

ALTON CITY COUNCIL MEETING
Minutes of Regular Session
Tuesday, February 14, 2017

Mayor Schutt called the meeting to order at 6:00 P.M. with Council members Jorgensen, Kleinhesselink, Vande Griend and Zenor present. Also present was Al Krull, Dale Oltmans and Laurie Tentinger. Bengard was absent.

Motion by Zenor and second by Kleinhesselink to approve the agenda, adding discussion with Al Krull. Ayes 4

Motion by Jorgensen and second by Vande Griend to approve the consent agenda, including minutes from the January 17, 2017 meeting. Ayes 4

FEBRUARY 2017 ACCOUNTS PAYABLE

<u>VENDOR</u>	<u>PRODUCT/SERVICE</u>	<u>AMOUNT</u>
A & M LAUNDRY INC	LAUNDRY SERVICE	\$43.28
AFLAC	AFLAC-PRE-TAX	\$497.33
AG PARTNERS	PREPAID DIESEL	\$4,061.95
AMERICAN TEST CENTER INC	BUCKET TRUCK & DIGGER DERRICK	\$900.00
ANALYTICAL & CONSULTING	COMPLIANCE TESTING	\$132.73
ARNOLD MOTOR SUPPLY	VEHICLE MAINTENANCE	\$205.67
ASKEW SCIENTIFIC CONSULTING	WASTEWATER CONSULTING	\$95.00
BLOM ELECTRIC	GAS REBATE	\$325.00
BOMGAARS	PLOW TRUCK REPAIRS	\$191.56
BORDER STATES INDUSTRIES, INC.	ELECTRIC INNERDUCT	\$12,185.60
CITY OF ORANGE CITY	DAYCARE CONTRIBUTION	\$10,000.00
CLAYTON ENERGY CORPORATION	GAS RESERVATION	\$10,121.53
CLAYTON ENERGY CORPORATION	GAS COMMODITY	\$43,973.56
CLEVERINGA EXCAVATING	ELECTRIC REBATE	\$2,395.00
CLEVERINGA EXCAVATING	IND PARK LOT 2 SPLIT	\$4,164.37
COMMUNITY BANK (FED WHLD)	FED/FICA TAX	\$8,116.42
COMMUNITY INS	LIBRARY POLICY	\$978.00
DAKOTA RIGGERS & TOOL SUPPLY	AUGER SWING	\$57.12
DATA TECHNOLOGIES, INC.	TAX FORMS	\$110.54
DEERE CREDIT, INC	MOWER LEASE	\$6,969.40
DEWILD GRANT RECKERT & ASSOC	5TH AVE , MAIN LOOP, LOT SPLIT	\$6,056.00
DITCH WITCH OF SOUTH DAKOTA	ELECTRIC INNERDUCT RODDER	\$2,044.62
ECHO GROUP INC	CONDUIT, WIRE, BALLAST	\$387.98
FASTENAL	SUPPLIES	\$381.19
FOREMAN TIRE SERVICE	REPAIR DRIVE SHAFT - SANDER	\$1,300.00
GAS PRODUCTS SALES INC	REGULATORS	\$914.33
HENTGES PLUMBING	TOILET REPAIRS	\$30.00
HUBERS PLUMBING, HEATING	ELBOW, COUPLER	\$21.42
IMFOA	MEMBER DUES	\$100.00
IOWA ASSN. OF MUNICIPAL UTIL.	ELECTRIC & GAS MEMBER DUES	\$3,899.00
IOWA DEPT OF REVENUE	PROPERTY TAX	\$14.02
IOWA DEPT OF TRANSPORTATION	CURBGUARDS	\$441.90
IOWA STATE TREASURER	STATE TAX	\$1,369.00
IOWA STATE UNIVERSITY	FIRE TRAINING & MATERIALS	\$148.00

