

ALTON CITY COUNCIL MEETING
Minutes of Regular Session
Tuesday, May 10, 2016

Mayor Schutt called the meeting to order at 6:00 P.M. with Council members Bengard, Kleinhesselink, Jorgensen, Vande Griend and Zenor present. Also present were Dale Oltmans and Laurie Stoos.

Motion by Zenor and second by Kleinhesselink to approve the agenda. Ayes 5

Motion by Bengard and second by Jorgensen to approve the consent agenda, including minutes from the April 12, 2016 meeting. Ayes 5

MAY 2016 ACCOUNTS PAYABLE

<u>VENDOR</u>	<u>PRODUCT/SERVICE</u>	<u>AMOUNT</u>
10TH ST PUB	BUSINESS ENCOURAGEMENT GRANT	\$4,000.00
A & M LAUNDRY INC	LAUNDRY SERVICE	\$43.28
AFLAC	AFLAC-PRE-TAX	\$497.33
AG PARTNERS	FUEL	\$33.22
ANALYTICAL & CONSULTING	COMPLIANCE TESTING	\$652.56
APGA SECURITY & INTEGRITY	NATURAL GAS GOAL SURVEY	\$254.62
ARNOLD MOTOR SUPPLY	SUPPLIES	\$7.59
AUDITOR OF STATE	FY 2015 AUDIT REPORT	\$250.00
BANKERS TRUST	REDEMPTION FEE	\$100.00
BANKERS TRUST	2010 BOND PRINCIPAL & INTEREST	\$72,385.00
BANKERS TRUST	2009A BOND PRINCIPAL & INTEREST	\$82,790.00
BANKERS TRUST	2013A BOND PRINCIPAL & INTEREST	\$97,650.00
BANKERS TRUST	2013B BOND PRINCIPAL & INTEREST	\$38,775.00
BANKERS TRUST	2015 BOND PRINCIPAL & INTEREST	\$21,750.00
BOMGAARS	SUPPLIES	\$135.20
BORDER STATES INDUSTRIES, INC.	PIPE, JUNCTION, BRACKETS, CLEANER	\$4,167.43
CANO, JORGE	UTILITY DEPOSIT REFUND	\$48.46
CLAYTON ENERGY CORPORATION	GAS COMMODITY	\$6,043.28
CLAYTON ENERGY CORPORATION	GAS RESERVATION	\$2,071.53
COMMERCIAL POOL & SPA	FRAMES & GRATES	\$528.85
COMMUNITY BANK (FED WHLD)	FED/FICA TAX	\$7,554.95
CONTINENTAL RESEARCH CORP	NO OX	\$1,677.71
DARRELL HOEKSTRA	GAS REBATE	\$550.00
DELEEUW GRAPHICS & SIGNS	LAGOON SIGNS & ATV PERMITS	\$929.00
DEWILD GRANT RECKERT & ASSOC	INDUSTRIAL PARK LOT 2 SPLIT	\$496.00
DIAMOND VOGEL PAINT	POOL PAINT	\$1,025.81
DISABLED VETS AT WORK	E-RECYCLING	\$4,077.99
DYKSTRA, DEBRA	UTILITY DEPOSIT REFUND	\$182.48
FAREWAY STORES INC	SUPPLIES	\$17.97
FASTENAL	SUPPLIES	\$17.75
FIRE SERVICE TRAINING BUREAU	TRAINING WORKBOOKS	\$214.00
FOREMAN TIRE SERVICE	REPAIRS	\$796.46

FRANSYL EQUIPMENT CO., INC.	REPAIRS & SERVICE BASKET & BOOM TRUCKS	\$1,246.97
GAS PRODUCTS SALES INC	REGULATORS	\$184.37
GROEBNER & ASSOCIATES INC	PIPE, TAPE, LOCATE WIRE	\$596.37
H & D UNDERGROUND INC	DIRECTIONAL BORING	\$4,562.00
NICK HERDA	MILEAGE REIMBURSEMENT	\$163.38
HOLIDAY INN	IMFOA CONFERENCE	\$201.40
IOWA DEPT OF TRANSPORTATION	SALT ROCK	\$1,216.00
IOWA FINANCE AUTHORITY	SRF LOAN PRINCIPAL & INTEREST	\$7,663.75
IOWA STATE TREASURER	STATE TAX	\$1,325.00
IPERS COLLECTIONS	IPERS	\$4,705.03
JELLEMA CONSTRUCTION	CURB & GUTTER, SIDEWALK REPLACEMENT	\$4,369.18
MARVIN SCHOLTEN	FUEL CONDITIONER	\$141.00
MATHESON TRI-GAS IN	OXYGEN	\$25.60
CHAD MEIS	ELECTRIC REBATE	\$50.00
MID AMERICAN	STREET LIGHTS	\$168.62
MID SIOUX OPPORTUNITY	PROJECT SHARE	\$20.00
MIDWEST FLYING SERVICE	POWDER COATING	\$40.00
MIKES WELDING & REPAIR	SUPPLIES	\$218.30
MISSOURI RIVER ENERGY SERVICES	ELECTRIC	\$38,031.49
MUNICIPAL UTIL-BILLS	UTILITIES	\$1,772.07
NEAL CHASE LUMBER CO	SUPPLIES, POSTAGE, TOOLS	\$993.15
NORTHWEST IOWA DEVELOP	MEMBER DUES	\$900.00
NORTHWEST IOWA PLANNING	MEMBER DUES	\$547.20
ORANGE CITY MUNICIPAL UTILITIES	BULK WATER	\$5,468.19
OLDENKAMP KENNELS	KENNEL FEE	\$80.00
ONE OFFICE SOLUTION	OFFICE SUPPLIES	\$58.09
ORANGE CITY HEALTH SYSTEM	PARAMEDIC ASSIST	\$250.00
ORANGE CITY SANITATION	GARBAGE HAULING	\$6,379.00
PAYROLL	PAYROLL CHECKS ON 4/29/2016	\$24,134.36
MATTHEW PETERSON	ELECTRIC & GAS REBATE	\$90.00
SCHNECKLOTH, BRENDA	UTILITY DEPOSIT REFUND	\$60.94
SIOUXLAND PRESS	PUBLICATIONS	\$88.80
SPIREWOKS CREATIVE	WEBSITE MANAGEMENT	\$200.00
TREASURER - STATE OF IOWA	SALES TAX	\$3,447.51
TRITECH EMERGENCY SYSTEMS INC	RESCUE CALLS	\$137.50
U S CELLULAR	CELL PHONES	\$313.40
U. S. POSTMASTER	POSTAGE	\$500.00
UTILITY EQUIPMENT CO.	RISERS, CURB BOX	\$2,357.89
VAN MAANEN'S RADIO SHACK	COMPUTER SERVICE	\$356.25
VANDE GRIEND, TODD	UTILITY DEPOSIT REFUND	\$300.00
VISA	MAINTENANCE, SUPPLIES, TRAVEL	\$470.99
WELLMARK	GROUP INSURANCE	\$7,189.12
WESCO DISTRIBUTION, INC.	SECONDARY PED	\$133.75
WEST IOWA TELEPHONE	TELEPHONE, FAX, INTERNET	\$567.90
	TOTAL ACCOUNTS PAYABLE CHECKS	\$471,448.04

