

ALTON CITY COUNCIL MEETING
Minutes of Regular Session
Tuesday, December 11, 2018

Mayor Schutt called the meeting to order at 6:01 P.M. with Council members Kleinhesselink, Jorgensen, Plathe, Vande Griend, and Zenor present. Also present was Dale Oltmans,

Motion by Jorgensen and second by Plathe to approve the agenda. Ayes 5

Motion by Zenor and second by Vande Griend to approve the consent agenda, including minutes from the November 13, 2018 meeting. Ayes 5

DECEMBER 2018 ACCOUNTS PAYABLE

<u>VENDOR</u>	<u>PRODUCT/SERVICE</u>	<u>AMOUNT</u>
A & M LAUNDRY INC	LAUNDRY SERVICE	\$ 44.89
AALBERS EXCAVATING/TRUCKING	3/8" CHIPS	\$ 776.99
AALBERS, BRENT	GAS & ELECTRIC REBATES	\$ 475.00
ACCESS SYSTEMS	COPIER FEES	\$ 493.68
AFLAC	AFLAC-PRE-TAX	\$ 357.32
AG PARTNERS	FUEL	\$ 1,513.14
AGRIVISION EQUIPMENT	BLADE	\$ 124.32
ALTON CHAMBER	FEES	\$ 1,147.50
AMERICAN STATE BANK	FED/FICA TAX	\$ 8,245.31
AMERICAN STATE BANK	GAS LOAN	\$ 32,442.25
ANALYTICAL & CONSULTING	COMPLIANCE TESTING	\$ 229.03
ARNOLD MOTOR SUPPLY	FILTERS, OIL	\$ 774.45
BONESTROO SALVAGE	ANGLE IRON	\$ 246.70
BORDER STATES INDUSTRIES, INC.	FR CLOTHING	\$ 737.24
CLAYTON ENERGY CORPORATION	GAS COMMODITY	\$ 44,699.76
CLAYTON ENERGY CORPORATION	GAS RESERVATION	\$ 10,121.53
DEARBORN NATIONAL LIFE INS	GROUP INSURANCE	\$ 2,809.35
DEERE CREDIT, INC.	2018 115M TRACTOR	\$ 12,995.00
JASON DEJONG	REFUND	\$ 70.22
DEWILD GRANT RECKERT & ASSOC	WW FACILITY, LIFT STATION	\$ 7,362.00
DON'S FOOD CENTER	50TH ANN SUPPLIES	\$ 128.64
ECHO GROUP INC	LED LIGHTING	\$ 3,871.12
FASTENAL	SUPPLIES	\$ 19.01
FP MAILING SOLUTIONS	INK CARTRIDGE	\$ 137.81
FRANK DUNN CO	HIGH PERFORMANCE PATCH	\$ 225.00
FRANSYL EQUIPMENT CO., INC.	TRUCK MAINTENANCE	\$ 1,685.12
GOODLAND PUMP SERVICE	LIFT STATION SEWER PUMPS	\$ 31,797.44
GROEBNER & ASSOCIATES INC	TOOLS	\$ 279.44
DEB HARPENAU	50TH ANNIVERSARY SUPPLIES	\$ 90.00
NICK HERDA	GAS & UTILITY CONNECTION REBATES	\$ 1,325.00
HOFMEYER ELECTRIC	INSTALL BACKUP PUMP	\$ 237.54
IOWA CODIFICATION	CODE DEVELOPMENT PROJECT	\$ 1,500.00
IOWA ONE CALL	LOCATES	\$ 63.10
IOWA STATE TREASURER	STATE TAX	\$ 1,555.00

