

ALTON CITY COUNCIL MEETING
Minutes of Regular Session
Tuesday, June 10, 2014

Mayor Minten called the meeting to order at 6:00 P.M. with Council members Bengard, Kleinhesselink, Schutt, Vande Griend and Zenor present. Also present was Deb Harpenau, Dale Oltmans and Laurie Stoos.

Motion by Bengard second by Schutt to approve the agenda. Ayes 5

Motion by Zenor second by Kleinhesselink to approve the consent agenda, including minutes from May 13, 2014 and June 2, 2014 meetings. Ayes 5

June 2014 Bills

Total Payroll		\$31,906.92
Community Bank	FED Withholding/FICA	\$7,258.08
IPERS	IPERS	\$4,598.05
Iowa State Treasurer	State Withholding	\$1,284.00
AFLAC	Insurance	\$497.33
A&M Laundry	Laundry Service	\$43.28
Ag Partners	Spray	\$229.88
Ag Partners	Fuel	\$1,136.95
Allegiant Emergency Services	Equipment Testing	\$638.50
Alton Economic Development	Rebate	\$2,851.03
Alton Well	Cap Wells	\$1,295.00
Babcock Locker	Meeting Expense	\$46.26
Barkley Asphalt	Street Repairs	\$99,373.07
BMSI	Collection Services	\$28.32
Bomgaars	Recycle Cans & Supplies	\$1,193.49
Broek, Mark	Utility Connection Rebate	\$600.00
Brown Supply	Safety & Maintenance	\$1,201.72
Callagy, Michael	Gas Rebate	\$325.00
Carroll Construction Supply	Mesh Fabric	\$395.00
City of Orange City	Law Enforcement true-up	\$2,053.00
Clayton Energy	Gas Reservation	\$2,071.41
Clayton Energy	Gas Commodity	\$7,687.94
Community Bank	ACH Fees	\$26.10
Community Insurance	Insurance True-up	\$1,310.00
Continental Research	Pool Chemicals	\$720.00
Decker Equipment	Receptacle Lids	\$199.76
Disabled Vets at Work	E-Recycle	\$1,815.00
ECHO	Breakers, Meter Socket, Wire	\$809.99
Fareway	Compliance Supplies	\$5.46
Foreman Tire	Lawn Mower Repair	\$58.10
GAS Products Sales	Repairs	\$315.50
GCC	Street Repairs	\$760.00
Glenn's Copier	Office Supplies	\$100.28
Golden Valley Hardscapes	Playground Mulch	\$3,465.00
Hawke & Co	Tool Box	\$1,227.90
Hawkins	Pool Chemicals	\$2,558.19

Iowa City/County Management	Dues	\$120.00
IAMU	Code Book, Handbook	\$187.52
Iowa Information	Advertising	\$37.50
Iowa League of Cities	MPA Registration	\$350.00
Jellema Construction	Sidewalk Replacement	\$200.00
Klay, Veldhuizen, Bindner, De Jong	Legal Fees	\$350.00
Kriz Davis	LED Lights & Fixtures	\$2,567.46
Mangold	Wastewater Testing & Tags	\$169.90
MBMECA	Electric Transmission	\$5,125.42
Mid American	Street Lights	\$119.27
Mid Sioux	Project Share	\$20.00
Mike's Welding & Repair	Repairs & Maintenance	\$440.55
Missouri River	Infrared Inspection & Analysis	\$233.50
Missouri River	Meeting Registration	\$100.00
Missouri River	Electric	\$35,353.05
Mouw Motor	Maintenance & Tires	\$853.11
Municipal Utilities	Utilities	\$1,299.23
NAPA	Vehicle Maintenance	\$403.62
Neal Chase	Supplies	\$1,133.19
NCC	Firefighter Textbooks	\$195.00
NIPCO	Substation Repairs	\$1,078.54
Northwest Iowa Development	Dues	\$900.00
Noteboom	Wire	\$26.00
Orange City Area Health	Tests	\$56.00
Orange City Municipal Utilities	Bulk Water	\$7,882.99
Orange City Sanitation	Garbage Hauling	\$5,949.80
Orange City Sanitation	Dumpster	\$170.44
Petty Cash	Postage & Pool Cash	\$50.28
Siouxland Home Improvement	Gutters	\$1,085.00
Siouxland Press	Publications	\$229.60
Stan Houston	Oil	\$199.80
Steven, John	Electric Rebate	\$50.00
Treasurer, State of Iowa	Sales Tax	\$2,977.00
Tritech	Rescue Billing	\$82.50
Unity Point	Tests	\$74.00
US Cellular	Cell Phones	\$228.34
USA Bluebook	Pump	\$481.70
US Post Office	Box Rent	\$86.00
US Post Office	Postage	\$500.00
Utility Equipment	Sewer Repairs	\$835.26
VISA	Travel & Training, Supplies	\$766.40
Wellmark	Group Insurance	\$8,817.52
WesTel	Telephone, Fax, Internet	\$602.55
Ziegler	Equipment Rental	\$536.75
Grand Total		\$249,372.84

