

**ALTON CITY COUNCIL MEETING
Minutes of Regular Session
Tuesday, November 10, 2015**

Mayor Minten called the meeting to order at 6:00 P.M. with Council members Bengard, Kleinhesselink, Schutt, Vande Griend, and Zenor present. Also present were Dale Oltmans and Laurie Stoos.

Motion by Bengard and second by Zenor to approve the agenda. Ayes 5

Motion by Bengard and second by Zenor to approve the consent agenda, including minutes from the October 20, 2015 meeting. Ayes 5

NOVEMBER 2015 ACCOUNTS PAYABLE

A & M LAUNDRY INC	LAUNDRY SERVICE	\$43.28
ACCESS SYSTEMS	COPIER FEES	\$68.67
AFLAC	AFLAC-PRE-TAX	\$497.33
AG PARTNERS	FUEL	\$1,263.08
AHLERS, COONEY, SMITH, ETC.	LEGAL FEES - URD1	\$5,465.17
ALTON ECONOMIC DEVELOPMENT COR	REFUND REBATE	\$4,500.00
ALTON RECREATION BOARD	REIMBURSE-REFUNDS,UMPS,COACHES	\$3,430.90
ANALYTICAL & CONSULTING	WATER/WASTEWATER TESTING	\$957.72
BANKERS TRUST	2015 BOND INTEREST	\$6,750.00
BANKERS TRUST	2009A BOND INTEREST	\$7,790.00
BANKERS TRUST	2010 BOND INTEREST	\$2,385.00
BANKERS TRUST	2013A BOND INTEREST	\$2,650.00
BANKERS TRUST	2013B BOND INTEREST	\$3,775.00
BARCO MUNICIPAL PRODUCTS INC.	U CHANNEL, DRIVE CAP	\$353.34
BLOM PROPERTIES	ELECTRIC REBATES	\$1,201.10
BOMGAARS	SUPPLIES	\$274.20
BORDER STATES INDUSTRIES, INC.	MARKING PAINT	\$47.35
BROWN SUPPLY CO.	METER GASKET	\$32.87
CERTIFIED TESTING SERVICES	TESTING - JUNCTION RD	\$37.00
CITY OF ORANGE CITY	E-RECYCLE	\$654.31
CLAYTON ENERGY CORPORATION	GAS COMMODITY	\$17,176.15
CLAYTON ENERGY CORPORATION	GAS RESERVATION	\$4,488.50
CLEVERINGA EXCAVATING	11TH ST EAST PAVING	\$12,934.47
CLEVERINGA EXCAVATING	INDUSTRIAL PK LOT 2 ENTRANCE	\$11,230.50
COMMUNITY BANK (FED WHLD)	FED/FICA TAX	\$8,148.46
COMMUNITY INSURANCE	STREET SWEEPER COVERAGE	\$485.00
DELANGE, KAYLA	GAS REBATE	\$200.00
DETCO	CLEANING SUPPLIES	\$216.47
DEWILD GRANT RECKERT & ASSOC	11TH ST PLANNING	\$2,210.96
DEWILD GRANT RECKERT & ASSOC	7th AVE N PAVING	\$836.85
DEWILD GRANT RECKERT & ASSOC	INDUSTRIAL PARK LOT SPLIT	\$1,019.33
BRUCE DRIESEN	ELECTRIC REBATE	\$25.00
DWELLINGS	SUPPLIES	\$368.83
ECHO GROUP INC.	GROUND ROD, ELBOWS, COUPLINGS	\$337.29
ECONO SIGNS	NO PARKING SIGNS	\$42.41

