

**ALTON CITY COUNCIL MEETING**  
**Minutes of Regular Session**  
**Tuesday, July 10, 2018**

Mayor Schutt called the meeting to order at 6:00 P.M. with Council members Plathe, Jorgensen, Kleinhesselink, Vande Griend, and Zenor. Also present was Dale Oltmans and Laurie Tentinger.

Motion by Kleinhesselink and second by Zenor to approve the agenda. Ayes 5

Motion by Jorgensen and second by Vande Griend to approve the consent agenda, including minutes from the June 12, 2018 meeting. Ayes 5

**JULY 2018 ACCOUNTS PAYABLE**

<u>VENDOR</u>	<u>PRODUCT/SERVICE</u>	<u>AMOUNT</u>
A & M LAUNDRY INC	LAUNDRY SERVICE	\$44.89
AFLAC	AFLAC-PRE-TAX	\$518.65
AG PARTNERS	FUEL, SPRAY	\$1,086.66
AGRIVISION EQUIPMENT	MOWER REPAIRS	\$1,751.84
AHLERS, COONEY, SMITH, ETC.	2018 URBAN REVIT PLAN	\$392.00
AMERICAN STATE BANK	ELECTRIC REBATE	\$400.00
AMERICAN STATE BANK	FED/FICA TAX	\$7,993.96
BOMGAARS	SUPPLIES	\$189.52
BORDER STATES INDUSTRIES, INC.	FITTINGS, WIRE, SECONDARY PED	\$723.91
BUNKERS FEED	LAGOON SPRAY	\$360.00
CARDINAL HEALTH	EPI-PEN	\$140.33
CATERPILLAR FINANCIAL SERVICES	SKID STEER LEASE	\$12,626.86
CERTIFIED LABORATORIES	GREASE	\$363.74
CITY OF ORANGE CITY	LAW ENFORCEMENT QTR	\$36,344.00
CITY OF ORANGE CITY	GAS CONTRACT QTR	\$3,750.00
CITY OF ORANGE CITY	PUDDLE JUMPER QTR	\$750.00
CITY OF ORANGE CITY	ZONING OFFICER ANNUAL	\$1,350.00
CLAYTON ENERGY CORPORATION	GAS COMMODITY	\$8,661.40
CLAYTON ENERGY CORPORATION	GAS RESERVATION	\$2,499.57
COMMUNITY INS	AMBULANCE MALPRACTICE	\$984.75
COMMUNITY INS	ELECTRIC REBATE	\$225.00
CONNECTIONS INC	EMPLOYEE ASSISTANCE PROGRAM	\$81.27
DELEEUW GRAPHICS & SIGNS	SIGNS	\$445.52
DEWILD GRANT RECKERT & ASSOC	WASTEWATER TREATMENT FACILITY	\$6,271.50
ECHO GROUP INC	WIRE & METER SOCKET	\$662.28
ECONO SIGNS	SIGNS	\$35.30
FASTENAL	SUPPLIES	\$116.85
FOREMAN TIRE SERVICE	TIRE DISPOSAL	\$27.00
FOX, SABRINA	UTILITY DEPOSIT REFUND	\$28.20
GOLDEN VALLEY HARDSCAPES	PLAYGROUND MULCH	\$6,060.00
GOODLAND PUMP SERVICE	PUMP TESTS	\$936.25
GREENWORLD	SPRINKLER SYSTEM REPAIRS	\$276.67
HAWKINS WATER TREATMENT GROUP	CHLORINE	\$72.77

IOWA DEPT OF NATURAL RESOURCES	WATER SUPPLY FEE	\$143.11
IOWA STATE TREASURER	STATE TAX	\$1,499.00
IPERS COLLECTIONS	IPERS	\$5,302.70
KIRKHAM MICHAEL	BRIDGE ENGINEERING	\$1,000.00
KOPETSKYS ACE	SOAP DISPENSER, SOAP	\$229.40
MIDAMERICAN ENERGY	STREET LIGHTS	\$227.15
MID SIOUX OPPORTUNITY	PROJECT SHARE	\$20.00
MILLER, BEN	UTILITY DEPOSIT REFUND	\$158.19
MISSOURI RIVER ENERGY SERVICES	ELECTRIC	\$64,768.09
MOC-FV BAND PARENTS	ADVERTISEMENT	\$50.00
MUNICIPAL UTIL-BILLS	UTILITIES	\$2,082.94
NEAL CHASE LUMBER CO	LOCKS, SUPPLIES, DEHUMIDIFIER	\$1,230.43
NO STREAKING INC	WINDOW CLEANING	\$85.00
NOTEBOOM ELECTRIC	FUSE	\$12.20
ORANGE CITY MUNICIPAL UTILITIES	BULK WATER	\$8,849.67
ONE OFFICE SOLUTION	OFFICE SUPPLIES	\$27.48
ORANGE CITY HEALTH SYSTEM	PARAMEDIC ASSIST	\$390.00
ORANGE CITY SANITATION	GARBAGE HAULING	\$6,652.15
PAYROLL	PAYROLL CHECKS ON 6/29/2018	\$26,156.11
REHAB SYSTEMS INC.	JET VAC & TELEWISE	\$2,062.50
SCHUETZ GRAPHICS	SIGNS	\$59.00
SIOUXLAND PRESS	PUBLICATIONS	\$128.00
TOWN & COUNTRY IMPLEMENT	TRUCK REPAIRS	\$2,497.61
TREASURER - STATE OF IOWA	SALES TAX	\$4,309.00
TVEDT, AARON	UTILITY DEPOSIT REFUND	\$97.53
U. S. POSTMASTER	POSTAGE	\$500.00
VAN HOLLAND LAWN SERVICE LTD	OVERSEED	\$98.75
VERIZON	CELL PHONES	\$257.69
VISA	SUPPLIES	\$79.57
VISSER BROTHERS	REFRIGERANT	\$404.40
WELLMARK BLUE CROSS/BLUE SHIELD	GROUP INSURANCE	\$7,624.18
WESCO DISTRIBUTION, INC.	TRANSFORMER, WIRE	\$17,526.60
WEST IOWA TELEPHONE	TELEPHONE, FAX, INTERNET	\$622.18
	TOTAL ACCOUNTS PAYABLE CHECKS	<u>\$251,321.32</u>

