

ALTON CITY COUNCIL MEETING
Minutes of Regular Session
Tuesday, November 13, 2018

Mayor Schutt called the meeting to order at 6:00 P.M. with Council members Kleinhesselink, Jorgensen, Plathe, and Zenor present. Vande Griend was absent. Also present was Dale Oltmans, Quintin Van Es, Jerry De Groot, and Kurt Frederes. Derek De Groot joined the meeting at 6:10.

Motion by Jorgensen and second by Zenor to approve the agenda. Ayes 4

Motion by Zenor and second by Jorgensen to approve the consent agenda, including minutes from the October 9, 2018 meeting. Ayes 4

NOVEMBER 2018 ACCOUNTS PAYABLE

<u>VENDOR</u>	<u>PRODUCT/SERVICE</u>	<u>AMOUNT</u>
A & M LAUNDRY INC	LAUNDRY SERVICE	\$44.89
AFLAC	AFLAC-PRE-TAX	\$357.32
AG PARTNERS	FUEL	\$458.58
ALTON CHAMBER	FEES	\$240.00
ALTON ECONOMIC DEVELOPMENT	TIF REBATE	\$14,567.12
AMERICAN STATE BANK	ELECTRIC REBATE	\$400.00
AMERICAN STATE BANK	FED/FICA TAX	\$8,745.50
ANALYTICAL & CONSULTING	COMPLIANCE TESTING	\$734.08
ARNOLD MOTOR SUPPLY	OIL, MOWER ENGINE, FILTER	\$138.44
BANKERS TRUST	2016 BOND INTEREST	\$15,759.20
BANKERS TRUST	2009A BOND INTEREST	\$3,671.25
BANKERS TRUST	2013A BOND INTEREST	\$1,562.50
BANKERS TRUST	2015 BOND INTEREST	\$6,018.75
BANKERS TRUST	2013B BOND INTEREST	\$2,856.25
BORDER STATES INDUSTRIES, INC.	STREET LIGHT ARM, RISERS, GAS VALVES	\$2,044.72
CLAYTON ENERGY CORPORATION	GAS COMMODITY	\$34,700.00
CLAYTON ENERGY CORPORATION	GAS RESERVATION	\$4,488.62
CLEVERINGA EXCAVATING	FILL SAND, ROCK	\$614.08
DATA TECHNOLOGIES	LICENSE & SUPPORT FEES	\$4,274.11
DEWILD GRANT RECKERT & ASSOC	WW FACILITY, RR CROSSING, RATE STUDY	\$12,909.92
FASTENAL	SUPPLIES	\$47.21
FOREMAN TIRE SERVICE	TIRE PARTS	\$77.56
GAS PRODUCTS SALES INC	METER BAR	\$221.53
GOEBEL, BILL	REFUND BUILDING PERMIT	\$270.00
GRAINGER	EAR PLUGS, SAFETY GLASSES	\$98.41
GREENWORLD	WINTERIZE SPRINKLER	\$78.00
GROEBNER & ASSOCIATES INC	PIPE	\$911.25
H & D UNDERGROUND INC	DIRECTIONAL BORING	\$11,433.50
HOLIDAY INN	TRAVEL/TRAINING	\$201.60
IOWA ASSN. OF MUNICIPAL UTIL.	WA/WW CONF REGISTRATION	\$350.00
IOWA DEPT OF TRANSPORTATION	STREET MAINTENANCE	\$1,588.00
IOWA FINANCE AUTHORITY	WA SRF LOAN INTEREST	\$332.50
IOWA FINANCE AUTHORITY	WW SRF LOAN INTEREST	\$42.53
IOWA RURAL WATER ASSN.	MEMBERSHIP DUES	\$275.00

