

**ALTON CITY COUNCIL MEETING**  
**Minutes of Regular Session**  
**Tuesday, March 9, 2021**

Mayor Vande Griend called the meeting to order at 6:00 P.M. with Council members Jorgensen, Krull, Mulder, Plathe, and Vander Pol present. Also present were Nate Huizenga, Jim Pottebaum, Quintin Van Es, Dale Oltmans, and Laurie Tentinger.

Motion by Jorgensen and second by Plathe to approve the agenda removing Safety Equipment. Ayes 5

Motion by Mulder and second by Vander Pol to approve the minutes from February 25, 2021 meeting. Ayes 5

Motion by Vander Pol and second by Plathe to approve the financial reports as presented. Ayes 5

Motion by Jorgensen and second by Krull to approve the bills as presented. Ayes 5

**MARCH 2021 ACCOUNTS PAYABLE**

<b><u>VENDOR</u></b>	<b><u>PRODUCT/SERVICE</u></b>	<b><u>AMOUNT</u></b>
A & M LAUNDRY INC	LAUNDRY SERVICE	\$ 56.89
ACCESS SYSTEMS	COPIER FEES	\$ 359.12
AFLAC	AFLAC-PRE-TAX	\$ 357.32
AG PARTNERS	FUEL	\$ 1,658.02
AGRIVISION EQUIPMENT	TIRE/WHEEL ASSEMBLY	\$ 142.24
AHLERS & COONEY, P.C.	BOND REFINANCE, URBAN RENEWAL	\$ 1,146.74
ALTON VOLUNTEER FIRE DEPT.	FIRE/RESCUE MEETINGS/CALLS	\$ 14,814.50
AMERICAN STATE BANK	FED/FICA TAX	\$ 7,773.08
ARNOLD MOTOR SUPPLY	LED LIGHTS, SUPPLIES	\$ 242.92
BENGFORD, SHAWN	UTILITY DEPOSIT REFUND	\$ 4.19
BOMGAARS	BALL MOUNT, CELL HOLDER, SUPPLIES	\$ 180.47
BORDER STATES INDUSTRIES, INC.	CONDUIT, STREET LIGHT	\$ 909.61
BRACKER, NEIL	ELECTRIC REBATE	\$ 64.00
BSN SPORTS	BATTING CAGE, PITCHING MACHINES	\$ 5,225.86
CERTIFIED LABORATORIES	GREASE	\$ 467.99
CLAYTON ENERGY CORPORATION	GAS RESERVATION	\$ 12,667.51
CLAYTON ENERGY CORPORATION	GAS COMMODITY	\$ 189,458.19
CLEVERINGA EXCAVATING	STORM WATER REPAIRS	\$ 1,320.00
CMBA ARCHITECTS	FIRE STATION SERVICES	\$ 5,650.00
CONTINENTAL RESEARCH CORP	BIO TABS, RUST CONVERTER	\$ 1,287.80
DE JONG OIL & REPAIR INC.	TUBING	\$ 6.94
DELEEUW GRAPHICS & SIGNS	SIGNS	\$ 145.00
DEWILD GRANT RECKERT & ASSOC	GIS MAPPING, 4TH AVE STORM SEWER	\$ 1,625.00
DIAMOND VOGEL PAINT	PAINT	\$ 38.49
ECHO GROUP INC	SENSOR	\$ 52.97
FAREWAY STORES INC	SUPPLIES	\$ 7.49
FASTENAL	SUPPLIES	\$ 7.49
FOREMAN TIRE SERVICE	TIRE	\$ 412.50
GRAINGER	REDUCING TEE	\$ 30.14
HAWKE & CO AG SERVICES	PARTS	\$ 385.52