Utilities: Harpenau and Stoos reviewed the City's current procedures for billing, late notices, posting, and payment agreements with the Council.

Motion by Schutt and second by Vande Griend to require payment agreements on City Utility Bills to extend no further than the 10th of the month following the due date, except where a 12 month payment agreement is made. Policy shall become effective with the June 2014 billing.
Ayes 5

Liquor License: Tag's Sports Grill submitted a request for renewal of their liquor license with Outdoor Service and Catering Privilege.

Motion by Zenor and second by Kleinhesselink to approve the liquor license with Outdoor Service and Catering Privilege for Tag's Sports Grill. Ayes 5

TIF:

RESOLUTION 14-09 "RESOLUTION AUTHORIZING TRANSFER OF SURPLUS FUNDS FROM THE ALTON MUNICIPAL ELECTRIC, WATER, AND SEWER UTILITIES FUND TO THE CITY OF THE ALTON CAPITAL RESIDENTIAL FUND" was introduced and moved for adoption by Council Member Kleinhesselink. Schutt seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Bengard, Kleinhesselink, Schutt, Vande Griend, Zenor

Nays: None

Absent: None

Whereupon the Mayor declared the Resolution duly adopted.

Transfer of Funds:

RESOLUTION 14-10 "A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA TRANSFERRING FUNDS FROM THE TIF FAIR VIEW MEADOWS 1ST ADDITION HOUSING FUND FOR DEBT REPAYMENT" was introduced and moved for adoption by Council Member Schutt. Zenor seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Bengard, Kleinhesselink, Schutt, Vande Griend, Zenor

Nays: None

Absent: None

Whereupon the Mayor declared the Resolution duly adopted.

RESOLUTION 14-11 "A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA TRANSFERRING FUNDS FROM THE TIF FAIR VIEW MEADOWS 2ND ADDITION PHASE 1 HOUSING FUND FOR DEBT REPAYMENT" was introduced and moved for adoption by Council Member Zenor. Kleinhesselink seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Bengard, Kleinhesselink, Schutt, Vande Griend, Zenor

Nays: None

Absent: None

Whereupon the Mayor declared the Resolution duly adopted.

RESOLUTION 14-12 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA TRANSFERRING FUNDS FROM THE TIF INDUSTRIAL PARK FUND” was introduced and moved for adoption by Council Member Vande Griend. Schutt seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Bengard, Kleinhesselink, Schutt, Vande Griend, Zenor

Nays: None

Absent: None

Whereupon the Mayor declared the Resolution duly adopted.

Grass & Weed Ordinance: Oltmans informed the Council that the Grass and Weed Ordinance is published in this week’s paper. Nuisance letters have been sent out and any yards that are not immediately mowed will be taken care of by direction of the City Staff. Discussion was held on trees hanging onto neighboring property. The City ordinances do not address overhanging trees unless it is into the City’s Right of Way, otherwise it is a civil matter.

Personnel: Oltmans informed the Council that Jerry DeGroot has expressed his intent to retire at the end of September. The Council discussed how they would like Oltmans to proceed with hiring a new employee and possible duty changes for current employees.

Other Business: It was the consensus of the Council to move the July Council meeting to July 15.

Motion by Kleinhesselink and second by Vande Griend to adjourn the meeting at 7:20 PM.

Ayes 5

Mayor,
Ron Minten

City Clerk/Administrator
Dale Oltmans

May Revenue

General Fund	\$21,809.19	LMI Housing	\$16.74
RUT Fund	\$5,703.47	Capital Parks & Trails	\$5.33
Employee Benefits	\$298.34	Water Fund	\$18,135.56
Local Option Fund	\$10,118.01	Sewer Fund	\$10,317.86
TIF - Industrial Park	\$4,519.43	Electric Fund	\$80,647.38
Debt Service Fund	\$2,249.02	Gas Fund	\$57,783.42
Capital Equipment Fund	\$29.95		
		Total Receipts	\$211,633.70