

**ALTON CITY COUNCIL MEETING**  
**Minutes of Regular Session**  
**Tuesday, February 13, 2018**

Mayor Pro Tem Kleinhesselink called the meeting to order at 6:00 P.M. with Council members Jorgensen, Plathe, Vande Griend and Zenor present. Also present was Dale Oltmans and Laurie Tentinger.

Motion by Zenor and second by Vande Griend to approve the agenda. Ayes 5

Motion by Vande Griend and second by Plathe to approve the consent agenda, including minutes from the January 9, 2018 meeting. Ayes 5

FEBRUARY 2018 ACCOUNTS PAYABLE

<u>VENDOR</u>	<u>PRODUCT/SERVICE</u>	<u>AMOUNT</u>
A & M LAUNDRY INC	LAUNDRY SERVICE	\$ 80.78
NICHOLAS ACOBA	UTILITY DEPOSIT REFUND	\$ 6.87
AFLAC	AFLAC-PRE-TAX	\$ 497.33
AG PARTNERS	FUEL	\$ 1,758.98
AHLERS, COONEY, SMITH, ETC.	5TH AVENUE PAVING	\$ 5,500.00
ALLEGIANT EMERGENCY SERVICE	CYLINDER, HOSE, BATTERY	\$ 12,458.00
ALTON VOLUNTEER FIRE DEPT.	FIRE/RESCUE CALLS/MEETINGS	\$ 15,731.50
AMERICAN STATE BANK	FED/FICA TAX	\$ 8,554.05
ANALYTICAL & CONSULTING	COMPLIANCE TESTING	\$ 57.67
ARNOLD MOTOR SUPPLY	SUPPLIES	\$ 415.06
BOMGAARS	SUPPLIES	\$ 333.25
BORDER STATES INDUSTRIES, INC.	LIGHT FIXTURE, HARD HAT, HI-VIS	\$ 4,589.59
CITY OF ORANGE CITY	2017 POOL MANAGEMENT	\$ 21,609.86
CLAYTON ENERGY CORPORATION	GAS RESERVATION	\$ 10,121.53
CLAYTON ENERGY CORPORATION	GAS COMMODITY	\$ 37,039.48
DE JONG OIL & REPAIR INC.	TURN/WIPER SWITCH	\$ 141.00
DEERE CREDIT, INC	MOWER LEASE	\$ 6,969.40
DEWILD GRANT RECKERT & ASSOC	5TH AVE PAVING, LAGOON ENGINEERING	\$ 1,236.00
DIAMOND VOGEL PAINT	PAINT	\$ 6.81
PENNY ELDER	ELECTRIC & GAS REBATES	\$ 844.00
ELECTRICAL ENGINEERING & EQUIP	SERVICE GENERATOR	\$ 791.80
FELD FIRE	BUNKER GEAR	\$ 24,701.76
FOREMAN TIRE SERVICE	BATTERIES, TIRE	\$ 445.04
GOODLAND PUMP SERVICE	SERVICE PUMP	\$ 1,171.25
GROEBNER & ASSOCIATES INC	COUPLING, TOOLS	\$ 166.34
HABITAT FOR HUMANITY	UTILITY DEPOSIT REFUND	\$ 200.00
DEB HARPENAU	REIMBURSE EMS CLASS	\$ 15.00
HOLIDAY LITES & TRIM	STREET LIGHT	\$ 217.50
JAQUELYN HULSTEIN	UTILITY DEPOSIT REFUND	\$ 67.44
IMFOA	MEMBERSHIP DUES	\$ 100.00
INTERNAL REVENUE SERVICE	SOCIAL SECURITY & MEDICARE TAX	\$ 226.44
IOWA ASSN. OF MUNICIPAL UTIL.	FOREMAN'S MEETING, CODE BOOK, TESTING	\$ 560.94
IOWA DEPT OF REVENUE	PROPERTY TAX	\$ 13.43
IOWA ONE CALL	LOCATES	\$ 37.80

