

**ALTON CITY COUNCIL MEETING**  
**Minutes of Regular Session**  
**Tuesday, June 13, 2017**

Mayor Schutt called the meeting to order at 6:00 P.M. with Council members Bengard, Jorgensen, Kleinhesselink, Vande Griend and Zenor present. Also Present was Dale Oltmans and Laurie Tentinger.

Motion by Zenor and second by Jorgensen to approve the agenda removing Salaries and Wages. Ayes 5

Motion by Jorgensen and second by Bengard to approve the consent agenda, including minutes from the May 16, 2017 meeting. Ayes 5

**JUNE 2017 ACCOUNTS PAYABLE**

<u>VENDOR</u>	<u>SERVICE/PRODUCT</u>	<u>AMOUNT</u>
A & M LAUNDRY INC	LAUNDRY SERVICE	\$40.39
ACCESS SYSTEMS	COPIER FEES	\$257.13
AFLAC	AFLAC-PRE-TAX	\$497.33
AG PARTNERS	TIF REBATE	\$80,996.00
AG PARTNERS	FUEL, SPRAY	\$1,679.17
ALTON ECONOMIC DEVELOPMENT CORP	TIF REBATE	\$10,289.06
AMERICAN LEGION POST 200	FLAGS	\$100.00
AMERICAN STATE BANK	SAFETY DEPOSIT BOX	\$25.00
ANALYTICAL & CONSULTING	COMPLIANCE TESTING	\$405.13
DENNIS BELTMAN	ELECTRIC REBATE	\$30.00
BOMGAARS	SUPPLIES	\$53.35
BORDER STATES INDUSTRIES, INC.	SE WATER MAIN LOOP, PIPE, VEST	\$4,611.96
BRACKER, NEIL	ELECTRIC REBATE	\$50.00
BUNKERS FEED	LAGOON SPRAY	\$659.33
CERTIFIED TESTING SERVICES	SE WATER LOOP	\$467.00
CITY OF ORANGE CITY	FEES	\$500.00
CITY OF SIOUX CENTER	SE WATER MAIN LOOP	\$570.90
CLAYTON ENERGY CORPORATION	GAS COMMODITY	\$4,506.44
CLAYTON ENERGY CORPORATION	GAS RESERVATION	\$2,071.53
COMMUNITY BANK (FED WHLD)	FED/FICA TAX	\$8,761.95
COMMUNITY INS	LIABILITY TRUE-UP	\$203.00
CONCRETE SURFACING	POOLHOUSE FLOOR/CONCRETE GRINDING	\$4,572.50
DELEEUW GRAPHICS & SIGNS	STREET SIGNS	\$360.00
DEWILD GRANT RECKERT & ASSOC	ENGINEERING FEES	\$10,480.16
DIAMOND VOGEL PAINT	PAINT	\$23.20
DRESCHER, DANIEL	UTILITY DEPOSIT REFUND	\$275.00
WALBURGA DYKSTRA	RESCUE CALL REFUND	\$74.02
FOREMAN TIRE SERVICE	VEHICLE MAINTENANCE, WHEEL	\$426.70
FOUR WAY CONTRACTING	ELECTRIC REBATE	\$642.42
NICOLE FULL	COMMUNITY BLD DEPOSIT REFUND	\$50.00
GROEBNER & ASSOCIATES INC	EXCESS FLOW VALVES	\$341.68
HAWKINS WATER TREATMENT GROUP	PUMP, CHEMICALS, TESTING SUPPLIES	\$1,145.87
HERNANDEZ, JENMI	UTILITY DEPOSIT REFUND	\$58.49
HORIZON COMMERCIAL POOL	ROPE, LIFE RING, SKIMMER	\$373.35
ICON AG & TURF	BLADE, FILTER, ANTENNA, WHEEL	\$216.82

