

ALTON CITY COUNCIL MEETING

Minutes of Regular Session

Tuesday, June 14, 2016

Mayor Schutt called the meeting to order at 6:00 P.M. with Council members Bengard, Kleinhesselink, and Zenor present. Jorgensen and Vande Griend were absent. Also present were Dale Oltmans and Laurie Tentinger.

Motion by Zenor and second by Kleinhesselink to approve the agenda, removing Website Management and WAPA Contract. Ayes 3

Motion by Bengard and second by Zenor to approve the consent agenda, including minutes from the May 24, 2016 meeting. Ayes 3

JUNE 2016 ACCOUNTS PAYABLE

| <u>VENDOR</u> | <u>PRODUCT/SERVICE</u> | <u>AMOUNT</u> |
|---------------------------------|-------------------------------|---------------|
| A & M LAUNDRY INC | LAUNDRY SERVICE | \$43.28 |
| AALBERS EXCAVATING/TRUCKING | STONE/ROCK | \$1,116.90 |
| ACCESS SYSTEMS | COPIER FEES | \$457.79 |
| AFLAC | AFLAC-PRE-TAX | \$497.33 |
| AG PARTNERS | FUEL | \$822.90 |
| AG PARTNERS | SPRAY | \$412.43 |
| AG PARTNERS | TIF REBATE | \$81,370.00 |
| AHLERS, COONEY, SMITH, ETC. | LEGAL FEES | \$1,475.00 |
| ALTON ECONOMIC DEVELOPMENT CORP | TIF REBATE | \$8,660.76 |
| AMERICAN STATE BANK | GAS LOAN PRINCIPAL & INTEREST | \$31,603.50 |
| AMERICAN STATE BANK | SAFETY DEPOSIT BOX | \$25.00 |
| ANALYTICAL & CONSULTING | COMPLIANCE TESTING | \$551.75 |
| ARNOLD MOTOR SUPPLY | VEHICLE MAINTENANCE | \$325.54 |
| ASKEW SCIENTIFIC CONSULTING | WASTEWATER CONSULTING | \$3,820.40 |
| BOMGAARS | SUPPLIES | \$92.94 |
| BORDER STATES INDUSTRIES, INC. | ELBOWS, COUPLINGS, SUPPLIES | \$1,170.26 |
| BUNKERS FEED | LAWN MAINTENANCE | \$393.45 |
| CARROLL CONSTRUCTION SUPPLY | CONCRETE PATCH | \$117.26 |
| CENTRAL STATES GROUP | POOL PUMP & MOTOR | \$4,053.64 |
| CLAYTON ENERGY CORPORATION | GAS COMMODITY | \$2,625.72 |
| CLAYTON ENERGY CORPORATION | GAS RESERVATION | \$2,071.53 |
| CLEVERINGA EXCAVATING | GRAVEL | \$477.19 |
| COMMUNITY BANK (FED WHLD) | FED/FICA TAX | \$8,133.57 |
| COMMUNITY INSURANCE | LIABILITY TRUE-UP | \$545.00 |
| COMMUNITY INSURANCE | WORK COMP TRUE-UP | \$1,281.00 |
| DELEEUW GRAPHICS & SIGNS | DECALS | \$96.84 |
| DEWILD GRANT RECKERT & ASSOC | CONSULTING FEES | \$4,668.40 |
| DIAMOND VOGEL PAINT | POOL PAINT | \$361.85 |
| FASTENAL | MARKING PAINT | \$59.28 |
| FOREMAN TIRE | BELT | \$113.26 |
| HABITAT FOR HUMANITY | UTILITY CONNECTION REBATE | \$700.00 |
| HAWKINS WATER TREATMENT GROUP | POOL CHEMICALS | \$2,746.65 |
| HUBERS PLUMBING | ELECTRIC REBATE | \$320.00 |
| ICON AG & TURF | TIRE | \$51.89 |
| IOWA ASSN. OF MUNICIPAL UTIL. | OQ TESTS | \$20.00 |
| IA CITY/COUNTY MGMT ASSOC | MEMBERSHIP DUES | \$120.00 |
| IOWA LEAGUE OF CITIES | MEMBERSHIP DUES | \$839.00 |