ELECTRONIC ENGINEERING CO.	PAGERS	\$3,276.72
FAREWAY STORES INC	SUPPLIES	\$20.97
FASTENAL	SUPPLIES	\$15.39
FELD FIRE	GAUGE	\$363.00
FOREMAN TIRE SERVICE	MAINTENANCE, TIRE DISPOSAL	\$131.88
GCC ALLIANCE CONCRETE INC	REPAIRS	\$237.75
GROEBNER	TOOLS	\$889.42
H & D UNDERGROUND INC	DIRECTIONAL BORING	\$2,574.30
HENTGES PLUMBING	SUPPLIES	\$17.25
HERCULES INDUSTRIES	LOCKS	\$1,697.09
HOLIDAY INN	IMFOA CONFERENCE	\$380.80
HUBERS PLUMBING, HEATING	GAS REBATE	\$575.00
IOWA FINANCE AUTHORITY	SRF LOAN INTEREST	\$516.25
IOWA ONE CALL	LOCATES	\$33.30
IOWA STATE TREASURER	STATE TAX	\$1,415.00
IOWA UTILITIES BOARD	ELECTRIC ASSESSMENT	\$1,353.81
IPERS COLLECTIONS	IPERS	\$4,956.46
ITRON, INC.	SOFTWARE MAINTENANCE	\$360.00
GREG JANSEN	GAS REBATE	\$325.00
JELLEMA CONSTRUCTION	JUNCTION ST PAVING	\$735.34
KLAY LAW TRUST ACCOUNT	PURCHASE 805 PARK ST	\$25,217.00
KORVER LAWN CARE	LAWN CARE	\$135.00
KRIZ-DAVIS CO.	WIRE	\$271.73
MARV'S OUTDOOR POWER EQUIP	SUPPLIES	\$22.85
MIDAMERICAN ENERGY	LIGHTS	\$149.44
MISSOURI RIVER ENERGY SERVICES	ELECTRIC	\$45,563.95
MUNICIPAL UTILITY - BILLS	UTILITIES	\$918.00
NEAL CHASE LUMBER CO	CONCRETE, PAVERS	\$1,028.53
NO STREAKING INC.	WINDOW CLEANING	\$83.00
NOTEBOOM ELECTRIC	CONNECTORS	\$9.12
ORANGE CITY MUNICIPAL UTILITIES	BULK WATER	\$4,946.43
ORANGE CITY HEALTH SYSTEM	TESTS	\$57.00
ORANGE CITY SANITATION	GARBAGE HAULING	\$6,266.50
PARAGON COMPANY	ASPHALT RR CROSSINGS	\$6,300.00
PARROTT, MATT & SONS	CHECKS	\$374.20
PAYROLL	PAYROLL CHECKS ON 10/29/2015	\$25,677.60
PERKINS OFFICE SOLUTIONS	OFFICE SUPPLIES	\$35.98
PETTY CASH	REIMBURSE-START UP CASH	\$50.00
PIZZA RANCH	MEETING EXPENSES	\$139.91
PLUIM PUBLISHING CO., INC.	FIRE AD	\$61.50
RANDY ROCKWELL	ELECTRIC REBATE	\$50.00
PAUL SCHUMACHER	ELECTRIC REBATES	\$35.00
SIOUX COUNTY RECORDER	LEGAL FEES	\$184.00
SIOUXLAND PRESS	PUBLICATIONS	\$291.86
SKARSHAUG TESTING LAB.	GLOVE CLEAN & TEST	\$46.04
JOANNE SORENSEN	ELECTRIC REBATE	\$50.00
SPIREWORKS CREATIVE	WEBSITE MANAGEMENT	\$200.00
LAURIE STOOS	TRAVEL REIMBURSEMENT	\$288.08

T & L TOOLS	TOOLS	\$169.95
TREASURER - STATE OF IOWA	SALES TAX	\$2,799.00
TRITECH EMERGENCY SYSTEMS INC.	RESCUE BILLING	\$137.50
UNITY POINT CLINIC	DRUG TESTS	\$74.00
U S CELLULAR	CELL PHONES	\$354.27
U.S. POSTMASTER	POSTAGE	\$500.00
UTILITY EQUIPMENT CO.	COUPLINGS, CURB BOX, SUPPLIES	\$1,896.53
VAN MAANEN'S RADIO SHACK	COMPUTER SERVICE	\$478.75
VISA	TRAVEL & TRAINING, POSTAGE, FEES	\$341.07
WELLMARK	GROUP INSURANCE	\$7,189.12
WESCO DISTRIBUTION, INC.	WIRE	\$2,393.83
WEST IOWA TELEPHONE	TELEPHONE, INTERNET, FAX	\$567.09
	TOTAL ACCOUNTS PAYABLE CHECKS	<u>\$257,125.10</u>

STREET VACATION: The Mayor opened the public hearing proposing the vacation and disposal of 2nd Avenue Lying North of 12th Street and Railroad Street (Minnesota Street) Lying South and East of 3rd Avenue and North and West of 2nd Avenue at 6:08 PM. It was the recommendation of the Planning & Zoning Board to vacate and dispose of 2nd Avenue Lying North of 12th Street and Railroad Street (Minnesota Street) Lying South and East of 3rd Avenue and North and West of 2nd Avenue. No other written or oral comments were received. The public hearing was closed at 6:11 P.M.

