

ALTON CITY COUNCIL MEETING
Minutes of Regular Session
Tuesday, April 12, 2016

Mayor Schutt called the meeting to order at 6:00 P.M. with Council members Kleinhesselink, Jorgensen, Vande Griend and Zenor present. Bengard arrived at 6:20 P.M. Also present were Dale Oltmans and Laurie Stoos. Nick Herda arrived at 7:00 P.M.

Motion by Zenor and second by Kleinhesselink to approve the agenda. Ayes 4

Motion by Kleinhesselink and second by Vande Griend to approve the consent agenda, including minutes from the March 29, 2016 meeting. Ayes 4

APRIL 2016 ACCOUNTS PAYABLE

<u>Vendor</u>	<u>Product/Service</u>	<u>Amount</u>
A & M LAUNDRY INC	LAUNDRY SERVICE	\$43.28
AFLAC	AFLAC-PRE-TAX	\$497.33
AG PARTNERS	FUEL	\$868.69
AHLERS, COONEY, SMITH, ETC.	LEGAL FEES	\$192.50
ANALYTICAL & CONSULTING	COMPLIANCE TESTING	\$578.87
BOMGAARS	SUPPLIES	\$58.93
BORDER STATES INDUSTRIES, INC.	VALVE SHUT OFF	\$628.77
CITY OF ORANGE CITY	GAS CONTRACT	\$3,750.00
CITY OF ORANGE CITY	LAW ENFORCEMENT CONTRACT	\$33,162.50
CLAYTON ENERGY CORPORATION	GAS COMMODITY	\$14,246.42
CLAYTON ENERGY CORPORATION	GAS RESERVATION	\$10,121.53
CLEVERINGA EXCAVATING	ROCK & GRAVEL	\$352.71
COMMUNITY BANK (FED WHLD)	FED/FICA TAX	\$8,330.27
COMMUNITY INS	BUSINESS PROTECTION POLICY	\$76,885.00
CONNECTIONS INC	EMPLOYEE ASSISTANCE PROGRAM	\$92.88
CROGHAN, OWEN	ELECTRIC REBATE	\$30.00
DATA TECHNOLOGIES, INC.	REGISTRATION	\$95.00
DEARBORN NATIONAL LIFE INS	GROUP INSURANCE	\$1,140.00
DELEEUEW GRAPHICS & SIGNS	SIGNAGE	\$292.16
DEWILD GRANT RECKERT & ASSOC	DIVISION ST ENGINEERING	\$1,238.00
ECHO GROUP INC	WIRE	\$982.23
ELECTRONIC ENGINEERING CO.	PAGER MAINTENANCE PLAN	\$1,385.00
FASTENAL	SUPPLIES	\$133.32
FOREMAN TIRE SERVICE	MOWER TUBE	\$30.10
GARCIA, ELEGORIA	UTILITY DEPOSIT REFUND	\$81.61
GAS PRODUCTS SALES INC	REGULATORS	\$296.03
GROEBNER & ASSOCIATES INC	LOCATE WIRE	\$235.99
H & D UNDERGROUND INC	DIRECTIONAL BORE	\$1,500.00
HANSEN BODY SHOP	REPAIRS	\$113.75
HAWKE & CO AG SERVICES	REPAIRS	\$59.71