IOWA UTILITIES BOARD	ELECTRIC & GAS ASSESSMENTS	\$903.00
IPERS COLLECTIONS	IPERS	\$4,704.10
KLAY,VELDHUIZEN,BINDNER,DEJONG	LEGAL FEES	\$77.00
KLEINHESSELINK, LEON	EMS TRAINING	\$80.00
KONZ, BRIAN	TRAVEL REIMBURSEMENT	\$9.79
KRIZ-DAVIS CO.	STREET LIGHT, LIBRARY LIGHTS	\$1,694.94
LAUTZENHISER'S STATIONERY, INC	MINUTE BOOK	\$266.20
MATHESON TRI-GAS IN	OXYGEN	\$48.24
METERING & TECHNOLOGY SOL	WATER METERS	\$1,266.16
MID SIOUX OPPORTUNITY	PROJECT SHARE	\$20.00
MIDAMERICAN ENERGY	STREET LIGHTS	\$173.52
MIKES WELDING & REPAIR	SUPPLIES	\$63.80
MISSOURI RIVER ENERGY SERVICES	ELECTRIC	\$72,803.98
MUNICIPAL UTIL-BILLS	UTILITIES	\$2,737.67
NEAL CHASE LUMBER CO	SUPPLIES	\$488.35
NOTEBOOM ELECTRIC	LIGHT BULBS	\$25.00
ORANGE CITY MUNICIPAL UTILITIES	BULK WATER	\$6,173.50
ONE OFFICE SOLUTION	OFFICE SUPPLIES	\$8.58
ORANGE CITY HEALTH SYSTEM	PARAMEDIC ASSIST, HEP B SHOTS	\$230.00
ORANGE CITY SANITATION	GARBAGE HAULING	\$6,659.85
PAYROLL	TOTAL PAYROLL CHECKS	\$23,985.84
PURVIS, WESLEY	GAS REBATE	\$200.00
SIOUX COUNTY EMS ASSOCIATION	EMS TRAINING	\$225.00
SIOUX COUNTY RECORDER	RECORDING FEE	\$22.00
SIOUX COUNTY SHERIFF	SIOUX COUNTY COMM CENTER	\$7,364.00
SIOUXLAND PRESS	PUBLICATIONS	\$35.60
SPIREWORKS CREATIVE	WEBSITE MANAGEMENT	\$220.00
STEVE CRAIG/SLC POOL CONS	CPO CERTIFICATIONS & CONT. ED	\$930.00
T & L TOOLS	WRENCH SET, SOCKET SET, TOOLS	\$620.14
TREASURER - STATE OF IOWA	SALES TAX	\$5,024.00
TRITECH EMERGENCY SYSTEMS INC	RESCUE BILLING	\$165.00
U S CELLULAR	CELL PHONES	\$65.05
UNITYPOINT CLINIC-OCC MED	MUCCA MEMBERSHIP DUES	\$87.00
QUINTIN VAN-ES	REIMBURSE EMS REGISTRATION	\$45.00
VERIZON	CELL PHONES	\$566.36
VISA	SUPPLIES, TRAINING	\$959.67
WELLMARK BLUE CROSS/BLUE SHIELD	GROUP INSURANCE	\$6,752.60
WEST IOWA TELEPHONE	TELEPHONE, FAX, INTERNET	\$556.94
WILLIAMS & CO	GASB 68 IPERS LIABILITY REPORT	\$1,610.00
	TOTAL ACCOUNTS PAYABLE CHECKS	\$270,499.40

KRULL DEVELOPMENT: Al Krull presented a potential development plan to the Council and inquired about possible incentives for the development. The Mayor will have the Economic Development Commission review and make recommendations to the Council

Krull left at 6:17 P.M.

HAWKEYE ROAD: The City's Engineer at DGR recommended that the City make the final payment to Cleveringa Excavating for the completion of Industrial Park Street Lot 2 Split Project.

RESOLUTION 17-4 “RESOLUTION ACCEPTING WORK” was introduced and moved for adoption by Council Member Kleinhesselink. Zenor seconded the motion to adopt.

On roll call vote:

Ayes: Kleinhesselink, Jorgensen, Vande Griend, Zenor

Nays: None

Absent: Bengard

Whereupon the Mayor declared the Resolution duly adopted.

5TH AVENUE STREET PROJECT: The Mayor opened the public hearing for the 5th Avenue Street Project at 6:19 PM. No oral or written comments were received. Oltmans informed the Council that bids came in under the City Engineer’s estimate, and that the project will begin before school is out and is to be completed prior to school starting. The public hearing was closed at 6:22 P.M.

RESOLUTION 17-9 “RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST FOR THE 5TH AVENUE PAVING IMPROVEMENTS” was introduced and moved for adoption by Council Member Zenor. Jorgensen seconded the motion to adopt.

On roll call vote:

Ayes: Kleinhesselink, Jorgensen, Vande Griend, Zenor

Nays: None

Absent: Bengard

Whereupon the Mayor declared the Resolution duly adopted.

RESOLUTION 17-10 “RESOLUTION MAKING AWARD OF CONTRACT FOR THE 5TH AVENUE PAVING IMPROVEMENTS” was introduced and moved for adoption by Council Member Zenor. Jorgensen seconded the motion to adopt.

On roll call vote:

Ayes: Kleinhesselink, Jorgensen, Vande Griend, Zenor

Nays: None

Absent: Bengard

Whereupon the Mayor declared the Resolution duly adopted.

RESOLUTION 17-11 “RESOLUTION APPROVING CONTRACT AND BOND FOR THE 5TH AVENUE PAVING IMPROVEMENTS” was introduced and moved for adoption by Council Member Zenor. Jorgensen seconded the motion to adopt.

On roll call vote:

Ayes: Kleinhesselink, Jorgensen, Vande Griend, Zenor

Nays: None

Absent: Bengard

Whereupon the Mayor declared the Resolution duly adopted.

EAST WATER AND GAS LOOPING PROJECT: The Mayor opened the public hearing for the East Water and Gas Looping Project at 6:24 PM. No oral or written comments were received. Oltmans informed the Council that bids came in under the City Engineer's estimate. The public hearing was closed at 6:27 P.M.

RESOLUTION 17-12 "RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST FOR THE SE WATER LOOP IMPROVEMENTS" was introduced and moved for adoption by Council Member Kleinhesselink. Vande Griend seconded the motion to adopt.