IOWA STATE TREASURER	STATE TAX	\$ 1,613.00
IPERS COLLECTIONS	IPERS	\$ 5,447.91
KLAY,VELDHUIZEN,BINDNER,DEJONG	LEGAL FEES	\$ 525.00
KOPETSKYS ACE	MOP HEAD	\$ 21.57
CHAD KREBER	UTILITY DEPOSIT REFUND	\$ 77.77
LEUSINK JOEL	REBATE	\$ 725.00
MATHESON TRI-GAS IN	OXYGEN	\$ 31.64
MID SIOUX OPPORTUNITY	PROJECT SHARE	\$ 20.00
MIDAMERICAN ENERGY	STREET LIGHTS	\$ 227.15
MIKES WELDING & REPAIR	REPAIRS	\$ 54.20
MISSOURI RIVER ENERGY SERVICES	ELECTRIC	\$ 75,614.57
MUNICIPAL UTILITY-BILLS	UTILITIES	\$ 2,672.54
NEAL CHASE LUMBER CO	SUPPLIES	\$ 351.59
NORTHERN MUNICIPAL DISTRIBUTORS	MEMBERSHIP DUES	\$ 748.69
ORANGE CITY MUNICIPAL UTILITIES	BULK WATER	\$ 6,108.46
ONE OFFICE SOLUTION	OFFICE SUPPLIES	\$ 423.12
ORANGE CITY HEALTH SYSTEM	DRUG TEST	\$ 64.50
ORANGE CITY SANITATION	GARBAGE HAULING	\$ 6,614.60
PAYROLL	PAYROLL CHECKS 1/31/2018	\$ 26,944.93
PIZZA RANCH	MEETING EXPENSE	\$ 42.96
RICE SIGNS	SIGNS	\$ 713.19
SECRETARY OF STATE	NOTARY FEES	\$ 60.00
SIMPLEX GRINNELL	BREAK RODS PULL STATION	\$ 56.27
SIOUX COUNTY EMS ASSOCIATION	EMS TRAINING	\$ 180.00
SIOUX COUNTY RECORDER	RECORDING FEES - VAN OMMEREN	\$ 12.00
SIOUXLAND PRESS	PUBLICATION	\$ 71.60
STANDER ENGRAVING	NAME PLATE	\$ 13.00
T & L TOOLS	PLIERS	\$ 25.95
TOWN & COUNTRY IMPLEMENT	TRUCK REPAIRS	\$ 1,286.14
TREASURER - STATE OF IOWA	SALES TAX	\$ 5,884.00
TRITECH EMERGENCY SYSTEMS INC	RESCUE BILLING	\$ 110.00
U.S. POSTMASTER	POSTAGE	\$ 510.00
UNITYPOINT CLINIC-OCC MED	DRUG TESTS	\$ 97.00
VAN WERT INC.	METERS	\$ 1,637.10
VERIZON	CELL PHONES	\$ 198.09
VISA	SUPPLIES & TRAINING	\$ 454.66
WELLMARK BLUE CROSS/BLUE SHIELD	GROUP INSURANCE	\$ 7,624.18
WESCO DISTRIBUTION, INC.	VT PACK, WIRE HARNESS, BREAKER	\$ 714.76
WEST IOWA TELEPHONE	PHONE, INTERNET, FAX	\$ 600.93
ZEP - ACUITY SPECIALTY PRODUCT	METER MIST, PAPER TOWELS	\$ 537.75
	TOTAL ACCOUNTS PAYABLE CHECKS	\$ 305,781.72

**Financial:** American State Bank is updating records for the City's accounts and needs a new Resolution Naming Depositor, account resolutions and signature cards.

**RESOLUTION 18-3 "RESOLUTION NAMING DEPOSITOR"** was introduced and moved for adoption by Council Member Kleinhesselink. Zenor seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Jorgensen, Kleinhesselink, Plathe, Vande Griend, and Zenor

Nays: None

Absent: None

Whereupon the Mayor Pro Tem declared the Resolution duly adopted.

Motion by Jorgensen and second by Zenor to approve the account resolutions for all City, Fire Department, Library, Historical and Recreation accounts as presented by Oltmans naming Oltmans and Tentinger to all accounts, Quintin Van Es, Fire Chief and Travis Van Es, Fire Department Treasurer to the Fire Accounts, Cheryl Hoekstra, Head Librarian to the Library Accounts, Deb Harpenau, Secretary/Treasurer to the Historical Board Accounts.

