

ALTON CITY COUNCIL MEETING
Minutes of Regular Session
Tuesday, January 10, 2017

Mayor Pro Tem Bengard called the meeting to order at 6:00 P.M. with Council members Jorgensen, Kleinhesselink, Vande Griend and Zenor present. Also present was Jeff Peters, Dale Oltmans and Laurie Tentinger.

Motion by Jorgensen and second by Zenor to approve the agenda, removing Hawkeye Rd. Ayes 5

Motion by Kleinhesselink and second by Jorgensen to approve the consent agenda, including minutes from the December 27, 2016 meeting. Ayes 5

JANUARY 2017 ACCOUNTS PAYABLE

<u>VENDOR</u>	<u>PRODUCT/SERVICE</u>	<u>AMOUNT</u>
A & M LAUNDRY INC	LAUNDRY SERVICE	\$43.28
AALBERS EXCAVATING/TRUCKING	STUMP REMOVAL, WASHED CHIPS	\$977.28
AFLAC	AFLAC-PRE-TAX	\$497.33
AG PARTNERS	FUEL	\$836.56
ALPHA WIRELESS	PAGER BATTERIES	\$634.00
ALTON VOLUNTEER FIRE DEPT.	FIRE/RESCUE CALLS/MEETINGS	\$15,132.25
AMERICAN STATE BANK	GAS LOAN	\$31,171.25
ANALYTICAL & CONSULTING	COMPLIANCE TESTING	\$103.81
ARNOLD MOTOR SUPPLY	FIRE TRUCK & VEHICLE MAINTENANCE	\$1,596.01
ASKEW SCIENTIFIC CONSULTING	WASTEWATER CONSULTING	\$380.00
BLOCK, JARED	ELECTRIC REBATE	\$18.00
BOMGAARS	SUPPLIES	\$320.20
BORDER STATES INDUSTRIES, INC.	TENT, VALVES, SEAL REPAIR	\$2,416.73
CERTIFIED TESTING SERVICES	TESTING - E. DIVISION ST & IND PARK	\$923.40
CITY OF ORANGE CITY	GAS CONTRACT - QTR	\$3,750.00
CITY OF ORANGE CITY	LAW ENFORCEMENT CONTRACT - QTR	\$34,730.00
CLAYTON ENERGY CORPORATION	GAS COMMODITY	\$48,744.38
CLAYTON ENERGY CORPORATION	GAS RESERVATION	\$10,121.53
COMMUNITY BANK (FED WHLD)	FED/FICA TAX	\$8,447.39
CONNECTIONS INC	EMPLOYEE ASSISTANCE PROGRAM	\$104.49
D & L PLUMBING	COUPLINGS	\$42.70
DEARBORN NATIONAL LIFE INS	GROUP INSURANCE	\$1,211.00
DEWILD GRANT RECKERT & ASSOC	DIVISION ST, WATER LOOP, 5TH AVE	\$15,707.04
DITCH WITCH OF SOUTH DAKOTA	TRENCHER MAINTENANCE	\$296.94
ECHO GROUP INC	LAMP, COUPLINGS, ADAPTER, CONDUIT	\$453.35
FOREMAN TIRE SERVICE	USED TIRE, TIRE ROTATION	\$66.00
GROEBNER & ASSOCIATES INC	PIPE	\$179.50
HAWKE & CO AG SERVICES	OIL, HOSE, HOSE FITTING	\$194.17
HENTGES PLUMBING	MAINTENANCE	\$172.50
IMFOA	CERTIFICATION RENEWAL	\$25.00
IOWA ASSN. OF MUNICIPAL UTIL.	OQ TESTS	\$60.00
IOWA INFORMATION	AD	\$55.00
IOWA STATE TREASURER	STATE TAX	\$1,361.00