On roll call vote:

Ayes: Kleinhesselink, Jorgensen, Vande Griend, Zenor

Nays: None

Absent: Bengard

Whereupon the Mayor declared the Resolution duly adopted.

RESOLUTION 17-13 "RESOLUTION MAKING AWARD OF CONTRACT OR SE WATER LOOP IMPROVEMENTS" was introduced and moved for adoption by Council Member Kleinhesselink. Vande Griend seconded the motion to adopt.

On roll call vote:

Ayes: Kleinhesselink, Jorgensen, Vande Griend, Zenor

Nays: None

Absent: Bengard

Whereupon the Mayor declared the Resolution duly adopted.

RESOLUTION 17-14 "RESOLUTION APPROVING CONTRACT AND BOND FOR SE WATER LOOP IMPROVEMENTS" was introduced and moved for adoption by Council Member Kleinhesselink. Vande Griend seconded the motion to adopt.

On roll call vote:

Ayes: Kleinhesselink, Jorgensen, Vande Griend, Zenor

Nays: None

Absent: Bengard

Whereupon the Mayor declared the Resolution duly adopted

LIQUOR LICENSE: Sioux Golf & Country Club submitted a request for renewal of their liquor license with outdoor service and Sunday sales.

Motion by Vande Griend and second by Kleinhesselink to approve the liquor license with outdoor service and Sunday sales for Sioux Golf & Country Club. Ayes 4

10th St Pub submitted a request for renewal of their liquor license with outdoor service.

Motion by Vande Griend and second by Kleinhesselink to approve the liquor license with outdoor service for 10th St Pub. Ayes 4

TRANSFER OF FUNDS:

RESOLUTION 17-7 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA MAKING BUDGETED TRANSFER OF FUNDS FROM THE RUT FUND AND THE LOCAL OPTION SALES TAX FUNDS TO CAPITAL STREETS FUND”

was introduced and moved for adoption by Council Member Zenor. Jorgensen seconded the motion to adopt.

On roll call vote:

Ayes: Kleinhesselink, Jorgensen, Vande Griend, Zenor

Nays: None

Absent: Bengard

Whereupon the Mayor declared the Resolution duly adopted.

CHAMBER: Vande Griend updated the Council on the status of the new Chamber float. Discussion was had on allowing a City pick up to pull the float in parades.

PERSONNEL:

RESOLUTION 17-15 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA, SETTING SALARIES AND WAGES FOR APPOINTED OFFICERS AND EMPLOYEES OF THE CITY FOR FISCAL YEAR 2016-2017”

was introduced and moved for adoption by Council Member Jorgensen. Kleinhesselink seconded the motion to adopt.

On roll call vote:

Ayes: Kleinhesselink, Jorgensen, Vande Griend, Zenor

Nays: None

Absent: Bengard

Whereupon the Mayor declared the Resolution duly adopted.

BUDGET: Oltmans reviewed the City’s proposed fiscal year 2017-2018 budget with the Council.

RESOLUTION 17-8 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA SETTING TIME AND PLACE FOR A PUBLIC HEARING FOR THE PURPOSE OF RECEIVING WRITTEN AND ORAL COMMENTS ON THE CITY’S PROPOSED FISCAL YEAR 2017-2018 BUDGET”

was introduced and moved for adoption by Council Member Zenor. Jorgensen seconded the motion to adopt.

On roll call vote:

Ayes: Kleinhesselink, Jorgensen, Vande Griend, Zenor

Nays: None

Absent: Bengard

Whereupon the Mayor declared the Resolution duly adopted.

BOARDS & COMMITTEES: Mayor Schutt discussed the necessity of replacing board members.

Motion by Kleinhesselink and second by Jorgensen to approve Mayor Schutt's appointments of Kevin Langel to the Planning & Zoning Board as well as the Board of Adjustments, and Zenor to replace Bengard as the City Representative on the Sioux Golf & Country Club Board. Ayes 4

RAGBRAI: The City received a request from the RAGBRAI committee to be a pass through town for RAGBRAI 2017. The Council discussed RAGBRAI chair people as well as what items will need to be addressed prior to the event.

Motion by Zenor and second by Kleinhesselink to proceed with approving Alton as a pass through town for RAGBRAI 2017. Ayes 4

Motion by Kleinhesselink and second by Vande Griend to adjourn the meeting at 7:20 PM. Ayes 4

Mayor
Brian E. Schutt

City Clerk/Administrator
Dale Oltmans

January Revenue

General Fund	\$15,697.35	Capital Streets Fund	\$1,778.94
RUT Fund	\$13,569.54	Capital Parks & Trails	\$6.60
Employee Benefits Fund	\$332.61	Water Fund	\$18,527.01
Local Option Fund	\$13,451.52	Sewer Fund	\$15,452.14
TIF - Industrial Park	\$341.80	Electric Fund	\$91,408.02
Debt Service Fund	\$1,743.55	Gas Fund	\$60,110.92
Capital Equipment Fund	\$562.85	Storm Water Fund	\$2,015.11
LMI Housing	\$26.37	Total Receipts	\$235,024.33