IA CITY/COUNTY MANAGEMENT ASSOC	MEMBERSHIP DUES	\$120.00
IOWA DEPT OF TRANSPORTATION	DRIVE CAP	\$125.06
IOWA ONE CALL	LOCATES	\$36.00
IOWA STATE TREASURER	STATE TAX	\$1,467.00
IPERS COLLECTIONS	IPERS	\$7,520.92
BENJAMIN KARNISH	SIDEWALK REPLACEMENT REBATE	\$130.00
KLAY,VELDHUIZEN,BINDNER,DEJONG	LEGAL FEES	\$1,471.00
FRANCIS KOETS	RESCUE CALL REFUND	\$419.55
TONY KONZ	ELECTRIC REBATE	\$800.00
KOPETSKYS ACE	SUPPLIES	\$7.99
MID SIOUX OPPORTUNITY	PROJECT SHARE	\$20.00
MIDAMERICAN ENERGY	STREET LIGHTS	\$207.54
MIKES WELDING & REPAIR	GRADER REPAIRS, PIPE	\$395.15
MISSOURI RIVER ENERGY SERVICES	ANNUAL MEETING REGISTRATION	\$100.00
MISSOURI RIVER ENERGY SERVICES	ELECTRIC	\$31,391.85
MUNICIPAL UTILITY - BILLS	UTILITIES	\$1,509.71
NASSAU CEMETERY	DONATION	\$500.00
NEAL CHASE LUMBER CO	GRID MARKER, SUPPLIES, FUEL	\$1,054.48
NORTHWEST IOWA DEVELOP	MEMBERSHIP DUES	\$900.00
NORTHWEST IOWA PLANNING	MEMBERSHIP DUES	\$608.00
NOTEBOOM ELECTRIC	ELECTRIC OUTLET	\$38.14
ORANGE CITY MUNICIPAL UTILITIES	BULK WATER	\$3,931.90
ONE OFFICE SOLUTION	OFFICE SUPPLIES	\$140.72
ORANGE CITY SANITATION	GARBAGE HAULING	\$6,608.45
PAYROLL	PAYROLL CHECKS ON 5/31/2017	\$25,313.67
SANITATION PRODUCTS, INC	GUTTER BROOMS	\$289.54
SIOUXLAND PRESS	PUBLICATIONS, WATER QUALITY REPORT	\$275.80
SPIREWORKS CREATIVE	WEBSITE MANAGEMENT	\$220.00
ST. MARY'S CATHOLIC CHURCH	ELECTRIC REBATE	\$425.00
THOMPSON AUTOMATION	LIFT STATION TROUBLESHOOT	\$404.00
TOWN & COUNTRY IMPLEMENT	PLOW TRUCK REPAIRS	\$4,784.90
TREASURER - STATE OF IOWA	SALES TAX	\$3,114.00
TRITECH EMERGENCY SYSTEMS INC	RESCUE BILLING	\$137.50
U. S. POSTMASTER	PO BOX RENTAL	\$92.00
U. S. POSTMASTER	POSTAGE	\$1,000.00
UTILITY EQUIPMENT CO.	SADDLE	\$141.30
VAN MAANEN'S RADIO SHACK	COMPUTER SERVICE	\$268.85
VAN WERT INC.	METERS	\$246.10
VANDER POL EXCAVATING	SE WATER MAIN LOOP	\$103,487.97
VERIZON	CELL PHONES	\$294.55
VISA	CUTTING EDGES, TRAINING, SUPPLIES	\$2,586.48
WATER WERKS	UTILITY DEPOSIT REFUND	\$150.00
WELLMARK BLUE CROSS/BLUE SHIELD	GROUP INSURANCE	\$6,752.60
WESCO DISTRIBUTION, INC.	TRANSFORMERS	\$5,713.80
WEST IOWA TELEPHONE	TELEPHONE, FAX, INTERNET	\$559.00
MAX WOLGEN	POOL SUPPLIES	\$72.25
WOODFIELD, DAVID	RESCUE CALL REFUND	\$580.25
ZIEGLER	PALLET FORKS	\$940.00
	<b>TOTAL ACCOUNTS PAYABLE CHECKS</b>	<b>\$353,167.90</b>

**FIREWORKS:**

Ordinance 837 was introduced by Council Member Bengard.

**ORDINANCE 837 “AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ALTON, IOWA, BY AMENDING TITLE 3, CHAPTER 1, ARTICLE 4, SECTION 4.05 FIREWORKS”**

Motion by Council Member Bengard that the reading just had to be the first and the Council dispense with the statutory provision that this Ordinance be fully and distinctly read on three different days as provided by section 380.3 of the Code of Iowa.

Motion was duly seconded by Council Member Zenor.

On roll call vote:

Ayes: Bengard, Jorgensen, Kleinhesselink, Vande Griend, Zenor

Nays: None

And the Mayor declares the motion duly carried.

Motion by Bengard that title of said bill for Ordinance be approved as set out and said bill for Ordinance 837 be adopted and placed on its final passage. Council Member Jorgensen seconded the foregoing motion.

On roll call vote:

Ayes: Bengard, Jorgensen, Kleinhesselink, Vande Griend, Zenor

Nays: None

The Mayor declares the motion duly carried and will forthwith sign he said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

Ordinance 838 was introduced by Council Member Bengard.

