

ALTON CITY COUNCIL MEETING
Minutes of Regular Session
Tuesday, September 10, 2019

Mayor Schutt called the meeting to order at 6:00 P.M. with Council members Jorgensen, Kleinhesselink, Plathe, Vande Griend, and Zenor present. Also present was Rein Vander Hill, Dale Oltmans and Laurie Tentinger.

Motion by Jorgensen and second by Kleinhesselink to approve the agenda. Ayes 5

Motion by Kleinhesselink and second by Zenor to approve the consent agenda, including minutes from the August 13, 2019 meeting. Ayes 5

SEPTEMBER 2019 ACCOUNTS PAYABLE

<u>VENDOR</u>	<u>PRODUCT/SERVICE</u>	<u>AMOUNT</u>
A & M LAUNDRY INC	LAUNDRY SERVICE	\$44.89
ACCESS SYSTEMS	COPIER FEES	\$110.45
AFLAC	AFLAC-PRE-TAX	\$357.32
AMERICAN STATE BANK	FED/FICA TAX	\$8,421.32
ANALYTICAL & CONSULTING	COMPLIANCE TESTING	\$58.76
ARNOLD MOTOR SUPPLY	VEHICLE MAINTENANCE	\$52.77
TIM BINDNER	ELECTRIC REBATE	\$400.00
BOMGAARS	SUPPLIES	\$75.84
BORDER STATES INDUSTRIES, INC.	RISERS, TAPE, SPLICES	\$580.21
CITY OF ORANGE CITY	POOL MANAGEMENT	\$12,000.00
CLAYTON ENERGY CORPORATION	GAS COMMODITY	\$2,503.68
CLAYTON ENERGY CORPORATION	GAS RESERVATION	\$2,499.57
CLEVERINGA EXCAVATING	WW TREATMENT FACILITY IMPROVEMENT	\$12,126.40
CLEVERINGA EXCAVATING	WW TREATMENT FACILITY IMPROVEMENT	\$14,250.00
DELEEUW GRAPHICS & SIGNS	STENCILS	\$60.00
DEWILD GRANT RECKERT & ASSOC	WW TREATMENT FACILITY IMPROVEMENT	\$1,244.72
ENERGY ECONOMICS INC	METER TESTING, METERS	\$1,189.85
FASTENAL	SUPPLIES	\$80.28
GROEBNER & ASSOCIATES INC	COUPLINGS, EXCESS FLOW VALVES, LOCATE WIRE	\$735.39
HAWKINS WATER TREATMENT	CHEMICALS	\$60.00
IMFOA	IMFOA CONF. REGISTRATION	\$125.00
IOWA LAKES COMMUNITY COLLEGE	EMS CONFERENCE REGISTRATION	\$200.00
IOWA ONE CALL	LOCATES	\$63.10
IOWA STATE TREASURER	STATE TAX	\$1,471.00
IPERS COLLECTIONS	IPERS	\$5,737.70
STUART C IRBY CO	PULL BOX	\$2,773.89
JELLEMA CONSTRUCTION	CURB REPLACEMENT PROJECT	\$42,215.13
KATT, DAVID	ELECTRIC REBATE	\$400.00
KLAY,VELDHUIZEN,BINDNER,DEJONG	LEGAL FEES	\$484.00
KOPETSKYS ACE	BATTERY, CHARGE KIT, CLEARING HOOK	\$90.98
KORVER LAWN CARE	NUISANCE LAWN MAINTENANCE	\$70.00
LILLY, CARSON	UTILITY DEPOSIT REFUND	\$60.34
MARV'S OUTDOOR POWER & EQUIP.	MAIN SHAFT	\$49.00
MIDAMERICAN ENERGY	STREET LIGHTS	\$233.15