IPERS COLLECTIONS	IPERS	\$4,771.96
KLAY,VELDHUIZEN,BINDNER,DEJONG	LEGAL FEES	\$275.00
MEDICARE ENROLLMENT	PROVIDER ENROLLMENT APP FEE	\$560.00
MID AMERICAN	STREET LIGHTS	\$173.44
MID SIOUX OPPORTUNITY	PROJECT SHARE	\$20.00
MIDWEST FIRE & REPAIR	FIRE TRUCK SERVICE	\$631.70
MIKES WELDING & REPAIR	PLOW TRUCK MAINTENANCE	\$339.55
MISSOURI RIVER ENERGY SERVICES	ELECTRIC	\$72,733.34
MUNICIPAL MANAGEMENT CORP	LEAK SURVEY	\$500.00
MUNICIPAL UTIL-BILLS	UTILITIES	\$1,980.13
NAPA ORANGE CITY	VEHICLE MAINTENANCE	\$25.96
NEAL CHASE LUMBER CO	SUPPLIES	\$235.55
NOTEBOOM ELECTRIC	LAMP	\$57.62
O C AREA HEALTH FOUNDATION	NURSING HOME CONTRIBUTION	\$12,000.00
ORANGE CITY MUNICIPAL UTILITIES	BULK WATER	\$5,428.65
OLDENKAMP KENNELS	KENNELING	\$60.00
ONE OFFICE SOLUTION	OFFICE SUPPLIES	\$167.73
ORANGE CITY SANITATION	GARBAGE HAULING	\$6,618.30
PAYROLL	PAYROLL CHECKS ON 12/30/2016	\$26,464.11
PLUIM PUBLISHING CO., INC.	SUBSCRIPTION	\$28.00
STEPHANIE RABERN	TAX CERTIFICATES	\$1,849.00
STEVE RABERN	TAX CERTIFICATE	\$345.00
REFLECTIVE APPAREL FACTORY	HIGH-VIS SAFETY SWEATSHIRTS	\$297.81
SIOUXLAND PRESS	PUBLICATIONS, SUBSCRIPTION	\$156.40
SOLSMA, ANGELA	ELECTRIC REBATE	\$48.00
SPIREWORKS CREATIVE	WEBSITE MANAGEMENT	\$220.00
TREASURER - STATE OF IOWA	SALES TAX	\$4,004.55
TREASURER OF STATE	UNCLAIMED PROPERTY	\$193.53
TRITECH EMERGENCY SYSTEMS INC	RESCUE BILLING	\$55.00
U S CELLULAR	CELL PHONES	\$151.91
U. S. POSTMASTER	POSTAGE	\$500.00
FRANK VAN ES	BUILDING LEASE	\$4,500.00
TRAVIS VAN ES	ELECTRIC & GAS REBATES	\$500.00
QUINTIN VAN-ES	ANNUAL ZONING FEES	\$1,062.50
VANDER POL EXCAVATING	E. DIVISION ST PROJECT	\$85,349.28
VISA	SUPPLIES, TRAINING	\$924.16
VISSER BROTHERS	REPAIRS	\$65.00
WELLMARK	GROUP INSURANCE	\$6,752.60
WESCO DISTRIBUTION, INC.	WIRE LUBRICANT	\$89.88
WEST IOWA TELEPHONE	TELEPHONE, INTERNET, FAX	\$556.33
ZEP - ACUITY SPECIALTY PRODUCT	METER MIST & WIPE-ALLS	\$232.24
	TOTAL ACCOUNTS PAYABLE CHECKS	\$421,696.32

AUDIT REPORT: Jeff Peters from Williams and Company reviewed the June 30, 2016 Audit Report with the Council. In the Auditors opinion, the financial statements present fairly, and Jeff stated the City Staff has done a thorough job reporting the finances as well as maintaining the City's financial position.

Peters left at 6:15.

LIQUOR LICENSE:

Casey's General Store submitted a request for renewal of their liquor license with Sunday sales.

