

ALTON CITY COUNCIL MEETING
 Minutes of Regular Session
 Tuesday, January 14, 2020

Mayor Schutt called the meeting to order at 6:00 P.M. with Council members Jorgensen, Krull, Mulder, Plathe, and Vande Griend present. Also present were Rein Vander Hill, Dale Oltmans and Laurie Tentinger.

Motion by Plathe second Jorgensen by to approve the agenda. Ayes 5

Motion by Vande Griend and second by Jorgensen to approve the consent agenda, including minutes from the December 10, 2019 meeting. Ayes 5

JANUARY 2020 ACCOUNTS PAYABLE

<u>VENDOR</u>	<u>PRODUCT/SERVICE</u>	<u>AMOUNT</u>
10TH ST PUB	MEETING EXPENSE	\$698.50
A & M LAUNDRY INC	LAUNDRY SERVICE	\$44.89
AFLAC	AFLAC-PRE-TAX	\$357.32
AMERICAN STATE BANK	FED/FICA TAX	\$8,682.82
ANALYTICAL & CONSULTING	COMPLIANCE TESTING	\$122.54
ARNOLD MOTOR SUPPLY	SUPPLIES	\$132.97
BOMGAARS	GATES, SUPPLIES	\$305.75
BORDER STATES INDUSTRIES, INC.	LIGHTS, JACKET, HIGH VOLTAGE CAPS	\$1,586.46
CITY OF ORANGE CITY	LAW ENFORCEMENT, GAS	\$41,605.25
CITY OF ORANGE CITY	MUTUAL AID	\$1,230.00
CLAYTON ENERGY CORPORATION	GAS COMMODITY	\$8,801.64
CLAYTON ENERGY CORPORATION	GAS RESERVATION	\$10,121.53
CONNECTIONS INC	EMPLOYEE ASSISTANCE PROGRAM	\$81.27
DEARBORN LIFE INS CO	GROUP INSURANCE	\$2,925.78
DEERE CREDIT, INC	LAWN MOWER LEASE	\$8,249.72
DEGRAAF PLUMBING	REPAIRS	\$78.25
DEWILD GRANT RECKERT & ASSOC	GIS MAPPING, 4TH AVE, WW FACILITY	\$4,377.52
DYSKTRA, BEA	UTILITY REFUND	\$51.98
ECHO GROUP INC	BASEBOARD HEATER, THERMOSTAT	\$265.37
FLOYD VALLEY HOSPITAL	EMS TRAINING	\$60.00
FP MAILING SOLUTIONS	METER RENTAL, SUPPLIES	\$524.70
GAS PRODUCTS SALES INC	METER BAR	\$207.75
GROEBNER & ASSOCIATES INC	SQUEEZE TOOL, VISE GRIP, SUPPLIES	\$1,757.46
HOFMEYER, ERIC	UTILITY CONNECTION REBATE	\$600.00
HOLIDAY LITES & TRIM	LIGHTS	\$60.00
HUBERS PLUMBING, HEATING	HVAC	\$3,038.78
IOWA FIREFIGHTERS ASSOC	MEMBERSHIP DUES	\$247.00
IOWA ONE CALL	LOCATES	\$9.90
IOWA STATE TREASURER	STATE TAX	\$1,430.00
IPERS COLLECTIONS	IPERS	\$5,888.62
JANITOR'S CLOSET	PAPER TOWELS	\$132.07
KOPETSKYS ACE	SOAP DISPENSER, SOAP, SUPPLIES	\$462.10
METERING & TECHNOLOGY SOL	METERS	\$1,747.92
MID SIOUX OPPORTUNITY	PROJECT SHARE	\$20.00
MIDAMERICAN ENERGY	STREET LIGHTS	\$234.37
MIKES WELDING & REPAIR	SUPPLIES, REPAIRS	\$352.00

MISSOURI RIVER ENERGY SERVICES	ELECTRIC	\$55,895.41
MISSOURI RIVER ENERGY SERVICES	SUBSTATION TESTING	\$304.00
MOUW MOTOR	REPAIRS	\$499.20
MUNICIPAL UTIL-BILLS	UTILITIES	\$2,046.35
NEAL CHASE LUMBER CO	SUPPLIES, LADDERS, CABINETS	\$1,343.59
NORTHERN MUNICIPAL DIST	L&R FUND ASSESSMENT	\$1,601.05
ORANGE CITY MUNICIPAL UTILITIE	BULK WATER	\$5,131.06
ONE OFFICE SOLUTION	OFFICE SUPPLIES	\$165.44
ORANGE CITY HEALTH SYSTEM	PARAMEDIC ASSIST	\$130.00
ORANGE CITY SANITATION	GARBAGE HAULING	\$6,666.30
PAYROLL	PAYROLL 12/31/19	\$29,711.22
PCC	RESCUE BILLING	\$45.10
PEFA, INC.	GAS COMMODITY	\$15,774.46
PLUIM PUBLISHING CO., INC.	SUBSCRIPTION	\$28.00
R & J WELDING AND DESIGN	REPAIR PLATES	\$37.00
RANDY'S IRON WORKS INC	HOSE, FITTINGS	\$86.42
SIOUX COUNTY RECORDER	RECORDING FEES-SGCC, GLOBAL	\$139.00
SIOUX COUNTY SHERIFF	SIOUX COUNTY COMM CENTER	\$6,561.00
SIOUXLAND PRESS	PUBLICATIONS, SUBSCRIPTION	\$130.40
STANDER ENGRAVING	NAME PLATES	\$59.00
TDM ENTERPRISES	UTILITY DEPOSIT REFUND	\$104.96
TREASURER STATE OF IOWA	SALES TAX	\$3,185.00
TREASURER STATE OF IOWA	WET TAX	\$1,193.00
U. S. POSTMASTER	POSTAGE	\$500.00
USA BLUE BOOK	SHUT OFF NOZZLE, ADAPTERS	\$452.32
VAN MAANEN'S RADIO SHACK	MONITOR, IT SERVICES	\$252.29
VER HOEF AUTOMOTIVE INC	OIL CHANGE	\$77.24
VERIZON WIRELESS	CELL PHONES	\$28.66
VISA	TRAINING, DUES, SUPPLIES	\$662.11
VISSER BROTHERS	REGISTERS, REPAIRS	\$159.51
WELLMARK BLUE CROSS/BLUE SHIEL	GROUP INSURANCE	\$10,110.55
WESCO DISTRIBUTION, INC.	CONNECTOR	\$160.50
WEST IOWA TELEPHONE	TELEPHONE, FAX, INTERNET	\$612.67
	TOTAL ACCOUNTS PAYABLE	\$250,345.04