| | | |
|---------------------------------|--------------------------------|--------------|
| IOWA ONE CALL | LOCATES | \$64.80 |
| IOWA STATE TREASURER | STATE TAX | \$1,437.00 |
| IPERS COLLECTIONS | IPERS | \$5,006.23 |
| KLAY,VELDHUIZEN,BINDNER,DEJONG | LEGAL FEES | \$2,328.00 |
| BRIAN KONZ | ELECTRIC REBATES | \$130.00 |
| KOPETSKYS ACE | CLEANING SUPPLIES | \$107.91 |
| KORVER LAWN CARE | MOW CITY DITCH & WATERWAY | \$600.00 |
| KRIZ-DAVIS CO. | INSULATORS, SLEEVES | \$481.75 |
| LANGEL, DENNIS | GAS REBATE | \$325.00 |
| METERING & TECHNOLOGY SOL | WATER METER | \$458.64 |
| MID SIOUX OPPORTUNITY | PROJECT SHARE | \$20.00 |
| MIDAMERICAN ENERGY | STREET LIGHTS | \$168.65 |
| MIDWEST FIRE & REPAIR | EQUIPMENT REPAIR | \$767.23 |
| MIKES WELDING & REPAIR | PLATES, PIPE, HYDRAULIC METERS | \$968.90 |
| MISSOURI RIVER ENERGY SERVICES | ANNUAL MEETING REGISTRATION | \$100.00 |
| MISSOURI RIVER ENERGY SERVICES | ELECTRIC | \$33,477.86 |
| MUNICIPAL UTIL-BILLS | UTILITIES | \$1,364.52 |
| NEAL CHASE LUMBER CO | SUPPLIES, POSTAGE | \$767.26 |
| NOTEBOOM ELECTRIC | LIGHT BULBS | \$25.53 |
| ORANGE CITY MUNICIPAL UTILITIES | BULK WATER | \$5,436.30 |
| OLDENKAMP KENNELS | KENNELING | \$60.00 |
| ONE OFFICE SOLUTION | OFFICE SUPPLIES | \$47.68 |
| OUTDOOR RECREATION PRODUCTS | PARK SWINGS | \$869.00 |
| PAYROLL | PAYROLL 5/31/2016 | \$25,482.99 |
| PLUIM PUBLISHING CO., INC. | HELP WANTED ADS | \$66.50 |
| RANDY'S IRON WORKS | AXLES - TAR TRAILER | \$1,469.78 |
| JARED ROBERTS | SIDEWALK REPLACEMENT REBATE | \$475.00 |
| DARIN ROSENBOOM | UTILITY CONNECTION REBATE | \$600.00 |
| DARIN ROSENBOOM | ELECTRIC REBATE | \$1,600.00 |
| MIKE SCHNURR | ELECTRIC REBATE | \$250.00 |
| SIOUX COMMERCIAL SWEEPING INC | RAISING CONCRETE - LIBRARY | \$1,250.00 |
| SIOUX COUNTY RECORDER | WARRANTY DEED, MIN ASSESS | \$80.00 |
| SIOUXLAND PRESS | PUBLICATIONS, ADS | \$454.57 |
| SPIREWORKS CREATIVE | WEBSITE MANAGEMENT | \$200.00 |
| STANDER ENGRAVING | NAME PLATE | \$23.50 |
| STAPLES PROMOTIONAL PRODUCTS | CARD MAGNETS | \$194.59 |
| TREASURER STATE OF IOWA | SALES TAX | \$2,800.00 |
| TRITECH EMERGENCY SYSTEMS INC | RESCUE BILLING | \$27.50 |
| U S CELLULAR | CELL PHONES | \$313.40 |
| U. S. POSTMASTER | PO BOX FEE | \$86.00 |
| U. S. POSTMASTER | POSTAGE | \$500.00 |
| UTILITY EQUIPMENT CO. | FILTER | \$200.00 |
| VAN MAANEN'S RADIO SHACK | COMPUTER SERVICE | \$683.05 |
| VECTOR | ANNUAL DUES | \$403.59 |
| VER HOEF AUTOMOTIVE INC | 2016 SILVERADO | \$20,000.00 |
| VISA | CART, BOLLARDS, REGISTRATION | \$1,710.28 |
| VISSER BROTHERS | FURNACE REPAIRS | \$79.61 |
| WELLMARK BLUE CROSS/BLUE SHIELD | GROUP INSURANCE | \$7,189.12 |
| WESCO DISTRIBUTION, INC. | PEDESTAL | \$133.75 |
| WEST IOWA TELEPHONE | TELEPHONE, FAX, INTERNET | \$589.10 |
| | TOTAL ACCOUNTS PAYABLE | |
| | CHECKS | \$284,115.90 |

CIGARETTE PERMIT: Casey's General Store submitted a request for renewal of their cigarette permit.

Motion by Kleinhesselink and second by Zenor to approve renewal of cigarette permit for Casey's General Store. Ayes 3

PAYROLL:

RESOLUTION 16-26 "A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA, SETTING WAGES FOR LIBRARY EMPLOYEES FOR FISCAL YEAR 2016-2017" was introduced and moved for adoption by Council Member Kleinhesselink. Zenor seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Bengard, Kleinhesselink, Zenor

Nays: None

Absent: Jorgensen, Vande Griend

Whereupon the Mayor declared the Resolution duly adopted.

RESOLUTION 16-27 "A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA, SETTING SALARIES AND WAGES FOR APPOINTED OFFICES AND EMPLOYEES OF THE CITY" was introduced and moved for adoption by Council Member Bengard. Zenor seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Bengard, Kleinhesselink, Zenor

Nays: None

Absent: Jorgensen, Vande Griend

Whereupon the Mayor declared the Resolution duly adopted.