HENTGES PLUMBING	REPAIRS	\$81.88
IAWEA	REGISTRATION	\$40.00
IOWA STATE TREASURER	STATE TAX	\$1,460.00
IPERS COLLECTIONS	IPERS	\$4,988.08
KRIZ-DAVIS CO.	WIRE	\$2,440.00
MATHESON TRI-GAS IN	OXYGEN	\$44.30
METERING & TECHNOLOGY SOL	METERS	\$2,811.00
MID AMERICAN	STREET LIGHTS	\$168.53
MID SIOUX OPPORTUNITY	PROJECT SHARE	\$20.00
MIDWEST FIRE & REPAIR	FIRE TRUCK REPAIRS	\$749.53
MIKES WELDING & REPAIR	SNOW PUSHERS & BARS	\$7,843.15
MISSOURI RIVER ENERGY		
SERVICES	ELECTRIC	\$44,638.44
MOUW MOTOR	MAINTENANCE	\$35.45
MUNICIPAL UTIL-BILLS	UTILITIES	\$1,795.85
NEAL CHASE LUMBER CO	SUPPLIES, POSTAGE	\$416.81
NO STREAKING INC	WINDOW CLEANING	\$83.00
NOTEBOOM ELECTRIC	BULBS, BREAKERS	\$617.69
NW IA AREA SOLID WASTE		
AGENCY	BULB DISPOSAL	\$244.25
ORANGE CITY MUNICIPAL		
UTILITIES	BULK WATER	\$5,205.92
ONE OFFICE SOLUTION	OFFICE SUPPLIES	\$8.44
ORANGE CITY HEALTH SYSTEM	PARAMEDIC ASSISTS, TRAINING	\$857.50
ORANGE CITY SANITATION	GARBAGE HAULING	\$6,369.50
PARROTT, MATT & SONS	UTILITY BILLS	\$759.90
PAYROLL	PAYROLL CHECKS ON 3/31/2016	\$25,767.81
PIZZA RANCH	MEETINGS	\$69.95
R & J WELDING AND DESIGN	SIGN FRAMES	\$703.30
RECORD MANAGEMENT INC	DOCUMENT SHREDDING	\$47.00
SAM'S CLUB	MEMBERSHIP	\$45.00
SIMMONS, BOBBY	UTILITY DEPOSIT REFUND	\$199.25
SIOUXLAND PRESS	PUBLICATIONS	\$100.80
SKARSHAUG TESTING LAB.	GLOVE CLEAN & TEST	\$49.10
SPIREWORKS CREATIVE	WEBSITE MANAGEMENT	\$400.00
STANDER ENGRAVING	NAME PLATES	\$23.50
TOWN & COUNTRY IMPLEMENT	TRACTOR REPAIRS	\$5,420.96
TREASURER STATE OF IOWA	SALES TAX	\$3,406.00
TRITECH EMERGENCY SYSTEMS		
INC	RESCUE BILLING	\$220.00
U S CELLULAR	CELL PHONES	\$313.44
U. S. POSTMASTER	POSTAGE	\$500.00
UTILITY EQUIPMENT CO.	PIPE & FITTINGS	\$1,001.54
VAN MAANEN'S RADIO SHACK	COMPUTER SERVICE	\$540.00
	REC EQUIPMENT, SUPPLIES,	
VISA	TRAINING	\$2,239.30
WELLMARK BLUE CROSS/BLUE		
SHIELD	GROUP INSURANCE	\$7,189.12
	WIRE, JUNCTION BOX,	
WESCO	TRANSFORMER BASE	\$2,898.10
WEST IOWA TELEPHONE	TELEPHONE, FAX, INTERNET	\$569.52

WITCC	FIRE SCHOOL TRAINING	\$75.00
WRAP-M PACK-M SHIP-M	POSTAGE	\$13.92
	TOTAL ACCOUNTS PAYABLE	\$290,894.41

PROPERTY & LIABILITY INSURANCE PACKAGE: Oltmans presented the Council with the renewal package for the City’s Property and Liability Insurance package. Oltmans discussed the changes in premium and equipment.

Motion by Jorgensen and second by Zenor to approve the presented Property and Liability Insurance package from Community Insurance for April 1, 2016 – April 1, 2017. Ayes 4

LAND LEASE:

RESOLUTION 16-18 “RESOLUTION RATIFYING AND AUTHORIZING AMENDMENT TO WIRELESS TELECOMMUNICATIONS SITE AGREEMENT” was introduced and moved for adoption by Council Member Zenor pending City Attorney review. Kleinhesselink seconded the motion to adopt.

On roll call vote:

Ayes: Kleinhesselink, Jorgensen, Vande Griend, Zenor

Nays: None

Absent: Bengard

Whereupon the Mayor declared the Resolution duly adopted.

BUSINESS ENCOURAGEMENT GRANT: A Business Encouragement Loan Application was submitted to the Economic Development Commission. It was the recommendation of the EDC to award a forgivable loan of \$3,000 per year for 3 years with payment forgiven on a prorated monthly basis for each month in business.

Motion by Vande Griend and second by Jorgensen to follow the recommendation of the Economic Development Commission to award a forgivable loan of \$3,000 per year for 3 years with payment forgiven on a prorated monthly basis for each month in business contingent on the business locating in Alton. Ayes 4

INDUSTRIAL PARK: The Mayor opened the public hearing to approve the sale and disposal of City property 6:15 P.M. No oral or written comments were received. The public hearing was closed at 6:20 P.M.

RESOLUTION 16-16 “RESOLUTION RATIFYING AND AUTHORIZING DISPOSAL OF MUNICIPALLY OWNED PROPERTY” was introduced and moved for adoption by Council Member Kleinhesselink. Zenor seconded the motion to adopt.

