

**ALTON CITY COUNCIL MEETING  
Minutes of Regular Session  
Tuesday, September 12, 2017**

Mayor Schutt called the meeting to order at 6:00 P.M. with Council members Bengard, Jorgensen, Vande Griend and Zenor Present. Also present was Dale Oltmans and Laurie Tentinger.

Motion by Bengard and second by Jorgensen to approve the agenda. Ayes 4

Motion by Zenor and second by Vande Griend to approve the consent agenda, including minutes from the August 8, 2017 meeting. Ayes 4

**SEPTEMBER 2017 ACCOUNTS PAYABLE**

| <u>VENDOR</u>                  | <u>PRODUCT/SERVICE</u>               | <u>AMOUNT</u> |
|--------------------------------|--------------------------------------|---------------|
| A & M LAUNDRY INC              | LAUNDRY SERVICE                      | \$40.39       |
| AALBERS EXCAVATING/TRUCKING    | LANDSCAPE ROCK                       | \$144.60      |
| ACCESS SYSTEMS                 | OFFICE SUPPLIES                      | \$293.84      |
| AFLAC                          | AFLAC-PRE-TAX                        | \$497.33      |
| AG PARTNERS                    | FUEL                                 | \$936.40      |
| AHLERS, COONEY, SMITH, ETC.    | GLOBAL AQUACULTURE URP & DA          | \$1,562.87    |
| AMERICAN STATE BANK            | FED/FICA TAX                         | \$9,050.24    |
| ANALYTICAL & CONSULTING        | COMPLIANCE TESTING                   | \$104.16      |
| ARNOLD MOTOR SUPPLY            | VEHICLE MAINTENANCE                  | \$132.83      |
| BOMGAARS                       | SUPPLIES                             | \$109.46      |
| BORDER STATES INDUSTRIES, INC. | PIPE, INNERDUCT, FLEX RISER          | \$4,381.59    |
| BUNKERS FEED                   | LAGOON SPRAY                         | \$320.00      |
| CERTIFIED TESTING SERVICES     | TESTING - 5TH AVE & SE WATER LOOP    | \$1,190.50    |
| CITY OF ORANGE CITY            | POLICE - RAGBRAI                     | \$480.00      |
| CLAYTON ENERGY CORPORATION     | GAS COMMODITY                        | \$5,947.09    |
| CLAYTON ENERGY CORPORATION     | GAS RESERVATION                      | \$2,499.57    |
| CLEVERINGA EXCAVATING          | 5TH AVE PAVING PROJECT               | \$173,375.17  |
| D & L PLUMBING                 | SE WATER LOOP                        | \$45.00       |
| DAKOTA RIGGERS & TOOL SUPPLY   | SHACKLES                             | \$204.87      |
| DATA TECHNOLOGIES, INC.        | REGISTRATION                         | \$170.00      |
| DEGRAAF PLUMBING               | METER INSTALLATION                   | \$360.00      |
| DELEEUW GRAPHICS & SIGNS       | SIGNS                                | \$189.00      |
| DEWILD GRANT RECKERT & ASSOC   | RATE STUDY, 5TH AVE, SE LOOP, LAGOON | \$26,683.74   |
| DOWSON, BRANDY                 | UTILITY DEPOSIT REFUND               | \$176.07      |
| ELECTRONIC ENGINEERING CO.     | PAGERS, BATTERIES                    | \$7,517.00    |
| ENERGY ECONOMICS INC           | METER TESTING                        | \$333.00      |
| FASTENAL                       | SUPPLIES                             | \$28.31       |
| FOREMAN TIRE SERVICE           | TIRE                                 | \$139.99      |
| GROEBNER & ASSOCIATES INC      | COUPLINGS                            | \$298.96      |
| HARMELINK, MARVIN              | ELECTRIC REBATE                      | \$30.00       |
| HAWKINS WATER TREATMENT GROUP  | CHLORINE TANKS                       | \$10.00       |
| HENTGES PLUMBING               | SUPPLIES                             | \$49.40       |
| IOWA ASSN. OF MUNICIPAL UTIL.  | REGISTRATIONS                        | \$1,115.00    |

