

ALTON CITY COUNCIL MEETING
Minutes of Regular Session
Tuesday, October 15, 2024

Mayor Vande Griend called the meeting to order at 6:00 P.M. with Council members Frederes, Kleinhesselink, Mulder, and Plathe present. Jorgensen was absent. Also present were Dale Oltmans and Laurie Tentinger.

Motion by Kleinhesselink and second by Mulder to approve the agenda. Ayes 4

Motion by Mulder and second by Frederes to approve the minutes from September 10, 2024, meeting. Ayes 4

Motion by Mulder and second by Kleinhesselink to accept the financial reports as presented. Ayes 4

Motion by Kleinhesselink and second by Plathe to approve the bills as presented. Ayes 4

OCTOBER 2024 ACCOUNTS PAYABLE

<u>VENDOR</u>	<u>PRODUCT/SERVICE</u>	<u>AMOUNT</u>
A & M LAUNDRY INC	LAUNDRY SERVICE	\$56.05
AFLAC	AFLAC-PRE-TAX	\$417.77
AGRIVISION EQUIPMENT	JOHN DEERE 1025R LEASE	\$2,573.21
AHLERS & COONEY, P.C.	BOND SERVICES	\$315.50
AMERICAN PUBLIC GAS ASSOC	DUES	\$445.00
AMERICAN STATE BANK	FED/FICA TAX	\$10,754.92
ANALYTICAL & CONSULTING	COMPLIANCE TESTING	\$301.49
ARNOLD MOTOR SUPPLY	DEF, WIPERS	\$69.96
AUTOMATIC BUILDING CONTROLS	ALARM SYSTEM TEST	\$844.00
BOMGAARS	TOOLS	\$319.51
BRUNST CONSTRUCTION	UTILITY CONNECTION REBATES	\$1,200.00
BRYAN ROCK PRODUCTS INC	RED BALL DIAMOND AGGREGATE	\$1,562.83
BUNKERS FEED	LAGOON SPRAY	\$1,250.98
CENTURY BUSINESS PRODUCTS	COPIER FEES	\$69.86
CERTIFIED TESTING SERVICES	TESTING - LAGOON REPAIR	\$2,228.25
CITY OF ALTON	GAS REBATE	\$350.00
CITY OF ORANGE CITY	LAW ENFORCEMENT, GAS CONTRACT	\$57,079.75
CITY OF ORANGE CITY	POOL MANAGEMENT	\$18,235.85
CLAYTON ENERGY CORPORATION	GAS COMMODITY	\$2,828.61
CLAYTON ENERGY CORPORATION	GAS RESERVATION	\$3,661.49
CLEVERINGA EXCAVATING	LAGOON REPAIRS - FLOOD	\$263,167.59
CONNECTIONS INC	EMPLOYEE ASSISTANCE PROGRAM	\$83.16
DEWILD GRANT RECKERT & ASSOC	3RD AVE, FLOOD REPAIRS	\$6,020.66
FOREMAN TIRE SERVICE	BRAKE PADS, HOSE, LINE	\$1,173.10
GRAINGER	SUPPLIES	\$112.78
GROEBNER & ASSOCIATES INC	TAP TEES, TEST CAPS	\$1,584.87
HAWKE & CO AG SERVICES	HYDRAULIC HOSE	\$28.27
HAWKINS WATER TREATMENT GROUP	CHEMICALS	\$10.00
HEIMAN FIRE EQUIPMENT INC	FIRE EXTINGUISHERS	\$1,410.00
HIEMSTRA RENTALS	UTILITY CONNECTION REBATES	\$1,400.00
HORIZON COMMERCIAL POOL	SAFETY TAPE	\$197.83