On roll call vote:

Ayes: Kleinhesselink, Jorgensen, Vande Griend, Zenor

Nays: None
Absent: Bengard

Whereupon the Mayor declared the Resolution duly adopted.

AG PARTNERS ANHYDROUS RELOCATION:

Ag Partners is investigating relocation of its anhydrous tanks located on E. 10th Street to the Industrial Park and requested financial assistance. Discussion was held and consensus was to assist with the relocation due to safety concerns.

Motion by Bengard and second by Vande Griend to approve Business Relocation Incentive of a \$10,000 forgivable loan to Ag Partners, with terms to be determined. Ayes 5

EQUIPMENT: Oltmans presented the Council with quotes for a new truck to replace the 2006 Ford.

Motion by Vande Griend and second by Zenor to approve the purchase of a 2016 Chevrolet Silverado from Ver Hoef at the quoted price. Ayes 5

SANITATION CONTRACT: The Gate Fee at the landfill has increased \$1.00 per ton. Orange City Sanitation has requested a \$.10 per residence increase, as allowed in the City's contract.

Ordinance 728 was introduced by Council Member Zenor.

AN ORDINANCE VACATING AMENDING THE CODE OF ORDINANCES OF THE CITY OF ALTON, IOWA 2002 BY AMENDING PROVISIONS PERTAINING TO THE COLLECTION AND TRANSPORTATION OF SOLID WASTE.

Motion by Council Member Bengard that the reading just had to be the first and the Council dispense with the statutory provision that this Ordinance be fully and distinctly read on three different days as provided by section 380.3 of the Code of Iowa.

Motion was duly seconded by Council Member Kleinhesselink

On roll call vote:

Ayes: Bengard, Jorgensen, Kleinhesselink, Vande Griend, Zenor

Nays: None

And the Mayor declares the motion duly carried.

Motion by Zenor that title of said bill for Ordinance be approved as set out and said bill for Ordinance 728 be adopted and placed on its final passage. Council Member Vande Griend seconds the foregoing motion.

On roll call vote:

Ayes: Bengard, Jorgensen, Kleinhesselink, Vande Griend, Zenor

Nays: None

The Mayor declares the motion duly carried and will forthwith sign he said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

The Council also discussed the replacement of current recycling containers with totes provided by Orange City Sanitation. The cost of the recycling totes would increase trash rates \$.40 per residence. It was the consensus of the Council to support the replacement.

BOARDS & COMMITTEES:

Motion by Vande Griend and second by Kleinhesselink to approve the Mayor’s appointment of Bengard as the Elected City Official on the Sioux Golf & Country Club Board. Ayes 5

Motion by Bengard and second by Zenor to approve Sioux Golf & Country Club’s Board of Directors. Ayes 5

STREETS: The Council along with Herda and Oltmans discussed streets in Alton. Discussion was held on what streets need to be fixed. It was the consensus of the Council to have the Street Committee meet with Herda and Oltmans.

UTILITY RATE STUDIES: Oltmans reviewed the rate study proposals from Missouri River Energy Services and DGR.

Motion by Bengard and second by Jorgensen to accept the proposal from Missouri River Energy Services for an electric rate study. Ayes 5

The Council directed Oltmans to work with DGR to get a scope of services to determine what information is needed.

STORM WATER UTILITY: The Council discussed the need for a Storm Water Utility. At this point there is no funding source to take care of the current storm water infrastructure. Oltmans will confer with the City Attorney on an ordinance drafted and present at a later meeting.

OTHER BUSINESS:

The City received a thank you from Habitat for Humanity for the donation made to the garage. There will be a dedication of the home May 14.

Mayor Schutt would like the appointed committees to meet with Oltmans, Herda and Pottebaum to discuss, the short and long term plans and how to achieve those plans within the budget.

Motion by Kleinhesselink and second by Bengard to adjourn meeting at 7:18 PM. Ayes 5

Mayor
Brian E. Schutt

City Clerk/Administrator
Dale Oltmans

March Revenue

General Fund	\$18,705.47	Capital Equipment Fund	\$40.99
RUT Fund	\$12,893.96	LMI Housing	\$18.08

Employee Benefits Fund	\$885.96	Capital Parks & Trails	\$4.41
Local Option Fund	\$10,523.81	Water Fund	\$18,560.51
TIF - Industrial Park	\$127,926.17	Sewer Fund	\$15,409.97
TIF FVM2 Phase 1Fund	\$5.81	Electric Fund	\$97,363.25
TIF FVM1 Fund	\$1,848.07	Gas Fund	\$84,322.10
Debt Service Fund	\$26,330.15	Total Receipts	\$414,838.71