IPERS COLLECTIONS	IPERS	\$ 5,670.27
JANITOR'S CLOSET	VACUUM	\$ 597.14
JEBRO INC	CRS-2 CRACK SEALING OIL	\$ 773.50
KLAY LAW TRUST ACCOUNT	PROPERTY PURCHASE	\$ 20,000.00
DON KATT	REFUND	\$ 126.44
KOPETSKYS ACE	HUMIDIFIER	\$ 156.95
MARVS OUTDOOR POWER & EQUIP.	OIL	\$ 226.19
METERING & TECHNOLOGY SOL	METER	\$ 357.41
MIDAMERICAN ENERGY	STREET LIGHTS	\$ 227.08
MID SIOUX OPPORTUNITY	PROJECT SHARE	\$ 20.00
MIKES WELDING & REPAIR	SUPPLIES	\$ 73.15
MISSOURI RIVER ENERGY	ELECTRIC	\$ 52,362.88
MUNICIPAL SUPPLY INC OF OMAHA	STORM SEWER GRATE	\$ 882.00
MUNICIPAL UTIL-BILLS	UTILITIES	\$ 2,175.69
NCC	EMS TRAINING	\$ 10.00
NEAL CHASE LUMBER CO	SUPPLIES	\$ 330.12
O C AREA HEALTH FOUNDATION	NURSING HOME CONTRIBUTION	\$ 12,000.00
ORANGE CITY MUNICIPAL UTILITIES	BULK WATER	\$ 7,003.20
ONE OFFICE SOLUTION	OFFICE SUPPLIES, CHAIR	\$ 634.02
ORANGE CITY HEALTH SYSTEM	TEST	\$ 181.25
ORANGE CITY SANITATION	GARBAGE HAULING	\$ 6,656.15
PAYROLL	TOTAL PAYROLL CHECKS	\$ 26,376.06
PCC	RESCUE BILLING	\$ 706.66
RANDY'S IRON WORKS INC	ADAPTOR, PIPE CAP	\$ 82.30
RENT-ALL INC	VACUUM EXCAVATOR, JET VAC	\$ 230.10
SIOUXLAND PRESS	PUBLICATIONS	\$ 20.00
SKARSHAUG TESTING LAB.	GLOVE CLEAN/TESTING	\$ 61.58
T & L TOOLS	OIL DRAIN	\$ 135.00
TOWN & COUNTRY IMPLEMENT	OIL	\$ 95.20
TREASURER - STATE OF IOWA	WATER EXCISE TAX	\$ 1,196.00
TREASURER - STATE OF IOWA	SALES TAX	\$ 2,807.00
TRI-STATE COMMUNICATIONS, INC	RADIOS	\$ 9,445.32
TRI-STATE OVERHEAD SALES INC	LINEAR RECEIVER, LINEAR REMOTE	\$ 285.00
UNITYPOINT CLINIC-OCC MED	DRUG TEST	\$ 42.00
USPS	POSTAGE	\$ 500.00
UTILITY EQUIPMENT CO.	OIL - FIRE HYDRANTS	\$ 81.81
UTILITY SAFETY & DESIGN	ODORANT	\$ 1,699.38
UTILITY SALES & SERVICE	CABLE	\$ 199.33
VERIZON	CELL PHONES	\$ 197.99
VISA	SUPPLIES, TRAVEL/TRAINING	\$ 930.06
WELLMARK BLUE CROSS/BLUE SHIELD	GROUP INSURANCE	\$ 9,247.64
WEST IOWA TELEPHONE	TELEPHONE, FAX, INTERNET	\$ 561.73
	TOTAL ACCOUNTS PAYABLE CHECKS	\$ 333,943.50

TRANSFER OF FUNDS:

RESOLUTION 18-34 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA MAKING BUDGETED TRANSFER OF FUNDS FROM THE GENERAL FUND, RUT FUND, AND THE UTILITY FUNDS TO CAPITAL PROJECT FUNDS” was introduced and moved for adoption by Council Member Kleinhesselink. Jorgensen seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Jorgensen, Kleinhesselink, Plathe, Vande Griend, and Zenor

Nays: None

Whereupon the Mayor declared the Resolution duly adopted.

PUBLIC ENERGY FACILITIES AUTHORITY (PEFA):

“RESOLUTION 18-35 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA DESIGNATING AUTHORIZED REPRESENTATION TO THE PUBLIC ENERGY FACILITIES AUTHORITY (PEFA)” was introduced and moved for adoption by Council Member Zenor. Jorgensen seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Jorgensen, Kleinhesselink, Plathe, Vande Griend, Zenor

Nays: None

Whereupon the Mayor declared the Resolution duly adopted.

PERSONNEL:

“A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA, SETTING SALARIES AND WAGES FOR APPOINTED OFFICERS AND EMPLOYEES OF THE CITY FOR FISCAL YEAR 2018-2019” was introduced and moved for adoption by Council Member Kleinhesselink. Plathe seconded the motion to adopt.