**RESOLUTION 18-26 "A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA TRANSFERRING FUNDS FROM CAPITAL LMI HOUSING, ELECTRIC, WATER, AND WASTEWATER FUNDS TO THE TIF DISTRICT 14 HOUSING FUND FOR DEBT REPAYMENT"** was introduced and moved for adoption by Council Member Zenor. Plathe seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Kleinhesselink, Plathe, Vande Griend, Zenor

Nays: None

Whereupon the Mayor declared the Resolution duly adopted.

**LIQUOR LICENSE:** Casey's General Store has submitted an updated liquor license application adding Class B Native Wine Permit.

Motion by Jorgensen and second by Kleinhesselink to approve Casey's General Store liquor license adding Class B Native Wine Permit. Ayes 5

**STREETS:** Oltmans updated the Council on the progress on the work being done on 6<sup>th</sup> Ave by the middle school.

Brian Konz arrived at meeting at 6:15 PM

**EQUIPMENT:** Oltmans presented the Council with quotes from AgriVision Equipment and Town & Country Implement for a new tractor that has been budgeted to replace an existing tractor. Konz, Oltmans and Council discussed what the tractor is being used for as well as possible capabilities along with the quotes and tractor size.

Motion by Zenor and second by Vande Griend to approve the lease of John Deere 5115M Utility Tractor, up to the budgeted \$16,000 annual lease payment, from AgriVision Equipment. Ayes 5

Konz left the meeting at 6:15 PM.

Oltmans presented the Council with a quote from VanMaanen's Inc. for a new laptop, the current laptop is being used by the pool staff.

Motion by Jorgensen and second by Zenor to approve the purchase of HP ProBook from VanMaanen's Inc. Ayes 5

**FIREWORKS:**

**ORDINANCE 849 "AN ORDINANCE AMENDING THE CODE OF THE ORDINANCES OF THE CITY OF ALTON, IOWA, BY AMENDING TITLE 3, CHAPTER 1, ARTICLE 4, SECTION 4.06 – FIREWORKS"**

Motion by Jorgensen that title of said bill for Ordinance be approved as set out and said bill for Ordinance 849 be adopted. Council Member Zenor seconded the foregoing motion.

On roll call vote:

Ayes: Jorgensen, Kleinhesselink, Plathe, Vande Griend, Zenor

Nays: None

Whereupon the Mayor declared the motion carried and said proposed ordinance was given first vote for passage and placed on file before the Council for the second time.

**BOARDS AND COMMISSIONS:** Mayor Schutt made appointments to the City's Boards and Commissions.

Motion by Zenor and second by Kleinhesselink to approve the Mayor's appointments as follows:

Jerry Henrich: Economic Development Commission

Harland Jorgensen: Economic Development Commission

Jodie Evans: Library Board  
Banj DeJong: Library Board  
Melody DeWit: Historical Board  
Deb Harpenau: Historical Board  
Angela Pottebaum: Parks & Trails Committee

Ayes 5

Tentinger left the meeting at 7:00 PM.

**PERSONNEL:** Oltmans presented employee reviews to the Council. Council discussed reviews.

**RESOLUTION 18-27 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA, SETTING SALARIES AND WAGES FOR APPOINTED OFFICERS AND EMPLOYEES OF THE CITY FOR FISCAL YEAR 2018-2019”** was introduced and moved for adoption by Council Member Jorgensen. Plathe seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Kleinhesselink, Plathe, Vande Griend, Zenor

Nays: None

Whereupon the Mayor declared the Resolution duly adopted.

Motion by Kleinhesselink and second by Plathe to adjourn the meeting at 7:30 PM. Ayes 5

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Mayor  
Brian E. Schutt

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City Clerk/Administrator  
Dale Oltmans

**June Revenue**

General Fund	\$17,656.27	LMI Housing	\$61.67
RUT Fund	\$11,949.74	Capital Industrial Dev.	\$59.00
Employee Benefits Fund	\$413.47	Capital Parks & Trails	\$7.94
Local Option Fund	\$12,763.34	Water Fund	\$22,298.01
TIF - Industrial Park	\$1,733.18	Sewer Fund	\$18,688.40
Debt Service Fund	\$2,112.40	Electric Fund	\$66,492.24
Capital Equipment Fund	\$34.71	Gas Fund	\$23,400.64
		Storm Water Fund	\$2,610.71
		<b>Total Receipts</b>	<b>\$180,281.72</b>