

ALTON CITY COUNCIL MEETING
Minutes of Regular Session
Tuesday, February 12 2019

Mayor Schutt called the meeting to order at 6:00 P.M. with Council members Jorgensen, Kleinhesselink, Plathe, Vande Griend, and Zenor present. Also present was Quintin, Van Es, Rein Vander Hill, Dale Oltmans, and Laurie Tentinger.

Motion by Jorgensen and second by Plathe to approve the agenda. Ayes 5

Motion by Zenor and second by Jorgensen to approve the consent agenda, including minutes from the January 8, 2019 meeting. Ayes 5

FEBRUARY 2019 ACCOUNTS PAYABLE

VENDOR NAME	REFERENCE	TOTAL
A & M LAUNDRY INC	LAUNDRY SERVICE	\$89.78
AFLAC	AFLAC-PRE-TAX	\$357.32
AG PARTNERS	BULK RUBY, FUEL	\$4,661.76
AG PARTNERS	TIF REBATE	\$43,741.73
AGRIVISION EQUIPMENT	EQUIPMENT REPAIR	\$4,234.84
AHLERS, COONEY, SMITH, ETC.	URBAN RENEWAL, IND. PARK URP	\$1,548.00
AMERICAN STATE BANK	FED/FICA TAX	\$8,091.41
ANALYTICAL & CONSULTING	COMPLIANCE TESTING	\$36.50
ARNOLD MOTOR SUPPLY	VEHICLE MAINT	\$27.98
BIERSCHBACH EQUIP & SUPPLY	DIAPHRAM, ROD BEARING KIT	\$862.77
BOMGAARS	DRILL BIT SET, SUPPLIES	\$125.83
BORDER STATES INDUSTRIES, INC.	GAS MATCH	\$104.08
CITY OF ORANGE CITY	2012 INTERNATIONAL TRUCK	\$22,000.00
CITY OF ORANGE CITY	DAYCARE CONTRIBUTION	\$10,000.00
CITY OF ORANGE CITY	POOL MANAGEMENT	\$6,705.25
CLAYTON ENERGY CORPORATION	GAS COMMODITY	\$37,649.15
CLAYTON ENERGY CORPORATION	GAS RESERVATION	\$10,121.53
CLEVERINGA EXCAVATING	WW TREATMENT FACILITY IMPROV	\$111,569.12
COMMUNITY INS	LIBRARY POLICY	\$1,130.00
CONTINENTAL RESEARCH CORP	POOL CLEANER, BACTO DOSE	\$3,844.67
DEERE CREDIT, INC	MOWER LEASE	\$6,969.40
DEWILD GRANT RECKERT & ASSOC	WW FACILITY, RATE STUDY	\$6,128.39
ECHO GROUP INC	SHED MAINT.	\$2,152.22
FASTENAL	SUPPLIES	\$80.05
FRANKLIN PRESS INC	GAS INSERTS	\$524.46
GARY'S EMERGENCY CLEAN UP	CARPET CLEANING - LIBRARY	\$600.21
JOHN GLANZ	ELECTRIC REBATE	\$25.00
HOOKER, HEATH	UTILITY DEPOSIT REFUND	\$62.05
HYDRO TECH SERVICE	REBUILD PRESSURE VALVES	\$3,575.00
IOWA ASSN. OF MUNICIPAL UTIL.	OQ TESTS	\$700.00
IOWA ASSN. OF MUNICIPAL UTIL.	MEMBER DUES - ELECTRIC, GAS, WATER	\$4,879.00
IOWA DEPT OF REVENUE	PROPERTY TAX	\$12.85
IOWA MUN. FINANCE OFFICERS ASSOC	MEMBERSHIP DUES	\$100.00
IOWA STATE TREASURER	STATE TAX	\$1,415.00
IPERS COLLECTIONS	IPERS	\$5,478.75
JANITOR'S CLOSET	PAD DRIVER	\$59.16
KLAY,VELDHUIZEN,BINDNER,DEJONG	LEGAL FEES	\$330.00
MATHESON TRI-GAS IN	OXYGEN	\$60.80
MIDAMERICAN ENERGY	STREET LIGHTS	\$233.49
MID SIOUX OPPORTUNITY	PROJECT SHARE	\$20.00

