

**ALTON CITY COUNCIL MEETING**  
**Minutes of Regular Session**  
**Tuesday, October 08, 2019**

Mayor Schutt called the meeting to order at 6:00 P.M. with Council members Jorgensen, Kleinhesselink, Plathe, Vande Griend, and Zenor present. Also present was Justin Jacobsma, Rein Vander Hill, Dale Oltmans and Laurie Tentinger.

Motion by Plathe and second by Jorgensen to approve the agenda. Ayes 5

Motion by Jorgensen and second by Vande Griend to approve the consent agenda, including minutes from the September 10, 2019 meeting. Ayes 5

**OCTOBER 2019 ACCOUNTS PAYABLE**

<u>VENDOR</u>	<u>PRODUCT/SERVICE</u>	<u>AMOUNT</u>
A & M LAUNDRY INC	LAUNDRY SERVICE	\$44.89
AFLAC	AFLAC-PRE-TAX	\$357.32
AG PARTNERS	SPRAY	\$1,365.82
AHLERS & COONEY, P.C.	LEGAL FEES - GLOBAL	\$190.00
AMERICAN STATE BANK	FED/FICA TAX	\$8,168.98
ANALYTICAL & CONSULTING	COMPLIANCE TESTING	\$665.87
APGA SECURITY & INTEGRITY	DUES	\$445.00
ARNOLD MOTOR SUPPLY	OIL, FILTERS	\$57.17
BOMGAARS	SEED, SUPPLIES	\$376.96
BORDER STATES INDUSTRIES, INC.	STREET LIGHTS	\$173.68
CITY OF ORANGE CITY	LAW ENFORCEMENT	\$37,855.25
CITY OF ORANGE CITY	GAS CONTRACT	\$3,750.00
CITY OF ORANGE CITY	SNOW BLOWER	\$8,150.00
CLAYTON ENERGY CORPORATION	GAS COMMODITY	\$1,398.20
CLAYTON ENERGY CORPORATION	GAS RESERVATION	\$2,499.57
CONNECTIONS INC	EMPLOYEE ASSISTANCE PROGRAM	\$81.27
CYRIL HAUPERT	AMBULANCE REFUND	\$90.93
DEARBORN LIFE INS CO	GROUP INSURANCE	\$2,925.78
DEWILD GRANT RECKERT & ASSOC	ENGINEERING FEES	\$4,392.74
ECHO GROUP INC	PVC PIPE, COUPLING, CONNECTOR	\$200.19
FASTENAL	PAINT	\$119.34
FP MAILING SOLUTIONS	METER RENT	\$360.00
FRANSYL EQUIPMENT CO., INC.	BASKET TRUCK MAINT.	\$905.01
FRIEDMANN, WILMA	REFUND	\$80.00
GLANZ, JOHN	UTILITY DEPOSIT REFUND	\$200.00
GRANVILLE FIRE DEPARTMENT	MUTUAL AID - TRAIN DERAILMENT	\$2,155.97
GREVING, LESLIE	UTILITY DEPOSIT REFUND	\$219.38
GROEBNER & ASSOCIATES INC	PIPE	\$310.91
HANSON, HARRISON	UTILITY DEPOSIT REFUND	\$104.62
IOWA LEAGUE OF CITIES	BUDGET WORKSHOP REGISTRATION	\$50.00
IOWA STATE TREASURER	STATE TAX	\$1,423.00
IOWA UTILITIES BOARD	ELECTRIC GAS ASSESSMENTS	\$1,626.00
IPERS COLLECTIONS	IPERS	\$5,651.63
JELLEMA CONSTRUCTION	LIFT STATION MATERIALS	\$12,130.20
JELLEMA CONSTRUCTION	2019 CURB PROJECT	\$6,229.15
KLAY LAW TRUST ACCOUNT	PROPERTY PURCHASE	\$31,190.59

KOPETSKYS ACE	BATTERY, WRENCHES	\$44.51
METERING & TECHNOLOGY SOL	METERS, ERTS	\$1,464.95
MID AMERICAN ENERGY	STREET LIGHTS	\$233.06
MISSOURI RIVER ENERGY SERVICES	ELECTRIC	\$34,374.50
MISSOURI RIVER ENERGY SERVICES	TECHNOLOGY DAYS REGISTRATION	\$50.00
MUNICIPAL UTILITY-BILLS	UTILITIES	\$2,104.30
NEAL CHASE LUMBER CO	TILLER, SUPPLIES	\$642.71
NO STREAKING INC	WINDOW CLEANING	\$87.00
NORTHWEST IA LEAGUE OF CITIES	DUES	\$25.00
NOTEBOOM ELECTRIC	CONNECTOR, PVC SWEEP, PVC PIPE	\$144.92
ORANGE CITY MUNICIPAL UTILITIES	BULK WATER	\$6,127.28
ORANGE CITY FIRE DEPT	MUTUAL AID - TRAIN DERAILMENT	\$5,535.72
ORANGE CITY SANITATION	GARBAGE HAULING	\$6,695.85
PAYROLL	PAYROLL CHECKS ON 9/30/2019	\$26,492.61
PCC	RESCUE BILLING	\$625.28
PEFA, INC	GAS COMMODITY	\$2,304.60
POTTEBAUM, LEONARD	TRAVEL REIMBURSEMENT	\$156.90
REHAB SYSTEMS INC.	TELEVISIONING STORM SEWER	\$300.00
RANDY SIMMELINK	ELECTRIC REBATE	\$289.00
SIOUXLAND PRESS	PUBLICATIONS	\$139.40
T & L TOOLS	BIT SET	\$83.33
THOMPSON INNOVATION	LIFT STATION CONTROLS MAINT	\$1,233.13
TOTAL MOTORS	FIRE TRUCK REPAIRS	\$570.24
TREASURER - STATE OF IOWA	WATER EXCISE TAX	\$1,397.00
TREASURER - STATE OF IOWA	SALES TAX	\$2,016.00
U. S. POSTMASTER	POSTAGE	\$1,000.00
UTILITY EQUIPMENT CO.	WATER PIPE, CURB STOPS	\$1,151.12
VECTOR	DUES	\$7,241.31
VERIZON	CELL PHONES	\$259.56
VISA	SUPPLIES, TRAINING	\$528.52
WELLMARK BLUE CROSS/BLUE SHIELD	GROUP INSURANCE	\$9,247.64
WESCO DISTRIBUTION, INC.	TRANSFORMER, TRANSFORMER BASE	\$7,286.70
WEST IOWA TELEPHONE	TELEPHONE, FAX, INTERNET	\$581.46
WILLIAMS & CO	AUDIT	\$3,000.00
ZIEGLER	ELEMENTS	\$97.37
	TOTAL ACCOUNTS PAYABLE CHECKS	\$259,476.39

