

ALTON CITY COUNCIL MEETING
Minutes of Regular Session
Tuesday, August 13, 2024

Mayor Vande Griend called the meeting to order at 6:00 P.M. with Council members Frederes, Jorgensen, Kleinhesselink, Mulder, and Plathe present. Also present were Dale Oltmans, Kim Scorza and Chelsie Robbins

Motion by Kleinhesselink and second by Mulder to approve the amended agenda. Ayes 5

EARLY CHILDHOOD DEVELOPMENT 28E: Kim Scorza representing Crittenton Center and Chelsie Robbins representing the Orange City Area Daycare Board were in attendance to present information and answer questions concerning the recommendation to transition management of the Orange City Area Daycare from the OCAD to Crittenton Center. Oltmans presented information and documents drafted by the Early Childcare Development to achieve the transition to Crittenton Center managing the OCAD. Questions about salary and benefits, current cash, number of current childcare slots and plans to increase childcare slots and plans to add employees were answered.

Scorza and Robbins left at 6:25.

Oltmans answered questions concerning the ECD’s conversation, alternatives to the transition, and overall recommendations based on multiple ECD meetings.

Motion by Mulder and second by Frederes to approve of and direct Oltmans, Alton’s 28E representative, to vote in favor of the Management Agreement with Crittenton, Lease Agreement with Crittenton Center, amended Early Child Development 28E Bylaws, and Lease Release with OCAD. Ayes 5

Motion by Jorgensen and second by Kleinhesselink to approve the minutes from July 16, 2024, and June 26, 2024, meetings. Ayes 5

Motion by Kleinhesselink and second by Frederes to approve the financial reports as presented. Ayes 5

Motion by Mulder and second by Jorgensen to approve the bills as presented. Ayes 5

AUGUST 2024 ACCOUNTS PAYABLE

<u>VENDOR</u>	<u>PRODUCT/SERVICE</u>	<u>AMOUNT</u>
A & M LAUNDRY INC	LAUNDRY SERVICE	\$56.05
AFLAC	AFLAC-PRE-TAX	\$417.77
AGSTATE	FUEL	\$483.80
AGRIVISION EQUIPMENT	EQUIPMENT INSPECTION - FLOOD	\$1,189.72
ALEX AIR APPARATUS, INC	BUNKER GEAR	\$11,400.00
AMERICAN STATE BANK	FED/FICA TAX	\$12,147.39
ARNOLD MOTOR SUPPLY	BATTERIES - SIREN - FLOOD	\$558.53
BECK EXCAVATING, INC	PATCH & CHIPSEAL	\$38,822.85
BOMGAARS	SUPPLIES	\$43.95
BORDER STATES INDUSTRIES, INC.	FR CLOTHING	\$730.74
BURD, KELLY	UTILITY DEPOSIT REFUND	\$16.93

