

ALTON CITY COUNCIL MEETING
Minutes of Regular Session
Tuesday, September 13, 2016

Mayor Schutt called the meeting to order at 6:00 P.M. with Council members Jorgensen, Kleinhesselink, Vande Griend and Zenor present. Bengard arrived at 6:10. Also present were Brad Wielenga, Dale Oltmans and Laurie Tentinger.

Motion by Zenor and second by Kleinhesselink to approve the agenda. Ayes 4

Motion by Kleinhesselink and second by Zenor to approve the consent agenda, including minutes from the August 23, 2016 meeting. Ayes 4

SEPTEMBER 2016 ACCOUNTS PAYABLE

<u>VENDOR</u>	<u>PRODUCT/SERVICE</u>	<u>AMOUNT</u>
A & M LAUNDRY INC	LAUNDRY SERVICE	\$43.28
ACCESS SYSTEMS	COPIER FEES	\$284.59
AFLAC	AFLAC-PRE-TAX	\$497.33
AG PARTNERS	FUEL	\$699.20
ANALYTICAL & CONSULTING	COMPLIANCE TESTING	\$438.47
ARNOLD MOTOR SUPPLY	BATTERY, COIL	\$133.38
BANKERS TRUST	INITIAL BOND FEE	\$500.00
BLOM ELECTRIC	TRANSFORMER CHANGE	\$200.00
BOMGAARS	SUPPLIES	\$2.78
BORDER STATES INDUSTRIES, INC.	GROUND ROD DRIVER, TOOLS	\$584.35
CLAYTON ENERGY CORPORATION	GAS COMMODITY	\$5,327.46
CLAYTON ENERGY CORPORATION	GAS RESERVATION	\$2,499.57
CLEVERINGA EXCAVATING	GRAVEL	\$73.85
COMMUNITY BANK (FED WHLD)	FED/FICA TAX	\$10,666.89
COMMUNITY INS	AMBULANCE MALPRACTICE	\$984.75
COMMUNITY INS	BUSINESS AUTO ADJUSTMENT	\$327.00
COMMUNITY INS	LIABILITY AUDIT ADJUSTMENT	\$117.00
COMMUNITY INS	WORK COMP AUDIT ADJUSTMENT	\$408.00
DATA TECHNOLOGIES, INC.	REGISTRATION	\$170.00
DE JONG OIL & REPAIR INC.	FIRE TRUCK REPAIRS	\$365.76
DEHAAN, CRAIG	UTILITY DEPOSIT REFUND	\$219.42
DELEEUW GRAPHICS & SIGNS	ALTON RIBBON	\$223.25
DEWILD GRANT RECKERT & ASSOC	ENGINEERING FEES	\$8,878.68
FASTENAL	PAINT	\$117.60
FOREMAN TIRE SERVICE	TIRES	\$743.78
GAS PRODUCTS SALES INC	REGULATORS	\$456.72
GATOR BROTHERS BORING INC	GAS LINE INSTALLATION	\$990.00
GROEBNER & ASSOCIATES INC	TAP TEE & WIRE	\$200.47
HANSEN BODY SHOP	EQUIPMENT & REPAIRS	\$628.40
HAWKINS WATER TREATMENT GROUP	CHLORINE	\$55.00
HYDRO KLEAN	SEWER REPAIR	\$16,542.00
IOWA ASSN. OF MUNICIPAL UTIL.	OQ TESTS	\$60.00
IOWA ONE CALL	LOCATES	\$40.50
IOWA STATE TREASURER	STATE TAX	\$1,858.00
IOWA UTILITIES BOARD	ELECTRIC ASSESSMENT	\$899.00
IOWA UTILITIES BOARD	GAS ASSESSMENT	\$475.00
IPERS COLLECTIONS	IPERS	\$5,492.01
JELLEMA CONSTRUCTION	STREET REPAIRS, CONCRETE	\$1,844.48
JOANNE SORENSEN	ELECTRIC REBATE	\$20.00

