

ALTON CITY COUNCIL MEETING  
 Minutes of Regular Session  
 Tuesday, December 10 2013

Mayor Minten called the meeting to order at 6:05 P.M. with Council members Bengard, Kleinhesselink, Laverman, and Zenor present. De Wit was absent. Also present was Dan Vande Griend, Brian Schutt, Nick Herda, Leah Herda, Abby Dravland, Randi Coe, Tiffany Leibold, Pete Vande Poppe, Terri Vander Pol, Dale Oltmans and Laurie Stoos.

Motion by Zenor second by Laverman to approve the agenda. Ayes 4

Motion by Kleinhesselink second by Laverman to approve the consent agenda, including minutes from November 26 meeting. Ayes 4

**November 2013 Bills**

Total Payroll		\$29,689.39
Community Bank	FED Withholding/FICA	\$6,788.02
IPERS	IPERS	\$4,285.00
Iowa State Treasurer	State Withholding	\$1,183.00
AFLAC	Insurance	\$497.33
A&M Laundry	Laundry Service	\$30.89
Ag Partners	Fuel	\$909.29
Alton Chamber	Fees	\$680.00
Alton Reformed Church	Sidewalk Replacement	\$2,040.00
American Red Cross	Training	\$280.00
Bargen Inc.	Crack Sealing	\$2,325.00
Bomgaars	Supplies	\$40.66
Border States	Ground rods	\$379.85
Brown Supply Co	Manhole Repairs	\$1,300.70
City of Alton	Electric Rebate	\$56.00
Clayton Energy	Gas Commodity	\$74,406.58
Clayton Energy	Gas Reservation	\$10,121.41
Community Bank	ACH Fees	\$25.60
Dakota Riggers	Supplies	\$116.40
Dearborn National	Group Insurance	\$370.45
DGR	Easement Survey	\$546.75
DGR	Hydraulic Model	\$8,000.00
DGR	Lift Station Generator	\$5,446.27
Diamond Vogel	Shop Addition	\$221.76
Digital Plus	Cell Phone	\$106.98
Double D	Meeting	\$354.00
DSG	Fluorescent bulbs	\$977.00
Echo	Maintenance, Supplies	\$446.57
Echo	Shop Addition	\$436.56
Electronic Engineering	Pager Maintenance	\$96.00
Fareway	Supplies	\$13.31
Feller, Brandon	Utility Deposit Refund	\$28.47
Foreman Tire	Tire Repair	\$42.00
Glenn's Copier	Office Supplies	\$1,359.05

Goebel, Bill	Gas & Electric Rebate	\$525.00
Grady, Pat	Electric Rebate	\$285.00
Grainger	Safety Equipment	\$92.36
Herda, Nick	Travel & Training	\$219.50
Holiday Lites & Trim	Lights	\$52.50
Iowa One Call	Locates	\$24.30
Keunen, Brett	Community Building Refund	\$25.00
Klein, Randy	Gas Rebate	\$325.00
Korver, Stephanie	Community Building Refund	\$25.00
MBMECA	Electric Transmission	\$6,916.72
Mid American	Lights	\$79.48
Mid Sioux	Project Share	\$20.00
Mike's Welding	Supplies	\$190.65
Missouri River	Energy	\$57,525.92
Municipal Utilities	Utilities	\$1,460.11
NAPA	Vehicle Maintenance	\$399.60
Neal Chase	Shop Addition	\$7,229.39
Neal Chase	Supplies	\$201.13
Noteboom	Maintenance	\$238.43
Oldenkamp Kennels	Kenneling	\$45.00
Orange City Area Health Foundation	Contribution	\$12,000.00
Orange City Municipal Utilities	Bulk Water	\$7,207.26
Orange City Municipal Utilities	Bulk Water - True-up	\$5,254.55
Orange City Sanitation	Garbage Hauling	\$5,860.90
Petty Cash	Supplies, Postage	\$64.00
Port, Kay	Gas & Electric Rebate	\$550.00
Record Management Systems	Shredding	\$35.00
Sioux County Auditor	Election	\$2,037.47
Siouxland Press	Publications	\$243.20
Stander Engraving	Name Plates	\$23.00
Steamway Carpet Cleaners	Carpet Cleaning - Library	\$235.20
T&L Tool	Supplies	\$50.46
Treasurer State of Iowa	Sales Tax	\$3,205.00
Tritech	Rescue Billing	\$55.00
United States Post Office	Postage	\$500.00
US Cellular	Cell Phones	\$226.61
USA BlueBook	Shop Addition	\$147.30
Van Es, Frank	Building Rent	\$4,200.00
VISA	Travel, Postage, Supplies	\$539.59
Visser Brothers Plumbing	Furnace Repair	\$241.87
Wellmark	Group Insurance	\$8,817.52
Wesco	Inventory	\$385.20
WesTel	Telephone & Fax	\$535.24
Williams & Co.	Annual Financial Report	\$2,150.00
<b>Grand Total</b>		<b>\$271,291.40</b>

**Oath of Office:** Mayor Minten administered the oath of office to the newly elected council members: Blake Bengard, Brian Schutt and Dan Vande Griend. Mayor Pro Tem Bengard administered the oath of office to newly elected Mayor Minten.

