

ALTON CITY COUNCIL MEETING
Minutes of Regular Session
Tuesday, March 13, 2018

Mayor Schutt called the meeting to order at 6:00 P.M. with Council members Jorgensen, Kleinhesselink, Plathe, and Zenor present. Vande Griend was absent. Also present was Dale Oltmans.

Motion by Zenor and second by Vande Griend to approve the agenda. Ayes 4

Motion by Zenor and second by Jorgensen to approve the consent agenda, including minutes from the February 13, 2018 meeting. Ayes 4

MARCH 2018 ACCOUNTS PAYABLE

<u>VENDOR</u>	<u>PRODUCT/SERVICE</u>	<u>AMOUNT</u>
A & M LAUNDRY INC	LAUNDRY SERVICE	\$40.39
ACCESS SYSTEMS	COPIER FEES	\$360.80
AFLAC	AFLAC-PRE-TAX	\$497.33
AG PARTNERS	PREPAID DIESEL - RUBY	\$5,310.00
AG PARTNERS	FUEL	\$264.75
AGRIVISION EQUIPMENT	MOWER	\$6,105.17
AHLERS, COONEY, SMITH, ETC.	2018 URBAN REVIT PLAN	\$2,739.06
ALLEGIANT EMERGENCY SERV	TOWELETTES, WIPES	\$106.07
AMERICAN STATE BANK	FED/FICA TAX	\$7,478.46
AMERICAN TEST CENTER INC	TRUCK TESTING	\$930.00
ANALYTICAL & CONSULTING	COMPLIANCE TESTING	\$57.82
ARNOLD MOTOR SUPPLY	CLAMPS, CAPS	\$55.35
BOMGAARS	COUPLINGS, TOOL BAG, SUPPLIES	\$307.29
BORDER STATES INDUSTRIES, INC.	PIPE, COUPLING, REDUCER, HI-VIS	\$3,627.68
CLAYTON ENERGY CORPORATION	GAS COMMODITY	\$35,759.45
CLAYTON ENERGY CORPORATION	GAS RESERVATION	\$10,121.53
COMMUNITY INS	LIBRARY POLICY	\$1,001.00
DAKOTA RIGGERS & TOOL SUPPLY	ROPE & BLOCK	\$1,561.50
DELEEUW GRAPHICS & SIGNS	DECALS	\$119.90
DEWILD GRANT RECKERT & ASSOC	WASTEWATER TREATMENT FACILITY	\$28,750.00
FOREMAN TIRE SERVICE	ELECTRIC REBATE	\$1,860.00
GROEBNER & ASSOCIATES INC	GAUGE ADAPTORS	\$58.52
HAWKE & CO AG SERVICES	BULBS	\$2.46
HENTGES PLUMBING	SUPPLIES	\$152.30
IOWA ASSN. OF MUNICIPAL UTIL.	GAS & ELECTRIC DUES & ASSESSMENT	\$4,110.00
IOWA DEPT OF PUBLIC HEALTH	POOL REGISTRATION RENEWAL	\$70.00
IOWA LEAGUE OF CITIES	IMFOA REGISTRATION	\$125.00
IOWA STATE TREASURER	STATE TAX	\$1,403.00
IPERS COLLECTIONS	IPERS	\$4,869.07
JANITOR'S CLOSET	CLEANER	\$111.17
KLAY LAW TRUST ACCOUNT	PROPERTY PURCHASE	\$130,000.00
KOPETSKYS ACE	PROPANE, TRASH BAGS	\$29.97
MID AMERICAN	STREET LIGHTS	\$227.50
MID SIOUX OPPORTUNITY	PROJECT SHARE	\$20.00
MISSOURI RIVER ENERGY SERVICES	ELECTRIC	\$69,028.42
MUNICIPAL UTIL-BILLS	UTILITIES	\$2,549.29
NEAL CHASE LUMBER CO	SUPPLIES	\$227.58