IOWA STATE TREASURER	STATE TAX	\$1,653.00
IOWA UTILITIES BOARD	ELECTRIC ASSESSMENT	\$931.00
IOWA UTILITIES BOARD	GAS ASSESSMENT	\$511.00
IPERS COLLECTIONS	IPERS	\$6,006.96
JANITOR'S CLOSET	FLOOR SCRUBBER, SUPPLIES	\$2,469.95
JELLEMA CONSTRUCTION	DIVISION ST CURB & STORM SEWER	\$494.44
KLAY, VELDHIJZEN	LEGAL FEES	\$308.00
KOPETSKYS ACE	SUPPLIES	\$139.03
MAASSEN, ROBIN	UTILITY DEPOSIT REFUND	\$17.08
MID SIOUX OPPORTUNITY	PROJECT SHARE	\$20.00
MIDAMERICAN ENERGY	STREET LIGHTS	\$227.10
MIDWEST FIRE & REPAIR	REPAIRS	\$1,321.48
MIKES WELDING & REPAIR	SUPPLIES	\$32.50
MISSOURI RIVER ENERGY SERVICES	ELECTRIC	\$49,995.83
MUNICIPAL MANAGEMENT CORP	LEAK SURVEY/DETECTION	\$1,000.00
MUNICIPAL UTIL-BILLS	UTILITIES	\$1,943.59
NEAL CHASE LUMBER CO	STORAGE CLOSET, SUPPLIES	\$263.05
ORANGE CITY MUNICIPAL UTILITIES	BULK WATER	\$6,816.34
OLDENKAMP KENNELS	KENNELING	\$60.00
ORANGE CITY HEALTH SYSTEM	TESTS, VACCINES, PARAMEDIC ASSIST	\$310.00
ORANGE CITY SANITATION	GARBAGE HAULING	\$6,679.85
PARROTT, MATT & SONS	UTILITY BILLS, CHECKS	\$1,101.30
PAYROLL	PAYROLL CHECKS ON 10/31/2018	\$27,889.17
PLUIM PUBLISHING CO., INC.	FIRE AD	\$495.75
PRECISION CONCRETE CUTTING	CONCRETE REPAIRS	\$4,348.00
RANDY'S IRON WORKS INC	SNOW PLOW REPAIR	\$1,494.26
SIOUXLAND PRESS	PUBLICATIONS, FIRE AD	\$488.20
SPIREWORKS CREATIVE	WEBSITE UPDATES	\$30.00
STAPLES PROMOTIONAL PRODUCTS	PROMOTIONAL SUPPLIES	\$611.45
LAURIE TENTINGER	MILEAGE	\$278.10
T & L TOOLS	SUPPLIES	\$7.95
TDM ENTERPRISES	UTILITY DEPOSIT REFUND	\$137.43
THOMPSON INNOVATION	BATTERY BACK UP/RELAY	\$488.01
TOWN & COUNTRY IMPLEMENT	TRUCK MAINTENANCE	\$99.19
TREASURER - STATE OF IOWA	WATER EXCISE TAX	\$1,215.00
TREASURER - STATE OF IOWA	SALES TAX	\$2,090.00
UNITYPOINT CLINIC-OCC MED	DRUG TEST	\$42.00
UTILITY EQUIPMENT CO.	PIPE	\$177.00
VAN MAANEN'S RADIO SHACK	IT SERVICES	\$95.00
REIN VANDERHILL	GAS REBATE	\$325.00
VERIZON	CELL PHONES	\$197.99
VISA	TRAVEL/TRAINING, SUPPLIES, POSTAGE	\$519.66
WELLMARK BLUE CROSS/BLUE SHIELD	GROUP INSURANCE	\$7,624.18
WESCO DISTRIBUTION, INC.	STREET LIGHT FIXTURES, CONNECTORS	\$6,021.96
WEST IOWA TELEPHONE	TELEPHONE, FAX, INTERNET	\$560.19
WILLIAMS & CO	AUDIT	\$750.00
	TOTAL ACCOUNTS PAYABLE CHECKS	\$268,799.41

Fire Department – Quintin Van Es, Jerry De Groot, Kurt Frederes and Derek De Groot, representing the Alton Fire Department presented proposed future capital equipment purchases and building addition. The Fire Department is planning to purchase a new tanker truck to replace the current tanker which is a 1996 truck. The actual tank and pumps have been used on the last three chassis and is in need of replacement. With regulations causing new equipment to be larger the current facility is limited in size. Funding for the projects was discussed. Consensus of the Council was to have the fire department begin the process of pricing a new tanker truck.

Van Es, J. De Groot, Frederes and D. De Groot left at 6:35.

LIQUOR LICENSE: The Double D Bar submitted a request for renewal of their liquor license with outdoor service and Sunday sales.

Motion by Kleinhesselink and second by Plathe to approve the liquor license with outdoor service and Sunday sales for Double D, pending submission of Dram Shop. Ayes 4

ANNUAL URBAN RENEWAL REPORT: Oltmans presented the FY18 Annual Urban Renewal Report to the Council.