|                                |                                       |                     |
|--------------------------------|---------------------------------------|---------------------|
| IOWA DEPT OF TRANSPORTATION    | SIGN POSTS & ANCHORS                  | \$1,767.67          |
| IOWA ONE CALL                  | LOCATES                               | \$29.70             |
| IOWA STATE TREASURER           | STATE TAX                             | \$1,520.00          |
| IPERS COLLECTIONS              | IPERS                                 | \$5,404.93          |
| JANITOR'S CLOSET               | SUPPLIES                              | \$11.74             |
| JIM'S SEWER SERVICES           | JET TILE LINE LAGOON                  | \$337.50            |
| KLAY,VELDHUIZEN,BINDNER,DEJONG | LEGAL FEES                            | \$374.00            |
| KOPETSKYS ACE                  | SUPPLIES                              | \$5.97              |
| KRIZ-DAVIS CO.                 | WIRE                                  | \$79.41             |
| L & M ENTERPRISES              | VECTOR SAFETY SHIRTS                  | \$139.96            |
| MIDAMERICAN ENERGY             | STREET LIGHTS                         | \$220.70            |
| MISSOURI RIVER ENERGY SERVICES | ELECTRIC                              | \$36,797.81         |
| MOUW MOTOR                     | 2017 FORD PICK-UP                     | \$35,627.00         |
| MUNICIPAL UTIL-BILLS           | UTILITIES                             | \$2,082.11          |
| NEAL CHASE LUMBER CO           | SUPPLIES                              | \$225.46            |
| NORTHWEST IA LEAGUE OF CITIES  | DUES                                  | \$25.00             |
| NORTHWEST IOWA PLANNING        | TREE TRIMMING PROGRAM                 | \$6,495.56          |
| NOTEBOOM ELECTRIC              | ICE MACHINE REPAIRS                   | \$340.57            |
| ORANGE CITY MUNICIPAL UTILITIE | BULK WATER                            | \$9,857.20          |
| OLDENKAMP KENNELS              | KENNELING                             | \$60.00             |
| ONE OFFICE SOLUTION            | OFFICE SUPPLIES                       | \$88.77             |
| ORANGE CITY HEALTH SYSTEM      | PARAMEDIC ASSIST, HEP B               | \$180.00            |
| ORANGE CITY SANITATION         | GARBAGE HAULING                       | \$6,634.30          |
| PAYROLL                        | PAYROLL CHECKS ON 8/31/2017           | \$26,090.28         |
| PSZCZOLKOWSKI, EDWARD          | UTILITY DEPOSIT REFUND                | \$97.44             |
| SIOUX COMMERCIAL SWEEPING INC  | JOINT SEALING                         | \$251.50            |
| SIOUX COUNTY RECORDER          | RECORDING FEES                        | \$84.00             |
| SIOUX COUNTY TREASURER         | PROPERTY TAX                          | \$6,789.00          |
| SIOUXLAND DISTRICT HEALTH DEPT | POOL INSPECTION                       | \$288.00            |
| SORGDRAGER, JERRY              | UTILITY DEPOSIT REFUND                | \$69.36             |
| TOWN & COUNTRY IMPLEMENT       | VEHICLE MAINTENANCE                   | \$3,723.87          |
| TREASURER - STATE OF IOWA      | SALES TAX                             | \$3,752.00          |
| TRITECH EMERGENCY SYSTEMS INC  | RESCUE BILLING                        | \$82.50             |
| U. S. POSTMASTER               | POSTAGE                               | \$500.00            |
| UTILITY EQUIPMENT CO.          | MARKING POSTS, VALVE BOX, COUPLING    | \$635.09            |
| UTILITY SALES & SERVICE        | METERS - DARLING & GLOBAL             | \$7,862.71          |
| VAN MAANEN'S RADIO SHACK       | COMPUTER SERVICE                      | \$47.50             |
| VANDER POL EXCAVATING          | SE WATER MAIN LOOP                    | \$133,228.30        |
| VISA                           | SUPPLIES                              | \$132.94            |
| WELLMARK BLUE CROSS/BLUE SHIEL | GROUP INSURANCE                       | \$6,752.60          |
| WESCO DISTRIBUTION, INC.       | METERING - GLOBAL, TOOLS, SEALING KIT | \$3,986.82          |
| WEST IOWA TELEPHONE            | TELEPHONE, FAX, INTERNET              | \$573.07            |
| WILLIAMS & CO                  | AUDIT                                 | \$8,000.00          |
|                                | TOTAL ACCOUNTS PAYABLE CHECKS         | <u>\$549,668.72</u> |

**ANNUAL CITY STREET FINANCE REPORT:** Oltmans presented the Council with the Annual City Street Finance Report for Fiscal Year 2017.

**RESOLUTION 17-35 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA APPROVING THE 2016-2017 STREET FINANCE REPORT”** was introduced and moved for adoption by Council Member Bengard. Jorgensen seconded the motion to adopt.

Upon roll call vote, the following was recorded:  
Ayes: Bengard, Jorgensen, Vande Griend, Zenor  
Nays: None  
Absent: Kleinhesselink

Whereupon the Mayor declared the Resolution duly adopted.

Kleinhesselink arrived at 6:07 P.M.

**URBAN RENEWAL DISTRICT 4:** The Council reviewed Oltmans projection of what the City will need to repay Sioux County for Tax Increment Financing. It was the consensus of the Council to approve the payment subject to the County’s verification.

