

ALTON CITY COUNCIL MEETING  
 Minutes of Regular Session  
 Tuesday, March 11, 2014

Mayor Minten called the meeting to order at 6:00 P.M. with Council members Bengard, Kleinhesselink, Schutt and Zenor present. Also present was Nick Herda, Dale Oltmans and Laurie Stoos. Absent was Vande Griend.

Motion by Kleinhesselink second by Schutt to approve the agenda. Ayes 4

Motion by Zenor second by Kleinhesselink to approve the consent agenda, including minutes from February 11, 2014 meeting. Ayes 4

**MARCH 2014 BILLS**

Total Payroll		\$28,957.11
Community Bank	FED Withholding/FICA	\$6,622.81
IPERS	IPERS	\$4,192.98
Iowa State Treasurer	State Withholding	\$1,181.00
AFLAC	Insurance	\$497.33
A&M Laundry	Laundry Service	\$43.28
ACT Safe	Wastewater Compliance	\$1,468.75
AG Partners	Fuel	\$1,258.41
Alton Volunteer Fire Dept.	Fire/Rescue Calls & Meetings	\$3,935.00
Auditor of State	Budget Filing Fee	\$250.00
Bomgaars	Supplies	\$177.66
Border States	Jacket	\$76.78
City of Orange City	Zoning Fees	\$1,450.00
Clayton Energy	Gas Reservation	\$10,121.41
Clayton Energy	Gas Commodity	\$93,501.71
Community Bank	ACH Fees	\$25.70
Consolidated Plastics	Garbage Bags	\$237.38
Data Technologies	Training	\$245.00
DGR	Lift Station Generators	\$756.00
Dwellings	Electric Rebate	\$240.00
Fischer, Ron	Gas Rebate	\$25.00
FP Solutions	Ink Cartridges	\$113.81
Glenn's Copier	Office Supplies	\$491.26
Grainger	Traffic Cones	\$414.00
Iowa League of Cities	Conference Registration	\$100.00
Iowa Water Environment Assoc.	Training	\$30.00
Industrial Chem Labs	Degreaser - Lift Station	\$248.61
IAMU	Electric Dues & Research Assessment	\$1,976.00
IAMU	Gas Dues & Research Assessment	\$1,289.56
Iowa Dept. of Public Health	Pool Registration	\$70.00
Iowa Information	Advertising	\$364.01
Mangold Environmental	Water Testing	\$131.00
MBMECA	Transmission	\$6,457.92
Mid Sioux	Project Share	\$20.00
Mid American	Lights	\$79.51

Missouri River	Electric	\$63,355.98
Municipal Utilities	Utilities	\$3,200.18
NAPA	Vehicle Maintenance	\$130.82
Neal Chase	Supplies/Tools	\$429.07
Orange City Municipal Utilities	Bulk Water	\$7,461.17
Orange City Sanitation	Garbage Hauling	\$5,924.40
Peak Software Systems	Scanner & Keypad - Pool	\$348.00
Rolfes, Mike	Gas Rebate	\$325.00
Sam's Club	Membership	\$45.00
Siouxland Press	Publications	\$229.15
Skarshaug	Safety Testing	\$249.27
Snyder, Scott	Electric Rebate	\$25.00
T&L Tools	Tools	\$29.50
Treasurer State of Iowa	Sales Tax	\$5,451.00
US Cellular	Cell Phones	\$224.19
US Post Office	Postage	\$1,000.00
Utility Sales & Service	Gas Meters	\$614.36
Van Ommeren, Wes	Gas Rebate	\$400.00
Van Ommeren, Wes	Electric Rebate	\$250.00
VISA	Travel & Training, Supplies, Postage	\$486.50
Vore, Jason	Networking Supplies	\$309.25
Wellmark	Group Insurance	\$8,817.52
Wrap-M Pack-M Ship-M	Postage	\$57.23
WesTel	Telephone/Fax/Internet	\$537.41
<b>Grand Total</b>		<b>\$254,454.87</b>

**Budget:**

**Public Hearing to approve the budget for fiscal year 2014-2015:** The Mayor opened the public hearing to approve the budget for fiscal year 2014-2015 at 6:15 P.M. No oral or written comments were received. Oltmans reviewed the proposed budget with the Council. The public hearing was closed at 6:26 P.M.

**RESOLUTION 14-02 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA, ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2014”** was introduced and moved for adoption by Council Member Bengard. Zenor seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Bengard, Kleinhesselink, Schutt, Zenor

Nays: None

Absent: Vande Griend

Whereupon the Mayor declared the Resolution duly adopted.