Ordinance 725 was introduced by Council Member Kleinhesselink

AN ORDINANCE VACATING AND DISPOSING OF 2ND AVENUE LYING NORTH OF 12TH STREET AND RAILROAD STREET (MINNESOTA STREET) LYING SOUTH AND EAST OF 3RD AVENUE AND NORTH AND WEST OF 2ND AVENUE IN THE CITY OF ALTON, IOWA.

Motion by Council Member Bengard that the reading just had to be the first and the Council dispense with the statutory provision that this Ordinance be fully and distinctly read on three different days as provided by section 380.3 of the Code of Iowa.

Motion was duly seconded by Council Member Vande Griend.

On roll call vote:

Ayes: Bengard, Kleinhesselink, Schutt, Vande Griend, Zenor

Nays: None

And the Mayor declares the motion duly carried.

Motion by Kleinhesselink that title of said bill for Ordinance be approved as set out and said bill for Ordinance 724 be adopted and placed on its final passage. Council Member Schutt seconds the foregoing motion.

On roll call vote:

Ayes: Bengard, Kleinhesselink, Schutt, Vande Griend, Zenor

Nays: None

The Mayor declares the motion duly carried and will forthwith sign he said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

RESOLUTION 15-51 “RESOLUTION APPROVING THE VACATION AND DISPOSAL OF 2ND AVENUE LYING NORTH OF 12TH STREET AND RAILROAD STREET (MINNESOTA STREET) LYING SOUTH AND EAST OF 3RD AVENUE AND NORTH AND WEST OF 2ND AVENUE IN THE CITY OF ALTON, IOWA” was introduced and moved for adoption by Council Member Schutt. Zenor seconded the motion to adopt.

On roll call vote:

Ayes: Bengard, Kleinhesselink, Schutt, Vande Griend, Zenor

Nays: None

Whereupon the Mayor declared the Resolution duly adopted.

ANIMAL ORDINANCE:

ORDINANCE 719 “AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ALTON, IOWA, BY REPEALING TITLE III, CHAPTER 3, ARTICLE 10, IN ITS ENTIRETY” was introduced and moved for adoption by Council Member Schutt for the third and final time. Kleinhesselink seconded the motion. The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

On roll call vote:

Ayes: Bengard, Kleinhesselink, Schutt, Vande Griend, Zenor

Nays: None

The Mayor declares the motion duly carried and will forthwith sign he said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

LIQUOR LICENSE: Double D submitted a request for renewal of their liquor license with outdoor service and Sunday sales.

Motion by Zenor and second by Schutt to approve the liquor license with outdoor service and Sunday sales for Double D. Ayes 5

NWI AREA SOLID WASTE AGENCY:

Motion by Bengard and second by Zenor to approve Mayor Minten’s appointment of Oltmans as primary and Schutt as secondary representatives for the City to the NWI Area Solid Waste Agency. Ayes 5

CAMBIER ADDITION: Bruce Jellema submitted a request to the Council to terminate the minimum assessment agreement on Lots 21, 22, 23, 24, 25 in Cambier Addition. Jellema indicated his intention to sell the properties and that the minimum assessment hinders his ability to do so. The Council discussed the intention of the minimum assessment was to cover the costs of the utility infrastructure and the current taxable valuation will cover the accrued costs.

Motion by Bengard and second by Zenor to terminate the minimum assessment agreement on Lots 21, 22, 23, 24, 25 in Cambier Addition. Ayes 4

Abstain: Vande Griend

ANNUAL FINANCE REPORT: Oltmans presented the Annual Finance Report for June 30, 2015 to the Council.

2015 TIF DEBT CERTIFICATION: Oltmans presented the Council with the Urban Renewal District 1 2015 Certification, Urban Renewal District 4 2015 Certification, Urban Renewal District FVM 2nd Add Phase 1 2015 Certification.

Motion by Schutt and second by Kleinhesselink to approve Urban Renewal District 1 2015 Certification, Urban Renewal District 4 2015 Certification, Urban Renewal District FVM 2nd Add Phase 1 2015 Certification. Ayes 5

TRANSFER OF FUNDS:

RESOLUTION 15-52 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA AUTHORIZING TRANSFER OF SURPLUS FUNDS FROM THE ALTON MUNICIPAL ELECTRIC UTILITY FUND TO THE CITY OF ALTON CAPITAL INDUSTRIAL DEVELOPMENT FUND” was introduced and moved for adoption by Council Member Zenor. Schutt seconded the motion to adopt.