CODE OF ORDINANCES: Oltmans informed the Council of the new State Code that requires changes to the budget process and the new procedures the City must follow.

ORDINANCE 860: "AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ALTON, IOWA, BY AMENDING TITLE 1, CHAPTER 6, ARTICLE 27 – BUDGET"

Ordinance 860 was introduced by Council Member Jorgensen.

Motion by Council Member Jorgensen that the reading just had to be the first and the Council dispense with the statutory provision that this Ordinance be fully and distinctly read on three different days as provided by section 380.3 of the Code of Iowa.

Motion was duly seconded by Council Member Plathe.

Ayes: Jorgensen, Krull, Mulder, Plathe, Vande Griend
Nays: None

And the Mayor declares the motion duly carried.

Motion by Jorgensen that title of said bill for Ordinance be approved as set out and said bill for Ordinance 860 be adopted and placed on its final passage. Council Member Vande Griend seconded the foregoing motion.

Ayes: Jorgensen, Krull, Mulder, Plathe, Vande Griend
Nays: None

The Mayor declares the motion duly carried and will forthwith sign the said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

CODE OF ORDINANCES: Oltmans informed the Council Northern Natural Gas is raising its gas transmission costs. The Council discussed the need to update gas rates to reflect the increased transmission costs.

ORDINANCE 861: “AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ALTON, IOWA, 2002 BY AMENDING PROVISIONS PERTAINING TO ORDINANCE 664, SECTION 2, CHAPTER 5, SECTION 5.03 - RATES”

Ordinance 861 was introduced by Council Member Plathe.

Motion by Council Member Vande Griend that the reading just had to be the first and the Council dispense with the statutory provision that this Ordinance be fully and distinctly read on three different days as provided by section 380.3 of the Code of Iowa.

Motion was duly seconded by Council Member Plathe.

Ayes: Jorgensen, Krull, Mulder, Plathe, Vande Griend
Nays: None

And the Mayor declares the motion duly carried.

Motion by Plathe that title of said bill for Ordinance be approved as set out and said bill for Ordinance 861 be adopted and placed on its final passage. Council Member Jorgensen seconded the foregoing motion.

Ayes: Jorgensen, Krull, Mulder, Plathe, Vande Griend
Nays: None

The Mayor declares the motion duly carried and will forthwith sign the said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

ACCOUNTS RECEIVABLE: Oltmans informed the Council that staff has had increased requests for the ability to use credit/debit cards to make utility payments. He presented a Merchant Agreement from GovPayNet. Tentinger spoke participated in a webinar and had phone conversations with GovPayNet. The City would have no liability or cost to implement debit/credit card capabilities.

Motion by Jorgensen and second by Krull to sign Merchant Agreement with GovPayNet to allow for debit and credit card payments at the City office. Ayes 5

IT SUPPORT/EQUIPMENT LEASE: Oltmans presented the Council with proposals from Access Systems to do IT Support and lease a copier. Access did a network security audit for the City and the Council discussed their findings. After discussion of the proposals and the audit it was the consensus of the Council to have Jorgensen meet with an Access Systems representative to discuss options and to contact Premier Communications for a second quote.

Derek De Groot, Jerry De Groot, Kurt Frederes, and Quintin Van Es arrived at 6:33 PM.

FIRE DEPARTMENT: Van Es updated the Council on the new tanker. Expected completion date is February 17, 2020.

The Fire Department is also proposing an expansion to the fire station. Van Es sited safety concerns and storage space as primary concerns. In addition, an expansion would give the department the ability to conduct more training during winter months. The addition plan presented was an additional 9000 sq. ft. which would be sufficient space to house and clean equipment, store trucks and bunker gear, and room for training.

Motion by Jorgensen and second by Vande Griend to proceed with the RFP process for architect/engineering for the fire station addition. Ayes 5

Motion by Vande Griend and second by Mulder to adjourn the meeting at 6:56 PM. Ayes 5

Mayor
Brian E. Schutt

City Clerk/Administrator
Dale Oltmans

December Revenue

General Fund	\$32,889.82	Capital Disaster Fund	\$7,044.29
RUT Fund	\$9,636.87	Capital Parks & Trails	\$9.70
Employee Benefits Fund	\$3,185.76	Water Fund	\$23,911.90
Local Option Fund	\$29,348.66	Sewer Fund	\$155,294.93
TIF – Global Fund	\$1,012.25	Electric Fund	\$108,315.81
TIF – FVM2 Phase 1 Fund	\$728.44	Gas Fund	\$182,981.15
Debt Service Fund	\$12,180.19	Storm Water Fund	\$2,787.49
Capital Equipment Fund	\$116.98	Total Receipts	\$569,444.24