

ALTON CITY COUNCIL MEETING
Minutes of Regular Session
Tuesday, April 9 2019

Mayor Schutt called the meeting to order at 6:00 P.M. with Council members Jorgensen, Kleinhesselink, Plathe, Vande Griend, and Zenor present. Also present was Leonard Pottebaum, Dale Oltmans, and Laurie Tentinger.

Motion by Jorgensen and second by Plathe to approve the agenda. Ayes 5

Motion by Vande Griend and second by Jorgensen to approve the consent agenda, including minutes from the March 12, 2019 meeting. Ayes 5

APRIL 2019 ACCOUNTS PAYABLE

<u>VENDOR</u>	<u>PRODUCT/SERVICE</u>	<u>AMOUNT</u>
A & M LAUNDRY INC	LAUNDRY SERVICE	\$89.78
AFLAC	AFLAC-PRE-TAX	\$357.32
AG PARTNERS	FUEL	\$1,022.60
ALLEGIANT EMERGENCY SERVICE	SCBA MASK BAG	\$121.90
AMERICAN STATE BANK	FED/FICA TAX	\$7,757.31
ANALYTICAL & CONSULTING	COMPLIANCE TESTING	\$149.06
ARNOLD MOTOR SUPPLY	ROTORS	\$364.92
BIERSCHBACH EQUIP & SUPPLY	TRASH PUMPS	\$5,400.00
BOMGAARS	SUPPLIES	\$12.56
BROWN SUPPLY CO.	HI-VIS SHIRTS	\$116.60
CITY OF ORANGE CITY	GAS CONTRACT	\$3,750.00
CITY OF ORANGE CITY	LAW ENFORCEMENT CONTRACT	\$36,344.00
CLAYTON ENERGY CORPORATION	GAS COMMODITY	\$34,627.67
CLAYTON ENERGY CORPORATION	GAS RESERVATION	\$10,121.53
COMMUNITY INS	BUSINESS PROTECTION PLAN	\$83,720.00
CONNECTIONS INC	EMPLOYEE ASSISTANCE PROGRAM	\$81.27
D & L PLUMBING	TOILET	\$244.02
DEARBORN NATIONAL	GROUP INSURANCE	\$2,809.35
DEWILD GRANT RECKERT & ASSOC	WW TREATMENT FACILITY IMPROVEMENT	\$3,481.72
ECHO GROUP INC	TRUCK SHED MAINTENANCE	\$991.98
ELECTRONIC ENGINEERING CO.	ANNUAL PAGER/RADIO MAINTENANCE	\$1,184.40
FASTENAL	SUPPLIES	\$25.84
FELD FIRE	BUNKER GEAR	\$3,492.96
GOLDSTAR PRODUCTS INC	CONCRETE PATCH IT-KIT	\$625.00
IOWA DEPT OF TRANSPORTATION	SNOW BLADES	\$404.16
IOWA STATE TREASURER	STATE TAX	\$1,344.00
IPERS COLLECTIONS	IPERS	\$5,316.96
KLAY,VELDHUIZEN,BINDNER,DEJONG	LEGAL FEES	\$143.00
KOPETSKYS ACE	PROPANE	\$44.99
MID SIOUX OPPORTUNITY	PROJECT SHARE	\$20.00
MIDAMERICAN	STREET LIGHTS	\$233.10
MISSOURI RIVER ENERGY SERVICES	ELECTRIC	\$54,915.84
MISSOURI RIVER ENERGY SERVICES	LRS TOUR REGISTRATION	\$600.00
MUNICIPAL UTILITY-BILLS	UTILITIES	\$3,091.32
NEAL CHASE LUMBER CO	KEY PADS, SUPPLIES	\$1,166.10
NO STREAKING INC	WINDOW CLEANING	\$87.00
NORTHWEST IA COMM. COLLEGE	TRAINING	\$5.00
NORTHWEST IOWA DEVELOP	MEMBER DUES	\$1,200.00
ORANGE CITY MUNICIPAL UTILITIES	BULK WATER	\$5,538.15
OLDENKAMP KENNELS	KENNELING	\$60.00

