

**ALTON CITY COUNCIL MEETING**  
**Minutes of Regular Session**  
**Tuesday, January 14, 2025**

Mayor Vande Griend called the meeting to order at 6:02 P.M. with Council members Frederes, Jorgensen, Kleinhesselink, Mulder, and Plathe present. Also present were Chase Lottman, Dale Oltmans, and Laurie Tentinger.

Motion by Jorgensen and second by Kleinhesselink to approve the agenda removing Housing Subdivision Plat. Ayes 5

Kurt Frederes arrived at 6:06 PM.

**AUDIT REPORT:** Chase Lottman from Williams and Company reviewed the June 30, 2024, Audit Report with the Council. In the Auditors' opinion, the financial statements present fairly, and Chase stated the City Staff has done a thorough job reporting the finances as well as maintaining the City's financial position.

Motion by Mulder and second by Vander Pol to accept the annual financial audit for Fiscal Year 2023-2024. Ayes 5

Lottman left at 6:17 PM.

**CODE ENFORCEMENT:** Kurt Frederes spoke the Council regarding Code Enforcement items concerning electrical inspections and what the state is enforcing. Frederes then spoke to the Council about the requirements for red tagging homes after a natural disaster. Frederes also suggested exploring occupancy permits for properties after construction.

Kurt Frederes left the meeting at 6:34 PM.

Motion by Mulder and second by Frederes to approve the minutes from December 10, 2024 meeting. Ayes 5

Motion by Jorgensen and second by Plathe to accept the financial reports as presented. Ayes 5

Motion by Kleinhesselink and second by Mulder to approve the bills as presented. Ayes 5

**JANUARY 2025 ACCOUNTS PAYABLE**

<b><u>VENDOR</u></b>	<b><u>PRODUCT/SERVICE</u></b>	<b><u>AMOUNT</u></b>
A & M LAUNDRY INC	LAUNDRY SERVICE	\$56.05
AFLAC	AFLAC-PRE-TAX	\$417.77
AGSTATE	FUEL	\$1,710.42
AHLERS & COONEY, P.C.	LEGAL FEES	\$157.00
ALBERT, PAITYN	UTILITY DEPOSIT REFUND	\$17.90
AMERICAN STATE BANK	FED/FICA TAX	\$11,111.97
ANALYTICAL & CONSULTING	COMPLIANCE TESTING	\$267.77
ARNOLD MOTOR SUPPLY	FILTER, OIL	\$100.85
BOLKEMA REPAIR LLC	TRUCK REPAIRS	\$610.00
BOMGAARS	SUPPLIES	\$142.68
BORDER STATES INDUSTRIES, INC.	WIRE, FR CLOTHING, METER VALVES	\$4,564.01
BOUNDS, DANIEL	UTILITY DEPOSIT REFUND	\$12.40
BUZZYS CUSTOMS LLC	SEAT REPAIRS	\$427.29
CENTURY BUSINESS PRODUCTS	COPIER FEES	\$124.24
CLAYTON ENERGY CORPORATION	GAS RESERVATION	\$19,139.64

