

ALTON CITY COUNCIL MEETING
Minutes of Regular Session
Tuesday, December 10, 2024

Mayor Vande Griend called the meeting to order at 6:00 P.M. with Council members Frederes, Jorgensen, Kleinhesselink, Mulder, and Plathe present. Also present were Quintin, Van Es, and Dale Oltmans.

Motion by Mulder and second by Plathe to approve the agenda. Ayes 5

Motion by Jorgensen and second by Frederes to approve the minutes from November 12, 2024, meeting. Ayes 5

BUDGET: Quintin Van Es, Fire Chief, spoke to the Council requesting the City start an annual appropriation to replace fire apparatus on a set schedule. With the rising costs of apparatuses and the age of the current equipment, Van Es believes it would be in the best interest of the City to allocate money each fiscal year to ensure equipment is up to date. Oltmans and Van Es will also review township dues to make sure they are paying the appropriate fees.

Van Es left the meeting at 6:25 PM.

The Council discussed different options on how to fund an annual allocation to a Fire Vehicle account.

Motion by Jorgensen and second by Kleinhesselink to accept the financial reports as presented. Ayes 5

Motion by Kleinhesselink and second by Frederes to approve the bills as presented. Ayes 5

DECEMBER 2024 ACCOUNTS PAYABLE

<u>VENDOR</u>	<u>PRODUCT/SERVICE</u>	<u>AMOUNT</u>
A & M LAUNDRY INC	LAUNDRY SERVICE	\$56.05
ACCESS SYSTEMS	COPIER FEES	\$51.86
AGSTATE	FUEL	\$58.53
AHLERS & COONEY, P.C.	URBAN RENEWAL	\$135.00
ALTON CHAMBER	FEES	\$1,487.50
ALTON ECONOMIC DEVELOPMENT COR	TIF REBATE	\$26,023.36
AMERICAN STATE BANK	FED/FICA TAX	\$10,714.51
AMERICAN STATE BANK	GAS LOAN PRINCIPAL	\$27,921.58
ANALYTICAL & CONSULTING	COMPLIANCE TESTING	\$449.69
ELIZABETH ANZUA	COMMUNITY BLDG DEPOSIT REFUND	\$75.00
ARNOLD MOTOR SUPPLY	FILTERS, OIL, BATTERY	\$1,306.75
BARRY'S ELECTRIC	LIGHT REPAIR	\$46.89
BOMGAARS	BALL - TRAILER	\$20.27
BORDER STATES INDUSTRIES, INC.	WIRE, DOWNTOWN LIGHTING	\$2,683.03
BORTSCHELLER, SCOTT	BOOT REIMBURSEMENT	\$125.00
CENTURY BUSINESS PRODUCTS	COPIER FEES	\$72.83
CLAYTON ENERGY CORPORATION	GAS COMMODITY	\$1,744.70
CLAYTON ENERGY CORPORATION	GAS RESERVATION	\$19,139.64
CLEVERINGA EXCAVATING	LAGOON REPAIRS - FLOOD	\$26,152.53
DAKOTA SUPPLY GROUP	HYDRANT REPAIRS	\$540.07
DEWILD GRANT RECKERT & ASSOC	FLOOD REPAIRS, SUBSTATION SURVEY	\$3,063.22
MATTHEW DYKSTRA	COMMUNITY BLDG DEPOSIT REFUND	\$100.00
ECHO GROUP INC	BULBS, PLIERS	\$103.88
FASTENAL	SUPPLIES	\$87.32
FOREMAN TIRE SERVICE	TIRES	\$256.95