**ORDINANCE 838 “AN ORDINANCE AMENDING ARTICLE IX, ARTICLE X AND XI OF THE ZONING ORDINANCE OF THE CITY OF ALTON, IOWA, 2004 BY ADDING A DEFINITION FOR CONSUMER FIREWORKS AND BY ADDING THE SALE OF CONSUMER FIREWORKS AS A SPECIAL USE IN H-C HIGHWAY COMMERCIAL DISTRICT AND THE I-1 LIGHT INDUSTRIAL DISTRICT AND AS A PRINCIPAL PERMITTED USE IN I-2 HEAVY INDUSTRIAL DISTRICT”**

Motion by Council Member Bengard that the reading just had to be the first and the Council dispense with the statutory provision that this Ordinance be fully and distinctly read on three different days as provided by section 380.3 of the Code of Iowa.

Motion was duly seconded by Council Member Vande Griend.

On roll call vote:

Ayes: Bengard, Jorgensen, Kleinhesselink, Vande Griend, Zenor

Nays: None

And the Mayor declares the motion duly carried.

Motion by Zenor that title of said bill for Ordinance be approved as set out and said bill for Ordinance 838 be adopted and placed on its final passage. Council Member Kleinhesselink seconded the foregoing motion.

On roll call vote:

Ayes: Bengard, Jorgensen, Kleinhesselink, Vande Griend, Zenor

Nays: None

The Mayor declares the motion duly carried and will forthwith sign he said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

Ordinance 839 was introduced by Council Member Bengard.

**ORDINANCE 839 “AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ALTON, IOWA 2002 BY AMENDING PROVISIONS PERTAINING TO APPENDIX 1, ARTICLE 1 – USER FEES AND SERVICE CHARGES”**

Motion by Council Member Bengard that the reading just had to be the first and the Council dispense with the statutory provision that this Ordinance be fully and distinctly read on three different days as provided by section 380.3 of the Code of Iowa.

Motion was duly seconded by Council Member Zenor.

On roll call vote:

Ayes: Bengard, Jorgensen, Kleinhesselink, Vande Griend, Zenor

Nays: None

And the Mayor declares the motion duly carried.

Motion by Bengard that title of said bill for Ordinance be approved as set out and said bill for Ordinance 839 be adopted and placed on its final passage. Council Member Jorgensen seconded the foregoing motion.

On roll call vote:

Ayes: Bengard, Jorgensen, Kleinhesselink, Vande Griend, Zenor

Nays: None

The Mayor declares the motion duly carried and will forthwith sign he said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

**PARKS:** Oltmans informed the Council that there was a request to allow camping in the Eastside Park for the July 21-23 weekend for the Alton Rocks Celebration, currently the Aton Code of Ordinances states that camping is not allowed in city parks.

Motion by Bengard and second by Vande Griend to allow camping in Eastside Park the weekend of July 21-23, 2017. Ayes 5

**ALTON ROCKS CELEBRATION:** Oltmans informed the Council, the Alton Rocks Committee is wanting to have the band set up as far into the 3<sup>rd</sup> Ave and 10<sup>th</sup> St. intersection as possible for the Alton Rocks Celebration.

Motion by Zenor and second by Vande Griend to restrict set up for the street dance to inside the east sidewalk lines of 3<sup>rd</sup> Ave and 10<sup>th</sup> St for the Alton Rocks Celebration. Ayes 5

**FIRE & RESCUE:** Kleinhesselink updated the Council on the status of the new ambulance. The Ambulance will be delivered, the cot installed and the decals put on, around June 26. The City will take ownership as of July 1. It was the consensus of the Council to approve payment for the new ambulance and cot after July 1.

**POOL:** Oltmans presented the Council with two quotes for new lifeguard stands and chairs at the pool. The current units are out of date.

Motion by Zenor and second by Vande Griend to approve the purchase of two new lifeguard stands and chairs for the swimming pool. Ayes 5

**TRANSFER OF FUNDS:** The Council discussed budgeted transfers.

**RESOLUTION 17-26 “RESOLUTION AUTHORIZING TRANSFER OF SURPLUS FUNDS FROM THE ALTON MUNICIPAL ELECTRIC UTILITY FUND TO THE CITY OF ALTON CAPITAL INDUSTRIAL DEVELOPMENT FUND”** was introduced and moved for adoption by Council Member Kleinhesselink. Zenor seconded the motion to adopt.