CLAYTON ENERGY CORPORATION	GAS COMMODITY	\$23,658.96
CLEVERINGA EXCAVATING	LAGOON REPAIRS - FLOOD	\$20,523.94
CONNECTIONS INC	EMPLOYEE ASSISTANCE PROGRAM	\$84.84
DELEEUEW GRAPHICS & SIGNS	SIGN	\$230.00
DEWILD GRANT RECKERT & ASSOC	ENGINEERING FEES	\$29,848.92
ECHO GROUP INC	GROUND ROD, COUPLINGS, PLUGS	\$950.46
EDWARDS, CHASE	UTILITY DEPOSIT REFUND	\$38.18
CONSOLIDATED ELECTRICAL DIST.	GENERATOR - FLOOD	\$20,300.00
FOREMAN TIRE SERVICE	TIRES, TIRE REPAIR	\$972.37
FREDS PLUMBING & HEATING	ELECTRIC REBATE	\$200.00
GRAINGER	SUPPLIES	\$171.24
HARDER, DRAKE	UTILITY DEPOSIT REFUND	\$67.00
HAVERDINK LAWN CARE	TREE REMOVAL	\$1,200.00
HAWKE & CO AG SERVICES	SUPPLIES	\$7.27
MAKYA HIEMSTRA	UTILITY CONNECTION REBATE	\$600.00
IOWA CODIFICATION	CODE UPDATE	\$32.00
IOWA DEPT OF TRANSPORTATION	ROCK SALT	\$1,270.53
IOWA ONE CALL	LOCATES	\$13.50
IOWA STATE TREASURER	STATE TAX	\$1,607.71
IPERS COLLECTIONS	IPERS	\$8,081.18
KOPETSKYS ACE	REAMING PEN, TUBING CUTTER	\$107.89
MID SIOUX OPPORTUNITY	PROJECT SHARE	\$190.00
MIDAMERICAN ENERGY	ELECTRIC - BLOWOFF	\$25.08
MIDAMERICAN ENERGY	STREETLIGHTS	\$347.44
MIDWEST SPRAY TEAM & SALES INC	GROUND STABILIZER	\$681.00
MISSOURI RIVER ENERGY SERVICES	ELECTRIC	\$58,858.12
MISSOURI RIVER ENERGY SERVICES	RATE STUDY	\$27,500.00
MISSOURI RIVER ENERGY SERVICES	SCHOOL KITS	\$1,063.44
MUNICIPAL UTIL-BILLS	UTILITIES	\$2,958.21
NEAL CHASE LUMBER CO	SUPPLIES	\$916.66
NORTHLAND CAPITAL FINANCIAL	PAYLOADER LEASE	\$28,835.00
NOTEBOOM ELECTRIC	BREAKER	\$10.70
ORANGE CITY MUNICIPAL UTILITIES	BULK WATER	\$11,916.97
OOSTRA BIERMA LAW	LEGAL FEES	\$749.00
ORANGE CITY SANITATION	GARBAGE HAULING	\$9,180.40
PAYROLL	PAYROLL 12/31/2024	\$38,987.30
PCC	RESCUE BILLING	\$528.37
PEFA, INC	GAS COMMODITY	\$21,541.47
PREMIER COMMUNICATIONS	IT SERVICES	\$925.00
PRINCIPAL LIFE	GROUP INSURANCE	\$174.44
SIOUXLAND PRESS	PUBLICATIONS, SUBSCRIPTION	\$181.50
TREASURER - STATE OF IOWA	WATER EXCISE TAX	\$1,378.86
TREASURER - STATE OF IOWA	SALES TAX	\$4,633.54
UNUM LIFE INSURANCE COMPANY	GROUP INSURANCE	\$355.99
USA BLUE BOOK	HACH DPD	\$246.00
QUINTIN VAN ES	ANNUAL ZONING FEES	\$2,200.00
VEENSTRA & KIMM INC	CONSULTING - FLOOD	\$141.00
VERIZON	CELL PHONES	\$589.61
VISA	TRAINING, COMPRESSOR, SUPPLIES	\$1,052.04
WELLMARK BLUE CROSS/BLUE SHIELD	GROUP INSURANCE	\$9,003.26
WESCO DISTRIBUTION, INC.	TRANSFORMERS	\$1,266.00
WEST IOWA TELEPHONE	TELEPHONE, FAX, INTERNET	\$714.67
WILLIAMS & CO	AUDIT	\$8,500.00
	<b>TOTAL ACCOUNTS PAYABLE</b>	<b>\$344,242.78</b>

**BRIDGE GRANT APPLICATION:** The bridge on East Division Street over the Floyd River will need to be replaced in the future. There are already load restrictions on the bridge since it is a farm-to-market road, it is under the jurisdiction of both the City and Sioux County. The US Department of Transportation has a RAISE Grant available for such replacements. In order to apply for the grant, the City needs to commit to sharing in the cost.

**RESOLUTION 25-01: “A RESOLUTION TO SHARE CONSULTANT DESIGN FEES AND CONSTRUCTION COSTS FOR EAST ALTON BRIDGE REPLACEMENT PROJECT”** was introduced and moved for adoption by Council Member Jorgensen. Mulder seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Mulder, Frederes, Plathe, Kleinhesselink

Nays: None

Whereupon the Mayor Vande Griend declared the Resolution duly adopted.