DANCE: The Double D Bar requested an extension of liquor license premises to the rear of their building for the Larry Schlichte Memorial Dance.

Motion by Jorgensen and seconded by Vande Griend to approve the requests by Diane Jellema DBA Double D Bar to extend existing liquor license premises to the rear of her building for the Larry Schlichte Memorial Dance. Ayes: 5

PAYROLL:

RESOLUTION 16-19 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA, SETTING SALARIES AND WAGES FOR APPOINTED OFFICERS AND EMPLOYEES OF THE CITY” was introduced and moved for adoption by Council Member Kleinhesselink. Zenor seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Bengard, Kleinhesselink, Jorgensen, Vande Griend, Zenor

Nays: None

Whereupon the Mayor declared the Resolution duly adopted.

Oltmans spoke to the Council about a direct pay policy for all new employees. Oltmans will prepare policy for next council meeting.

WEBSITE: The Council discussed renewing the contract for website management. It was the consensus of the Council to not renew the contract at this time and to have Jorgensen and Oltmans meet with Spireworks to discuss traffic volume and what needs to be done to get the website where it needs to be so City Staff can maintain and update.

STREETS: RESOLUTION 16-20 “ORDERING CONSTRUCTION OF CERTAIN PUBLIC IMPROVEMENTS, AND RATIFYING, CONFIRMING AND APPROVING PUBLICATION OF NOTICE OF PUBLIC HEARING AND LETTING THEREFOR” was introduced and moved for adoption by Council Member Bengard. Zenor seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Bengard, Kleinhesselink, Jorgensen, Vande Griend, Zenor

Nays: None

Whereupon the Mayor declared the Resolution duly adopted.

REPAIR & MAINTENANCE: Oltmans presented cost estimates for different methods of street repairs. General discussion was held. Oltmans will investigate bonding options. The Street Committee and City Staff will meet to review and present recommendations to the Council.

UTILITIES: Utility Rate Studies: No action was taken, awaiting proposals.

CAPITAL PLANNING: Mayor Schutt share information with the Council on the costs for maintaining and repairing the City’s sewer system. Discussion was held on funding a Capital Plan and the need for a rate study.

STORM WATER UTILITY: No discussion was held, awaiting legal opinion.

OTHER BUSINESS:

Oltmans updated the Council on a Wastewater Consultant that Staff will be working with to address DNR permit requirements.

The Council discussed dividing the parks and trails committees into two separate boards and finding members that are interested in growing those specific areas.

Oltmans informed the Council that the County Auditor’s Office did not receive an extension from the prior staff to extend the Tax Increment Financing in the Fair View Meadows 1 addition. Oltmans is working with the Sioux County Auditor and Treasurer, Bonding Council and the Department of Management to resolve the issue.

Motion by Kleinhesselink and second by Zenor to adjourn the meeting at 7:35 PM. Ayes 5

Mayor,
Brian E. Schutt

City Clerk/Administrator
Dale Oltmans

August Revenue

General Fund	\$138,323.97	Capital Equipment Fund	\$243.66
RUT Fund	\$8,942.64	LMI Housing	\$19.25
Employee Benefits Fund	\$10,883.89	Capital Parks & Trails	\$504.70
Local Option Fund	\$10,523.81	Water Fund	\$18,818.51
TIF - Industrial Park	\$42,110.35	Sewer Fund	\$15,166.37
TIF – FVM2 Phase 1 Fund	\$13,070.94	Electric Fund	\$71,448.65
TIF – FVM1 FUND	\$39,364.56	Gas Fund	\$29,832.77
Debt Service Fund	\$71,765.00	Total Receipts	\$471,019.07