On roll call vote:

Ayes: Bengard, Kleinhesselink, Schutt, Vande Griend, Zenor

Nays: None

RESOLUTION 15-53 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA TRANSFERRING FUNDS FROM THE CAPITAL INDUSTRIAL PARK FUND TO THE ELECTRIC UTILITY FUND” was introduced and moved for adoption by Council Member Kleinhesselink. Vande Griend seconded the motion to adopt.

On roll call vote:

Ayes: Bengard, Kleinhesselink, Schutt, Vande Griend, Zenor

Nays: None

RESOLUTION 15-54 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA TRANSFERRING FUNDS FROM THE TIF FAIR VIEW MEADOWS 2ND ADDITION PHASE 1 HOUSING FUND FOR DEBT REPAYMENT” was introduced and moved for adoption by Council Member Bengard. Schutt seconded the motion to adopt.

On roll call vote:

Ayes: Bengard, Kleinhesselink, Schutt, Vande Griend, Zenor

Nays: None

RESOLUTION 15-55 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA TRANSFERRING FUNDS FROM THE TIF FAIR VIEW MEADOWS 1ST ADDITION HOUSING FUND FOR DEBT REPAYMENT” was introduced and moved for adoption by Council Member Bengard. Schutt seconded the motion to adopt.

On roll call vote:

Ayes: Bengard, Kleinhesselink, Schutt, Vande Griend, Zenor

Nays: None

RESOLUTION 15-56 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA TRANSFERRING FUNDS FROM THE TIF INDUSTRIAL PARK FUND” was introduced and moved for adoption by Council Member Bengard. Schutt seconded the motion to adopt.

On roll call vote:

Ayes: Bengard, Kleinhesselink, Schutt, Vande Griend, Zenor

Nays: None

URBAN RENEWAL ANNUAL REPORT: No action was taken

AUDIT: Oltmans presented the Council with a proposed contract from Williams & Co to perform the annual audit for the City of Alton for the next five years.

Motion by Schutt and second by Bengard to approve the contract from Williams & Co to perform the annual audit for the City of Alton for the next five years. Ayes 5

CITY ATTORNEY: City Attorney Brad De Jong submitted a new contract to the City. There were no changes from the current contract.

Motion by Zenor and second Kleinhesselink to approve new contract with City Attorney Brad De Jong. Ayes 5

ZONING: Oltmans presented the Council with the Zoning Official’s contract. No changes were made from previous year’s contract.

Motion by Bengard and second by Vande Griend to approve the Zoning Official’s Contract. Ayes 5

BUILDING LEASE: Oltmans received the new building lease from Frank Van Es. The rate was raised \$25 per month. Council discussed other options for storage. No action was taken.

CERTIFICATION: Mayor Minten presented Stoos with a certificate from the Iowa Municipal Finance Officers Association awarding designation as an Iowa Certified Municipal Clerks. Mayor Minten also presented Oltmans with a certificate from the Iowa Municipal Finance Officers Association awarding recertification as an Iowa Certified Municipal Clerks.

LIBRARY: The Library Board hired a new employee for no more than 10 hours per week.

Motion by Bengard and second by Zenor to approve the payment of wages for Jennifer Wielenga at the Alton Public Library. Ayes 5

EMPLOYEE RECOGNITION DINNER:

Motion by Kleinhesselink, second by Schutt that in the efforts of employees of the City of Alton, the Council would like to hold an employee recognition dinner on December 7, 2015 and give a gift of appreciation to be funded by the utilities. Ayes 5

OTHER BUSINESS:

The December Council meeting will be held the third Tuesday, December 15, to allow extra time for end of year bills to arrive.

Oltmans updated the Council on the City of Orange City's decision to not build the bridge at Dunlop due to the lowest bid coming in markedly over the original estimate.

Zenor and Kleinhesselink have been approached about issues at the Community Building. Oltmans informed the Council of how the City will, or has addressed the complaints. The City will have the curb painted next spring to indicate the no parking area on the south side of 11th St, at this time of year the contractor is not painting. The sidewalks to the Community Building are not able to extend to the street or alongside of the building because the extensions would not comply with the Americans with Disabilities Act. The Fire Department has replaced the battery in the clock. The Council directed staff to hire a window cleaning services to clean the outside windows. At this time the Council has decided it is not financially feasible to do any more major updates due to the fact that the City has spent a large sum of money already on updates to the facility.