MISSOURI RIVER ENERGY SERVICES	ELECTRIC	\$49,291.64
MUNICIPAL UTIL-BILLS	UTILITIES	\$2,706.15
NEAL CHASE LUMBER CO	MOWER, SUPPLIES	\$737.37
NORTHERN MUNICIPAL DISTRIBUTION	L&R FUND ASSESSMENT	\$1,601.05
ORANGE CITY MUNICIPAL UTILITIES	BULK WATER	\$7,430.88
ORANGE CITY SANITATION	GARBAGE HAULING	\$6,668.15
PAYROLL	PAYROLL CHECKS ON 8/30/2019	\$27,047.13
PEFA, INC	GAS COMMODITY	\$1,800.48
REHAB SYSTEMS INC.	VAC CLEANING, TELEVISIONING	\$1,425.00
RICE SIGNS	SIGNS	\$67.00
THURSBY, THOMAS	UTILITY DEPOSIT REFUND	\$49.94
SIouxLAND PRESS	PUBLICATIONS	\$63.20
TREASURER - STATE OF IOWA	WATER EXCISE TAX	\$1,512.00
TREASURER - STATE OF IOWA	SALES TAX	\$2,221.00
UTILITY EQUIPMENT CO.	PIPE, FITTINGS, CURB BOXES, MANHOLE HOOK	\$2,862.82
VAN MAANEN'S RADIO SHACK	IT SERVICES	\$347.49
VERIZON	CELL PHONES	\$259.48
VISA	SUPPLIES	\$241.78
WELLMARK BLUE CROSS/BLUE SHIELD	GROUP INSURANCE	\$9,247.64
WESCO DISTRIBUTION, INC.	TRANSFORMERS	\$3,852.00
WEST IOWA TELEPHONE	TELEPHONE, FAX, INTERNET	\$574.74
WILLIAMS & CO	AUDIT	\$10,000.00
	TOTAL ACCOUNTS PAYABLE CHECKS	<u>\$240,831.68</u>

FISCAL YEAR 19 ANNUAL CITY STREET FINANCE REPORT: Oltmans presented the Council with the Annual Street Finance Report for Fiscal Year 2018-2019.

RESOLUTION 19-23 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA APPROVING THE 2018-2019 STREET FINANCE REPORT” was introduced and moved for adoption by Council Member Zenor. Jorgensen seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Kleinhesselink, Plathe, Vande Griend, Zenor

Nays: None

Whereupon the Mayor declared the Resolution duly adopted.

ANNUAL URBAN RENEWAL REPORT: Oltmans presented the Annual Urban Renewal Report to the Council.

Motion by Jorgensen and second by Vande Griend to approve the Annual Urban Renewal Report as presented. Ayes 5

HOUSING: Oltmans presented an option extension for future residential development.

Motion by Jorgensen and second by Kleinhesselink to approve the Extension of Option to Purchase Property with Kim and Julie Van Puersem. Ayes 5

DESTRUCTION OF RECORDS:

RESOLUTION 19-24 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA AUTHORIZING THE DESTRUCTION OF GENERAL CITY RECORDS” was introduced and moved for adoption by Council Member Kleinhesselink. Plathe seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Kleinhesselink, Plathe, Vande Griend, Zenor

Nays: None

Whereupon the Mayor declared the Resolution duly adopted.

LIBRARY:

RESOLUTION 19-25 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA, SETTING WAGES FOR LIBRARY EMPLOYEES FOR FISCAL YEAR 2019-2020” was introduced and moved for adoption by Council Member Plathe. Jorgensen seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Kleinhesselink, Plathe, Vande Griend, Zenor

Nays: None

Whereupon the Mayor declared the Resolution duly adopted.

LIQUOR LICENSE: Casey’s General Store submitted a liquor license application adding carryout wine along with a change of ownership.

Motion by Zenor and second by Jorgensen to approve Casey’s General Store liquor license permit adding carryout wine and changing ownership. Ayes 5

EQUIPMENT: The City of Orange City has offered to sell their used snow blower to the City of Alton for the trade-in value of \$8,150.