FP MAILING SOLUTIONS	POSTAGE MACHINE RENTAL	\$486.00
FREDS PLUMBING & HEATING	REPAIRS - FIRE STATION	\$130.06
GWORKS	SOFTWARE LICENSE & SUPPORT	\$9,000.00
HEYING CO	BUSINESS ENCOURAGEMENT GRANT	\$2,223.00
IOWA CODIFICATION	CODE UPDATE	\$73.00
IOWA FINANCE AUTHORITY	WW SRF INTEREST	\$7,210.00
IOWA FIREFIGHTERS ASSOC	MEMBERSHIP DUES	\$420.00
IOWA ONE CALL	LOCATES	\$34.20
IOWA STATE TREASURER	STATE TAX	\$1,530.10
IPERS COLLECTIONS	IPERS	\$7,554.97
STUART C IRBY CO	EF COUPLINGS	\$59.42
BRIAN KONZ	BOOT REIMBURSEMENT	\$64.19
KOPETSKYS ACE	BLADE, BIT, DRILL SETS	\$136.80
L & M ENTERPRISES	LOGOS	\$88.00
LAPORTE UTILITIES	DIRECTIONAL BORING	\$2,544.00
MID SIOUX OPPORTUNITY	PROJECT SHARE	\$400.00
MIDAMERICAN ENERGY	STREET LIGHTS	\$347.30
MIDAMERICAN ENERGY	ELECTRIC - BLOWOFF	\$22.70
MIKES WELDING & REPAIR	SNOW PUSHER REPAIR, SUPPLIES	\$1,757.95
MISSOURI RIVER ENERGY SERVICES	ELECTRIC	\$43,058.32
MUNICIPAL MANAGEMENT CORP	LEAK SURVEY/DETECTION	\$600.00
MUNICIPAL UTIL-BILLS	UTILITIES	\$1,644.92
NEAL CHASE LUMBER CO	SUPPLIES, SHELVING	\$1,102.96
ORANGE CITY MUNICIPAL UTILITIES	BULK WATER	\$13,780.55
ONE OFFICE SOLUTION	OFFICE SUPPLIES	\$115.19
OOSTRA BIERMA LAW	LEGAL FEES	\$576.50
ORANGE CITY HEALTH SYSTEM	PARAMEDIC ASSIST	\$147.00
ORANGE CITY SANITATION	GARBAGE HAULING	\$9,152.00
STOREY KENWORTHY, MATT PARROTT	UTILITY BILLS	\$1,196.17
PAYROLL	PAYROLL 11/30/2024	\$36,257.69
PEFA, INC	GAS COMMODITY	\$16,236.68
PREMIER COMMUNICATIONS	IT SERVICES	\$925.00
PRINCIPAL LIFE	GROUP INSURANCE	\$174.44
RANDY'S IRON WORKS INC	HYDRAULIC HOSE	\$73.19
SCHUETZ AUTO BODY, LLC	PAYLOADER REPAIR	\$328.69
SIOUX COUNTY SHERIFF	SIOUX COUNTY COMM CENTER	\$8,327.00
SIOUXLAND PRESS	PUBLICATIONS	\$163.00
STAMER, SIERRA	UTILITY DEPOSIT REFUND	\$34.54
TREASURER - STATE OF IOWA	SALES TAX	\$3,198.16
TREASURER - STATE OF IOWA	WATER EXCISE TAX	\$1,644.88
U. S. POSTMASTER	POSTAGE	\$500.00
UMB BANK	2019 BOND INTEREST	\$10,046.40
UMB BANK	2020 BOND INTEREST	\$9,033.05
UMB BANK	2021 BOND INTEREST	\$28,875.00
UNUM LIFE INSURANCE COMPANY	GROUP INSURANCE	\$355.99
UTILITY EQUIPMENT CO.	CHECK VALVE, BALL VALVE, CURB BOX	\$3,373.35
VERIZON	CELL PHONES	\$589.63
VISA	TRAINING, TOOLS, SHELVING, ESRI	\$3,646.88
WELLMARK BLUE CROSS/BLUE SHIELD	GROUP INSURANCE	\$9,003.26
WESCO DISTRIBUTION, INC.	STREET LIGHTS	\$2,216.00
WEST IOWA TELEPHONE	TELEPHONE, FAX, INTERNET	\$736.67
	TOTAL ACCOUNTS PAYABLE	\$363,610.96

UTILITIES: The Council reviewed a request from Jody and Andrea Nibbelink to forgive part of their sewer bill since the water was used to water their lawn. The Council discussed their knowledge of having a meter for outside use as well as a temporary meter like they used for their business. The Council took no action like they have done with requests in the past.

LIQUOR LICENSE: The Yard Bar & Grill submitted a request for renewal of Class C Retail Alcohol License.

Motion by Kleinhesselink and second by Plathe to approve The Yard Bar & Grill Class C Retail Alcohol License pending submission of Dram Shop. Ayes 5

SALE OF CITY OWNED PROPERTY: Oltmans was approached by two developers with interest in the lots on Park Street. The council stated Hiemstra Rentals has first right of refusal on the lots as he has been working with the City on development and has agreed to purchase the additional lots in the future. Oltmans will work with the city attorney to proceed with the process to sell the lots to Hiemstra.

