

**ALTON CITY COUNCIL MEETING**  
**Minutes of Regular Session**  
**Tuesday, January 8, 2019**

Mayor Schutt called the meeting to order at 6:00 P.M. with Council members Kleinhesselink, Plathe, Vande Griend, and Zenor present. Also present was Justin Jacobsma, Dale Oltmans, and Laurie Tentinger.

Motion by Kleinhesselink and second by Plathe to approve the agenda. Ayes 4

Motion by Zenor and second by Vande Griend to approve the consent agenda, including minutes from the December 11, 2018 meeting. Ayes 4

**JANUARY 2019 ACCOUNTS PAYABLE**

<u>VENDOR NAME</u>	<u>PRODUCT/SERVICE</u>	<u>AMOUNT</u>
A & M LAUNDRY INC	LAUNDRY SERVICE	\$44.89
AFLAC	AFLAC-PRE-TAX	\$357.32
AG PARTNERS	FUEL, SPRAY	\$1,334.66
AGRIVISION EQUIPMENT	GEARBOX	\$497.23
AHLERS, COONEY, SMITH, ETC.	URBAN RENEWAL	\$809.00
ALTON VOLUNTEER FIRE DEPT.	MEETING/CALLS	\$24,077.50
AMERICAN STATE BANK	FED/FICA TAX	\$8,068.63
ANALYTICAL & CONSULTING	COMPLIANCE TESTING	\$146.60
ARNOLD MOTOR SUPPLY	OIL, FILTERS, SUPPLIES	\$888.10
BOMGAARS	SUPPLIES	\$41.18
BORDER STATES INDUSTRIES, INC.	BRACKET	\$174.66
CITY OF ORANGE CITY	GAS CONTRACT	\$3,750.00
CITY OF ORANGE CITY	LAW ENFORCEMENT	\$36,344.00
CITY OF ORANGE CITY	2018 POOL MANAGEMENT	\$16,000.00
CLAYTON ENERGY CORPORATION	GAS RESERVATION	\$10,121.53
CLAYTON ENERGY CORPORATION	GAS COMMODITY	\$28,103.89
COMMUNITY INS	TRACTOR, MOWER, PHONES, RADIOS	\$223.00
CONNECTIONS INC	EMPLOYEE ASSISTANCE PROGRAM	\$81.27
DATA TECHNOLOGIES, INC.	TAX FORMS	\$129.77
DEARBORN NATIONAL	GROUP INSURANCE	\$2,809.35
DEWILD GRANT RECKERT & ASSOC	WW TREATMENT FACILITY PROJECT	\$3,360.19
DIAMOND VOGEL PAINT	PRIMER	\$23.20
DITCH WITCH OF SOUTH DAKOTA	TRENCHER REPAIRS	\$854.85
DON'S FOOD CENTER	50TH ANNIVERSARY SUPPLIES	\$69.25
ECHO GROUP INC	LIGHT FIXTURES	\$4,682.26
EMC INSURANCE COMPANIES	WORK COMP DEDUCTIBLE	\$431.61
FELD FIRE	GEAR REPAIR, BOOTS	\$656.36
FOREMAN TIRE SERVICE	TIRES	\$853.38
GAS PRODUCTS SALES INC	REGULATORS	\$194.26
IOWA ASSN. OF MUNICIPAL UTIL.	OQ TESTS	\$290.00
IOWA INFORMATION	AD	\$107.30
IOWA STATE TREASURER	STATE TAX	\$1,439.00
IPERS COLLECTIONS	IPERS	\$5,488.54
JANITOR'S CLOSET	CLEANING SUPPLIES	\$68.62
KOPETSKYS ACE	TOOL SET	\$139.57
MID AMERICAN	STREET LIGHTS	\$228.42
MID SIOUX OPPORTUNITY	PROJECT SHARE	\$20.00