ONE OFFICE SOLUTION	OFFICE SUPPLIES	\$451.86
ORANGE CITY SANITATION	GARBAGE HAULING	\$6,679.30
PAYROLL	PAYROLL CHECKS ON 3/29/2019	\$24,819.65
PCC	RESCUE BILLING	\$197.17
ED RECKER	ELECTRIC REBATE	\$400.00
SCHUEDER, BRANDON	UTILITY DEPOSIT REFUND	\$19.92
SCHUETZ GRAPHICS	EQUIPMENT DECALS	\$75.00
SIOUX COUNTY RECORDER	DOCUMENT RECORDING	\$79.00
SIOUX COUNTY TREASURER	TIF REPAYMENT	\$281,316.38
SIOUXLAND PRESS	PUBLICATIONS	\$354.40
SPALDING CATHOLIC SCHOOL	ELECTRIC REBATE	\$123.12
TREASURER - STATE OF IOWA	WATER EXCISE TAX	\$1,193.00
TREASURER - STATE OF IOWA	SALES TAX	\$4,394.00
UTILITY EQUIPMENT CO.	MAGNETIC LOCATOR, HYDRANT MARKER	\$1,111.29
VAN MAANEN'S RADIO SHACK	ANTI-VIRUS	\$600.00
VANDE-POPPE, PETER	PUMP TIRES	\$42.76
VERIZON	CELL PHONES	\$258.46
VISA	MEETING EXPENSE, SUPPLIES, TRAINING	\$557.96
WELLMARK BLUE CROSS/BLUE SHIELD	GROUP INSURANCE	\$9,247.64
WESCO DISTRIBUTION, INC.	TRANSFORMER BASE	\$845.30
WEST IOWA TELEPHONE	TELEPHONE, FAX, INTERNET	\$577.61
	TOTAL ACCOUNTS PAYABLE CHECKS	\$484,226.20

URBAN RENEWAL PLAN: The Mayor opened the public hearing for the Urban Renewal Plan at 6:01 P.M. Oltmans informed the Council the Planning & Zoning Board approved of the Urban Renewal Plan in their meeting on March 20. The City held a consultation inviting the affected taxing entities but there was no attendance. In addition the County Board of Supervisors approved the Joint City/County Agreement authorizing the City of Alton to establish the Urban Renewal Area as described in the Plan and consents to the City's inclusion of property that is outside, but within two miles of the City's corporate limits in the Urban Renewal Area. The public hearing was closed at 6:04 P.M.

Motion by Zenor and second by Plathe to approve the Joint City/County Agreement authorizing the City of Alton to establish the Urban Renewal Area as described in the Plan and consenting to the City's inclusion of property that is outside, but within two miles of the City's corporate limits in the Urban Renewal Area.. Ayes 5

RESOLUTION 19-11 "RESOLUTION DETERMINING AN AREA OF THE CITY TO BE AN ECONOMIC DEVELOPMENT AREA, AND THAT THE REHABILITATION, CONSERVATION, REDEVELOPMENT, DEVELOPMENT, OR A COMBINATION THEREOF, OF SUCH AREA IS NECESSARY IN THE INTEREST OF THE PUBLIC HEALTH, SAFETY OR WELFARE OF THE RESIDENTS OF THE CITY; DESIGNATING SUCH AREA AS APPROPRIATE FOR URBAN RENEWAL PROJECTS; AND ADOPTING THE ALTON INDUSTRIAL PARK URBAN RENEWAL PLAN" was introduced and moved for adoption by Council Member Zenor. Plathe seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Kleinhesselink, Plathe, Vande Griend, Zenor

Nays: None

Whereupon the Mayor declared the Resolution duly adopted.

Ordinance 856 was introduced by Council Member Jorgensen.

ORDINANCE 856 “AN ORDINANCE PROVIDING THAT GENERAL PROPERTY TAXES LEVIED AND COLLECTED EACH YEAR ON ALL PROPERTY LOCATED WITHIN THE ALTON INDUSTRIAL PARK URBAN RENEWAL AREA, IN THE CITY OF ALTON, COUNTY OF SIOUX, STATE OF IOWA, BY AND FOR THE BENEFIT OF THE STATE OF IOWA, CITY OF ALTON, COUNTY OF SIOUX, MOC-FLOYD VALLEY COMMUNITY SCHOOL DISTRICT, AND OTHER TAXING DISTRICTS, BE PAID TO A SPECIAL FUND FOR PAYMENT OF PRINCIPAL AND INTEREST ON LOANS, MONIES ADVANCED TO AND INDEBTEDNESS, INCLUDING BONDS ISSUED OR TO BE ISSUED, INCURRED BY THE CITY IN CONNECTION WITH THE ALTON INDUSTRIAL PARK URBAN RENEWAL PLAN (THE ALTON INDUSTRIAL PARK URBAN RENEWAL PLAN)”

Motion by Council Member Zenor that the reading just had to be the first and the Council dispense with the statutory provision that this Ordinance be fully and distinctly read on three different days as provided by section 380.3 of the Code of Iowa.

Motion was duly seconded by Council Member Kleinhesselink.