CENTURY BUSINESS PRODUCTS	COPIER FEES	\$70.79
CERTIFIED TESTING SERVICES	TESTING - LAGOON FLOOD REPAIR	\$273.25
CLAYTON ENERGY CORPORATION	GAS RESERVATION	\$3,661.49
CLAYTON ENERGY CORPORATION	GAS COMMODITY	\$2,906.02
CLEVERINGA EXCAVATING	LAGOON REPAIRS - FLOOD	\$101,828.13
DEGRAAF PLUMBING	LIBRARY BATHROOM	\$119.50
DEWILD GRANT RECKERT & ASSOC	FLOOD REPAIRS	\$3,534.53
CONSOLIDATED ELECTRICAL DIST.	GENERATOR REPAIR - FLOOD	\$1,095.40
ECHO GROUP INC	ELECTRICAL SUPPLIES	\$203.65
EMERGENCY SERVICES MARKETING	I AM RESPONDING SUBSCRIPTION	\$305.00
ENERGY ECONOMICS INC	METER TESTING	\$786.77
FOREMAN TIRE SERVICE	PAYLOADER SERVICE	\$215.34
FREDS PLUMBING & HEATING	ELECTRIC REBATE - EVANS	\$100.00
GROEBNER & ASSOCIATES INC	METERING CABLE	\$381.23
HAWKE & CO AG SERVICES	LOADER INSPECTION/SERVICE-FLOOD	\$5,121.85
HAWKINS WATER TREATMENT GROUP	CHEMICALS	\$1,268.17
HUBERS PLUMBING, HEATING	RECIRCULATING PUMP	\$817.26
IOWA ONE CALL	LOCATES	\$26.90
IOWA STATE TREASURER	STATE TAX	\$1,758.57
IPERS COLLECTIONS	IPERS	\$8,311.08
STUART C IRBY CO	WIRE GRIP	\$270.00
KGM	GAS METER, REGULATORS	\$8,563.81
KOPETSKYS ACE	SUPPLIES	\$68.73
LONNING, TEIGHLOR	CREDIT BALANCE REFUND	\$9.58
LUND, KRISTINA	UTILITY DEPOSIT REFUND	\$59.29
MACQUEEN EQUIPMENT	FIRE SUPPRESSION FOAM	\$450.00
MARS CUSTOM INSTALL LLC	DOORS, TRIM, PAINT, DUMPSTERS	\$25,480.00
MID SIOUX OPPORTUNITY	PROJECT SHARE	\$20.00
MIDAMERICAN ENERGY	ELECTRIC - BLOWOFF VALVE	\$29.96
MIDAMERICAN ENERGY	STREET LIGHTS	\$347.37
MISSOURI RIVER ENERGY SERVICES	ELECTRIC	\$57,081.56
MOUW MOTOR	TRUCK SERVICE	\$79.80
MUNICIPAL UTIL-BILLS	UTILITIES	\$3,149.57
NEAL CHASE LUMBER CO	SUPPLIES, INSPECTION, LOCKS	\$1,611.71
ORANGE CITY MUNICIPAL UTILITIES	BULK WATER	\$12,047.02
ONE OFFICE SOLUTION	OFFICE SUPPLIES	\$66.10
OOSTRA BIERMA LAW	LEGAL FEES	\$617.00
ORANGE CITY AREA HEALTH SYSTEM	DRUG TEST	\$75.00
ORANGE CITY SANITATION	GARBAGE HAULING	\$9,783.36
PARSONS, JENNIFER	CREDIT BALANCE REFUND	\$64.78
PAYROLL	PAYROLL 07/31/2024	\$40,132.37
PEFA, INC	GAS COMMODITY	\$2,198.80
PERSPECTIVE INSURANCE	WORK COMP AUDIT	\$1,821.00
PREMIER COMMUNICATIONS	IT SERVICES	\$925.00
PRINCIPAL LIFE	GROUP INSURANCE	\$156.37
ROTH, AMY	UTILITY DEPOSIT REFUND	\$2.35

SIOUXLAND DISTRICT HEALTH DEPT	POOL INSPECTION	\$288.00
SIOUXLAND PRESS	PUBLICATIONS	\$373.50
SPIREWOKS CREATIVE	WEBSITE UPDATES	\$585.00
ROBERT STOLL	UTILITY CONNECTION REBATE	\$600.00
SUPERHITECH	SERVICE CALL - CAMERAS	\$349.99
THOMPSON AUTOMATION	LIFT STATION REPAIRS - FLOOD	\$2,535.27
MARTIN TOP	UNDERGROUND REBATE	\$250.00
TREASURER - STATE OF IOWA	WATER EXCISE TAX	\$1,638.40
TREASURER - STATE OF IOWA	SALES TAX	\$2,575.25
U. S. POSTMASTER	POSTAGE	\$1,000.00
UNITYPOINT CLINIC-OCC MED	DRUG TEST	\$42.00
UNUM LIFE INSURANCE COMPANY	GROUP INSURANCE	\$355.99
UMB BANK, N.A.	2021 BOND ADMINISTRATIVE FEE	\$600.00
VAN OTTERLOO, TARA	UTILITY DEPOSIT REFUND	\$88.38
VAN WERT INC.	ERTS	\$1,371.82
VAN WYK CONCRETE	CURB & GUTTER - PARK ST	\$5,994.74
VECTOR	DUES	\$9,188.00
VERIZON	CELL PHONES	\$589.31
VERMEER SALES & SERVICE	VAC-TRON SERVICE - FLOOD	\$1,457.53
VISA	ADOBE, LIGHTS, SUPPLIES	\$1,629.54
WALDERBACH, DAVID	UTILITY DEPOSIT REFUND	\$139.65
WELLMARK BLUE CROSS/BLUE SHIELD	GROUP INSURANCE	\$8,060.64
WESCO DISTRIBUTION, INC.	TRANSFORMERS	\$20,395.00
WEST IOWA TELEPHONE	TELEPHONE, FAX, INTERNET	\$733.86
PAT ZENK	COMMUNITY BUILDING DEP REFUND	\$100.00
	TOTAL ACCOUNTS PAYABLE	\$424,705.06