Motion by Vande Griend and second by Jorgensen to purchase snow blower from the City of Orange City for \$8,150.00. Ayes 5

NATURAL GAS: Oltmans updated the Council on the Federal Energy Regulatory Commission, Section 4 rate case, filed by Northern Natural Gas. Information on the Section 4 was presented at the August NNG Annual Conference Oltmans attended. Rates will increase January 1, 2020 and will be in effect until FERC rules on the Section 4 rate case by, which may take up to 2 years. Oltmans will work with Clayton Energy on the natural gas rate structure and increases that will be needed to recover the additional Northern Natural Gas transmission costs for natural gas.

COMMUNICATIONS TOWER: Oltmans received a request from Towerpoint to buy out the City’s lease with SBA Communications. SBA, the company that currently leases land for a communications tower from the City, also offered to buy out their lease in the amount of \$60,500.00. It was the consensus of the Council to take no action.

LAND ACQUISITION: The Council discussed purchasing the parcel east of the Division Street lift station. They discussed purchasing the property to possibly expand the lift station or build a treatment facility in the future if required by regulation.

Motion by Plathe and second by Jorgensen to authorize Vande Griend to negotiate the purchase up to \$35,000 and to have the Mayor and staff execute the purchase if terms are agreed upon.

POOL: Oltmans updated the Council on the inspection of the baby pool. The Iowa Department of Health inspector inspected the updates made on the wading pool and noted several items that need to be corrected. Staff is working with the contractor, who performed the work, to correct those items. City Staff will also perform other updates noted in the inspection.

2019 STREET PROJECTS: Oltmans advised the Council on the 2019 milling and asphaltting project. Blacktop Services is scheduled to begin the project within the next couple weeks.

ELECTRIC UTILITY: Oltmans updated the Council on the overhead to underground electric project that staff has been working. Staff continues to work on the project as time and finances allow. The goal is to complete the work by the end of the next fiscal year. When the project is completed, approximately 95% of the City's electric distribution system will be updated and installed underground.

WASTEWATER: Oltmans informed the Council that Cleveringa Excavating is waiting for crops to be harvested so that dredging and land application can be completed. Jellema Construction has completed pouring concrete pads at the lagoons which is also a part of the project.

Division Street Lift Station: The Council discussed a storm proof and larger building to house all of the controls at the Division Street lift station. The current building is deteriorating and would be unable to withstand a storm. With the size, cost and amount of controls needed to operate the lift station, the building is too small causing issues with controls overheating. Since this is the main lift station, where all of the wastewater from the City passes through to the lagoons, it is important that it is operational at all times. Discussion was held on the size of the building needed, the need to have a climate controlled unit, as well as the timing and cost of the building.

Motion by Vande Griend and second by Kleinhesselink to approve the bid from Jellema Construction for an 18' x 20' building for the Division Street lift station with requirements that the building be completed this fall. Ayes 5

ECONOMIC DEVELOPMENT: Oltmans informed the Council that he continues to work with prospective businesses interested in purchasing the Global Aquaculture building in the Industrial Park. Global Aquaculture has contracted with a Commercial/Industrial realtor from Minneapolis to market the building.

OTHER BUSINESS: Oltmans reminded the Council that it is an election year and nomination papers are due to the City office by September 19 at 5:00 pm.

Motion by Kleinhesselink and second by Vande Griend to adjourn the meeting at 6:38 PM. Ayes 5

Mayor
Brian E. Schutt

City Clerk/Administrator
Dale Oltmans

August Revenue

General Fund	\$32,792.56	Capital Parks & Trails	\$5,016.87
RUT Fund	\$17,571.53	Water Fund	\$27,044.32
Employee Benefits Fund	\$247.72	Sewer Fund	\$44,487.40
Local Option Fund	\$14,345.37	Electric Fund	\$90,413.26
TIF – FVM2 Phase 1 Fund	\$0.71	Gas Fund	\$14,278.15
Debt Service Fund	\$902.45	Storm Water Fund	\$2,649.56
Capital Equipment Fund	\$70.38	Total Receipts	\$249,820.28