	\$42.04
Viet, Ashley	Utility Deposit Refund	\$250.00
VISA	Supplies, Postage, Travel & Training	\$724.11
Wellmark	Group Insurance	\$8,817.52
Wesco	Connectors	\$118.58
WesTel	Phone, Fax, Internet	\$581.21
Ziegler	Mini-Excavator	\$59,590.00
GRAND TOTAL		\$277,704.66

Storm Water Drainage – Request for Assistance

Derek De Groot addressed the Council concerning storm water from adjacent lots running into his backyard at 1005 Oakwood Court. De Groot has taken various steps to counteract the problem without much relief. De Groot proposed to the Council that the City pay for drainage pipe and he will install.

Discussion was held. The City has no easement onto De Groot's property but the City owns property which may be contributing to the problem.

It was the consensus of the Council to direct City Staff to gather more information

De Groot left the meeting.

Dann De Vries and Ken Kroon spoke to the Council about the storm water on their properties along Minnesota Street. De Vries is asking permission to adjust grade around his house and to do landscaping around the drainage culverts in the City ROW.

Mayor Minten left the meeting at 6:28 p.m., Mayor Pro Tem Bengard stepped in.

Oltmans informed the Council that the City's Engineer, DGR has looked at the issue, and that the solution would be to put a larger box culvert in, which is not financially feasible and would create a channel in the properties.

Consensus is that the Council does not see any issues with the landscaping work proposed by Kroon & De Vries on their properties.

De Vries and Kroon left the meeting.

Fire Department Fundraiser – Beer Tent/Permit

Fire Department has withdrawn request for beer permit.

Mayor Minten resumed seat at 6:48 p.m.

Property Purchase Proposal – Aalbers-Niichel

Dave Aalbers has offered to sell to the City a portion of the property owned by Aalbers & Niichel at 701 E. Division Street. Discussion was held on potential uses for the property, The Council did not see any current value to the City.

Motion by Zenor and second by Vande Griend to have City Administrator notify Dave Aalbers that the City is not interested in purchasing the property but would accept the property if Aalbers-Niichel was willing to donate the property. Ayes 5

Utilities – Natural Gas O&M Plan Revision 04.14

Oltmans presented the Council with the updated Natural Gas O&M Plan Revision 04.14.

RESOLUTION 14-14 “RESOLUTION ADOPTING THE VERSION 04.14 GAS SYSTEM OPERATING AND MAINTENANCE PLAN FOR THE ALTON MUNICIPAL GAS UTILITY” was introduced and moved for adoption by Council Member Bengard. Kleinhesselink seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Bengard, Kleinhesselink, Schutt, Vande Griend, Zenor

Nays: None

Absent: None

Whereupon the Mayor declared the Resolution duly adopted.

Transfer of Funds:

RESOLUTION 14-15 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA MAKING BUDGETED TRANSFER OF FUNDS FROM THE GENERAL FUND, RUT FUND, AND THE UTILITY FUNDS TO CAPITAL PROJECTS FUNDS” was introduced and moved for adoption by Council Member Zenor. Schutt seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Bengard, Kleinhesselink, Schutt, Vande Griend, Zenor

Nays: None

Absent: None

Whereupon the Mayor declared the Resolution duly adopted.

RESOLUTION 14-16: “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA TRANSFERRING \$63,557.00 FROM THE LOCAL OPTION SALES TAX FUND TO THE GENERAL FUND” was introduced and moved for adoption by Council Member Kleinhesselink. Zenor seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Bengard, Kleinhesselink, Schutt, Vande Griend, Zenor

Nays: None

Absent: None

Whereupon the Mayor declared the Resolution duly adopted.

Streets – 2014 Project Update

Oltmans updated the Council, that the Board of Supervisors has approved the change in speed limit for Kennedy Ave. Doug Julius is drafting a joint resolution to be signed by the Board of Supervisors and the City of Alton. Once the City receives the resolution from the Board of Supervisors the City will review and approve at next meeting.

Oltmans updated the Council on the 2014 Street Projects. The overlay and sealcoat project has been completed. This is the largest maintenance project completed by the City at a cost of \$159,000 plus engineering. The project was financed with proceeds from the 2013 Bond refinancing plus the annual budgeted street maintenance funds, and remaining reserves in the Street Fund.

Staff has been working on filling pot holes, street sweeping, and grading. Staff is working with vendors to replace portions of curbs that settled due to utility trenches.

Staff is also acquiring quotes to replace a large section of curb and a portion of street on 2nd Avenue, replacing the intersection of E. Division Street and Park Street, and a repairing the block of 12th Street North of Casey's. Other areas will be addressed if funds are available.

City Boards – Appointments

The Library will be replacing three board members. The Rec Board has two board members whose terms are up, Oltmans has contacted the members to see if they are willing to serve another term, but has not heard back. Angela Pottebaum has agreed to renew her term on the Parks & Trails Board.

Motion by Bengard and second by Zenor to approve the Mayor's appointment of Angela Pottebaum for a four year term to the Parks & Trails Board. Ayes 5

Personnel – Wages and Reviews

Councilman Schutt brought up an employee discipline issue. Mayor and staff were directed to address the issue with the employee.

Oltmans made recommendations to the Council on employee wages and benefits. Discussion was held.

RESOLUTION 14-17 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA, SETTING SALARIES AND WAGES FOR APPOINTED OFFICERS AND EMPLOYEES OF THE CITY FOR FISCAL YEAR 2014-2015” was introduced and moved for adoption by Council Member Bengard. Schutt seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Bengard, Kleinhesselink, Schutt, Vande Griend, Zenor

Nays: None

Absent: None

Whereupon the Mayor declared the Resolution duly adopted.

Other Business:

The collection agency the City was using has ceased operations. The Staff is asking for direction on accounts currently in collection status. Oltmans will source out different collection agencies to get more information on their programs, and make a recommendation to the Council at the next meeting.

Mayor Minten has received several complaints on the delivery of the Sioux City Journal and has composed a letter to editor and the head of subscriptions.

Motion by Kleinhesselink and second by Vande Griend to adjourn the meeting at 9:00 PM. Ayes 5

Mayor,
Ron Minten

City Clerk/Administrator
Dale Oltmans

June Revenue

General Fund	\$16,916.66	Capital Equipment Fund	\$2,878.33
RUT Fund	\$11,191.42	LMI Housing	\$16.39
Employee Benefits	\$169.81	Capital Parks & Trails	\$11,505.23
Local Option Fund	\$10,904.58	Water Fund	\$19,798.72
TIF - Industrial Park	\$25.73	Sewer Fund	\$11,226.66
TIF-FVM2 Phase 1	\$1.81	Electric Fund	\$72,703.32
Debt Service Fund	\$1,287.29	Gas Fund	\$29,678.66
		Total Receipts	\$188,304.61