**Liquor License:** Sioux Golf and Country Club and 10<sup>th</sup> Street Pub submitted a request for renewal of their liquor license including Sunday sales.

Motion by Jorgensen and second by Plathe to approve the liquor licenses with Sunday sales for 10<sup>th</sup> Street Pub and Sioux Golf and Country Club pending submission of dram shop. Ayes 5

**Property Purchase:** Oltmans presented a purchase agreement prepared by the City attorney agreeing to terms for the purchase of the property described as: Lot One (1), Block Eight (8), Original Plat, in the Incorporated City of Alton, Sioux County, Iowa; and Parcels E and F as shown by the Plat of Survey recorded on August 8, 2016 in File 2016 Card 3656.

Motion by Vande Griend and second by Kleinhesselink to approve the purchase of property described as: Lot One (1), Block Eight (8), Original Plat, in the Incorporated City of Alton, Sioux County, Iowa; and Parcels E and F as shown by the Plat of Survey recorded on August 8, 2016 in File 2016 Card 3656 and to authorize the Mayor and Administrator finalize the purchase. Ayes 5

**Equipment Purchase:** Oltmans presented a quote for a used John Deere lawn tractor to replace the existing lawn tractor used for bagging grass and leaves. The lawn tractor was identified for replacement on the Capital Equipment plan.

Motion by Zenor and second by Plathe to approve the purchase of the John Deere Lawn tractor with bagger that was presented. Ayes 5

**Economic Development:** Oltmans has been working with NWI Planning and Development along with the City's Bonding attorney to establish an Urban Revitalization Plan to allow for tax incentives in existing Commercial/Industrial areas.

**RESOLUTION 18-4 "RESOLUTION OF NECESSITY FOR COMMERCIAL URBAN REVITALIZATION PLAN FOR AREA NO. 5 IN ALTON, IOWA"** was introduced and moved for adoption by Council Member Jorgensen. Kleinhesselink seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Jorgensen, Kleinhesselink, Plathe, Vande Griend, and Zenor

Nays: None

Absent: None

Whereupon the Mayor Pro Tem declared the Resolution duly adopted.

**Boards & Committees:** The Mayor appointed Harlan Jorgensen and Kevin Langel to serve on the Alton Economic Development Commission to replace Blake Bengard and Tom Kiernan.

Motion by Zenor and second by Vande Griend to approve the Mayors appointments to the Alton Economic Development Commission. Ayes 5

**Budget:** Oltmans presented the preliminary budget for Council approval.

Motion by Plathe and second by Jorgensen to approve the preliminary budget as presented and to call for a public hearing on the final budget. Ayes 5

**RESOLUTION 18-5 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA SETTING TIME AND PLACE FOR A PUBLIC HEARING FOR THE PURPOSE OF RECEIVING WRITTEN AND ORAL COMMENTS ON THE CITY’S PROPOSED FISCAL YEAR 2018-2019 BUDGET”** was introduced and moved for adoption by Council Member Zenor. Kleinhesselink seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Jorgensen, Kleinhesselink, Plathe, Vande Griend, and Zenor

Nays: None

Absent: None

Whereupon the Mayor Pro Tem declared the Resolution duly adopted.

**OTHER BUSINESS:**

Motion by Jorgensen and second by Plathe to adjourn the meeting at 7:08 PM. Ayes 5

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Mayor Pro Tem  
Leon Kleinhesselink

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City Clerk/Administrator  
Dale Oltmans

**January Revenue**

General Fund	\$29,143.64	LMI Housing	\$45.00
RUT Fund	\$10,144.26	Capital Streets Fund	\$34,062.00
Employee Benefits Fund	\$541.25	Capital Parks & Trails	\$6.55
Local Option Fund	\$12,899.52	Water Fund	\$20,561.98
TIF - Industrial Park	\$96.55	Sewer Fund	\$18,123.57
Debt Service Fund	\$2,485.31	Electric Fund	\$111,650.54
Capital Equipment Fund	\$38.73	Gas Fund	\$48,539.70
		Storm Water Fund	\$2,748.41
		<b>Total Receipts</b>	<b>\$291,087.01</b>