

**ALTON CITY COUNCIL MEETING
Minutes of Regular Session
Tuesday, April 14, 2015**

Mayor Minten called the meeting to order at 6:00 P.M. with Council members Bengard, Kleinhesselink, Schutt, Vande Griend, and Zenor present. Also present was Brenda Richardson, Dale Oltmans and Laurie Stoos.

Motion by Kleinhesselink and second by Bengard to approve the agenda adding discussion on the ambulance and golf course. Ayes 5

Motion by Zenor and second by Kleinhesselink to approve the consent agenda, including minutes from March 24, 2015 and March 30, 2015 meetings. Ayes 5

APRIL 2015 BILLS

A & M LAUNDRY INC	LAUNDRY SERVICE	\$43.28
AALBERS EXCAVATING/TRUCKING	ROCK	\$111.75
AFLAC	AFLAC-PRE-TAX	\$497.33
AG PARTNERS	FUEL	\$935.26
ALTON PRESBYTERIAN CHURCH	GAS REBATE	\$325.00
AMERICAN LEGION POST 200	FLAGS	\$69.00
ANALYTICAL & CONSULTING	WATER/WASTEWATER TESTING	\$1,359.66
ARNOLD MOTOR SUPPLY	VEHICLE MAINTENANCE	\$10.99
BOMGAARS	SUPPLIES, POSTAGE	\$137.05
BROWN SUPPLY CO.	VALVE	\$71.75
CITY OF ALTON	UTILITIES	\$5.33
CITY OF ORANGE CITY	GAS CONTRACT	\$3,750.00
CITY OF ORANGE CITY	LAW ENFORCEMENT CONTRACT	\$31,000.75
CLAYTON ENERGY CORPORATION	GAS COMMODITY	\$21,446.44
CLAYTON ENERGY CORPORATION	GAS RESERVATION	\$10,121.41
COMMUNITY BANK	RETURN CHECK FEE	\$5.00
COMMUNITY BANK	ACH FEES	\$27.30
COMMUNITY BANK (FED WHLD)	FED/FICA TAX	\$7,551.31
COMMUNITY INSURANCE	BUSINESS PROTECTION POLICY	\$70,580.00
CONNECTIONS INC	EMPLOYEE ASSISTANCE	\$92.88
DE-GRAAF PLUMBING	WATERLINE	\$138.90
DEARBORN NATIONAL LIFE INS	GROUP INSURANCE	\$1,086.00
DELEEUEW GRAPHICS & SIGNS	SIGNS - DUMP	\$1,064.00
DEWILD GRANT RECKERT & ASSOC	ENGINEERING SERVICES	\$8,498.98
ELECTRONIC ENGINEERING CO.	PAGER MAINTENANCE	\$1,385.00
JOHN ERICKSON	ELECTRIC REBATE	\$50.00
FOREMAN TIRE SERVICE	TIRES	\$397.00
GLENN'S COPIER INC	OFFICE SUPPLIES	\$205.46
GPM	SAMPLER	\$2,769.38
GRAINGER	FIRST AID KITS	\$174.60
GROEBNER & ASSOCIATES INC	TOOL	\$189.90
BRIAN HECTOR	ELECTRIC REBATE	\$50.00
HENTGES PLUMBING	SUPPLIES	\$65.25
HIMESTRA LAWN CARE	UTILITY DEPOSIT REFUND	\$300.00
IOWA ASSN. OF MUNICIPAL UTIL.	TESTING	\$75.00
IOWA STATE TREASURER	STATE TAX	\$1,302.00
IPERS COLLECTIONS	IPERS	\$4,690.59
JELLEMA CONSTRUCTION	DOOR LOCKS	\$564.96
KRIZ-DAVIS CO.	GREASE, SPLICE, POLE	\$564.00
MIKE LAMM	GAS REBATE	\$400.00
MBMECA	ELECTRIC TRANSMISSION	\$5,321.20
CHAD MEIS	ELECTRIC REBATE	\$36.00
METERING & TECHNOLOGY SOL	FLANGE SET	\$82.37