**AUDIT REPORT:** Justin Jacobsma from Williams and Company reviewed the June 30, 2019 Audit Report with the Council. In the Auditors opinion, the financial statements present fairly, and Justin stated the City Staff has done a thorough job reporting the finances as well as maintaining the City's financial position.

Motion by Kleinhesselink and second by Zenor to accept the annual financial audit for 2018-2019. Ayes 5

Jacobsma left at 6:10 PM.

**FISCAL YEAR 19 ANNUAL FINANCE REPORT:** The Council reviewed the Fiscal Year 2019 Annual Finance Report prepared by Oltmans.

**APGA:** Oltmans presented a Federal APGA Mutual Aid Agreement, which be at no cost to the City. In the event there was an emergency in the Natural Gas utility, there would be national mutual aid of personnel, equipment, and materials.

Motion by Zenor and second by Kleinhesselink to sign Federal APGA Mutual Aid Agreement. Ayes 5

**TRANSFER OF FUNDS:**

**RESOLUTION 19-26 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA TRANSFERRING FUNDS FROM THE LOCAL OPTION SALES TAX FUND TO THE CAPITAL BUILDING FUND”** was introduced and moved for adoption by Council Member Jorgensen. Vande Griend seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Kleinhesselink, Plathe, Vande Griend, Zenor

Nays: None

Whereupon the Mayor declared the Resolution duly adopted.

**RESOLUTION 19-27 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA TRANSFERRING FUNDS FROM THE GENERAL FUND TO THE CAPITAL EQUIPMENT FUND”** was introduced and moved for adoption by Council Member Kleinhesselink. Jorgensen seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Kleinhesselink, Plathe, Vande Griend, Zenor

Nays: None

Whereupon the Mayor declared the Resolution duly adopted.

**PERSONNEL:** The City’s janitor resigned and Oltmans placed an ad in the paper. Council discussed a starting wage for a new janitor.

**WASTEWATER SERVICE CONNECTION ABATEMENT:** Oltmans informed the Council of a business that constructed a new building and has not connected sewer service to the building per the requirements outlined in the City’s Code of Ordinances. Oltmans has communicated with the owner verbally and by certified mail to abate the issue, but no work has been completed. The City Attorney recommends that the City issue an official notice to abate the violation if not cured timely.

**RESOLUTION 19-29 “RESOLUTION AUTHORIZING ISSUANCE OF OFFICIAL NOTICE TO ABATE VIOLATION OF TITLE 2, CHAPTER 2, ARTICLE 4, SECTION 4.06 AND FOR ASSESSMENT AND CERTIFICATION OF COSTS OF ABATEMENT OF VIOLATION TO THE SIOUX COUNTY AUDITOR TO BE COLLECTED AS GENERAL PROPERTY TAXES”** was introduced and moved for adoption by Council Member Plathe. Zenor seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Kleinhesselink, Plathe, Vande Griend, Zenor

Nays: None

Whereupon the Mayor declared the Resolution duly adopted.

**FY21 BUDGET:** Oltmans reviewed the Capital Projects Plan in preparation for work on the FY21 Budget.

Motion by Vande Griend and second by Kleinhesselink to approve the Capital Projects Plan as presented. Ayes 5

**SGCC:** Zenor presented the proposed budget for Sioux Golf & Country Club.

Motion by Kleinhesselink and second by Vande Griend to approve the Sioux Golf & Country Club Budget as presented. Ayes 5

**OTHER BUSINESS:** Oltmans updated the Council on projects throughout town.

Motion by Kleinhesselink and second by Jorgensen to adjourn the meeting at 6:35 PM. Ayes 5

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Mayor  
Brian E. Schutt

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City Clerk/Administrator  
Dale Oltmans

**September Revenue**

General Fund	\$45,367.17	Capital Parks & Trails	\$17.54
RUT Fund	\$17,471.40	Water Fund	\$28,484.87
Employee Benefits Fund	\$4,742.26	Sewer Fund	\$48,567.41
Local Option Fund	\$14,345.37	Electric Fund	\$89,845.54
TIF – FVM2 Phase 1 Fund	\$9,140.59	Gas Fund	\$16,159.05
Debt Service Fund	\$19,690.60	Storm Water Fund	\$2,657.64
Capital Equipment Fund	\$423.15	<b>Total Receipts</b>	<b>\$296,912.59</b>