JUDY SCHWARZ	ELECTRIC REBATE	\$20.00
KLAY,VELDHUIZEN,BINDNER,DEJONG	LEGAL FEES	\$965.00
KOPETSKYS ACE	SHOVELS, SUPPLIES	\$89.94
KORVER LAWN CARE	DRAINAGE DITCH	\$285.00
KRIZ DAVIS	WIRE, ROD CLAMP, INSULATORS	\$3,525.01
MATHESON TRI-GAS IN	OXYGEN	\$27.71
MIDAMERICAN ENERGY	STREET LIGHTS	\$173.66
MISSOURI RIVER ENERGY SERVICES	ELECTRIC	\$51,033.47
MISSOURI RIVER ENERGY SERVICES	LEGAL SEMINAR REGISTRATION	\$75.00
MOUW MOTOR	AMBULANCE REPAIRS	\$250.08
MUNICIPAL UTIL-BILLS	UTILITIES	\$1,446.60
NEAL CHASE LUMBER CO	SUPPLIES, COMPLIANCE	\$443.61
NEW CENTURY PRESS	HELP WANTED AD	\$143.46
NO STREAKING INC	WINDOW CLEANING	\$83.00
NUTRI-JECT SYSTEMS	LAGOON SURVEY & ANALYSIS	\$4,000.00
OLDENKAMP KENNELS	KENNELING	\$60.00
ONE OFFICE SOLUTION	OFFICE SUPPLIES	\$19.96
ORANGE CITY MUNICIPAL UTILITIES	BULK WATER	\$9,228.19
ORANGE CITY SANITATION	GARBAGE HAULING	\$6,322.90
PAYROLL	PAYROLL CHECKS ON 8/31/2016	\$33,739.45
PIPER JAFFRAY & CO	BONDING FEE	\$13,750.00
PIZZA RANCH	MEETING EXPENSES	\$23.98
SCHOLTEN, MELINDA	UTILITY DEPOSIT REFUND	\$153.34
SIOUX COUNTY RECORDER	RECORDING FEES	\$141.00
SIOUX COUNTY TREASURER	PROPERTY TAXES	\$12,168.68
SIOUXLAND PRESS	PUBLICATIONS, ENVELOPES	\$894.80
SPAANS, TYLER	EMT TESTS REIMBURSEMENT	\$70.00
SPIREWORKS CREATIVE	WEBSITE MANAGEMENT, HOSTING	\$527.00
STEFFEN	HYDRAULIC HOSE, COUPLER SET	\$463.14
TREASURER - STATE OF IOWA	SALES TAX	\$3,910.00
TRITECH EMERGENCY SYSTEMS INC	RESCUE BILLING	\$55.00
U S CELLULAR	CELL PHONES	\$229.19
U. S. POSTMASTER	POSTAGE	\$500.00
UTILITY EQUIPMENT CO.	RISERS	\$295.56
VISA	REGISTRATION, SUPPLIES	\$288.78
VISION BUILDERS	UTILITY CONNECTION REBATE	\$600.00
WELLMARK BLUE CROSS/BLUE SHIELD	GROUP INSURANCE	\$4,524.70
WESCO DISTRIBUTION, INC.	TRANSFORMERS, PEDS, PAD BOX	\$11,926.70
WEST IOWA TELEPHONE	TELEPHONE, FAX, INTERNET	\$670.09
WRAP-M PACK-M SHIP-M	POSTAGE - SAFETY TESTING	\$46.61
ZIEGLER	JACK HAMMER RENTAL	\$950.00
	TOTAL ACCOUNTS PAYABLE	
	CHECKS	\$225,389.55

SOLID WASTE: Brad Wielenga from Orange City Sanitation presented a new four year solid waste contract to the Council. The contract included new recycle totes, a \$.40 increase. Wielenga noted that Orange City Sanitation has not raised its fees for multiple years.

Ordinance 835 was introduced by Council Member Vande Griend.

ORDINANCE 835 “AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ALTON, IOWA 2002 BY AMENDING PROVISION PERTAINING TO THE COLLECTION AND TRANSPORTATION OF SOLID WASTE”

Motion by Council Member Kleinhesselink that the reading just had to be the first and the Council dispense with the statutory provision that this Ordinance be fully and distinctly read on three different days as provided by section 380.3 of the Code of Iowa.
Motion was duly seconded by Council Member Zenor

On roll call vote:
Ayes: Jorgensen, Kleinhesselink, Vande Griend, Zenor
Absent: Bengard
Nays: None

And the Mayor declares the motion duly carried.

Motion by Vande Griend that title of said bill for Ordinance be approved as set out and said bill for Ordinance 830 be adopted and placed on its final passage. Council Member Jorgensen seconded the foregoing motion.

On roll call vote:
Ayes: Jorgensen, Kleinhesselink, Vande Griend, Zenor
Absent: Bengard
Nays: None

The Mayor declares the motion duly carried and will forthwith sign he said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

Wielenga left the meeting at 6:07 PM.

ALLEY VACATION – BLOCK 8

The Mayor opened the public hearing for the alley vacation at 6:11 PM. No oral or written comments were received. Oltmans informed the Council that it was the recommendation of the Planning & Zoning Board to approve vacation as set forth in Ordinance 833. The public hearing was closed at 6:13 P.M.