Upon roll call vote, the following was recorded:

Ayes: Jorgensen, Kleinhesselink, Plathe, Vande Griend, and Zenor

Nays: None

VACATION/SICK TIME DONATION: Oltmans presented a proposal to allow employees to donate vacation or sick time to assist an employee that has missed a large amount of work due to FMLA.

Motion by Vande Griend and second by Kleinhesselink to allow employees to donate vacation or sick time to assist an employee that has missed a large amount of work due to FMLA. Ayes 5

EMPLOYEE BENEFITS PACKAGE: Oltmans presented the employee benefits package for the next year.

Motion by Vande Griend and second by Kleinhesselink to approve the employee benefits package for the upcoming year. Ayes 5

TRUCK PARKING: ORDINANCE 850 “AN ORDINANCE AMENDING THE CODE OF ORDINANCES BY ADDING A NEW SECTION 5.13 TRUCK, TRACTOR AND TRAILER PARKING LIMITED TO TITLE IV TRAFFIC AND STREETS, CHAPTER 1 TRAFFIC CODE, ARTICLE 5 – PARKING REGULATIONS” was introduced and moved for adoption by Council Member Jorgensen. Zenor seconded the motion. The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Jorgensen, Kleinhesselink, Plathe, Vande Griend, and Zenor

Nays: None

Whereupon the Mayor declared the motion carried and said proposed ordinance was given second vote for passage and placed on file before the Council for the third time.

WASTEWATER UTILITY: Sioux County Emergency Management is working on acquiring a group discount on pumps for Cities in the County. Due to the flooding that occurred in the past year, staff is recommending purchasing two four inch portable trash pumps to assist in times of high flows at the Division Street Lift Station.

Motion by Zenor and second by Plathe to approve the purchase of two four inch trash pumps. Ayes 5

UTILITY RESERVES: Oltmans presented a plan to invest in two five year CDs for surplus Electric Utility Funds at American State Bank.

Motion by Jorgensen and second by Vande Griend to approve investing in two five year CDs for surplus Electric Utility Funds at American State Bank. Ayes 5

CITY ATTORNEY: Oltmans presented the contract for services with Brad De Jong for 2019. There were no changes from the current contract.

Motion by Kleinhesselink and second by Jorgensen to approve the City Attorney Contract as presented for 2019. Ayes 5

SGCC: Zenor, representing SGCC, presented the slate of nominees for election to the SGCC board.

Motion by Kleinhesselink and second by Plathe to approve the slate of nominees for election to the SGCC board. Ayes 5

Zenor, representing SGCC, requested approval from the Council to sublet the kitchen to an outside vendor.

Motion by Vande Griend and second by Kleinhesselink to approve SGCC subletting the kitchen to the Gobblestop Turkey Shop, LLC. Ayes 5

CODE OF ORDINANCES: Discussion was held discontinuing work with NWIPD on updating the Code of Ordinances and to hire Iowa Codification to complete the process.

Motion by Kleinhesselink and second by Plathe to discontinue work with NWIPD updating the Code of Ordinances and to hire Iowa Codification to update the Code of Ordinances. Ayes 5

BUDGET: Oltmans presented the Capital Improvement Plan for Fiscal Year 2019-2020.

Motion by Jorgensen and second by Zenor to approve the Capital Improvement Plan for Fiscal Year 2019-2020 as presented. Ayes 5

OTHER BUSINESS:

Motion by Kleinhesselink and second by Zenor to adjourn the meeting at 7:12 PM. Ayes 5

Mayor
Brian E. Schutt

City Clerk/Administrator
Dale Oltmans

November Revenue

General Fund	\$22,713.83	Capital Equipment Fund	\$27.47
RUT Fund	\$13,633.34	Capital Parks & Trails	\$9.95
Employee Benefits Fund	\$1,839.78	Water Fund	\$23,529.79
Local Option Fund	\$17,724.57	Sewer Fund	\$19,632.74
TIF - Industrial Park	\$28,518.83	Electric Fund	\$81,455.34
TIF – FVM2 Phase 1 Fund	\$1,892.93	Gas Fund	\$62,316.51
Debt Service Fund	\$18,261.58	Storm Water Fund	\$2,633.11
		Total Receipts	\$294,189.77