IOWA ASSN. OF MUNICIPAL UTIL.	MEMBER DUES	\$ 5,239.00
IOWA STATE TREASURER	STATE TAX	\$ 1,227.00
IOWA UTILITIES BOARD	ELECTRIC ASSESSMENT	\$ 1,217.50
IPERS COLLECTIONS	IPERS	\$ 5,275.71
STUART C IRBY CO	PULLING SWIVEL	\$ 487.44
KLAY LAW OFFICE	LEGAL FEES	\$ 810.00
KGM	METERS	\$ 864.35
MEIS PAINTING & LAWN CARE	BUSINESS ENCOURAGEMENT GRANT	\$ 1,418.00
MIDAMERICAN ENERGY	STREETLIGHTS	\$ 247.23
MID SIOUX OPPORTUNITY	PROJECT SHARE	\$ 20.00
MISSOURI RIVER ENERGY SERVICES	ELECTRIC	\$ 63,812.08
MUNICIPAL UTIL-BILLS	UTILITIES	\$ 2,989.94
NCC	TRAINING	\$ 110.00
NEAL CHASE LUMBER CO	SUPPLIES	\$ 252.68
ORANGE CITY MUNICIPAL UTILITIES	BULK WATER	\$ 7,084.88
ONE OFFICE SOLUTION	OFFICE SUPPLIES	\$ 414.26
ORANGE CITY HEALTH SYSTEM	DRUG TEST	\$ 30.00
ORANGE CITY SANITATION	GARBAGE HAULING	\$ 6,942.85
PAYROLL	PAYROLL 02/28/2021	\$ 25,063.16
PCC	RESCUE BILLING	\$ 281.37
PEFA, INC	GAS COMMODITY	\$ 14,301.73
PLUIM PUBLISHING CO., INC.	POSTERS, AD	\$ 171.38
PREMIER COMMUNICATIONS	IT SERVICES	\$ 1,200.00
RICE SIGNS	FLASHING LIGHT SIGNS	\$ 1,785.00
SIOUXLAND PRESS	PUBLICATIONS, ADS	\$ 227.50
SPIREWORKS CREATIVE	WEBSITE UPDATES	\$ 297.50
THE YARD BAR & GRILL	BUSINESS ENCOURAGEMENT GRANT	\$ 2,409.00
TREASURER - STATE OF IOWA	WATER EXCISE TAX	\$ 1,220.00
TREASURER - STATE OF IOWA	SALES TAX	\$ 4,610.00
U. S. POSTMASTER	POSTAGE	\$ 500.00
VERIZON WIRELESS	CELL PHONES	\$ 276.87
VISA	SUPPLIES, TRAINING, SOFTWARE	\$ 1,211.05
WELLMARK BLUE CROSS/BLUE SHIELD	GROUP INSURANCE	\$ 10,744.30
WESCO DISTRIBUTION, INC.	WIRE	\$ 15,620.49
WEST IOWA TELEPHONE	TELEPHONE, FAX, INTERNET	\$ 639.13
	<b>TOTAL ACCOUNTS PAYABLE</b>	<b>\$ 425,499.39</b>

**PUBLIC SAFETY:** Orange City Police Chief Jim Pottebaum presented the Council with statistics on incidents, warnings, citations, and arrests compared to previous years. Discussion was held on the number of calls, how they continue to increase each year and the increased volatility of these calls as well. Pottebaum expressed the desire to potentially add another officer so officers were never on duty alone. It was the consensus of the Council to support the addition of an officer.

Chief Deputy and Sioux County Emergency Management Officer Nate Huizenga reviewed his position and duties. Huizenga indicated the number of incidents warranting a Governor's Proclamation has steadily increased making his position as Emergency Management Officer busier. He advised the

Council that his position is to make suggestions and help find resources for the City, but it is up to the Mayor and Council to make the final decisions in emergency situations.

Huizenga also discussed the Hazard Mitigation Plan the City and County have in place and that its purpose is to show any weak points the City has and what potentially needs work. He also reported that work to update the plan is currently underway.

Huizenga and Pottebaum left the meeting at 6:36 PM.

**FIRE DEPARTMENT BOND VOTE:** Quintin Van Es reiterated the fact that both the local and county police departments and emergency management have been fantastic to work with. He also informed the Council of the police department showing up to every fire and rescue call to ensure the scene is safe and how it was much appreciated.