**Liquor License:** Sioux Golf & Country Club made some revisions to the Officers listed on the license to include Norm Nieuwenhuis, Blake Bengard, Brian Schutt and Brenda Richardson.

Motion by Zenor and second by Kleinhesselink to approve the change in Officers for the Sioux Golf & Country Club Liquor License. Ayes 4

**Utilities:** After reviewing the televising of the sanitary sewer, staff made temporary repairs where necessary. Herda has received quotes from Hydro-Klean and Municipal Pipe and Tool for televising, cleaning, and lining a portion of the sewer lines.

Motion by Schutt and second by Bengard to accept bid from Hydro-Klean to televise, clean, and line East 10<sup>th</sup> St. Ayes 4

Oltmans informed the Council, the City of Orange City is raising the price of bulk water due to the closing of Advance Pierre. Oltmans has spoken to Karen Weeden, Rate Analyst for Missouri River, and it is her recommendation, based on information from Orange City's, to raise water rates established in 2011.

It being a regular meeting of the City Council of the City of Alton, Iowa, Councilman Schutt introduced and causes to be read a bill for Ordinance 705 entitled:

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ALTON, IOWA 2002 BY AMENDING PROVISIONS PERTAINING TO THE MUNICIPAL WATER UTILITY RATES**

Motion by Council Member Zenor that the reading just had be the first and that the Council dispense with the statutory provision that this Ordinance be fully and distinctly read on three different days as provided by section 380.3 of the Code of Iowa.

Motion was duly seconded by council member Schutt.

On roll call vote:

Ayes: Bengard, Kleinhesselink, Schutt, Zenor

Nays: None

Absent: Vande Griend

And the Mayor declares the motion duly carried.

Motion by Schutt that title of said bill for Ordinance be approved as set out and said bill for Ordinance 703 be adopted and placed on its final passage. Council member Kleinhesselink seconds the foregoing motion.

On roll call vote:

Ayes: Bengard, Kleinhesselink, Schutt, Zenor

Nays: None

Absent: Vande Griend

The Mayor declares the motion duly carried and will forthwith sign he said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

Discussion was held in regards to performing a full water and sewer rate study. Due to upcoming expenses and loss of revenue the study may need to be done at a later date, to make sure the City is on track with fees.

Motion by Zenor and second by Schutt to not perform water and sewer rate studies at this time. Ayes 4

**Personnel:** The librarian in charge of last summer's programming will not be returning. The Head Librarian has appointed a current librarian to assume the program tasks.

**RESOLUTION 14-03: “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA, SETTING WAGES FOR LIBRARY EMPLOYEES”** was introduced and moved for adoption by Council Member Kleinhesselink. Schutt seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Bengard, Kleinhesselink, Schutt, Zenor

Nays: None

Absent: Vande Griend

Whereupon the Mayor declared the Resolution duly adopted.

The City of Remsen’s Utility Clerk will be going on maternity leave. Since the Cities of Alton and Remsen use the same billing software, Stoos has requested to perform software related duties after the City of Alton’s business hours, while Remsen’s Utility Clerk is on leave.

It was the consensus of the Council to allow Stoos to perform software related duties in Remsen after the City of Alton’s business hours.

**Other Business:** The April 2014 Council meeting will be on the 15<sup>th</sup> instead of the 8<sup>th</sup> to allow more time for bills to come in and Oltmans will be out of town on the 8<sup>th</sup>.

Mayor Minten has spoken to Orange City Mayor DeHaan, Alton will be hosting a joint council meeting at Sioux Golf & Country Club on April 21 at 6:00 P.M.

Oltmans attended his first Habitat for Humanity meeting this month. He will continue to work with the group to develop a coalition for Sioux County.

The City’s new website is up and running. Oltmans informed the Council that Council packets will soon be available for them to view on the website.

Oltmans will be meeting with the committee that put on the Glow Run last fall to discuss the future plans and goals for the group.

Motion by Kleinhesselink and second by Bengard to adjourn at 7:00 P.M. Ayes 4

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Mayor,  
Ron Minten

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City Clerk/Administrator  
Dale Oltmans

**February Revenue**

General Fund	\$10,219.29	LMI Housing	\$15.10
RUT Fund	\$11,544.25	Capital Parks & Trails	\$4.82
Employee Benefits	\$184.32	Water Fund	\$18,284.72
Local Option Fund	\$11,524.48	Sewer Fund	\$18,901.28
TIF - Industrial Park	\$3.79	Electric Fund	\$99,650.19
Debt Service Fund	\$945.08	Gas Fund	\$114,784.59
Capital Equipment Fund	\$27.03		
		<b>Total Receipts</b>	<b>\$286,088.94</b>