

ALTON CITY COUNCIL MEETING
Minutes of Regular Session
Tuesday, October 9, 2018

Mayor Schutt called the meeting to order at 6:00 P.M. with Council members Kleinhesselink, Jorgensen, Plathe, Vande Griend, and Zenor present. Also present was Dale Oltmans and Laurie Tentinger.

Motion by Vande Griend and second by Kleinhesselink to approve the agenda. Ayes 5

Motion by Jorgensen and second by Plathe to approve the consent agenda, including minutes from the September 11, 2018 meeting. Ayes 5

OCTOBER 2018 ACCOUNTS PAYABLE

<u>VENDOR</u>	<u>PRODUCT/SERVICE</u>	<u>AMOUNT</u>
A & M LAUNDRY INC	LAUNDRY SERVICE	\$44.89
AALBERS EXCAVATING/TRUCKING	LANDSCAPE ROCK, PEA ROCK	\$706.50
AFLAC	AFLAC-PRE-TAX	\$357.32
AG PARTNERS	FUEL	\$1,439.69
AGRIVISION EQUIPMENT	V-BELT	\$23.87
AMERICAN STATE BANK	FED/FICA TAX	\$8,219.99
ANALYTICAL & CONSULTING	COMPLIANCE TESTING	\$147.35
APGA SECURITY & INTEGRITY	MEMBERSHIP DUES	\$435.00
ARNOLD MOTOR SUPPLY	BATTERY, OIL, FILTER	\$165.16
BORDER STATES INDUSTRIES, INC.	LIGHT	\$123.08
CARROLL CONSTRUCTION SUPPLY	SUPPLIES	\$35.00
CERTIFIED LABORATORIES	DEGREASER	\$167.98
CITY OF ORANGE CITY	GAS CONTRACT	\$3,750.00
CITY OF ORANGE CITY	LAW ENFORCEMENT	\$36,344.00
CLAYTON ENERGY CORPORATION	GAS COMMODITY	\$15,995.32
CLAYTON ENERGY CORPORATION	GAS RESERVATION	\$2,499.57
CONNECTIONS INC	EMPLOYEE ASSISTANCE PROGRAM	\$81.27
DEARBORN NATIONAL LIFE INS	GROUP INSURANCE	\$2,809.35
DEWILD GRANT RECKERT & ASSOC	ENGINEERING SERVICES	\$4,895.42
DIAMOND VOGEL PAINT	PAINT	\$106.98
DITCH WITCH OF SOUTH DAKOTA	TAMPER	\$609.22
DON'S FOOD CENTER	FOOD - TRAIN DERAILMENT	\$83.89
ELECTRICAL ENGINEERING & EQUIP	GENERATOR REPAIR	\$911.75
FOREMAN TIRE SERVICE	TIRES	\$410.20
FP MAILING SOLUTIONS	METER RENT	\$360.00
GOODLAND PUMP SERVICE	GARFIELD ST. - LIFT STATION PUMP	\$5,327.00
GROEBNER & ASSOCIATES INC	BATTERY	\$138.36
HANSEN BODY SHOP	VEHICLE REPAIR	\$2,492.95
IOWA ASSN. OF MUNICIPAL UTIL.	OQ TESTS	\$10.00
IOWA LAKES COMMUNITY COLLEGE	EMS TRAINING	\$190.00
IOWA ONE CALL	LOCATES	\$22.60
IOWA STATE TREASURER	STATE TAX	\$1,553.00
IPERS COLLECTIONS	IPERS	\$5,658.73
MIDAMERICAN ENERGY	LIGHTS	\$227.12
MID SIOUX OPPORTUNITY	PROJECT SHARE	\$20.00