On roll call vote:

Ayes: Bengard, Jorgensen, Kleinhesselink, Vande Griend, Zenor

Nays: None

Whereupon the Mayor declared the Resolution duly adopted.

**RESOLUTION 17-28 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA TRANSFERRING FUNDS FROM THE TIF FAIR VIEW MEADOWS 2<sup>ND</sup> ADDITION PHASE 1 HOUSING FUND FOR DEBT REPAYMENT”** was introduced and moved for adoption by Council Member Jorgensen. Kleinhesselink seconded the motion to adopt.

On roll call vote:

Ayes: Bengard, Jorgensen, Kleinhesselink, Vande Griend, Zenor

Nays: None

Whereupon the Mayor declared the Resolution duly adopted.

**RESOLUTION 17-29 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA TRANSFERRING FUNDS FROM THE TIF INDUSTRIAL PARK FUND”** was introduced and moved for adoption by Council Member Bengard. Jorgensen seconded the motion to adopt.

On roll call vote:

Ayes: Bengard, Jorgensen, Kleinhesselink, Vande Griend, Zenor

Nays: None

Whereupon the Mayor declared the Resolution duly adopted.

#### **PERSONNEL:**

Motion by Bengard and second by Zenor to approve the Short Term Disability Policy as presented. Ayes 5

Mayor Schutt turned the meeting over to Mayor Pro Tem Bengard. Schutt left meeting at 6:31 PM.

**ALTON INDUSTRIAL PARK: ALTON URBAN RENEWAL DISTRICT I URBAN RENEWAL PLAN**

The Mayor Pro Tem opened the public hearing to approve Amendment No. 2 to the Alton Urban Renewal Plan for District 1 at 6:32 P.M. No oral or written comments were received. The public hearing was closed at 6:34 P.M.

**RESOLUTION 17-31 “RESOLUTION DETERMINING AN AREA OF THE CITY TO BE AN ECONOMIC DEVELOPMENT AREA, AND THAT THE REHABILITATION, CONSERVATION, REDEVELOPMENT, DEVELOPMENT OR A COMBINATION THEREOF, OF SUCH AREA IS NECESSARY IN THE INTEREST OF THE PUBLIC, HEALTH, SAFETY OR WELFARE OF THE RESIDENTS OF THE CITY; DESIGNATING SUCH AREAS AS APPROPRIATE FOR URBAN RENEWAL PROJECTS; AND ADOPTING THE AMENDMENT NO. 2 TO THE ALTON URBAN RENEWAL PLAN FOR DISTRICT 1”** was introduced and moved for adoption by Council Member Kleinhesselink. Vande Griend seconded the motion to adopt.

On roll call vote:

Ayes: Bengard, Jorgensen, Kleinhesselink, Vande Griend, Zenor

Nays: None

Whereupon the Mayor Pro Tem declared the Resolution duly adopted.

Ordinance 840 was introduced by Council Member Bengard.

**ORDINANCE 840 “ORDINANCE FOR THE DIVISION OF REVENUES UNDER IOWA CODE SECTION 403.19 FOR AMENDMENT NO. 2 TO THE ALTON URBAN RENEWAL PLAN FOR DISTRICT 1 FOR THE DIVISION OF REVENUES UNDER IOWA CODE SECTION 403.19 FOR AMENDMENT NO. 2 TO THE ALTON URBAN RENEWAL PLAN FOR DISTRICT 1”**

Motion by Council Member Kleinhesselink that the reading just had to be the first and the Council dispense with the statutory provision that this Ordinance be fully and distinctly read on three different days as provided by section 380.3 of the Code of Iowa.

Motion was duly seconded by Council Member Zenor.

On roll call vote:

Ayes: Bengard, Jorgensen, Kleinhesselink, Vande Griend, Zenor

Nays: None

And the Mayor Pro Tem declares the motion duly carried.

Motion by Zenor that title of said bill for Ordinance be approved as set out and said bill for Ordinance 840 be adopted and placed on its final passage. Council Member Jorgensen seconded the foregoing motion.

On roll call vote:

Ayes: Bengard, Jorgensen, Kleinhesselink, Vande Griend, Zenor

Nays: None

The Mayor Pro Tem declares the motion duly carried and will forthwith sign he said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

## **GLOBAL AQUACULTURE URBAN RENEWAL PLAN**

The Mayor Pro Tem opened the public hearing on the Global Aquaculture Urban Renewal Plan at 6:35 P.M. No oral or written comments were received. The public hearing was closed at 6:37 P.M.