Motion by Zenor and second by Kleinhesselink to approve the liquor license with Sunday sales for Casey's General Store. Ayes 5

PERSONNEL:

RESOLUTION 17-1 "A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA, SETTING SALARIES AND WAGES FOR APPOINTED OFFICERS AND EMPLOYEES OF THE CITY FOR FISCAL YEAR 2016-2017" was introduced and moved for adoption by Council Member Zenor. Jorgensen seconded the motion to adopt.

On roll call vote:

Ayes: Bengard, Kleinhesselink, Jorgensen, Vande Griend, Zenor

Nays: None

Whereupon the Mayor Pro Tem declared the Resolution duly adopted

INDUSTRIAL PARK REPLAT:

The Mayor Pro Tem opened the public hearing for the Industrial Park Replat at 6:22 PM. No oral or written comments were received. Oltmans informed the Council the replat was prepared by DGR and would dedicate Hawkeye Rd to the City. The public hearing was closed at 6:24 P.M.

RESOLUTION 17-2 "A RESOLUTION ACCEPTING AND APPROVING THE REPLAT OF LOT 2 IN ALTON INDUSTRIAL PARK, ALTON, IOWA" was introduced and moved for adoption by Council Member Vande Griend. Kleinhesselink seconded the motion to adopt.

On roll call vote:

Ayes: Bengard, Kleinhesselink, Jorgensen, Vande Griend, Zenor

Nays: None

Whereupon the Mayor Pro Tem declared the Resolution duly adopted

E. DIVISION STREET: Oltmans informed the Council that the City's engineer, DGR Engineering, recommends that the City approve and accept work as completed on the E. Division St. Project.

RESOLUTION 17-3 "RESOLUTION ACCEPTING WORK" was introduced and moved for adoption by Council Member Bengard. Jorgensen seconded the motion to adopt.

On roll call vote:

Ayes: Bengard, Kleinhesselink, Jorgensen, Vande Griend, Zenor

Nays: None

Whereupon the Mayor Pro Tem declared the Resolution duly adopted

BUDGET: Oltmans reviewed the proposed Capital Projects Plan with the Council. The Council discussed pending utility rate studies.

Motion by Bengard and second by Zenor to approve Capital Projects Plan as presented with two corrections discussed. Ayes 5

OTHER BUSINESS: Kleinhesselink updated the Council on the direction that the EMT's are pursuing for the purchase of a new ambulance. Kleinhesselink also updated the Council on pricing, funds already committed, and fundraising efforts planned.

The Council discussed the letter each received from Orville Madden in regards to a perceived nuisance on Garfield St. It was the consensus of the Council the property was not in violation and has been addressed per the City Ordinance. The Mayor will send a response to the letter.

The City of Remsen's Utility Clerk will be going on maternity leave. Since the Cities of Alton and Remsen use the same billing software, Tentinger has requested to perform software related duties after the City of Alton's business hours, while Remsen's Utility Clerk is on leave.

Motion by Zenor and second by Jorgensen to allow Tentinger to perform software related duties in Remsen after the City of Alton's business hours. Ayes 5

Motion by Kleinhesselink and second by Bengard to adjourn the meeting at 7:18 PM. Ayes 5

Mayor Pro Tem
Blake Bengard

City Clerk/Administrator
Dale Oltmans

December Revenue

General Fund	\$28,583.44	LMI Housing	\$27.11
RUT Fund	\$11,243.97	Capital Streets Fund	\$5,000.00
Employee Benefits Fund	\$1,736.68	Capital Parks & Trails	\$1,506.64
Local Option Fund	\$13,451.52	Water Fund	\$18,492.82
TIF - Industrial Park	\$10,601.75	Sewer Fund	\$15,207.99
FVM2 – Phase 1 TIF	\$542.66	Electric Fund	\$99,825.59
FVM1 – TIF	\$1,567.71	Gas Fund	\$119,582.69
Debt Service Fund	\$10,822.55	Storm Water Fund	\$2,011.54
Capital Equipment Fund	\$61.85	Total Receipts	\$340,266.51