MIDAMERICAN	LIGHTS	\$149.49
MID SIOUX OPPORTUNITY	PROJECT SHARE	\$20.00
MIKES WELDING & REPAIR	SUPPLIES, EQUIPMENT	\$526.85
MISSOURI RIVER ENERGY SERVICES	ELECTRIC	\$42,277.87
MOUW MOTOR	VEHICLE MAINTENANCE	\$35.52
MUNICIPAL UTIL-BILLS	UTILITIES	\$2,169.98
NATURAL GAS CONSULTING	NATURAL GAS SYSTEM MODELING	\$2,675.00
NEAL CHASE LUMBER CO	SUPPLIES	\$325.65
NORTHWEST IOWA SOLID WASTE	TRAILER DISPOSAL	\$600.00
ORANGE CITY MUNICIPAL UTILITIES	BULK WATER	\$6,584.62
ORANGE CITY SANITATION	GARBAGE HAULING	\$6,991.03
JANET PAREDEZ	REIMBURSEMENT	\$74.00
PAYROLL	PAYROLL CHECKS ON 3/31/2015	\$23,715.57
PLUIM PUBLISHING CO., INC.	PUBLICATIONS, HELP WANTED AD	\$163.13
SAM'S CLUB	MEMBERSHIP	\$45.00
SIOUX COUNTY RECORDER	DEEDS - 712, 713 PARK	\$105.00
SIOUXLAND PRESS	PUBLICATIONS, HELP WANTED AD	\$198.40
SKARSHAUG TESTING LAB.	SAFETY TESTING	\$68.68
TREASURER - STATE OF IOWA	SALES TAX	\$3,981.00
TRITECH EMERGENCY SYSTEMS INC	RESCUE BILLING	\$137.50
U S CELLULAR	CELL PHONES	\$309.75
U. S. POSTMASTER	POSTAGE	\$500.00
VAN MAANEN'S RADIO SHACK	TECH SUPPORT	\$212.50
VECTOR	DUES	\$413.73
VISA	CONTINUING ED, SUPPLIES, POSTAGE	\$305.94
WELLMARK BLUE CROSS/BLUE SHIELD	GROUP INSURANCE	\$7,494.81
WEST IOWA TELEPHONE	TELEPHONE, FAX, INTERNET	\$547.92
WRAP-M PACK-M SHIP-M	POSTAGE	\$31.61
ZEP - ACUITY SPECIALTY PRODUCT	TOWELS, CLEANING SUPPLIES	\$400.72
		=====
	TOTAL ACCOUNTS PAYABLE CHECKS	\$278,613.35

GENERAL	\$90,670.38
ROAD USE TAX	\$3,466.37
EMPLOYEE BENEFITS	\$6,702.84
LMI HOUSING	\$1,498.04
CAPITAL - STREETS	\$2,420.00
WATER	\$24,392.86
SEWER	\$17,460.88
ELECTRIC	\$81,091.68
GAS	\$50,910.30
TOTAL	\$278,613.35

PROPERTY AND LIABILITY INSURANCE PACKAGE: Brenda Richardson from Community Insurance presented the Council with the renewal package for the City's Property and Liability Insurance package. Richardson discussed the changes in premium and equipment.

Motion by Schutt and second by Zenor to approve the presented Property and Liability Insurance package from Community Insurance for April 1, 2015 – April 1, 2016. Ayes 5

Richardson left at 6:10 P.M.

BONDING: \$400,000 General Obligation Capital Loan Notes, Series 2015 – Oltmans informed the Council that Piper Jaffray had an offer from Cedar Rapids Bank & Trust to purchase the City of Alton's \$400,000 General Obligation Capital Loan Notes, Series 2015 direct from the City of Alton with a fixed rate and no call date.

RESOLUTION 15-13 “RESOLUTION DIRECTING THE ACCEPTANCE OF A PROPOSAL TO PURCHASE \$400,000 GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2015” was introduced and moved for adoption by Council Member Schutt. Vande Griend seconded the motion to adopt.

Upon roll call vote, the following was recorded:
Ayes: Bengard, Kleinhesselink, Schutt, Vande Griend, Zenor
Nays: None

Whereupon the Mayor declared the Resolution duly adopted.

INDUSTRIAL PARK: The Mayor opened the public hearing for the authorization of sale of City owned property at 6:21 P.M. No oral or written comments were received. The public hearing was closed at 6:24 P.M.

RESOLUTION 15-12 “RESOLUTION RATIFYING AND AUTHORIZING DISPOSAL OF MUNICIPALLY OWNED PROPERTY” was introduced and moved for adoption by Council Member Zenor. Schutt seconded the motion to adopt.

Upon roll call vote, the following was recorded:
Ayes: Bengard, Kleinhesselink, Schutt, Vande Griend, Zenor
Nays: None

Whereupon the Mayor declared the Resolution duly adopted.

ENGINEERING: Oltmans informed the Council that DeWild Grant Reckert and Associates Company has changed their format for requesting services. They will now require a Master Agreement for Professional Services and Task Order Agreements for specific work performed.

Motion by Kleinhesselink and second by Zenor to accept DeWild Grant Reckert and Associates Company Master Agreement for Professional Services. Ayes 5

Motion by Schutt and second by Vande Griend to accept DeWild Grant Reckert and Associates Company Task Order Agreement for Arch Flash Assessment. Ayes 5

Motion by Kleinhesselink and second by Zenor to accept DeWild Grant Reckert and Associates Company Task Order Agreement for Miscellaneous Engineering Services. Ayes 5

11TH ST EAST PROJECT: Oltmans presented the engineer’s recommendation for the 11th St. East Project. DGR prepared the bid tabulation and recommends the City Council award the construction contract to the low bidder, Cleveringa Excavating with a bid of \$180,302.59, subject to receipt of all contract documents in proper form.

RESOLUTION 15-15 “RESOLUTION ORDERING CONSTRUCTION OF CERTAIN PUBLIC IMPROVEMENTS, AND RATIFYING, CONFIRMING AND APPROVING PUBLICATIONS OF NOTICE OF PUBLIC HEARING AND LETTING THEREFOR, AND SETTING NEW DATE FOR PUBLIC HEARING AND ORDERING PUBLICATION OF NEW NOTICE OF PUBLIC HEARING, AND DEFERRING ACTION OF RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT” was introduced and moved for adoption by Council Member Zenor. Bengard seconded the motion to adopt.