IOWA CODIFICATION	CODE UPDATE	\$128.00
IOWA ONE CALL	LOCATES	\$91.00
IOWA STATE TREASURER	STATE TAX	\$1,550.48
IPERS COLLECTIONS	IPERS	\$7,553.01
STUART C IRBY CO	PIPE, WIRE, COUPLINGS	\$635.13
JANITOR'S CLOSET	FILTER	\$30.86
JOE'S TV & APPLIANCE	TV	\$558.99
KGM	METER REPAIR, PIPE CAPS	\$784.68
KOPETSKYS ACE	MOUNT, RAKE, SUPPLIES	\$214.48
KORVER LAWN CARE	LAWN MAINTENANCE	\$100.00
MID SIOUX OPPORTUNITY	PROJECT SHARE	\$170.00
MID STATES AUDIO, INC	PORTABLE SOUND SYSTEM-FINAL	\$2,966.30
MIDAMERICAN ENERGY	ELECTRIC - BLOWOFF VALVE	\$24.16
MIDAMERICAN ENERGY	STREET LIGHTS	\$347.11
MISSOURI RIVER ENERGY SERVICES	ELECTRIC	\$39,184.64
MUNICIPAL UTIL-BILLS	UTILITIES	\$2,619.74
NEAL CHASE LUMBER CO	SUPPLIES, SHELVING	\$977.15
NO STREAKING INC	WINDOW CLEANING	\$96.00
ORANGE CITY MUNICIPAL UTILITIES	BULK WATER	\$13,953.26
ONE OFFICE SOLUTION	OFFICE SUPPLIES	\$45.91
OOSTRA BIERMA LAW	LEGAL FEES	\$1,368.50
ORANGE CITY SANITATION	GARBAGE HAULING	\$9,129.60
P & K PEST CONTROL	PEST CONTROL	\$195.00
PAYROLL	PAYROLL 09/30/2024	\$36,184.41
PEFA, INC	GAS COMMODITY	\$2,645.46
PREMIER COMMUNICATIONS	IT SERVICES	\$925.00
PRINCIPAL LIFE	GROUP INSURANCE	\$86.52
SCHUETZ AUTO BODY, LLC	2020 CHEVY REPAIR	\$5,881.60
SCHWEBACH TREE SERVICE	TREE REMOVAL & STUMP GRINDING	\$34,875.00
SIOUX COMMERCIAL SWEEPING INC	CRACK SEALING	\$15,272.80
SIOUX COUNTY RECORDER	ATV REGISTRATION	\$20.50
SIOUX COUNTY TREASURER	PROPERTY TAX - SUBSTATION	\$50.00
SIOUXLAND PRESS	PUBLICATIONS	\$275.50
SKARSHAUG TESTING LAB.	GLOVE TESTING	\$99.31
STAN HOUSTON EQUIP CO INC	GENERATOR	\$2,750.00
STRYKER SALES CORP	BATTERIES - LUCAS	\$1,443.00
TREASURER - STATE OF IOWA	WATER EXCISE TAX	\$1,883.85
TREASURER - STATE OF IOWA	SALES TAX	\$2,687.13
U. S. POSTMASTER	POSTAGE	\$500.00
UNUM LIFE INSURANCE COMPANY	GROUP INSURANCE	\$355.99
UTILITY EQUIPMENT CO.	METERS	\$234.00
VAN WERT INC.	ELECTRIC METERS-FLOOD REPLACE	\$1,269.24
VANDER POL EXCAVATING	5TH AVE PATCH WORK	\$4,085.48
VEENSTRA & KIMM INC	CONSULTING	\$164.25
VERIZON	CELL PHONES	\$589.61
VISA	MICROSOFT, POSTAGE, SUPPLIES	\$1,307.54
WELLMARK BLUE CROSS/BLUE SHIELD	GROUP INSURANCE	\$8,060.64
WESCO DISTRIBUTION, INC.	PEDESTALS, METER SOCKET, VT	\$4,373.00
WEST IOWA TELEPHONE	TELEPHONE, FAX, INTERNET	\$734.94
WILLIAMS & CO	AUDIT	\$16,500.00
	TOTAL ACCOUNTS PAYABLE	\$605,732.06

SALE OF CITY OWNED PROPERTY: Mayor Vande Griend opened a public hearing for the Sale of City Owned Property at 6:16 PM. No written or oral comments were received.

Motion by Mulder and second by Plathe to close the public hearing at 6:20 PM. Ayes 4

RESOLUTION 24-29: “A RESOLUTION TO DISPOSE OF CERTAIN CITY OWNED REAL ESTATE” was introduced and moved for adoption by Council Member Mulder. Frederes seconded the motion to adopt.

