

**ALTON CITY COUNCIL MEETING
Minutes of Regular Session
Tuesday, August 12, 2014**

Mayor Minten called the meeting to order at 6:00 P.M. with Council members Bengard, Kleinhesselink, Schutt, Vande Griend and Zenor present. Also present was Dale Oltmans, Laurie Stoos and Derek De Groot.

Motion by Zenor second by Schutt to approve the agenda deleting Liquor License extension for the Double D. Ayes 5

Motion by Bengard second by Zenor to approve the consent agenda, including minutes from July 15, 2014 meeting. Ayes 5

August 2014 Bills

Total Payroll		\$ 40,586.49
Community Bank	FED Withholding/FICA	\$ 8,970.98
IPERS	IPERS	\$ 4,995.17
Iowa State Treasurer	State Withholding	\$ 1,432.00
AFLAC	Insurance	\$ 497.33
A&M Laundry	Laundry Service	\$ 43.28
Aalbers & Niichel Excavating	Rock	\$ 1,007.10
ACT Safe	Sewer Compliance	\$ 1,046.20
Ag Partners	Fuel	\$ 1,423.05
Alco	Pool Supplies	\$ 31.68
Analytical & Consulting Services	Sewer Testing & Compliance	\$ 542.65
Anderson, Jeffrey	Utility Deposit Refund	\$ 140.60
Bomgaars	Supplies & Tools	\$ 550.82
Border States	Elbows, Junction	\$ 2,715.42
Brown Supply	Manhole Risers, Paint, Curb Box	\$ 1,122.76
Brunst, Dan	Gas Rebate	\$ 325.00
Bunkers Feed & Supply	Lagoon Spray	\$ 212.30
Clayton Energy	Gas Commodity	\$ 15,017.09
Clayton Energy	Gas Reservation	\$ 2,499.45
Community Bank	ACH Fees	\$ 26.80
D&L Plumbing	Supplies	\$ 80.77
Daily Sentinel	Help Wanted Ads	\$ 65.80
De Graaf Plumbing	Meter Installation	\$ 77.55
DGR	2014 Street Repair Project	\$ 1,477.08
Echo	Wire, Park Building Maintenance	\$ 1,734.71
Electronic Engineering	Pager Maintenance	\$ 229.90
Even, Lois	Electric Rebate	\$ 10.00
Foreman Tire	Vehicle Maintenance	\$ 15.00
Glenn's Copier	Supplies	\$ 283.51
Hawkins	Pool Chemicals	\$ 1,300.64
Hentges	Supplies, Repairs	\$ 294.48
Herda, Nick	Equipment Reimbursement	\$ 629.00
Herzberg, Amanda	Utility Deposit Refund	\$ 57.88
Hiemstra Lawn & Snow	Line Painting	\$ 1,400.00
Iowa DNR	Storm Water Discharge Permit - 5 Years	\$ 700.00
Iowa DNR	Wastewater Permit - 1 Year	\$ 210.00
Iowa Information	Help Wanted Ads	\$ 136.08
Iowa One Call	Locates	\$ 26.10

Jellema Construction	Curb & Gutter, Community Bldg. Door	\$ 4,184.43
Kieft, Joyce	Sidewalk Replacement Rebate	\$ 502.00
Kiernan, Tom	Budget Reimbursement	\$ 2.54
Klay, Veldhuizen, Bindner, De Jong	Legal Fees	\$ 400.00
Korver Lawn Care	Lawn Care, Lagoons	\$ 400.00
Kriz Davis	Light Fixture, Crimping Dies	\$ 1,445.00
Mangold	Water Tests	\$ 170.00
MBMECA	Electric Transmission	\$ 5,652.52
Metering & Technology Solutions	Meter Parts	\$ 98.95
Mid American	Lights	\$ 122.17
Mike's Welding & Repair	Supplies, Sweeper Motor	\$ 944.30
Missouri River	Electric	\$ 47,733.99
MOC-FV Band Parents	Ad	\$ 50.00
Municipal Utilities	Utilities	\$ 1,700.22
NAPA	Vehicle Maintenance	\$ 321.35
Neal Chase	Supplies, Repairs, Maintenance	\$ 1,404.74
Orange City Health System	Tests	\$ 56.00
Orange City Municipal Utilities	Bulk Water	\$ 7,491.34
Orange City Sanitation	Garbage Hauling	\$ 6,254.50
Pluim Publishing	Help Wanted Ads	\$ 119.63
Sioux Center Publishing	Help Wanted Ads	\$ 66.50
Siouxland District Health	Pool Inspection	\$ 288.00
Siouxland Press	Help Wanted Ads/Publications	\$ 166.65
Stoos, Laurie	Travel Reimbursement	\$ 475.44
Treasurer State of Iowa	Sales Tax	\$ 3,050.00
Tritech	Rescue Billing	\$ 82.50
Unity Point	Tests	\$ 74.00
US Cellular	Cell Phones	\$ 228.01
Vander Pol Excavating	Ready Mix - Park Project	\$ 207.50
VISA	Travel & Training, Supplies, Meetings	\$ 907.10
Wellmark	Group Insurance	\$ 8,817.52
Wesco	Connectors, Meter Socket Disconnect	\$ 1,516.19
WesTel	Telephone, Fax, Internet	\$ 579.70
GRAND TOTAL		\$ 171,531.98