On roll call vote:

Ayes: Jorgensen, Kleinhesselink, Plathe, Vande Griend, Zenor

Nays: None

And the Mayor declares the motion duly carried.

Motion by Kleinhesselink that title of said bill for Ordinance be approved as set out and said bill for Ordinance 856 be adopted and placed on its final passage. Council Member Jorgensen seconded the foregoing motion.

On roll call vote:

Ayes: Jorgensen, Kleinhesselink, Plathe, Vande Griend, Zenor

Nays: None

The Mayor declares the motion duly carried and will forthwith sign the said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

2019 GO BOND: Oltmans presented the Council with an updated Term Sheet from the City’s Financial Services representative and approved by the City’s bonding attorney.

Motion by Kleinhesselink and second by Zenor to approve the 2019 GO Bond terms. Ayes 5

BONDING PAYING AGENT: The City received a letter that the firm that processed the City’s Bond Payments will be no longer be doing so and informed the City of the new Bond Paying Agent that will be taking over the services.

Motion by Jorgensen and second by Plathe to accent the Acknowledgement Lett from the Bond Paying Agent. Ayes 5

RESOLUTION 19-12 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA, SETTING WAGES FOR LIBRARY EMPLOYEES FOR FISCAL YEAR 2018-2019” was introduced and moved for adoption by Council Member Jorgensen. Vande Griend seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Kleinhesselink, Plathe, Vande Griend, Zenor

Nays: None

Whereupon the Mayor declared the Resolution duly adopted.

URBAN REVITALIZATION PLAN: Oltmans presented the Tax Abatement Application submitted by Pottebaum Storage for storage units that will be constructed.

Motion by Plathe and second by Jorgensen to approve Pottebaum Storage's Tax Abatement Application. Ayes 5

EMC PROPERTY AND LIABILITY INSURANCE PACKAGE: Oltmans presented the Council with the proposed EMC Property and Liability Insurance Package for the City.

Motion by Vande Griend and second by Kleinhesselink to approve the EMC Property and Liability Insurance Package as presented. Ayes 5

NATURAL GAS UTILITY: Oltmans presented the 2019 Operation & Maintenance Plan for the Natural Gas Utility prepared by IAMU to meet additional regulatory requirements.

Motion by Kleinhesselink and second by Jorgensen to approve the 2019 Operation & maintenance Plan for the Natural Gas Utility as presented. Ayes 5

Oltmans presented the 2019 Emergency Plan for the Natural Gas Utility prepared by IAMU to meet additional regulatory requirements.

Motion by Zenor and second by Kleinhesselink to approve the 2019 Emergency Plan for the Natural Gas Utility as presented. Ayes 5

FEMA: Oltmans discussed the possibility of the City pursuing a floodplain hazard mitigation property buyout as well as applying for FEMA funds for the floodwall to be constructed to protect the City's main lift station.

Motion by Kleinhesselink and second by Vande Griend to move forward with the application process to request funds for floodplain hazard mitigation property buyout and floodwall construction. Ayes 5

RESOLUTION 19-13 "A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA CONFLICT OF INTEREST POLICY" was introduced and moved for adoption by Council Member Plathe. Jorgensen seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Kleinhesselink, Plathe, Vande Griend, Zenor

Nays: None

Whereupon the Mayor declared the Resolution duly adopted.

Oltmans presented the Council with a Fraud Reporting Policy.

Motion by Vande Griend and second by Kleinhesselink to approve the Fraud Reporting Policy. Ayes 5

Oltmans presented the Council with a Procurement Policy.

Motion by Vande Griend and second by Kleinhesselink to approve the Procurement Policy. Ayes 5

OTHER BUSINESS: Oltmans informed the Council that he was approached about a potential business in the Industrial Park which would require a zoning change to allow for the business. No action taken.

The Council will have a Special Meeting April 30 at 6:00PM.

Motion by Kleinhesselink and second by Zenor to adjourn the meeting at 6:34 PM. Ayes 5

Mayor
Brian E. Schutt

City Clerk/Administrator
Dale Oltmans

March Revenue

General Fund	\$24,552.29	Capital LMI Housing Fund	\$1,387.00
RUT Fund	\$13,147.98	Capital Parks & Trails	\$47.30
Employee Benefits Fund	\$178.82	Water Fund	\$22,178.38
Local Option Fund	\$11,480.34	Sewer Fund	\$18,986.72
TIF - Industrial Park	\$163.75	Electric Fund	\$88,840.07
Debt Service Fund	\$712.48	Gas Fund	\$63,126.72
Capital Equipment Fund	\$10,080.02	Storm Water Fund	\$2,599.2
		Total Receipts	\$257,481.07