Motion by Jorgensen and second by Zenor to approve the Annual Urban Renewal Report for Fiscal Year ending June 30, 2018 as presented. Ayes 4

2018 TIF DEBT CERTIFICATION: Oltmans presented the Council with the 2018 TIF Debt Certifications.

Motion by Plathe and second by Jorgensen to approve the Urban Renewal District FVM2-1 2018 Certification. Ayes 4

Motion by Kleinhesselink and second by Zenor to approve the Urban Renewal District Global Aquaculture 2018 Certification. Ayes 4

TRANSFER OF FUNDS:

“RESOLUTION 18-32 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA TRANSFERRING FUNDS FROM THE TIF INDUSTRIAL PARK FUND TO THE ELECTRIC UTILITY FUND” was introduced and moved for adoption by Council Member Jorgensen.

Kleinhesselink seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Kleinhesselink, Jorgensen, Plathe, and Zenor

Nays: None

Absent: Vande Griend

Whereupon the Mayor declared the Resolution duly adopted.

“RESOLUTION 18-33 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA TRANSFERRING FUNDS FROM THE TIF FAIR VIEW MEADOWS 2ND ADDITION PHASE I HOUSING FUND FOR DEBT REPAYMENT” was introduced and moved for adoption by Council Member Zenor. Kleinhesselink seconded the motion to adopt.

Upon roll call vote, the following was recorded:
Ayes: Kleinhesselink, Jorgensen, Plathe, and Zenor
Nays: None
Absent: Vande Griend

Whereupon the Mayor declared the Resolution duly adopted.

NWI AREA SOLID WASTE AGENCY:

Motion by Jorgensen and second by Kleinhesselink to approve Mayor Schutt's appointment of Oltmans as primary and Schutt as secondary representatives for the City to the NWI Area Solid Waste Agency.
Ayes 4

TRUCK PARKING: ORDINANCE 850 "AN ORDINANCE AMENDING THE CODE OF ORDINANCES BY ADDING A NEW SECTION 5.13 TRUCK, TRACTOR AND TRAILER PARKING LIMITED TO TITLE IV TRAFFIC AND STREETS, CHAPTER 1 TRAFFIC CODE, ARTICLE 5 – PARKING REGULATIONS" was introduced and moved for adoption by Council Member Plathe. Jorgensen seconded the motion. The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Kleinhesselink, Jorgensen, Plathe, and Zenor
Nays: None
Absent: Vande Griend

Whereupon the Mayor declared the motion carried and said proposed ordinance was given first vote for passage and will supersede the previous month's reading and placed on file before the Council for the second time.

ZONING: Oltmans presented the Council with a contract from Quintin Van Es, Independent Contractor for 2019. There were no changes from the 2018 contract.

Motion by Jorgensen and second by Plathe to approve the 2018 Contract for Independent Contractor.
Ayes 4

APPOINTMENTS: Oltmans presented Mayor Schutt's appointments to the City's Boards and Commissions.

Motion by Zenor and second by Plathe to approve the Mayor's appointments as follows:

Emalee Te Brink: Library Board

Ayes 4

Personnel - Motion by Kleinhesselink and second by Plathe to approve Employee Recognition Dinner Policy. Ayes 4

CODE OF ORDINANCES: Discussion was held on changes or corrections for the First Title section of the Code of Ordinances. Staff will work with NWI Planning to update that section. Oltmans will distribute copies of the Second Title section to be reviewed at the next meeting.

OTHER BUSINESS:

Motion by Kleinhesselink and second by Zenor to adjourn the meeting at 7:18 PM. Ayes 4

Mayor
Brian E. Schutt

City Clerk/Administrator
Dale Oltmans

October Revenue

General Fund	\$161,682.15	Capital Equipment Fund	\$29.28
RUT Fund	\$10,899.56	Capital Parks & Trails	\$10.62
Employee Benefits Fund	\$19,382.92	Water Fund	\$25,117.13
Local Option Fund	\$11,872.18	Sewer Fund	\$20,464.69
TIF - Industrial Park	\$182,482.61	Electric Fund	\$83,830.62
TIF – FVM2 Phase 1 Fund	\$16,659.79	Gas Fund	\$18,009.55
Debt Service Fund	\$103,348.55	Storm Water Fund	\$2,749.42
		Total Receipts	\$656,539.07