Ordinance 833 was introduced by Council Member Zenor.

AN ORDINANCE VACATING AND DISPOSING OF CITY OWNED PROPERTY IN BLOCK 8, ORIGINAL PLAT, IN THE INCORPORATED CITY OF ALTON, IOWA.

Motion by Council Member Bengard that the reading just had to be the first and the Council dispense with the statutory provision that this Ordinance be fully and distinctly read on three different days as provided by section 380.3 of the Code of Iowa.
Motion was duly seconded by Council Member Kleinhesselink.

On roll call vote:
Ayes: Bengard, Jorgensen, Kleinhesselink, Vande Griend, Zenor
Nays: None

And the Mayor declares the motion duly carried.

Motion by Zenor that title of said bill for Ordinance be approved as set out and said bill for Ordinance 831 be adopted and placed on its final passage. Council Member Jorgensen seconded the foregoing motion.

On roll call vote:

Ayes: Bengard, Jorgensen, Kleinhesselink, Vande Griend, Zenor

Nays: None

The Mayor declares the motion duly carried and will forthwith sign he said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

RESOLUTION 16-46 “RESOLUTION APPROVING THE VACATION AND DISPOSAL OF CITY OWNED REAL ESTATE IN BLOCK 8, ORIGINAL PLAT, IN THE INCORPORATED CITY OF ALTON, IOWA” was introduced and moved for adoption by Council Member Bengard. Jorgensen seconded the motion to adopt.

On roll call vote:

Ayes: Bengard, Kleinhesselink, Jorgensen, Vande Griend, Zenor

Nays: None

Whereupon the Mayor declared the Resolution duly adopted.

LAND DEDICATION TO ALLEY – BLOCK 8

The Mayor opened the public hearing for the alley vacation at 6:14 PM. No oral or written comments were received. Oltmans informed the Council that it was the recommendation of the Planning & Zoning Board to approve vacation as set forth in Ordinance 834. The public hearing was closed at 6:16 P.M.

Ordinance 834 was introduced by Council Member Kleinhesselink.

AN ORDINANCE DEDICATING CITY OWNED PROPERTY AS AN ALLEY IN BLOCK 8, ORIGINAL PLAT, IN THE INCORPORATED CITY OF ALTON, IOWA

Motion by Council Member Jorgensen that the reading just had to be the first and the Council dispense with the statutory provision that this Ordinance be fully and distinctly read on three different days as provided by section 380.3 of the Code of Iowa.

Motion was duly seconded by Council Member Bengard.

On roll call vote:

Ayes: Bengard, Jorgensen, Kleinhesselink, Vande Griend, Zenor

Nays: None

And the Mayor declares the motion duly carried.

Motion by Kleinhesselink that title of said bill for Ordinance be approved as set out and said bill for Ordinance 831 be adopted and placed on its final passage. Council Member Zenor seconded the foregoing motion.

On roll call vote:

Ayes: Bengard, Jorgensen, Kleinhesselink, Vande Griend, Zenor

Nays: None

The Mayor declares the motion duly carried and will forthwith sign he said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

RESOLUTION 16-47 “RESOLUTION APPROVING THE DEDICATION OF CITY OWNED REAL ESTATE AS AN ALLEY IN BLOCK 8, ORIGINAL PLAT, IN THE INCORPORATED CITY OF ALTON, IOWA” was introduced and moved for adoption by Council Member Kleinhesselink. Vande Griend seconded the motion to adopt.

On roll call vote:

Ayes: Bengard, Kleinhesselink, Jorgensen, Vande Griend, Zenor

Nays: None

Whereupon the Mayor declared the Resolution duly adopted

5TH AVENUE STREET PROJECT:

RESOLUTION 16-48 “PRELIMINARY RESOLUTION FOR THE CONSTRUCTION OF PORTLAND CEMENT CONCRETE CURB AND GUTTER AND PORTLAND CEMENT CONCRETE PAVEMENT IMPROVEMENTS IN THE CITY OF ALTON, STATE OF IOWA” was introduced and moved for adoption by Council Member Bengard. Zenor seconded the motion to adopt.

On roll call vote:

Ayes: Bengard, Kleinhesselink, Jorgensen, Vande Griend, Zenor

Nays: None

Whereupon the Mayor declared the Resolution duly adopted

RESOLUTION 14-49 “RESOLUTIONS FIXING VALUES OF LOTS” was introduced and moved for adoption by Council Member Bengard. Zenor seconded the motion to adopt.