TRANSFER OF FUNDS:

RESOLUTION 24-30: “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA TRANSFERRING FUNDS FROM THE TIF FAIR VIEW MEADOWS 2ND ADDITION PHASE 1 HOUSING FUND FOR DEBT REPAYMENT AND LMI SET ASIDE” was introduced and moved for adoption by Council Member Mulder. Plathe seconded the motion to adopt.

On roll call vote:

Ayes: Mulder, Plathe, Frederes, Kleinhesselink, Jorgensen

Nays: None

Whereupon the Mayor Vande Griend declared the Resolution duly adopted.

RESOLUTION 24-31: “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA TRANSFERRING FUNDS FROM THE TIF FAIR VIEW MEADOWS 2ND ADDITION PHASE 2 HOUSING FUND FOR DEBT REPAYMENT AND LMI SET ASIDE” was introduced and moved for adoption by Council Member Mulder. Plathe seconded the motion to adopt.

On roll call vote:

Ayes: Mulder, Plathe, Frederes, Kleinhesselink, Jorgensen

Nays: None

Whereupon the Mayor Vande Griend declared the Resolution duly adopted.

FAIR VIEW MEADOWS: The AEDC decided to take five lots and make them into four larger lots, two of those lots have sold. There were easements in those lots so this will vacate those easements, there will be new easements with the new plat.

RESOLUTION 24-35: “A RESOLUTION OF THE CITY COUNCIL OF THE INCORPORATED CITY OF ALTON, IOWA, FOR DISPOSAL OF CERTAIN EASEMENT RIGHTS BY QUIT CLAIM DEED” was introduced and moved for adoption by Council Member Mulder. Plathe seconded the motion to adopt.

On roll call vote:

Ayes: Mulder, Plathe, Kleinhesselink, Jorgensen, Frederes

Nays: None

Whereupon the Mayor Vande Griend declared the Resolution duly adopted.

2024 FLOODING: Oltmans met with DGR to finalize plans for 3rd Avenue. The tentative plan is to go to bid in mid-January with the bid award recommendation at the February council meeting. The Lagoon Emergency repair project is complete and DGR is preparing documentation for FEMA. 10th Street. has been dug up and recompactd for the winter. Blacktop will be done next spring. Categories A & B are close to being closed out so the City will be able to apply for those funds once completed. The City's inland marine insurance will cover some of the flood damaged equipment. The insurance carrier will provide a denial letter for items not covered for submittal to FEMA for reimbursement of repairs.

Motion by Kleinhesselink and second by Mulder to approve the DGR Engineering Task Order for the work on 3rd Avenue. Ayes 5

SOFTWARE: Staff received a presentation from Tyler Technologies for new financial software. Civic Systems will also be presenting to Staff next week. Staff plans on making a recommendation at the February council meeting.

BUDGET: Oltmans presented the draft FY25 Capital Projects Plan.

Motion by Kleinhesselink and second by Frederes to approve the FY25 Capital Projects Plan as presented. Ayes 5

OTHER BUSINESS: The City received a letter from MOC/FV requesting a donation towards lighting for their athletic fields.

The Early Childhood Development 28E board will meet with Crittenton next week to receive an update on the transition and current operations. EDC board will also need to appoint officers and finalize financial transactions for the transition.

Motion by Kleinhesselink and second by Mulder to adjourn the meeting at 7:09 PM. Ayes 5

Mayor
Dan Vande Griend

City Clerk/Administrator
Dale Oltmans

November Revenue

General Fund	\$99,573.82	Capital Equipment Fund	\$15,260.95
RUT Fund	\$79,380.67	Capital Parks & Trails Fund	\$334.28
Employee Benefits Fund	\$8,106.87	Water Fund	\$36,194.16
Local Option Sales Tax Fund	\$20,854.85	Sewer Fund	\$31,321.68
TIF – FVM2 Phase 1 Fund	\$9,052.19	Electric Fund	\$91,299.89
TIF – FVM2 Phase 2 Fund	\$164.37	Gas Fund	\$25,529.44
Debt Service Fund	\$46,801.53	Storm Water Fund	\$2,830.28
		Total Receipts	\$466,704.98