On roll call vote:

Ayes: Mulder, Frederes, Plathe, Kleinhesselink

Nays: None

Absent: Jorgensen

Whereupon the Mayor Vande Griend declared the Resolution duly adopted.

PERSONNEL: Oltmans presented the employee benefits package as submitted by Drew Heying.

Motion by Mulder and second by Plathe to approve the employee benefits package as submitted by Drew Heying. Ayes 4

PARKS: The Council discussed using City property as a designated soccer field. It was the consensus of the Council to get pricing on goals and work with Orange City to get lines painted next spring.

CODE OF ORDINANCES:

ORDINANCE 901: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ALTON, IOWA, BY AMENDING PROVISIONS PERTAINING TO TREES

Council Member Mulder introduced Ordinance 901.

Motion by Council Member Mulder that the reading just had to be the final reading, and the Council dispense with the statutory provision that this Ordinance be fully and distinctly read on three different days as provided by section 380.3 of the Code of Iowa.

Council Member Frederes duly seconded the motion.

Ayes: Mulder, Frederes, Plathe, Kleinhesselink

Nays: None

And the Mayor declares the motion duly carried.

Motion by Kleinhesselink that title of said bill for Ordinance be approved as set out and said bill for Ordinance 901 be adopted and placed on its final passage. Council Member Plathe seconded the foregoing motion.

Ayes: Mulder, Plathe, Frederes, Kleinhesselink

Nays: None

The Mayor declares the motion duly carried and will forthwith sign the said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

FISCAL YEAR 24 ANNUAL CITY STREET FINANCE-REPORT: Oltmans presented, and the Council reviewed the Annual City Street Finance Report for Fiscal Year 24.

Motion by Kleinhesselink and second by Frederes to accept the Fiscal Year 24 Street Finance Report. Ayes 4

FISCAL YEAR 24 ANNUAL FINANCE-REPORT: Oltmans presented, and the Council reviewed the Annual Finance Report for Fiscal Year 24.

Motion by Mulder and second by Plathe to accept the Fiscal Year 24 Annual Finance Report. Ayes 4

ANNUAL URBAN RENEWAL REPORT: Oltmans presented the Annual Urban Renewal Report.

Motion by Mulder and second by Kleinhesselink to accept the Annual Urban Renewal Report as submitted. Ayes 4

2024 FLOODING: Oltmans updated the Council on the status of the flood projects and progress with FEMA and Iowa Homeland Security.

Oltmans spoke to the Council regarding the transformers in inventory that were damaged in the flood and their replacement cost. Oltmans reviewed a quote from Wesco to replace the transformers recommend by staff.

Motion by Mulder and second by Frederes to approve the purchase of replacement transformers as presented. Ayes 4

PERSONNEL: Council discussed Pete Vande Poppe's retirement this coming spring. With the growth of the community, Council discussed whether to hire a full-time or part-time staff. The Council instructed staff to review the Public Works Worker job description.

OTHER BUSINESS: Oltmans, the City of Alton's Representative on the Early Childhood Development 28E updated the Council on the Orange City Daycare's operational transition to the Crittenton Center. Overall, it seems to be going well. They have had some additional training and are in the process of hiring additional staff. Cameras and new security systems are being put in place. The EDC's attorney is drafting updated bylaws. Oltmans will present them to the Council when they are complete.

Motion by Kleinhesselink and second by Mulder to adjourn the meeting at 7:01 PM. Ayes 4

Mayor
Dan Vande Griend

City Clerk/Administrator
Dale Oltmans

September Revenue

General Fund	\$54,734.71	Capital Parks & Trails Fund	\$234.39
RUT Fund	\$19,826.03	Water Fund	\$36,282.18
Employee Benefits Fund	\$2,213.18	Sewer Fund	\$30,118.81
Local Option Sales Tax Fund	\$19,864.27	Electric Fund	\$101,987.78
TIF – FVM2 Phase 1 Fund	\$7,479.34	Gas Fund	\$13,354.06
TIF – FVM2 Phase 2 Fund	\$2,322.57	Storm Water Fund	\$2,813.06
Debt Service Fund	\$14,314.04		
Capital Equipment Fund	\$276.70	Total Receipts	\$305,821.12