**LAGOON EMBANKMENT EMERGENCY REPAIR:** DGR Engineering filed a certificate of completion for the Lagoon Embankment Emergency Repair Project done by Cleveringa Excavating.

**RESOLUTION 25-02: “A RESOLUTION ACCEPTING PROJECT COMPLETION FOR THE 2024 LAGOON EMBANKMENT EMERGENCY REPAIR PROJECT”** was introduced and moved for adoption by Council Member Plathe. Frederes seconded the motion to adopt.

On roll call vote:

Ayes: Plathe, Frederes, Mulder, Kleinhesselink, Jorgensen

Nays: None

Whereupon the Mayor Vande Griend declared the Resolution duly adopted.

#### **TRANSFER OF FUNDS:**

**RESOLUTION 25-03: A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA TRANSFERRING FUNDS FROM THE LOCAL OPTION SALES TAX FUND TO THE RUT FUND”** was introduced and moved for adoption by Council Member Jorgensen. Mulder seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Mulder, Kleinhesselink, Plathe, Frederes

Nays: None

Whereupon the Mayor Vande Griend declared the Resolution duly adopted.

**ECONOMIC DEVELOPMENT:** Oltmans informed the Council of a business that is planning on constructing and new facility in the Industrial Park. He spoke to the Council about potential Economic Development Business Incentives for this business. The Council discussed the proposed options.

**FINANCIAL SOFTWARE:** Tentinger spoke to the Council regarding software demonstrations presented to staff. The Council reviewed quotes from Tyler Technologies and Civic Systems, LLC. Council considered pricing and staff recommendations.

Motion by Jorgensen and second by Kleinhesselink to approve software conversion as quoted by Civic Systems, LLC. Ayes 5

**LIQUOR LICENSE:** The Train Station submitted a request for renewal of Class C Retail Alcohol License.

Motion by Mulder and second by Plathe to approve The Train Station Class C Retail Alcohol License pending submission of Dram Shop. Ayes 5

**2025 MAYORAL APPOINTMENTS:** Mayor Vande Griend reviewed his Council appointments, recommending keeping them the same as last year.

Motion by Mulder and second by Kleinhesselink to approve the Mayor's Council Committee appointments. Ayes 5

**2024 FLOODING:** Oltmans updated the Council that bids are out for the 3<sup>rd</sup> Ave Flood Repair Project. The engineer's recommendation will be presented at the February Council meeting.

**FY25 BUDGET:** Oltmans reviewed the preliminary budget and the impact of rollback as well as Legislative actions related to property taxes.

Motion by Jorgensen and second by Frederes to approve the preliminary budget as presented. Ayes 5

**OTHER BUSINESS:** AIM approached Council member Frederes concerning funds set aside for the tennis court project adding pickleball courts. They also asked if there were any additional fundraising needs. The council discussed needing funds for soccer goals for the former MOC/FV football practice field since funds are already set aside for the tennis court project.

Motion by Kleinhesselink and second by Plathe to adjourn the meeting at 7:19 PM. Ayes 5

---

Mayor  
Dan Vande Griend

---

City Clerk/Administrator  
Dale Oltmans

**December Revenue**

General Fund	\$26,493.39	Capital LMI Fund	\$22,828.00
RUT Fund	\$14,320.14	Capital Disaster Fund	\$5,768.14
Employee Benefits Fund	\$1,034.85	Capital Parks & Trails Fund	\$350.21
Local Option Sales Tax Fund	\$22,481.51	Water Fund	\$31,267.73
TIF – FVM2 Phase 1 Fund	\$953.41	Sewer Fund	\$31,131.45
TIF – FVM2 Phase 2 Fund	\$118.50	Electric Fund	\$81,603.61
Debt Service Fund	\$6,229.68	Gas Fund	\$44,190.98
Capital Equipment Fund	\$273.38	Storm Water Fund	\$2,840.42
		<b>Total Receipts</b>	<b>\$291,885.40</b>