Van Es reviewed the results of the bond vote and the record turnout. Van Es informed the Council of a meeting next week with the architect and an approximate timeline for plans, permitting and bidding.

Motion by Plathe and second by Jorgensen to reaffirm acceptance of the architect agreement as presented. Ayes 5

**RESOLUTION 21-10 “RESOLUTION AUTHORIZING THE ISSUANCE OF \$2,000,000 GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2021, AND LEVYING A TAX FOR THE PAYMENT THEREOF”** was introduced and moved for adoption by Council Member Jorgensen. Mulder seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Mulder, Vander Pol, Plathe, Krull

Nays: None

Whereupon the Mayor Vande Griend declared the Resolution duly adopted.

**BUDGET:** Mayor Vande Griend opened a public hearing for the Annual Budget for Fiscal Year Ending June 30, 2022 at 6:47 PM. No written or oral comments were received. Mayor Vande Griend closed the public hearing at 6:50 PM.

**RESOLUTION 21-09 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA, ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2022”** was introduced and moved for adoption by Council Member Krull. Vander Pol seconded the motion to adopt.

On roll call vote:

Ayes: Krull, Vander Pol, Mulder, Jorgensen, Plathe

Nays: None

Whereupon the Mayor Vande Griend declared the Resolution duly adopted.

**LIQUOR LICENSE:** The 10<sup>th</sup> St. Pub submitted a request for renewal of their liquor license with outdoor service.

Motion by Jorgensen and second by Plathe to approve the liquor license with outdoor service for 10<sup>th</sup> St. Pub. Ayes 5

Sioux Golf & Country Club submitted a request for renewal of their liquor license with outdoor service and Sunday sales.

Motion by Mulder and second by Vander Pol to approve the liquor license with outdoor service and Sunday sales for Sioux Golf & Country Club. Ayes 5

**LIBRARY:** Krull updated the Council on the Library's plans for summer reading and after school programs. The programs continue to be at capacity.

Oltmans informed the Council of a new hire at the Library.

**RESOLUTION 21-11 "A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA, SETTING WAGES FOR LIBRARY EMPLOYEES FOR FISCAL YEAR 2020-2021"** was introduced and moved for adoption by Council Member Mulder. Krull seconded the motion to adopt.

On roll call vote:

Ayes: Vander Pol, Krull, Jorgensen, Plathe, Mulder

Nays: None

Whereupon the Mayor Vande Griend declared the Resolution duly adopted.

**TRAILS:** Krull updated the Council on Sioux County's plans for a trail from Sandy Hollow to Orange City. Discussion was held on how to get the trail across Highway 10 as well as a better path around Roadside Park. The Trails Committee is still needing one additional volunteer member.

**CODE OF ORDINANCES:**

**ORDINANCE 864 "AN ORDINANCE AMENDING TITLE IV, CHAPTER 1, ARTICLE 22, SECTION 22.06 OF THE CODE OF ORDINANCES OF THE CITY OF ALTON, IOWA"**

Ordinance 864 was introduced by Council Member Jorgensen.

Motion by Council Member Krull that the reading just had to be the final reading and the Council dispense with the statutory provision that this Ordinance be fully and distinctly read on three different days as provided by section 380.3 of the Code of Iowa.

Motion was duly seconded by Council Member Vander Pol.

Ayes: Krull, Jorgensen, Plathe, Vander Pol, Mulder

Nays: None

And the Mayor declares the motion duly carried.

Motion by Jorgensen that title of said bill for Ordinance be approved as set out and said bill for Ordinance 864 be adopted and placed on its final passage. Council Member Plathe seconded the foregoing motion.

Ayes: Krull, Jorgensen, Plathe, Vander Pol, Mulder

Nays: None

The Mayor declares the motion duly carried and will forthwith sign the said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

**STREETS:** The Public Works committee met with Oltmans and Public Works staff to discuss a meeting held with the County Engineer discussing upcoming projects related to Alton. The County has plans for Jefferson Avenue as well as 460<sup>th</sup> Street which connects to Division Street in Alton. The Council also

discussed rehabilitation costs and longevity versus resurfacing Jefferson Avenue with the County cost sharing in the project. The Public Works committee recommended working with the County on the projects discussed.