2024 Flooding: Oltmans updated the council on progress with flood recovery. Staff have participated in the Exploratory Call with FEMA, FEMA Environmental, FEMA Mitigation, and Iowa Department of Homeland Security (IDOHS) outlining the process for recovery and funding. After that meeting Staff uploaded the Conflict of Interest, Fraud Reporting, and Procurement Policies. Staff completed and uploaded the Funding Agreement to the IDOHS website. On August 8, staff participated in the Recovery Scoping meeting which evaluated the list of projects prepared by staff. Each area is considered a project such as wastewater bypassing, debris removal, lift station repairs, lift station generator replacement, lagoon repairs, 3rd Avenue temporary repairs and total reconstruction, Garfield Street bridge repair/replacement, electric utility, gas utility, equipment repairs. After that meeting, projects can now begin. Documentation, environmental requirements with debris, and mitigation efforts were also discussed. Each project requires its own separate documentation.

Oltmans reported that lagoon repairs are under way and that the contractor is waiting for geo grid supplies to proceed. DGR has prepared a Field report on the condition of 3rd Avenue and the recommendation for full removal and replacement with concrete. Mitigation plans are to have a wider concrete shoulder on the east side and to rip rap the embankment to help prevent future damage from flooding. DGR is working on the topography surveys and then will start the process to engineer the replacement project. This will take a couple of months to complete. When the engineering is completed, the project will need to follow Iowa bidding laws and be let

for bid. With this being the end of the construction season, the plan is to have the project bid and ready for spring construction which should result in more competitive bids.

The storm siren in Roadside Park was inspected by the vendor and replacement of all of the controls are recommended. Damaged equipment has been repaired and flooded facilities have been cleaned and repaired. The electric and natural gas staff have had equipment that was submerged tested and are awaiting results to see if replacement is necessary. Staff have been working on cleanup at Alton Roadside Park. Several roll off dumpsters have been filled already. Plans are to remove the truck loads of sand from the area.

Oltmans reported that during the RSM meeting he spoke to FEMA mitigation about funding for elevating the replacement back-up electric generators, 3rd Avenue shoulder mitigation, riverbank stabilization mitigation at the lagoons and other possible mitigation efforts. FEMA mitigation was happy to hear that Alton is thinking ahead for mitigation efforts.

Staff will continue to work with FEMA and the Iowa Dept. of Homeland Security to complete cleanup and repairs and to secure funding grants. This will be a multiyear process to complete.

Flooding 2024 Agreement: Oltmans has contacted a consultant that the County and several other cities are working with. He retired from IDOHS and now does disaster consulting. Oltmans presented a contract for services.

Motion by Jorgensen and second by Mulder to approve the contract with Veenstra and Kimm, Inc. Ayes 5

Storm Siren Quote: Oltmans presented a quote for repairing the Roadside Park storm siren

Motion by Plathe and second by Kleinhesselink to approve the quote from Blue Valley Public Safety, Inc. to repair the storm siren. Ayes 5

Short Term Financing: Oltmans informed the Council that he is working with American State Bank, Ahlers Law, and Piper Sandler & Co. to secure short-term financing to cover costs of flood damage since it could be 2-3 years before the City receives reimbursement.

Equipment: Oltmans presented a one-year lease to replace the John Deere 1025R Tractor that was previously leased. He also presented an email from Public Works Superintendent Konz outlining the benefits of the tractor.

Motion by Jorgensen and second by Mulder to approve lease for the John Deere 1025R Tractor. Ayes 5

DOT – Highway 10 Corridor: Oltmans attended a meeting with the Iowa DOT, Sioux County, and the City of Orange City to discuss Highway 10 Corridor Planning. A TEAP study was completed by the DOT two years ago and part of the study evaluated widening Highway 10 between Jefferson Avenue in Alton to Jay Avenue in Orange City. A roundabout was also discussed for the intersection of Highway 10 and Jefferson Avenue. It would be at least five years before either of these items would be considered, but planning would need to happen before that.