NOT TO EXCEED \$1,100,000 G.O. CAPITAL LOAN NOTES: Oltmans reviewed the financing estimate and timeline with the Council.

Motion by Bengard and second by Kleinhesselink to approve the Engagement Letters from Piper Jaffray and Ahlers Cooney to facilitate issuance of G.O. Bonds. Ayes 3

Motion by Zenor and second by Kleinhesselink to approve Term Sheet for Distribution of G.O. Bonds. Ayes 3

RESOLUTION 16-34 "RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$1,100,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF THE CITY OF ALTON, STATE OF IOWA (FOR ESSENTIAL CORPORATE PURPOSES), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF" was introduced and moved for adoption by Council Member Kleinhesselink. Bengard seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Bengard, Kleinhesselink, Zenor

Nays: None

Absent: Jorgensen, Vande Griend

Whereupon the Mayor declared the Resolution duly adopted.

TRANSFER OF FUNDS:

RESOLUTION 16-28 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA TRANSFERRING FUNDS FROM THE TIF INDUSTRIAL PARK FUND” was introduced and moved for adoption by Council Member Zenor. Bengard seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Bengard, Kleinhesselink, Zenor

Nays: None

Absent: Jorgensen, Vande Griend

Whereupon the Mayor declared the Resolution duly adopted.

RESOLUTION 16-29 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA TRANSFERRING FUNDS FROM THE TIF FAIR VIEW MEADOWS 2ND ADDITION PHASE 1 HOUSING FUND FOR DEBT REPAYMENT” was introduced and moved for adoption by Council Member Bengard. Zenor seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Bengard, Kleinhesselink, Zenor

Nays: None

Absent: Jorgensen, Vande Griend

Whereupon the Mayor declared the Resolution duly adopted.

INDUSTRIAL PARK LOT 2 STREET IMPROVEMENTS:

RESOLUTION 16-30 “RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST FOR THE 2016 INDUSTRIAL PARK LOT 2 STREET IMPROVEMENTS” was introduced and moved for adoption by Council Member Zenor. Kleinhesselink seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Bengard, Kleinhesselink, Zenor

Nays: None

Absent: Jorgensen, Vande Griend

Whereupon the Mayor declared the Resolution duly adopted.

RESOLUTION 16-31 “RESOLUTION MAKING AWARD OF CONTRACT” was introduced and moved for adoption by Council Member Kleinhesselink. Bengard seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Bengard, Kleinhesselink, Zenor

Nays: None

Absent: Jorgensen, Vande Griend

Whereupon the Mayor declared the Resolution duly adopted.

RESOLUTION 16-32 “RESOLUTION APPROVING CONTRACT AND BOND FOR THE 2016 INDUSTRIAL PARK STREET IMPROVEMENTS” was introduced and moved for adoption by Council Member Zenor. Bengard seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Bengard, Kleinhesselink, Zenor

Nays: None

Absent: Jorgensen, Vande Griend

Whereupon the Mayor declared the Resolution duly adopted.

UTILITIES: The Council reviewed Natural Gas safety measures and took a test to comply with Natural Gas Public Awareness procedures.

Oltmans reviewed utility rate study quotes and recommended the City have a rate study done by DGR for the water and sewer utilities.

Motion by Bengard and second by Zenor to approve a water a sewer rate study to be performed by DeWild Grant Reckert. Ayes 3

ORDINANCE 729 “AN ORDINANCE TO AMEND THE CODE OF ORDINANCES FOR THE CITY OF ALTON, IOWA BY ESTABLISHING A STORMWATER MANAGEMENT UTILITY” was introduced and moved for adoption by Council Member Kleinhesselink. Zenor seconded the motion. The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Bengard, Kleinhesselink, Zenor

Nays: None

Absent: Jorgensen, Vande Griend

Whereupon the Mayor declared the motion carried and said proposed ordinance was given first vote for passage and placed on file before the Council for the second time.

OTHER BUSINESS: Oltmans updated the Council with the work he and the Wastewater Superintendent have been doing with Askew Scientific Consulting.

Motion by Kleinhesselink and second by Zenor to adjourn the meeting at 6:50 PM. Ayes 3

Mayor,
Brian E. Schutt

City Clerk/Administrator
Dale Oltmans

May Revenue

| | | | |
|------------------------|-------------|------------------------|---------------------|
| General Fund | \$29,311.99 | Capital LMI Housing | \$26.97 |
| RUT Fund | \$9,624.58 | Capital Industrial Dev | \$356.95 |
| Employee Benefits Fund | \$596.42 | Capital Parks & Trails | \$31,896.05 |
| Local Option Fund | \$10,523.83 | Water Fund | \$19,841.24 |
| TIF - Industrial Park | \$31,532.40 | Sewer Fund | \$16,196.42 |
| Debt Service Fund | \$8,437.47 | Electric Fund | \$78,581.89 |
| Capital Equipment Fund | \$61.29 | Gas Fund | \$29,493.06 |
| | | Total Receipts | \$266,480.56 |