Mayor Minten presented Laverman with a certificate of service and expressed the Council's appreciation for his years of service to the City.

**Park Playground Equipment:** Mayor Minten and the Council expressed their gratitude for all the work the Park and Glow Run Committees put into fund raising for the new playground equipment.

The Committee thanked the Council for allowing the order for the equipment to be placed prior to the end of the year to save money.

Leah Herda, Abby Dravland, Randi Coe, Tiffany Leibold, Pete Vande Poppe, and Terri Vander Pol left at 6:10.

**Audit Report:** Jeff Peters from Williams and Company reviewed the June 30, 2013 Audit Report with the Council. In the Auditors opinion, the financial statements present fairly, and stated appreciation to the City staff for their cooperation, and diligence through audit.

**Wastewater Treatment Consultant:** Oltmans and Herda met with Lorna Puntillo from ACT LLC earlier in the week and updated the Council on discussion held. Puntillo has presented the City with a contract for services to be performed to accommodate wastewater permit requirements for the IDNR.

Motion by Bengard and second by Kleinhesselink to approve contract with ACT LLC. Ayes 4

**Grass/Weeds Ordinance:** The third reading of Ordinance 702 was held.

**ORDINANCE 702 "AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ALTON, IOWA, BY ADDING TITLE III, CHAPTER 2, ARTICLE 12"** was introduced and moved for adoption by Council Member Laverman. Zenor seconded the motion. The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Bengard, Kleinhesselink, Laverman, Zenor

Nays: None

Absent: De Wit

Whereupon the Mayor declared the Ordinance approved.

**Township Fire Financial Support:** Oltmans updated the Council on a meeting held between Alton and Orange City Fire Chiefs, City Administrators and the surrounding townships that are covered for fire protection. Operation and equipment costs were explained to the townships. A new formula to determine the amount each township must contribute was proposed. It was the consensus of the Council to proceed and have the City Attorney will draft a formal contract.

**Utilities:** Oltmans and Herda updated the Council on their meeting with DGR engineers who created a hydraulic model for the City. The model showed water flows for the City as well as potential effects any changes to the system will have. The model will not only be useful to the City Staff but to the engineers as well as they prepare plans for the City.

Nick Herda left at 7:00.

**City Attorney:** Oltmans presented the Council with a copy of the City Attorney's 2014 contract.

Motion by Zenor and second by Bengard to approve the 2014 contract with Brad De Jong as City Attorney. Ayes 4

**NWI Area Solid Waste Agency:**

Motion by Kleinhesselink and second by Laverman to reappointment Oltmans as the City's representative to the NWI Area Solid Waste Agency and Minten as alternate representative. Ayes 4

**Personnel:** Oltmans presented the Council with several e-mails from other City Officials detailing their severance packages. Discussion was held and the consensus of the Council was to add a severance package to Oltmans' contract.

Motion by Kleinhesselink and second by Zenor to add severance package to Oltmans' contract. Amendment to contract to be drafted by City Attorney and to include four months' severance pay, to be paid monthly, along with all benefits including health insurance, and vacation and holiday pay. Ayes 4

**Other Business:**

With the changes in Council Members next month the Mayor informed the Council he will be asking members to fill available positions on the Mayor appointed committees.

Discussion was held in regards to public comment at meetings. It was the consensus of the Council to have any complaints from residents submitted in writing to the City office prior to the council meeting in order to be put on the agenda. This will allow City Staff to address or research prior to the meeting if necessary.

Motion by Kleinhesselink and second by Zenor to adjourn meeting at 7:40. Ayes 4

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Mayor,  
Ron Minten

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City Clerk/Administrator  
Dale Oltmans

**November Revenue**

General Fund	\$13,815.15	LMI Housing	\$11.86
RUT Fund	\$9,194.85	Capital Parks & Trails	\$6,088.11
Employee Benefit Fund	\$351.91	Water Fund	\$21,587.26
Local Option Fund	\$17,092.29	Sewer Fund	\$11,871.12
TIF - Industrial Park	\$796.43	Electric Fund	\$73,677.71
TIF-FVM1 Fund	\$67.29	Gas Fund	\$37,287.76
Debt Service Fund	\$2,232.69		
Capital Equipment Fund	\$1,040.87	<b>Total Receipts</b>	<b>\$195,115.30</b>