**SGCC:** Bengard, representing Sioux Golf & Country Club, presented the Council with SGCC’s proposed budget. Discussion was held on the City’s annual contribution to SGCC, per the City’s lease agreement with SGCC, and whether a sinking fund has been established for any funds not used by the SGCC each year.

Motion by Vande Griend and second by Kleinhesselink to approve the proposed 2018 budget with the agreed upon change, as well as set up a sinking fund for any remaining funds of the budgeted annual allocation per the lease agreement between the City and SGCC. Ayes 5

**MOC-FV:** MOC-FV Middle School has contacted the City to request the street closing signs currently on 6<sup>th</sup> Avenue during loading and unloading of buses, be moved to 12<sup>th</sup> Street, as the school has changed where they load and unload buses.

Ordinance 843 was introduced by Council Member Jorgensen.

**ORDINANCE 843 “AN ORDINANCE AMENDING THE ALTON CODE OF ORDINANCES BY ADDING A NEW SECTION 2.14 TEMPORARY STREET CLOSING TO TITLE IV, CHAPTER 1 TRAFFIC CODE, ARTICLE 2 – REGULATION AND VIOLATIONS”**

Motion by Council Member Bengard that the reading just had to be the first and the Council dispense with the statutory provision that this Ordinance be fully and distinctly read on three different days as provided by section 380.3 of the Code of Iowa.

Motion was duly seconded by Council Member Jorgensen.

On roll call vote:  
Ayes: Bengard, Jorgensen, Kleinhesselink, Vande Griend, Zenor  
Nays: None

And the Mayor declares the motion duly carried.

Motion by Jorgensen that title of said bill for Ordinance be approved as set out and said bill for Ordinance 843 be adopted and placed on its final passage. Council Member Bengard seconded the foregoing motion.

On roll call vote:

Ayes: Bengard, Jorgensen, Kleinhesselink, Vande Griend, Zenor

Nays: None

The Mayor declares the motion duly carried and will forthwith sign he said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

**WEBSITE:** Spireworks submitted a proposal for a new contract to manage the City's website. It was the consensus of the Council to take no action on the proposal.

**UTILITIES:** Oltmans presented the Council with the revised Gas Operations and Maintenance Plan and the revised Gas Public Awareness Plan.

Motion by Kleinhesselink and second by Zenor to approve the revised Gas Operations and Maintenance Plan and the revised Gas Public Awareness Plan. Ayes 5

The Council then completed Alton Gas Public Awareness Public Officials Training and survey.

#### **BOARDS AND COMMISSIONS:**

Motion by Jorgensen and second by Bengard to approve the Mayor's appointments as follows:

Scott Bonestroo: Recreation

Shawn Lancaster: Recreation

Chris Van Beek: Recreation

Mike Eggert: Recreation

Paul Palsma: Recreation

Lisa Bunkers: Library Board

Wendy Oetken: Library Board

Ayes 5

**EQUIPMENT:** The Council reviewed bids from two dealerships on a new pick-up which was budgeted for the current year.

Motion by Bengard and second by Zenor to authorize the purchase of a 2017 Ford F150 pick-up from Mouw Motors. Ayes 5

**PROJECTS:** Oltmans updated the Council the progress of current projects on 5<sup>th</sup> Avenue and the Southeast Water Main Loop, as well as staff switching various house services to natural gas. Oltmans also updated the Council on the progress with cleaning and painting the pool, lifeguard chair installation, and repairing the leak in the baby pool.

**OTHER BUSINESS:** Oltmans informed the Council that the City Attorney is in the process of drafting a letter to a resident who poured concrete in the curb line blocking flow of storm water which will eventually cause the street to deteriorate and also presents a problem with snow plow trucks as well as street sweeping.

Motion by Kleinhesselink and second by Vande Griend to adjourn the meeting at 7:05 P.M. Ayes 5

---

Mayor,  
Brian E. Schutt

---

City Clerk/Administrator  
Dale Oltmans

**August Revenue**

|                        |             |                              |                     |
|------------------------|-------------|------------------------------|---------------------|
| General Fund           | \$9,930.29  | Capital Industrial Dev. Fund | \$999.00            |
| RUT Fund               | \$16,282.00 | Capital Parks & Trails       | \$3.45              |
| Local Option Fund      | \$12,554.54 | Water Fund                   | \$26,531.87         |
| TIF - Industrial Park  | \$333.79    | Sewer Fund                   | \$17,722.43         |
| Debt Service Fund      | \$14.25     | Electric Fund                | \$87,244.92         |
| Capital Equipment Fund | \$92,638.62 | Gas Fund                     | \$10,772.75         |
| Capital LMI Housing    | \$34.06     | Stormwater Fund              | \$2,606.66          |
|                        |             | <b>Total Receipts</b>        | <b>\$277,668.63</b> |