MIKES WELDING & REPAIR	SNOW PLOW REPAIRS, SUPPLIES	\$1,170.40
MISSOURI RIVER ENERGY SERVICES	ELECTRIC	\$68,225.53
MUNICIPAL UTIL-BILLS	UTILITIES	\$2,652.95
NEAL CHASE LUMBER CO	SHED MAINT., SUPPLIES	\$1,517.26
NORTHWEST IOWA PLANNING	CODE UPDATE	\$2,949.13
NOTEBOOM ELECTRIC	SUPPLIES	\$92.06
ORANGE CITY MUNICIPAL UTILITIES	BULK WATER	\$5,656.21
ONE OFFICE SOLUTION	OFFICE SUPPLIES	\$28.57
ORANGE CITY HEALTH SYSTEM	PARAMEDIC ASSIST, DRUG TESTS	\$190.00
ORANGE CITY SANITATION	GARBAGE HAULING	\$6,632.45
PAYROLL	PAYROLL CHECKS ON 1/31/2019	\$25,397.74
PCC	RESCUE BILLING	\$51.36
SIOUXLAND PRESS	PUBLICATIONS	\$168.60
STADT, REBECCA	UTILITY DEPOSIT REFUND	\$57.18
STEVE CRAIG/SLC POOL CONS	CPO TRAINING	\$600.00
TOWN & COUNTRY IMPLEMENT	PLOW TRUCK REPAIRS	\$1,985.63
TREASURER - STATE OF IOWA	SALES TAX	\$3,628.00
TREASURER - STATE OF IOWA	WATER EXCISE TAX	\$1,215.00
UNITYPOINT CLINIC-OCC MED	DRUG TESTS	\$144.00
USA BLUE BOOK	HYDRANT ADAPTERS, TORQUE WRENCHES	\$357.05
UTILITY EQUIPMENT CO.	CLAMP	\$250.95
VAN MAANEN'S RADIO SHACK	PRINTER	\$270.00
VERIZON	CELL PHONES	\$245.35
VISA	TRAINING, SUPPLIES	\$1,205.03
WELLMARK BLUE CROSS/BLUE SHIELD	AMBULANCE OVERPAYMENT	\$46.63
WELLMARK BLUE CROSS/BLUE SHIELD	GROUP INSURANCE	\$9,247.64
WESCO DISTRIBUTION, INC.	TOOLS	\$974.77
WEST IOWA TELEPHONE	TELEPHONE, FAX, INTERNET	\$574.96
WILLIAMS & CO	AUDIT	\$395.00
WPS GHA	AMBULANCE OVERPAYMENT	\$472.95
	TOTAL ACCOUNTS PAYABLE CHECKS	<u>\$436,709.95</u>

FIRE DEPARTMENT: Quintin Van Es, Fire Chief, updated the Council on estimated costs on a new Tanker Truck. The Department has been working with Mid-West Fire and will also be getting a quote from Heiman for a similar truck. The Council discussed funding sources for the truck and the need to raise funds.

Van Es also updated the Council on plans to purchase a defibrillator for the ambulance. Van Es informed the Council of the Departments intent to apply for a grant plus Fire Department funds from fundraising to help offset some of the cost of the defibrillator. The City would offset the remaining amount.

CODE OF ORDINANCES: Oltmans updated the Council on some changes Iowa Codification is recommending in Alton's Code of Ordinances.

LIQUOR LICENSE: Sioux Golf & Country Club submitted a request for renewal of their liquor license with outdoor service and Sunday sales.

Motion by Kleinhesselink and second by Plathe to approve the liquor license with outdoor service and Sunday sales for Sioux Golf & Country Club. Ayes 5

Four Speckled Hens submitted a request for a new Class B Native Wine permit.

Motion by Kleinhesselink and second by Vande Griend to approve the Class B Native Wine permit for Four Speckled Hens. Ayes 5

POOL: Oltmans informed the Council he has discussing details for pool management with Mitch Aalbers, Orange City's Recreation Director. Oltmans and Tentinger will be meeting with Aalbers to solidify plans for the upcoming pool season.

LIBRARY:

RESOLUTION 19-01 "A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA, SETTING WAGES FOR LIBRARY EMPLOYEES FOR FISCAL YEAR 2018-2019" was introduced and moved for adoption by Council Member Jorgensen. Plathe seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Jorgensen, Kleinhesselink, Plathe, Vande Griend, Zenor

Nays: None

Whereupon the Mayor declared the Resolution duly adopted.

TRANSFER OF FUNDS:

RESOLUTION 19-02 "A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA TRANSFERRING FUNDS FROM THE LOCAL OPTION SALES TAX FUND TO THE CAPITAL EQUIPMENT FUND" was introduced and moved for adoption by Council Member Zenor. Kleinhesselink seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Jorgensen, Kleinhesselink, Plathe, Vande Griend, Zenor

Nays: None

Whereupon the Mayor declared the Resolution duly adopted.

UTILITIES: Oltmans presented the Council with copies of the water and sewer rate studies performed by DGR Engineering. With the continued increasing cost due to regulatory requirements and bonding costs in the wastewater fund, rate increases were recommended. Council discussed the effect rate increases would have on residents' bills and the necessity to keep up with rising costs of operating water and sewer systems.