EAB Study – Oltmans contacted the DNR's vendor that is completing the EAB Tree Study for Alton. They have gathered the information and will complete the study this fall/winter. Staff are recommending that the City not wait until then and begin removing trees. Staff did a survey of

the town and prepared a list of the worst trees. Discussion was held about stump removal. It was the consensus that the City would remove stumps and replace dirt. Oltmans will solicit bids for removal of the trees.

Liquor License Extension: The Yard applied for a liquor license extension to hold a street dance in conjunction with AIM on September 14.

Motion by Jorgensen and second by Mulder to approve the liquor license extension for the Yard for a street dance. Ayes 5

CODE OF ORDINANCES LEGISLATIVE UPDATE

Ordinance 893 – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ALTON, IOWA, BY ADDING A NEW SECTION PERTAINING TO ADULT ESTABLISHMENT NUISANCES

Council Member Kleinhesselink introduced Ordinance 893.

Motion by Council Member Jorgensen that the reading just had to be the final reading, and the Council dispense with the statutory provision that this Ordinance be fully and distinctly read on three different days as provided by section 380.3 of the Code of Iowa.

Council Member Mulder duly seconded the motion.

Ayes: Mulder, Frederes, Plathe, Jorgensen, Kleinhesselink

Nays: None

And the Mayor declares the motion duly carried.

Motion by Kleinhesselink that title of said bill for Ordinance be approved as set out and said bill for Ordinance 893 be adopted and placed on its final passage. Council Member Mulder seconded the foregoing motion.

Ayes: Mulder, Frederes, Plathe, Jorgensen, Kleinhesselink

Nays: None

The Mayor declares the motion duly carried and will forthwith sign the said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

Ordinance 894 – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ALTON, IOWA, BY AMENDING PROVISIONS PERTAINING TO BOND REQUIREMENTS

Council Member Kleinhesselink introduced Ordinance 894.

Motion by Council Member Jorgensen that the reading just had to be the final reading, and the Council dispense with the statutory provision that this Ordinance be fully and distinctly read on three different days as provided by section 380.3 of the Code of Iowa.

Council Member Mulder duly seconded the motion.

Ayes: Mulder, Frederes, Plathe, Jorgensen, Kleinhesselink
Nays: None

And the Mayor declares the motion duly carried.

Motion by Kleinhesselink that title of said bill for Ordinance be approved as set out and said bill for Ordinance 894 be adopted and placed on its final passage. Council Member Mulder seconded the foregoing motion.

Ayes: Mulder, Frederes, Plathe, Jorgensen, Kleinhesselink
Nays: None

The Mayor declares the motion duly carried and will forthwith sign the said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

Ordinance 895 – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ALTON, IOWA, BY AMENDING PROVISIONS PERTAINING TO ELECTRONIC MEETINGS

Council Member Kleinhesselink introduced Ordinance 895.

Motion by Council Member Jorgensen that the reading just had to be the final reading, and the Council dispense with the statutory provision that this Ordinance be fully and distinctly read on three different days as provided by section 380.3 of the Code of Iowa.

Council Member Mulder duly seconded the motion.

Ayes: Mulder, Frederes, Plathe, Jorgensen, Kleinhesselink
Nays: None

And the Mayor declares the motion duly carried.

Motion by Kleinhesselink that title of said bill for Ordinance be approved as set out and said bill for Ordinance 895 be adopted and placed on its final passage. Council Member Mulder seconded the foregoing motion.

Ayes: Mulder, Frederes, Plathe, Jorgensen, Kleinhesselink
Nays: None
Absent:

The Mayor declares the motion duly carried and will forthwith sign the said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

Ordinance 896 – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ALTON, IOWA, BY AMENDING PROVISIONS PERTAINING TO FIRE OFFICIALS AUTHORITY TO CITE VIOLATIONS

Council Member Kleinhesselink introduced Ordinance 896.

Motion by Council Member Jorgensen that the reading just had to be the final reading, and the Council dispense with the statutory provision that this Ordinance be fully and distinctly read on three different days as provided by section 380.3 of the Code of Iowa.

Council Member Mulder duly seconded the motion.

Ayes: Mulder, Frederes, Plathe, Jorgensen, Kleinhesselink

Nays: None

And the Mayor declares the motion duly carried.

Motion by Kleinhesselink that title of said bill for Ordinance be approved as set out and said bill for Ordinance 896 be adopted and placed on its final passage. Council Member Mulder seconded the foregoing motion.

