

**ALTON CITY COUNCIL MEETING
Minutes of Regular Session
Tuesday, December 12, 2017**

Mayor Schutt called the meeting to order at 6:00 P.M. with Council members Bengard, Jorgensen, Kleinhesselink, Vande Griend and Zenor Present. Also present was Travis Plathe and Dale Oltmans.

Motion by Jorgensen and second by Kleinhesselink to approve the agenda. Ayes 5

Motion by Jorgensen and second by Zenor to approve the consent agenda, including minutes from the November 28, 2017 meeting. Ayes 5

DECEMBER 2017 ACCOUNTS PAYABLE

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|---------------------------------|-------------------------------------|-------------|
| A & M LAUNDRY INC | LAUNDRY SERVICE | \$40.39 |
| ACCESS SYSTEMS | COPIER FEES | \$394.01 |
| AG PARTNERS | FUEL | \$97.50 |
| ALTON CHAMBER | FEES | \$765.00 |
| ALTON ECONOMIC DEVELOPMENT CORP | TIF REBATE | \$12,113.61 |
| ANALYTICAL & CONSULTING | COMPLIANCE TESTING | \$143.13 |
| ARNOLD MOTOR SUPPLY | VEHICLE MAINTENANCE | \$84.56 |
| BOMGAARS | SUPPLIES | \$132.17 |
| BORDER STATES INDUSTRIES, INC | COUPLING | \$150.74 |
| CODY BROTHERSEN | ENERGY REBATE | \$19.99 |
| CITY OF ORANGE CITY | BULK WATER | \$6,790.06 |
| CLAYTON ENERGY CORPORATION | GAS RESERVATION | \$10,121.53 |
| CLAYTON ENERGY CORPORATION | GAS TRANSPORTATION | \$56,591.52 |
| CLEVERINGA EXCAVATING | 5TH AVE PAVING PROJECT | \$14,485.21 |
| JANELLE DEJONG | UTILITY DEPOSIT REFUND | \$200.00 |
| DEWILD GRANT RECKERT & ASSOC | LAGOON SLUDGE REMOVAL - ENGINEERING | \$2,342.00 |
| DOUBLE D BAR | MEETING EXPENSE | \$525.00 |
| ECHO GROUP INC | PVC FITTINGS | \$353.06 |
| FOREMAN TIRE SERVICE | VEHICLE MAINTENANCE | \$39.51 |
| FRED'S PLUMBING & HEATING | WATER VALVE | \$164.84 |
| JO GEURINK | ENERGY REBATE | \$38.58 |
| H & D UNDERGROUND INC | DIRECTIONAL BORING | \$2,677.50 |
| HENTGES PLUMBING | LIBRARY REPAIRS | \$114.50 |
| IOWA LEAGUE OF CITIES | BUDGET WORKSHOP | \$45.00 |
| KLAY,VELDHUIZEN,BINDNER,DEJONG | LEGAL FEES | \$390.00 |
| KOPETSKYS ACE | SUPPLIES | \$96.26 |
| KRIZ-DAVIS CO. | ELECTRICAL SUPPLIES | \$157.31 |
| MARV'S OUTDOOR POWER & EQUIP | CHAIN SAW, CHAINS, OIL, RAKE | \$539.05 |
| MID SIOUX OPPORTUNITY | PROJECT SHARE | \$20.00 |
| MIDAMERICAN ENERGY | STREET LIGHTS | \$220.66 |
| MIKES WELDING & REPAIR | SUPPLIES | \$102.55 |
| MISSOURI RIVER ENERGY SERVICES | ELECTRIC | \$65,142.95 |
| MOORE MEDICAL LLC | AMBULANCE SUPPLIES | \$106.71 |
| MUNICIPAL MANAGEMENT CORP | WATER LEAK SURVEY | \$800.00 |

| | | |
|---------------------------------|-------------------------------|---------------------|
| MUNICIPAL UTILITY - BILLS | UTILITIES | \$1,552.52 |
| NALLAGONDA SAHITI | UTILITY DEPOSIT REFUND | \$71.11 |
| NEAL CHASE LUMBER CO | SUPPLIES | \$353.70 |
| O C AREA HEALTH FOUNDATION | NURSING HOME CONTRIBUTION | \$12,000.00 |
| OLDENKAMP KENNELS | KENNELING | \$60.00 |
| ONE OFFICE SOLUTION | OFFICE SUPPLIES | \$195.83 |
| ORANGE CITY SANITATION | GARBAGE HAULING | \$6,582.90 |
| PAYROLL CHECKS | NOVEMBER PAYROLL | \$25,160.80 |
| BRANDI PENA | ENERGY REBATE | 52.17 |
| VIRGIL PLATHE | ENERGY REBATE | \$325.00 |
| SIOUX COUNTY AUDITOR | 2017 ELECTION | \$1,379.31 |
| SIOUXLAND PRESS | ENVELOPES & PUBLICATIONS | \$459.10 |
| THOMPSON AUTOMATION & SPECIALTY | CYBER BOX UPC | \$407.93 |
| TREASURER - STATE OF IOWA | SALES TAX | \$3,737.00 |
| TRITECH EMERGENCY SYSTEMS INC | RESCUE BILLING | \$192.50 |
| BILLIE TYLER | ENERGY REBATE | \$750.00 |
| FRANK VAN ES | BUILDING LEASE | \$4,500.00 |
| VISA | SUPPLIES, TRAVEL & TRAINING | \$555.19 |
| VERIZON | CELL PHONES | \$124.27 |
| WELLMARK | GROUP INSURANCE | \$7,624.18 |
| WESCO DISTRIBUTION, INC. | WIRE | \$1,380.30 |
| WEST IOWA TELEPHONE | TELEPHONE, FAX, INTERNET | \$559.60 |
| | TOTAL ACCOUNTS PAYABLE CHECKS | <u>\$244,028.31</u> |

OATH OF OFFICE: City Clerk/Administrator Oltmans administered the oath of office to the newly elected Council Members and Mayor: Harlan Jorgensen, Travis Plathe, and Dan Vande Griend and Mayor Brian Schutt.