Storm Water Drainage – Request for Assistance

Derek De Groot addressed the Council at the prior meeting with concerns about storm water from adjacent lots running into his backyard at 1005 Maple Court. Oltmans has since spoke to the City Attorney who advised that spending money on private property is not legal. Oltmans also spoke with Dan Van Schepen at DGR who also advised against participating in such a project. The City has made not changes to the property adjacent to De Groot's. It was the consensus of the Council to relay the information to the Alton Economic Development Corporation for consideration.

De Groot left the meeting at 6:25.

DOT Street Finance Report:

Oltmans reviewed the Street Finance Report with the Council.

RESOLUTION 14-18: “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA APPROVING THE 2013-2014 STREET FINANCE REPORT” was introduced and moved for adoption by Council Member Bengard. Schutt seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Bengard, Kleinhesselink, Schutt, Vande Griend, Zenor

Nays: None

Absent: None

Whereupon the Mayor declared the Resolution duly adopted.

Streets: Repair and Maintenance Bids

Oltmans and Herda have spoken to Jellema Construction and the Sioux County Engineer in regards to the intersection on Division and Park Streets. The City has received two bids on the project.

Oltmans spoke to the Council about the condition of 12th Street and the cost to repair. It was the consensus of the Council to repair 12th Street by Casey’s. Discussion was held in regards to posting a tonnage sign.

The Street Committee will meet to discuss which street projects to proceed with and to what extent.

Kennedy Avenue Speed Limit: The County has passed a resolution lowering the speed limit on Kennedy Avenue to 35 M.P.H.

RESOLUTION 14-19: “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA ESTABLISHING A 35 M.P.H. SPEED LIMIT ON KENNEDY AVENUE” was introduced and moved for adoption by Council Member Schutt. Zenor seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Bengard, Kleinhesselink, Schutt, Vande Griend, Zenor

Nays: None

Absent: None

Whereupon the Mayor declared the Resolution duly adopted.

Utilities: Natural Gas Service Extensions Policy

Discussion was held on how much the City would be willing to spend on the extension of natural gas service to residents of Alton.

Motion by Schutt and second by Vande Griend to approve extension of gas system to residents within the City limits of Alton. Resident will be responsible for a standard connection fee. Ayes 5

Bad Debt:

Oltmans spoke to and met with two collection agencies in regards to past due utility accounts. Oltmans updated the Council on collection policies and rates of each agency.

Motion by Bengard and second by Kleinhesselink to use Hawkeye Adjustments and Collections as the City’s bad debt collection agency. Ayes 5

City Boards: Appointments

Motion by Bengard and second by Kleinhesselink to accept the Mayor’s appointments to City Boards as follows:

Recreation Board: Todd Vande Griend
Library Board: Wendy Oetken

Ayes 5

Eastside Park: Fundraising Update

Oltmans updated the Council on the fundraising efforts for the Eastside Park playground equipment. The Fire Department will be donating the profits from the softball tournament and AIM will be donating proceeds from the Glow Run.

Personnel: Part Time Benefits Policy

Oltmans presented the Council with an updated vacation and holiday policy for regular part-time employees.

Motion by Zenor and second by Vande Griend to approve revisions to employee handbook pertaining to vacation and holiday pay for regular part-time employees. Ayes 5

Employee Discipline:

Mayor Minten and Oltmans updated the Council on the steps taken to address employee discipline.

Public Works Employee Update:

Discussion was held on the application and interview processes that will be used in hiring a new public works employee.

Other Business:

No other business to discuss.

Motion by Kleinhesselink and second by Zenor to adjourn meeting at 7:45. Ayes 5

Mayor,
Ron Minten

City Clerk/Administrator
Dale Oltmans

July Revenue

General Fund	\$15,505.27	Capital Equipment Fund	\$29.36
RUT Fund	\$9,381.88	LMI Housing	\$16.40
Employee Benefits	\$247.71	Capital Parks & Trails	\$88.23
Local Option Fund	\$10,904.58	Water Fund	\$22,467.99
TIF - Industrial Park	\$38.62	Sewer Fund	\$11,545.95
Debt Service Fund	\$2,424.84	Electric Fund	\$85,416.76
Capital Econ. Dev. Fund	\$500.00	Gas Fund	\$22,753.70
		Total Receipts	\$181,321.29