Ayes: Mulder, Frederes, Plathe, Jorgensen, Kleinhesselink

Nays: None

The Mayor declares the motion duly carried and will forthwith sign the said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

Ordinance 897 – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ALTON, IOWA, BY AMENDING PROVISIONS PERTAINING TO OPERATING BUDGET PREPARATION

Council Member Kleinhesselink introduced Ordinance 897.

Motion by Council Member Jorgensen that the reading just had to be the final reading, and the Council dispense with the statutory provision that this Ordinance be fully and distinctly read on three different days as provided by section 380.3 of the Code of Iowa.

Council Member Mulder duly seconded the motion.

Ayes: Mulder, Frederes, Plathe, Jorgensen, Kleinhesselink

Nays: None

And the Mayor declares the motion duly carried.

Motion by Kleinhesselink that title of said bill for Ordinance be approved as set out and said bill for Ordinance 897 be adopted and placed on its final passage. Council Member Mulder seconded the foregoing motion.

Ayes: Mulder, Frederes, Plathe, Jorgensen, Kleinhesselink

Nays: None

The Mayor declares the motion duly carried and will forthwith sign the said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

Ordinance 898 – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ALTON, IOWA, BY AMENDING PROVISIONS PERTAINING TO PUBLICATION OF MINUTES

Council Member Kleinhesselink introduced Ordinance 898.

Motion by Council Member Jorgensen that the reading just had to be the final reading, and the Council dispense with the statutory provision that this Ordinance be fully and distinctly read on three different days as provided by section 380.3 of the Code of Iowa.

Council Member Mulder duly seconded the motion.

Ayes: Mulder, Frederes, Plathe, Jorgensen, Kleinhesselink

Nays: None

And the Mayor declares the motion duly carried.

Motion by Kleinhesselink that title of said bill for Ordinance be approved as set out and said bill for Ordinance 898 be adopted and placed on its final passage. Council Member Mulder seconded the foregoing motion.

Ayes: Mulder, Frederes, Plathe, Jorgensen, Kleinhesselink

Nays: None

The Mayor declares the motion duly carried and will forthwith sign the said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

Ordinance 899 – AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ALTON, IOWA, BY AMENDING PROVISIONS PERTAINING TO SIDEWALK LIABILITY

Council Member Kleinhesselink introduced Ordinance 899.

Motion by Council Member Jorgensen that the reading just had to be the final reading, and the Council dispense with the statutory provision that this Ordinance be fully and distinctly read on three different days as provided by section 380.3 of the Code of Iowa.

Council Member Mulder duly seconded the motion.

Ayes: Mulder, Frederes, Plathe, Jorgensen, Kleinhesselink

Nays: None

And the Mayor declares the motion duly carried.

Motion by Kleinhesselink that title of said bill for Ordinance be approved as set out and said bill for Ordinance 899 be adopted and placed on its final passage. Council Member Mulder seconded the foregoing motion.

Ayes: Mulder, Frederes, Plathe, Jorgensen, Kleinhesselink

Nays: None

The Mayor declares the motion duly carried and will forthwith sign the said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

The Mayor declares the motion duly carried and will forthwith sign the said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

RESOLUTION 24-26: “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA MAKING BUDGETED TRANSFER OF FUNDS FROM THE GENERAL FUND, RUT FUND, AND THE UTILITY FUNDS TO CAPITAL PROJECTS FUNDS” was introduced and moved for adoption by Council Member Jorgensen. Frederes seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Frederes, Plathe, Kleinhesselink, Mulder

Nays: None

Whereupon the Mayor Vande Griend declared the Resolution duly adopted.

Motion by Jorgensen and second by Mulder to adjourn the meeting at 7:15PM. Ayes 5

Mayor
Dan Vande Griend

City Clerk/Administrator
Dale Oltmans

July Revenue

General Fund	\$25,492.97	Capital Parks & Trails Fund	\$224.97
RUT Fund	\$14,200.26	Water Fund	\$30,526.20
Employee Benefits Fund	\$28.38	Sewer Fund	\$30,521.48
Local Option Sales Tax Fund	\$23,799.64	Electric Fund	\$82,750.63
TIF – FVM2 Phase 1 Fund	\$128.64	Gas Fund	\$24,905.19
Debt Service Fund	\$737.34	Storm Water Fund	\$2,840.42
Capital Equipment Fund	\$265.57		
		Total Receipts	\$236,421.69