COMMITTEE APPOINTMENTS: Mayor Schutt made appointments to Council Committees.

Motion by Bengard and second by Kleinhesselink to approve the Mayors appointments to Council committees. Ayes 5

FIFTH AVENUE PAVING IMPROVEMENTS:

RESOLUTION 17-42 “RESOLUTION ACCEPTING WORK” was introduced and moved for adoption by Council Member Zenor. Jorgensen seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Bengard, Jorgensen, Kleinhesselink, Vande Griend, and Zenor

Nays: None

Absent:

Whereupon the Mayor declared the Resolution duly adopted.

RESOLUTION 17-43 “A RESOLUTION ORDERING PREPARATION OF FINAL PLAT AND SCHEDULE OF ASSESSMENTS OF THE 5TH AVENUE PAVING IMPROVEMENTS” was introduced and moved for adoption by Council Member Kleinhesselink. Zenor seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Bengard, Jorgensen, Kleinhesselink, Vande Griend, and Zenor

Nays: None

Absent:

Whereupon the Mayor declared the Resolution duly adopted.

RESOLUTION 17-44 “A RESOLUTION ADOPTING AND LEVYING FINAL SCHEDULE OF ASSESSMENTS AND PROVIDING FOR THE PAYMENT THEREOF OF THE 5TH AVENUE PAVING IMPROVEMENTS” was introduced and moved for adoption by Council Member Vande Griend. Zenor seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Bengard, Jorgensen, Kleinhesselink, Vande Griend, and Zenor

Nays: None

Absent:

Whereupon the Mayor declared the Resolution duly adopted.

WASTEWATER LAGOON DREDGING PROJECT: Engineering Task Order Agreement
Motion by Bengard and second by Vande Griend to approve the agreement presented by DGR Engineering. Ayes 5

TRANSFER OF FUNDS:

“RESOLUTION 17-45 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA TRANSFERRING FUNDS FROM THE TIF INDUSTRIAL PARK FUND”

was introduced and moved for adoption by Council Member Jorgensen. Bengard seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Bengard, Jorgensen, Kleinhesselink, Vande Griend, and Zenor

Nays: None

Absent:

Whereupon the Mayor declared the Resolution duly adopted.

“RESOLUTION 17-46 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA TRANSFERRING FUNDS FROM THE TIF FAIR VIEW MEADOWS 2nd ADDITION PHASE 1 HOUSING FUND FOR DEBT REPAYMENT” was introduced and moved for adoption by Council Member Kleinhesselink. Zenor seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Bengard, Jorgensen, Kleinhesselink, Vande Griend, and Zenor

Nays: None

Absent:

Whereupon the Mayor declared the Resolution duly adopted.

Planning and Zoning: Comprehensive Plan, Code of Ordinances, and Zoning Ordinances

Oltmans informed the Council that that the current Plan and Ordinances need to be updated. He has been working with Northwest Iowa Planning and Development Commission on the Code of Ordinances. He recommended that the City acquire a quote for services from NWIPDC to complete the update of the Code of Ordinances, and to assist with drafting an updated Comprehensive Plan and Zoning Ordinances.

Council directed Oltmans to acquire a quote for services from NWIDC to assist with these plans and ordinances.

OTHER BUSINESS:

Oltmans updated the Council on current projects. Oltmans also informed the Council of potential legal action to collect on a charge for a sewer service that was installed for which the property owner agreed to but is refusing to pay the costs. He has contacted the City Attorney for legal advice. Consensus was to pursue legal action necessary to collect. Oltmans will keep the Council updated.

Motion by Kleinhesselink and second by Vande Griend to adjourn the meeting at 6:48 PM. Ayes 5

Mayor Pro Tem,
Blake Bengard

City Clerk/Administrator
Dale Oltmans

November Revenue

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|------------------------|-------------|------------------------|---------------------|
| General Fund | \$46,779.67 | Capital Equipment Fund | \$39.14 |
| RUT Fund | \$14,045.35 | LMI Housing | \$32.94 |
| Employee Benefits Fund | \$1,242.00 | Capital Equipment | \$380.00 |
| Local Option Fund | \$11,822.95 | Capital Parks & Trails | \$4.80 |
| TIF - Industrial Park | \$26,894.65 | Water Fund | \$20,210.63 |
| Debt Service Fund | \$10,102.70 | Sewer Fund | \$15,480.92 |
| | | Electric Fund | \$68,765.88 |
| | | Gas Fund | \$18,026.49 |
| | | Storm Water Fund | \$2,615.90 |
| | | Total Receipts | \$236,444.02 |