MISSOURI RIVER ENERGY SERVICES	ELECTRIC	\$39,463.82
MUNICIPAL UTIL-BILLS	UTILITIES	\$1,435.92
NEAL CHASE LUMBER CO	SUPPLIES, BLADES	\$732.41
NO STREAKING INC	WINDOW CLEANING	\$85.00
NOTEBOOM ELECTRIC	LAMP	\$76.44
ORANGE CITY MUNICIPAL UTILITIES	BULK WATER	\$7,413.97
ORANGE CITY HEALTH SYSTEM	STRAP	\$130.56
ORANGE CITY SANITATION	GARBAGE HAULING	\$6,666.00
PAYROLL	PAYROLL CHECKS ON 9/28/2018	\$26,270.64
SARA REUTER	GAS REBATE	\$325.00
SIOUX COUNTY ENGINEER	GRAVEL	\$551.88
SIOUX COUNTY RECORDER	ATV REGISTRATION	\$18.75
SIOUX GOLF & COUNTRY CLUB	ECONOMIC DEVELOPMENT CONTRIB	\$12,500.00
SIOUXLAND PRESS	PUBLICATIONS	\$35.00
LAURIE TENTINGER	MILEAGE	\$169.02
TREASURER - STATE OF IOWA	WATER EXCISE TAX	\$1,320.00
TREASURER - STATE OF IOWA	SALES TAX	\$2,026.00
TRI-STATE READY MIX	CONCRETE	\$433.50
U. S. POSTMASTER	POSTAGE	\$500.00
UTILITY EQUIPMENT CO.	STORM DRAIN, MAN HOLE CASTING	\$1,422.02
VAN HOLLAND LAWN SERVICE LTD	TILL, LEVEL, SEED - 2018 ST PROJECTS	\$972.00
VAN MAANEN'S RADIO SHACK	LAPTOP, IT SERVICES	\$1,678.85
VERIZON WIRELESS	CELL PHONES	\$197.99
VISA	TRAINING, FOOD TRAIN DERAILMENT	\$557.96
WELLMARK BLUE CROSS/BLUE SHIELD	GROUP INSURANCE	\$7,624.18
WESCO DISTRIBUTION, INC.	METER SOCKET, CT	\$502.90
WEST IOWA TELEPHONE	TELEPHONE, FAX, INTERNET	\$560.11
WILLIAMS & CO	AUDIT	\$1,655.00
	TOTAL ACCOUNTS PAYABLE CHECKS	<u>\$211,687.48</u>

FISCAL YEAR 18 ANNUAL FINANCE REPORT: The Council reviewed the Fiscal Year 2018 Annual Finance Report prepared by Oltmans.

TRUCK PARKING: The Council discussed passing an ordinance to restrict truck, trailer, and recreational vehicle parking on city streets. Oltmans will work with Northwest Iowa Planning and Development to draft an ordinance.

FAIR VIEW MEADOWS (1ST ADDITION): Oltmans informed the Council that he was contacted by a party interested in purchasing the last City owned lot in Fair View Meadows 1st Addition. The Council discussed possible terms for sale of the lot.

Motion by Jorgensen and second by Zenor to authorize the City Administrator and Mayor to negotiate terms on the sale of the last City owned lot in Fair View Meadows 1st Addition. Ayes 5

CODE OF ORDINANCES: Oltmans distributed copies of the first section of the Code of Ordinances to the Council. The Council discussed a timeline for getting the Code up to date.

OTHER BUSINESS: Oltmans provided the Council with a power point and discussion points for a natural gas discount program with Public Energy Facilities Authority (PEFA). Bill Lindley representing PEFA will be attending a special meeting on October 15 to explain the program and answer any questions.

Oltmans updated the Council on the Lagoon dredging project. The contractor has not been able to begin work since crops are still in the fields. Plans are to start the lift station upgrades portion of the project if the contractor is unable to have access to field. The Council discussed the possibility of purchasing an acre of land to build a road to the lagoon so the City will have more convenient access. Staff will present documentation at a later meeting.

Oltmans updated the Council on issues with the City’s main wastewater lift station on Division Street. With normal high flows in the spring, and flooding in June and September staff manned the lift stations 24/7 to insure that sewage would not back up into basements. With the latest record flooding, no backups were reported. Staff is recommending pump upgrades, equipment purchases and possibly adding an additional force main to the wastewater lagoons south of Highway 60. Staff is working with the City’s engineer on feasibility and costs.

Oltmans updated the Council on the projects on the railroad crossings on 10th Street and Divisions Street during the outage due to the train derailment. Oltmans worked with Union Pacific staff to do asphalt repair on 10th Street crossing, and to complete utility boring on 10th and Division Streets. With the Union Pacific’s difficult and time consuming process, the utility boring was all that was able to be completed. Oltmans is also working with the UP to acquire some of the rock used during the derailment and to seek reimbursement for any damages incurred by the City.

Motion by Kleinhesselink and second by Vande Griend to adjourn the meeting at 6:38 PM. Ayes 5

Mayor
Brian E. Schutt

City Clerk/Administrator
Dale Oltmans

September Revenue

General Fund	\$39,504.00	Capital Equipment Fund	\$23.09
RUT Fund	\$17,641.90	Capital Parks & Trails	\$8.35
Employee Benefits Fund	\$4,284.85	Water Fund	\$27,687.89
Local Option Fund	\$11,872.18	Sewer Fund	\$21,033.77
TIF - Industrial Park	\$2,515.94	Electric Fund	\$95,830.49
TIF – FVM2 Phase 1 Fund	\$9,289.64	Gas Fund	\$14,650.38
Debt Service Fund	\$16,175.05	Storm Water Fund	\$2,584.38
		Total Receipts	\$263,101.91