**RESOLUTION 17-32 “RESOLUTION DETERMINING AN AREA OF THE CITY TO BE AN ECONOMIC DEVELOPMENT AREA, AND THAT THE REHABILITATION, CONSERVATION, REDEVELOPMENT, DEVELOPMENT OR A COMBINATION THEREOF, OF SUCH AREA IS NECESSARY IN THE INTEREST OF THE PUBLIC HEALTH, SAFETY OR WELFARE OF THE RESIDENTS OF THE CITY; DESIGNATING SUCH AREA AS APPROPRIATE FOR URBAN RENEWAL PROJECTS; AND ADOPTING THE GLOBAL AQUACULTURE URBAN RENEWAL PLAN”** was introduced and moved for adoption by Council Member Kleinhesselink. Vande Griend seconded the motion to adopt.

On roll call vote:

Ayes: Bengard, Jorgensen, Kleinhesselink, Vande Griend, Zenor

Nays: None

Whereupon the Mayor Pro Tem declared the Resolution duly adopted.

Ordinance 841 was introduced by Council Member Jorgensen.

**ORDINANCE 841 “AN ORDINANCE PROVIDING THAT GENERAL PROPERTY TAXES LEVIED AND COLLECTED EACH YEAR ON ALL PROPERTY LOCATED WITHIN THE URBAN RENEWAL AREA NO. 2, IN THE CITY OF ALTON, COUNTY OF SIOUX, STATE OF IOWA BY AND FOR THE BENEFIT OF THE STATE OF IOWA, CITY OF ALTON, COUNTY OF SIOUX, MOC-FLOYD VALLEY COMMUNITY SCHOOL DISTRICT, AND OTHER TAXING DISTRICTS, BE PAID TO A SPECIAL FUND FOR PAYMENT OF PRINCIPLE AND INTEREST ON LOANS, MONIES ADVANCED TO AND INDEBTEDNESS, INCLUDING BONDS ISSUED OR TO BE ISSUED, INCURRED BY THE CITY IN CONNECTION WITH THE URBAN RENEWAL AREA NO. 2 (THE GLOBAL AQUACULTURE URBAN RENEWAL PLAN)”**

Motion by Council Member Bengard that the reading just had to be the first and the Council dispense with the statutory provision that this Ordinance be fully and distinctly read on three different days as provided by section 380.3 of the Code of Iowa.

Motion was duly seconded by Council Member Kleinhesselink.

On roll call vote:

Ayes: Bengard, Jorgensen, Kleinhesselink, Vande Griend, Zenor

Nays: None

And the Mayor Pro Tem declares the motion duly carried.

Motion by Jorgensen that title of said bill for Ordinance be approved as set out and said bill for Ordinance 841 be adopted and placed on its final passage. Council Member Zenor seconded the foregoing motion.

On roll call vote:

Ayes: Bengard, Jorgensen, Kleinhesselink, Vande Griend, Zenor

Nays: None

The Mayor Pro Tem declares the motion duly carried and will forthwith sign he said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

**RESOLUTION 17-33 “RESOLUTION FIXING DATE FOR A PUBLIC HEARING ON THE PROPOSAL TO ENTER INTO A DEVELOPMENT AGREEMENT WITH GLOBAL AQUACULTURE SUPPLY COMPANY LLC”** was introduced and moved for adoption by Council Member Jorgensen. Kleinhesselink seconded the motion to adopt.

On roll call vote:

Ayes: Bengard, Jorgensen, Kleinhesselink, Vande Griend, Zenor

Nays: None

Whereupon the Mayor Pro Tem declared the Resolution duly adopted.

**OTHER BUSINESS:**

The Council instructed staff to complete a performance review for the City Administrator.

Motion by Kleinhesselink and second by Vande Griend to adjourn the meeting at 6:42 PM. Ayes 5

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Mayor,  
Brian E. Schutt

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City Clerk/Administrator  
Dale Oltmans

**May Revenue**

General Fund	\$35,186.02	Capital LMI Housing	\$27.27
RUT Fund	\$9,561.68	Capital Streets Fund	\$4,250.00
Employee Benefit Fund	\$437.48	Capital Parks & Trails	\$6.83
Local Option Fund	\$11,374.17	Water Fund	\$19,047.92
TIF - Industrial Park	\$33,422.70	Sewer Fund	\$15,662.20
TIF – FVM1 Fund	\$658.33	Electric Fund	\$75,623.46
Debt Service Fund	\$8,056.26	Gas Fund	\$31,679.08
Capital Equipment Fund	\$60.88	Stormwater Fund	\$2,543.34
		<b>Total Receipts</b>	<b>\$247,597.62</b>