On roll call vote:

Ayes: Bengard, Kleinhesselink, Jorgensen, Vande Griend, Zenor

Nays: None

Whereupon the Mayor declared the Resolution duly adopted

RESOLUTION 16-50 “RESOLUTION ADOPTING PRELIMINARY PLAT AND SCHEDULE, ESTIMATE OF COST AND PROPOSED PLANS AND SPECIFICATIONS FOR THE CONSTRUCTION OF THE 5TH AVENUE PAVING IMPROVEMENTS” was introduced and moved for adoption by Council Member Bengard. Zenor seconded the motion to adopt.

On roll call vote:

Ayes: Bengard, Kleinhesselink, Jorgensen, Vande Griend, Zenor

Nays: None

Whereupon the Mayor declared the Resolution duly adopted

RESOLUTION 16-51 “RESOLUTION OF NECESSITY (PROPOSED)” was introduced and moved for adoption by Council Member Bengard. Zenor seconded the motion to adopt.

On roll call vote:

Ayes: Bengard, Kleinhesselink, Jorgensen, Vande Griend, Zenor

Nays: None

Whereupon the Mayor declared the Resolution duly adopted

Motion by Kleinhesselink and second by Bengard to approve Professional Services Contract with DGR for the 5th Avenue Project. Ayes 5

AG PARTNERS: Ag Partners has requested council approval to relocate an anhydrous ammonia tank to the Industrial Park.

RESOLUTION 16-52 “A RESOLUTION OF INTENTION TO APPROVE THE RELOCATION OF ANHYDROUS AMMONIA TANKS” was introduced and moved for adoption by Council Member Vande Griend. Kleinhesselink seconded the motion to adopt.

On roll call vote:

Ayes: Bengard, Kleinhesselink, Jorgensen, Vande Griend, Zenor

Nays: None

Whereupon the Mayor declared the Resolution duly adopted

ECONOMIC DEVELOPMENT: The Council discussed the potential relocation of a business to the Industrial Park. It was the consensus of the council to refer discussion onto the Alton Economic Development Corporation.

The Council also discussed a grant for a new business to that potentially will move to the Ag Partners fertilizer location on 10th Street. It was the consensus of the Council to approve the recommendation of the Alton Economic Development Corporation of a grant of \$3,000 per year for three years.

Discussion was held on naming the street in the Industrial Park Lot 2 Replat.

The City was presented with the opportunity to purchase land along Highway 10. It was the consensus of the Council to refer the matter to the Alton Economic Development Corporation.

HEIMSTRA ADDITION: Oltmans informed the Council about an offer to sell the City land in Heimstra Addition. It was the consensus of the Council to reject the offer.

GLOW RUN STREET DANCE: Double D Bar and 10th Street Pub have requested a service extension of liquor license for the Glow Run Street Dance on September 24, 2016.

Motion by Kleinhesselink and second by Bengard to approve The Double D and 10th St Pub’s request for extension for outdoor service on September 24, 2016, contingent upon the notification of surrounding businesses. Ayes 5

The Council also discussed preparing an annual blanket authorization for approval by surrounding businesses.

NWI REGIONAL HOUSING AUTHORITY:

Motion by Bengard second by Zenor to appoint Dale Oltmans as the Housing Representative for the City of Alton. Ayes 5

Motion by Bengard second by Zenor to appoint Dale Oltmans, Housing Representative for the City of Alton, as Alton's Representative to the Northwest Iowa Regional Housing Authority. Ayes 5

PERSONNEL: The Personnel Committee along with Mayor Schutt, Oltmans and Jen Sandbulte conducted interviews on September 9. It was the recommendation of the Personnel Committee to hire Brian Konz as the Public Works Superintendent.

Motion by Zenor and second by Jorgensen to hire Brian Konz as the Public Works Superintendent. Ayes 5

OTHER BUSINESS: Vande Griend spoke to the Council about the City Chamber's plans to put up City of Alton signs and to build a float to take the place of the train. The Chamber is requesting financial support from the City to make sure these projects are completed. It was the consensus of the Council to pay for the signs so the Chamber could use its available funds for the float.

Motion by Kleinhesselink and second by Bengard to adjourn the meeting at 7:05 PM. Ayes 5

Mayor,
Brian E. Schutt

City Clerk/Administrator
Dale Oltmans

August Revenue

General Fund	\$10,743.11	Capital LMI Housing	\$37.80
RUT Fund	\$16,629.64	Capital Parks & Trails	\$25.19
Local Option Fund	\$12,293.48	Water Fund	\$26,626.69
TIF - Industrial Park	\$165.94	Sewer Fund	\$20,805.67
Debt Service Fund	\$31.00	Electric Fund	\$93,747.21
Capital Equipment Fund	\$39.56	Gas Fund	\$7,878.17
		Total Receipts	\$189,023.46