NOTEBOOM ELECTRIC	SUPPLIES	\$120.02
ORANGE CITY MUNICIPAL UTILITIES	BULK WATER	\$5,994.88
ORANGE CITY HEALTH SYSTEM	PARAMEDIC ASSIST	\$130.00
PAYROLL	PAYROLL CHECKS ON 2/28/2018	\$24,139.72
ROLFES, DONNA	REFUND	\$20.00
SIOUX ABSTRACT CO. INC.	ABSTRACT	\$350.00
SIOUXLAND PRESS	PUBLICATIONS	\$147.55
TOWN & COUNTRY IMPLEMENT	DUMP TRUCK REPAIRS	\$2,277.22
TREASURER-STATE OF IOWA	SALES TAX	\$6,130.53
TRITECH EMERGENCY SYSTEMS INC	RESCUE BILLING	\$165.00
VAN MAANEN'S RADIO SHACK	ANTIVIRUS	\$540.00
VERIZON	CELL PHONES	\$198.09
VIKING IND.	ELECTRIC REBATE	\$1,100.70
VISA	SUPPLIES, SIGNS, TRAINING	\$492.99
VISSER BROTHERS	LIBRARY REPAIRS	\$70.00
WELLMARK BLUE CROSS/BLUE SHIELD	GROUP INSURANCE	\$7,663.89
WEST IOWA TELEPHONE	TELEPHONE, FAX, INTERNET	\$559.08
ZIEGLER	SCREWS, LOCKNUTS	\$60.19
	TOTAL ACCOUNTS PAYABLE	<u>\$370,197.69</u>

Budget: Oltmans presented the budget for FY 19.

Mayor Schutt opened a public hearing at 6:06 PM. No written or oral comments were received. Mayor Schutt closed the public hearing at 6:11 PM.

RESOLUTION 18-6 “RESOLUTION APPROVING FY 19 BUDGET” was introduced and moved for adoption by Council Member Kleinhesselink. Zenor seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Jorgensen, Kleinhesselink, Plathe, and Zenor

Nays: None

Absent: Vande Griend

Whereupon the Mayor declared the Resolution duly adopted.

Nuisance: RESOLUTION 18-7 “RESOLUTION APPROVING ASSESSING NUISANCE ABATEMENT COSTS”

No action taken

Brothersen Request: Oltmans presented a letter from Cody Brothersen, at 802 7th Avenue, requesting that the City void or rescind the charges assessed for nuisance snow removal. The Council reviewed the request and determined Brothersen admitted to receiving a nuisance letter dated January 31, 2018 and the City staff did remove snow from his sidewalks on February 12, 2018.

Motion by Zenor and second by Plathe to deny Brothersen’s request. Ayes 4

Bowling Alley Parking Lot – Long term parking: Discussion was held concerning vehicles that have been parked in the parking lot on 3rd Ave for several months. Some have flat tires and obviously have not moved. Staff was directed to investigate posting for 48 hour parking and if feasible to post signs. Letter will be sent to owners of the vehicles that have not moved in several months asking them to move the vehicles.

Motion by Jorgensen and second by Plathe to direct staff to investigate posting for 48 hour parking and if feasible to post signs. Letters will be sent to owners of the vehicles that have not moved in several months asking them to move the vehicles. Ayes 4

Fund Transfer: “**RESOLUTION 18-8 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA MAKING TRANSFER OF FUNDS FROM THE ROAD USE TAX, LOCAL OPTION SALES TAX, ELECTRIC AND THE GAS FUNDS TO THE CAPITAL BUILDING FUNDS”** was introduced and moved for adoption by Council Member Zenor. Kleinhesselink seconded the motion to adopt.

Upon roll call vote, the following was recorded:
Ayes: Jorgensen, Kleinhesselink, Plathe, and Zenor
Nays: None
Absent: Vande Griend,

Whereupon the Mayor declared the Resolution duly adopted.

Communication Tower Lease: Oltmans presented a proposal from SBA Communications to purchase the lease for the communication tower they lease from the City. Discussion was held.

Motion by Kleinhesselink and second by Jorgensen to keep the terms of the current lease agreement. Ayes 4.

Wastewater Lagoon Dredging Project: Oltmans presented an engagement agreement from the City’s bonding attorney to complete legal work for the project.

Motion by Jorgensen and second by Zenor to approve the engagement agreement with Ahlers & Cooney Law Firm. Ayes 4.

Economic Development: Oltmans updated the Council on several current projects and potential projects.

OTHER BUSINESS:

Motion by Kleinhesselink and second by Plathe to adjourn the meeting at 6:40 PM. Ayes 4

Mayor
Brian E. Schutt

City Clerk/Administrator
Dale Oltmans

February Revenue

General Fund	\$15,114.33	LMI Housing	\$47.16
RUT Fund	\$17,095.12	Capital Streets Fund	\$5,588.00
Employee Benefits Fund	\$535.08	Capital Parks & Trails	\$6.87
Local Option Fund	\$10,923.22	Water Fund	\$20,722.54
TIF - Industrial Park	\$91.54	Sewer Fund	\$16,902.55
Debt Service Fund	\$2,455.44	Electric Fund	\$95,283.91
Capital Equipment Fund	\$40.59	Gas Fund	\$106,281.18
		Storm Water Fund	\$2,602.83
		Total Receipts	\$293,690.36