Ordinance 851 was introduced by Council Member Vande Griend.

ORDINANCE 851 "AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ALTON, IOWA 2002 BY AMENDING PROVISIONS PERTAINING TO THE MUNICIPAL WATER UTILITY RATES"

Motion by Council Member Zenor that the reading just had to be the first and the Council dispense with the statutory provision that this Ordinance be fully and distinctly read on three different days as provided by section 380.3 of the Code of Iowa.

Motion was duly seconded by Council Member Kleinhesselink.

On roll call vote:

Ayes: Jorgensen, Kleinhesselink, Plathe, Vande Griend, Zenor

Nays: None

And the Mayor declares the motion duly carried.

Motion by Plathe that title of said bill for Ordinance be approved as set out and said bill for Ordinance 851 be adopted and placed on its final passage. Council Member Jorgensen seconded the foregoing motion.

On roll call vote:

Ayes: Jorgensen, Kleinhesselink, Plathe, Vande Griend, Zenor

Nays: None

The Mayor declares the motion duly carried and will forthwith sign he said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

Ordinance 852 was introduced by Council Member Plathe.

ORDINANCE 852 “AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ALTON, IOWA 2002 BY AMENDING PROVISIONS PERTAINING TO THE MUNICIPAL SANITARY SEWER UTILITY RATES”

Motion by Council Member Jorgensen that the reading just had to be the first and the Council dispense with the statutory provision that this Ordinance be fully and distinctly read on three different days as provided by section 380.3 of the Code of Iowa.

Motion was duly seconded by Council Member Zenor.

On roll call vote:

Ayes: Jorgensen, Kleinhesselink, Plathe, Vande Griend, Zenor

Nays: None

And the Mayor declares the motion duly carried.

Motion by Jorgensen that title of said bill for Ordinance be approved as set out and said bill for Ordinance 852 be adopted and placed on its final passage. Council Member Plathe seconded the foregoing motion.

On roll call vote:

Ayes: Jorgensen, Kleinhesselink, Plathe, Vande Griend, Zenor

Nays: None

The Mayor declares the motion duly carried and will forthwith sign he said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

HOUSING: Oltmans informed the Council he received a phone call inquiring about property in Alton where a modular home can be moved. The Council discussed selling land the City owns in the Heimstra Addition for a new modular home. It was the consensus of the Council to authorize Oltmans to work with the realtor to measure interest in the land in the Heimstra Addition.

STREETS: Oltmans presented information for the bonding attorney in regards to potential bonding for street improvements. Oltmans also presented the Council with a quote from Blacktop Services for milling and overlaying asphalt streets.

Motion by Vande Griend and second by Kleinhesselink to authorize the City Administrator to work with bonding attorney to start the bonding process for street improvements. Ayes 5

Budget: Oltmans presented the preliminary budget for Council approval.

Motion by Jorgensen and second by Zenor to approve the preliminary budget as presented and to call for a public hearing on the final budget. Ayes 5

RESOLUTION 19-03 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA SETTING TIME AND PLACE FOR A PUBLIC HEARING FOR THE PURPOSE OF RECEIVING WRITTEN AND ORAL COMMENTS ON THE CITY’S PROPOSED FISCAL YEAR 2019-2020 BUDGET” was introduced and moved for adoption by Council Member Kleinhesselink. Plathe seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Jorgensen, Kleinhesselink, Plathe, Vande Griend, and Zenor

Nays: None

Absent: None

Whereupon the Mayor declared the Resolution duly adopted.

OTHER BUSINESS: Discussion was held about inspecting homes to enforce the City Code requiring sump pumps to be drained outside instead of into the City’s Sanitary Sewer.

Discussion was also held on establishing more handicap parking downtown. It was the consensus of the Council to have Oltmans put together an ordinance adding additional handicap parking spaces downtown.

Motion by Kleinhesselink and second by Vande Griend to adjourn the meeting at 7:25 PM. Ayes 5

Mayor
Brian E. Schutt

City Clerk/Administrator
Dale Oltmans

January Revenue

General Fund	\$16,181.63	Capital Equipment Fund	\$89.70
RUT Fund	\$13,267.41	Capital Parks & Trails	\$53.01
Employee Benefits Fund	\$290.34	Water Fund	\$23,087.74
Local Option Fund	\$12,225.86	Sewer Fund	\$19,661.46
TIF - Industrial Park	\$174.08	Electric Fund	\$93,298.42
Debt Service Fund	\$1,079.99	Gas Fund	\$77,263.89
		Storm Water Fund	\$2,686.90
		Total Receipts	\$259,360.43