It was the consensus of the Council to wait until the County works on 460<sup>th</sup> Street before completing work on Division St. The County will cost share in the project.

Motion by Mulder and second by Vander Pol to approve cost sharing with the County on the milling and replacement option for Jefferson Avenue from Highway 10 to the intersection of 10<sup>th</sup> Street. Ayes 5

**UTILITIES:** The Public Works committee met with Oltmans and the electric staff to discuss a Task Order for Professional Services from DGR Engineering. The Task Order is for an evaluation of the City of Alton's Municipal Electric distribution system. The Study would result in development of a long-range plan for the system and to assist with planning and budgeting of future improvements.

The Public Works committee recommended approving the agreement.

Motion by Mulder and second by Vander Pol to approve the Task Order for DGR Engineering to perform Electric System 10-Year Master Plan. Ayes 5

**OFFICE EQUIPMENT:** The Council reviewed quotes on a new copier and a new phone system. The Council discussed the antiquated phone system and outdated copier the staff currently uses. Oltmans met with the Technology Committee to review quotes. The Technology Committee recommended purchasing a new copier from Century Business Products and a new phone system from Premier Communications.

Motion by Vander Pol and second by Plathe to approve the purchase of a new copier as quoted by Century Business Products. Ayes 5

Motion by Mulder and second by Vander Pol to approve the purchase of a new phone system as quoted by Premier Communications. Ayes 5

**ECONOMIC DEVELOPMENT:** Oltmans, representing the AEDC gave a report.

The AEDC has decided to move forward with Fair View Meadows Phase 2. Plans are to go to bid in early April with the three local contractors.

A covenant meeting and vote in Fair View Meadows Second Addition was held. A majority voted to approve a change which will permit estate lots to be established on the south end of the development.

The AEDC is reviewing available land in and around Alton to allow for potential Commercial and Industrial growth.

The AEDC is currently negotiating to purchase some available land in the Industrial Park to allow for additional Commercial/Industrial development.

City Administrator, Oltmans informed the Council of potential annexation, zoning, Urban Renewal, TIF and utility improvements needed for Commercial/Industrial development properties.

**SIoux GOLF & COUNTRY CLUB:** The Council reviewed the Engagement Agreement with Ahlers Cooney. The Agreement outlines services Ahlers will perform regarding a lease and grant agreement between the City and Sioux Golf & Country Club.

Motion by Jorgensen and second by Plathe to approve the Engagement Agreement with Ahlers Cooney for a lease and grant agreement between the City and Sioux Golf & Country Club. Ayes 5

**OTHER BUSINESS:**

Krull updated the Council on the Historical Society. There will be a pamphlet for the Historical Walking Tour available during the Lux Fest June 5.

Vander Pol updated the Council on AIM's plans for a golf tournament and kickball tournament this year.

There will be a Firemen's Pancake Supper April 15 at the Community Building/Fire Station. The Recreation Board will also have sign-up that night at the Community Building.

Vande Griend performed the Oath of Office prior to the meeting.

Motion by Krull and second by Vander Pol to adjourn the meeting at 7:39 PM. Ayes 5

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Mayor  
Dan Vande Griend

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City Clerk/Administrator  
Dale Oltmans

**February Revenue**

General Fund	\$15,006.99	Capital Parks & Trails	\$12.62
RUT Fund	\$10,628.25	Water Fund	\$23,929.39
Employee Benefits Fund	\$76.37	Sewer Fund	\$24,265.60
TIF – Global Fund	\$21,109.48	Electric Fund	\$89,715.69
TIF – FVM2 Phase 1 Fund	\$2.17	Gas Fund	\$67,009.53
Debt Service Fund	\$7,390.26	Storm Water Fund	\$2,609.43
Capital Equipment Fund	\$10,063.29	<b>Total Receipts</b>	\$271,819.07