MIKES WELDING & REPAIR	PLOW MAINTENANCE, SUPPLIES	\$757.65
MISSOURI RIVER ENERGY SERVICES	ELECTRIC	\$58,247.65
MUNICIPAL UTIL-BILLS	UTILITIES	\$2,733.24
NEAL CHASE LUMBER CO	TABLE, TRIPOD, SUPPLIES	\$1,178.92
JACOB NESSA	REIMBURSEMENT - OVERPAYMENT	\$18.00
NOTEBOOM ELECTRIC	BALLAST, COVER	\$112.21
ORANGE CITY MUN UTILITIES	BULK WATER	\$5,406.18
ORANGE CITY HEALTH SYSTEM	MEDICAL SUPPLIES	\$303.75
ORANGE CITY SANITATION	GARBAGE HAULING	\$6,642.30
PAYROLL	PAYROLL CHECKS ON 12/28/2018	\$27,628.05
PLUIM PUBLISHING CO., INC.	SUBSCRIPTION	\$15.00
SIOUX COUNTY SHERIFF	SIOUX COUNTY COMM CENTER	\$6,517.00
SIOUX COUNTY TREASURER	TAX SALE PURCHASE	\$1,360.00
SIOUX GOLF & COUNTRY CLUB	MEETING EXPENSE	\$435.95
SIOUXLAND GLASS	WINDSHIELD REPAIR	\$125.00
SIOUXLAND PRESS	PUBLICATIONS	\$107.20
T & L TOOLS	SNAP RING KIT, MIRROR	\$128.33
TOWN & COUNTRY IMPLEMENT	OIL	\$95.20
TREASURER - STATE OF IOWA	WATER EXCISE TAX	\$1,202.00
TREASURER - STATE OF IOWA	SALES TAX	\$3,751.00
U. S. POSTMASTER	POSTAGE	\$500.00
VAN MAANEN'S RADIO SHACK	IT SERVICES	\$47.50
QUINTIN VAN-ES	ZONING FEES	\$1,112.50
VERIZON	CELL PHONES	\$198.09
VISA	SUPPLIES	\$689.56
WELLMARK BC/BS	GROUP INSURANCE	\$9,247.64
WESCO DISTRIBUTION, INC.	TRANSFORMER CONNECTORS	\$239.68
WEST IOWA TELEPHONE	TELEPHONE, FAX, INTERNET	\$630.24
WHITE, JONATHAN	UTILITY DEPOSIT REFUND	\$65.03
WILLIAMS & CO	AUDIT	\$2,000.00
ZIEGLER	PLOW REPAIRS	\$766.35
	TOTAL ACCOUNTS PAYABLE CHECKS	\$285,170.61

**AUDIT REPORT:** Justin Jacobsma from Williams and Company reviewed the June 30, 2018 Audit Report with the Council. In the Auditors opinion, the financial statements present fairly, and Justin stated the City Staff has done a thorough job reporting the finances as well as maintaining the City's financial position.

Motion by Vande Griend and second by Zenor to accept the annual financial audit for 2017-2018. Ayes 4

Jacobsma left at 6:15 PM.

**TRUCK PARKING: ORDINANCE 850 "AN ORDINANCE AMENDING THE CODE OF ORDINANCES BY ADDING A NEW SECTION 5.13 TRUCK, TRACTOR AND TRAILER PARKING LIMITED TO TITLE IV TRAFFIC AND STREETS, CHAPTER 1 TRAFFIC CODE, ARTICLE 5 – PARKING REGULATIONS"** was introduced and moved for adoption by Council Member Vande Griend. Plathe seconded the motion. The Mayor put the question upon the motion, and the roll being called, the vote thereon was as follows:

Ayes: Kleinhesselink, Plathe, Vande Griend, and Zenor

Nays: None

Absent: Jorgensen

Whereupon the Mayor declared the motion carried and said proposed ordinance was given third and final vote for passage and will forthwith sign the said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

**UTILITIES:** Oltmans informed the Council American State Bank may be requesting a utility lien waiver for the property they acquired at 106 3<sup>rd</sup> Ave. Discussion was held on the possibility of a utility easement in exchange.

**EQUIPMENT:** Oltmans presented a proposal from the City of Orange City to purchase a truck chassis. Discussion was held in regards to capital plans, as well as budget.

Motion by Kleinhesselink and second by Vande Griend to purchase truck chassis from the City of Orange City for \$22,000.00. Ayes 4

**POOL:** Oltmans presented a quote from Pleva Mechanical, Inc. for re-piping the baby pool. Discussion was held about the necessity of the baby pool as well as the upcoming AIM fundraiser.

Motion by Plathe and second by Zenor to approve Pleva Mechanical, Inc. re-piping the baby pool per the quote. Ayes 4

**BUDGET:** Oltmans updated the Council on the preliminary budget and capital projects.

**OTHER BUSINESS:** Council discussed the bonding timeline for repairing roads in town. It was the consensus of the Council to have staff get quotes from Blacktop Services.

Oltmans informed the Council that Iowa Codification is in the process of getting the Code of Ordinances updated.

Council discussed a bill dropped off by a resident at the City Office. No action was taken.

Motion by Kleinhesselink and second by Vande Griend to adjourn the meeting at 6:51 PM. Ayes 4

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Mayor  
Brian E. Schutt

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City Clerk/Administrator  
Dale Oltmans

December Revenue

General Fund	\$28,055.12	Capital Equipment Fund	\$83.13
RUT Fund	\$13,802.80	Capital Parks & Trails	\$49.13
Employee Benefits Fund	\$2,745.89	Water Fund	\$22,740.78
Local Option Fund	\$12,225.84	Sewer Fund	\$18,973.44
TIF - Industrial Park	\$10,776.65	Electric Fund	\$97,078.71
TIF – FVM2 Phase 1 Fund	\$666.00	Gas Fund	\$88,189.81
Debt Service Fund	\$11,839.83	Storm Water Fund	\$2,699.59
		<b>Total Receipts</b>	<b>\$309,926.72</b>