Upon roll call vote, the following was recorded:
Ayes: Bengard, Kleinhesselink, Schutt, Vande Griend, Zenor
Nays: None

Whereupon the Mayor declared the Resolution duly adopted.

UTILITY COLLECTIONS:

RESOLUTION 15-14 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA TO WRITE OFF UTILITY ACCOUNT BAD DEBT” was introduced and moved for adoption by Council Member Schutt.

Kleinhesselink seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Bengard, Kleinhesselink, Schutt, Vande Griend, Zenor

Nays: None

Whereupon the Mayor declared the Resolution duly adopted.

EQUIPMENT PURCHASE: Oltmans informed the Council he received a quote from Sanitation Products for a 2003 International 4400 as the chassis for the City’s new snow plow.

Motion by Kleinhesselink and second by Vande Griend to purchase the 2003 International 4400 from Sanitation Products. Ayes 5

FAIR VIEW MEADOWS 1ST ADDITION: The City has received an offer on the North 60’ of Lot 9 and South 60’ lot of Lot 8 Fair View Meadows Addition.

Motion by Schutt and second by Zenor to counter offer on the North 60’ of Lot 9 and South 60’ lot of Lot 8 Fair View Meadows Addition for \$15,000 with no rebates, construction to begin within 12 months and completed within 18 months. Ayes 4 Abstain: Kleinhesselink

BUSINESS ENCOURAGEMENT GRANT: 10th St. Pub submitted a Business Encouragement Loan Application to the Economic Development Commission. It was the recommendation of the EDC to award 10th St. Pub with a forgivable loan of \$4,000 per year for 3 years with payment forgiven on a prorated monthly basis for each month in business.

Motion by Bengard and second by Kleinhesselink to follow the recommendation of the Economic Development Commission to award 10th St. Pub with a forgivable loan of \$4,000 per year for 3 years with payment forgiven on a prorated monthly basis for each month in business. Ayes 5

CODE OF ORDINANCES: Oltmans presented the Council with changes to Appendix A in the Alton Code of Ordinances. Changes included an increase of deposit for the community building due to the increased number of renters not cleaning up after rental. Also raising the customer charge rate for bulk water purchase. The cost of the equipment necessary as well as employee time to provide bulk water, exceeds the current rate.

Ordinance 717 was introduced by Council Member Kleinhesselink

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ALTON, IOWA 2002 BY AMENDING PROVISIONS PERTAINING TO APPENDIX A, ARTICLE 1 – USER FEES AND SERVICE CHARGES

Motion by Council Member Zenor that the reading just had to be the first and the Council dispense with the statutory provision that this Ordinance be fully and distinctly read on three different days as provided by section 380.3 of the Code of Iowa.

Motion was duly seconded by Council Member Kleinhesselink.

On roll call vote:

Ayes: Bengard, Kleinhesselink, Schutt, Vande Griend, Zenor

Nays: None

And the Mayor declares the motion duly carried.

Motion by Bengard that title of said bill for Ordinance be approved as set out and said bill for Ordinance 717 be adopted and placed on its final passage. Council Member Schutt seconds the foregoing motion.

On roll call vote:

Ayes: Bengard, Kleinhesselink, Schutt, Vande Griend, Zenor

Nays: None

The Mayor declares the motion duly carried and will forthwith sign he said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

OTHER BUSINESS: Kleinhesselink informed the Council that Orange City Area Health Systems is interested in purchasing the City of Alton's ambulance. After discussion it was the consensus of the Council to sell Alton's ambulance to Orange City Area Health System for their current ambulance and \$45,000.

Kleinhesselink also informed the Council that Chad Cleveringa has volunteered to use his equipment to level the land east of the fire station for free since his equipment will be there for the 11th St. Project. Staff will investigate costs for the dirt needed.

Sioux Golf & Country Club committee members have met with Council members to discuss potential proposals for the City to purchase and operate SGCC. Discussion was held on funding options, ongoing expenses and the possibility for grants. More information needs to be gathered and when an official request is presented more discussion will be held.

Motion by Kleinhesselink and second by Vande Griend to adjourn the meeting at 7:45 PM. Ayes 5

Mayor,
Ronald L. Minten

City Clerk/Administrator
Dale Oltmans

March Revenue

General Fund	\$17,262.86	Capital Economic Development	\$200.00
RUT Fund	\$11,080.88	Capital Equipment Fund	\$18.54
Employee Benefits	\$996.80	LMI Housing	\$472.11
Local Option Fund	\$10,737.08	Capital Parks & Trails	\$2.82
TIF - Industrial Park	\$328.46	Water Fund	\$20,016.90
TIF FVM2 Phase 1Fund	\$4,660.72	Sewer Fund	\$12,392.09
TIF FVM1 Fund	\$412.87	Electric Fund	\$89,109.25
Debt Service Fund	\$4,791.84	Gas Fund	\$73,523.91
		Total Receipts	\$246,007.13