

ALTON CITY COUNCIL MEETING
Minutes of Regular Session
Tuesday, November 12, 2019

Mayor Schutt called the meeting to order at 6:00 P.M. with Council members Jorgensen, Kleinhesselink, Plathe, Vande Griend, and Zenor present. Also present were Josh & Brittany Van Wyk, Andy Van Wyk, Sarah Krull, Justin Mulder, Dale Oltmans and Laurie Tentinger.

Motion by Kleinhesselink and second by Jorgensen to approve the agenda. Ayes 5

Motion by Jorgensen and second by Plathe to approve the consent agenda, including minutes from the October 22, 2019 meeting. Ayes 5

NOVEMBER 2019 ACCOUNTS PAYABLE

<u>VENDOR</u>	<u>PRODUCT/SERVICE</u>	<u>AMOUNT</u>
A & M LAUNDRY INC	LAUNDRY SERVICE	\$44.89
AFLAC	AFLAC-PRE-TAX	\$357.32
AG PARTNERS	FUEL	\$483.69
AGRIVISION EQUIPMENT	HY-GARD	\$42.58
AMERICAN STATE BANK	FED/FICA TAX	\$9,052.71
AMERICAN STATE BANK	WIRE FEE - PEFA	\$20.00
AMERICAN TEST CENTER INC	TRUCK TESTING - HOT STICKS	\$930.00
ANALYTICAL & CONSULTING	COMPLIANCE TESTING	\$281.71
ARNOLD MOTOR SUPPLY	ANTIFREEZE	\$34.96
BLACKTOP SERVICE COMPANY	MILLING & PAVING	\$797,785.65
BOMGAARS	AIR HOSE REEL, SUPPLIES	\$312.33
BORDER STATES INDUSTRIES, INC.	SPLICING SLEEVE, HARD HATS	\$168.82
CITY OF ORANGE CITY	POOL MANAGEMENT	\$7,512.79
CLAYTON ENERGY CORPORATION	GAS RESERVATION	\$4,488.62
CLAYTON ENERGY CORPORATION	GAS COMMODITY	\$27,978.35
CLEVERINGA EXCAVATING	WW TREATMENT FACILITY IMPROV	\$443,696.93
DELEEUW GRAPHICS & SIGNS	STENCILS	\$60.00
DEWILD GRANT RECKERT & ASSOC	WW TREATMENT FACILITY IMPROV	\$4,174.94
DITCH WITCH OF SOUTH DAKOTA	SUPPLIES	\$40.60
ECHO GROUP INC	PIPE, GROUND ROD	\$267.26
ELECTRICAL ENGINEERING & EQUIP	BLOCK HEATER	\$102.59
FOREMAN TIRE SERVICE	STARTER, TIRE REPAIR	\$367.10
GOODLAND PUMP SERVICE	LIFT PUMP REPAIR	\$4,756.40
GRAINGER	SAFETY GLASSES, GLOVES, TOOLS	\$102.75
GWORKS	USER GROUP REGISTRATION	\$165.00
H & D UNDERGROUND INC	BORING	\$20,823.50
HOLIDAY INN	IMFOA CONFERENCE	\$206.63
HUBERS PLUMBING, HEATING	SUPPLIES	\$42.88
IOWA FINANCE AUTHORITY	WW SRF LOAN INTEREST	\$1,677.40
IOWA FINANCE AUTHORITY	WA SRF LOAN INTEREST	\$271.25
IOWA STATE TREASURER	STATE TAX	\$1,576.00
IOWA UTILITIES BOARD	ELECTRIC ASSESSMENT	\$449.00
IOWA UTILITIES BOARD	GAS ASSESSMENT	\$457.00
IPERS COLLECTIONS	IPERS	\$6,186.01
JANITOR'S CLOSET	SOAP DISPENSERS	\$142.51
JELLEMA CONSTRUCTION	LIFT STATION	\$57,119.48

KLAY,VELDHUIZEN,BINDNER,DEJONG	LEGAL FEES	\$959.00
KGM	REGULATOR, GASKET	\$136.27
KOPETSKYS ACE	SUMP PUMP	\$307.03
KRESS, APRIL	EXHAUST REPAIR	\$115.63
MIDAMERICAN ENERGY	STREET LIGHTS	\$233.03
MIDWEST FIRE & REPAIR	TRUCK MAINTENANCE & TESTING	\$1,231.27
MIKES WELDING & REPAIR	SUPPLIES, CYLINDER	\$256.65
MISSOURI RIVER ENERGY SERVICES	SUBSTATION TESTING	\$853.50
MISSOURI RIVER ENERGY SERVICES	ELECTRIC	\$52,743.89
MUNICIPAL UTIL-BILLS	UTILITIES	\$1,379.68
NEAL CHASE LUMBER CO	SUPPLIES, GAZEBO ROOFING, HINGES	\$1,375.83
ORANGE CITY MUNICIPAL UTILITIES	BULK WATER	\$5,072.97
ONE OFFICE SOLUTION	OFFICE SUPPLIES	\$350.96
ORANGE CITY HEALTH SYSTEM	DRUG TEST	\$30.00
ORANGE CITY SANITATION	GARBAGE HAULING	\$6,699.85
PAYROLL	PAYROLL CHECKS ON 10/30/2019	\$28,848.29
PEFA, INC	GAS COMMODITY	\$10,850.00
PLUIM PUBLISHING CO., INC.	FIRE AD	\$358.75
RICE SIGNS	STREET SIGNS	\$52.00
SIOUX COMMERCIAL SWEEPING INC	CRACK SEALING	\$32,997.25
SIOUX COUNTY ENGINEER	GRAVEL	\$536.40
SIOUX COUNTY RECORDER	ATV REGISTRATION	\$18.75
SIOUX GOLF & COUNTRY CLUB	ECONOMIC DEVELOPMENT CONTRIB	\$14,000.00
SIOUXLAND PRESS	PUBLICATIONS	\$413.23
SKARSHAUG TESTING LAB.	INSULATED SWITCHING STICK, TESTING	\$557.05
LAURIE TENTINGER	MILEAGE	\$191.98
T & L TOOLS	SUPPLIES	\$160.00
THOMPSON INNOVATION	TEMPORARY PANEL, ALARM	\$17,255.35
TOWN & COUNTRY IMPLEMENT	TRUCK REPAIRS	\$1,328.31
TREASURER OF STATE	UNCLAIMED PROPERTY	\$435.55
TREASURER - STATE OF IOWA	WATER EXCISE TAX	\$1,218.00
TREASURER - STATE OF IOWA	SALES TAX	\$2,006.00
U. S. POSTMASTER	POSTAGE	\$500.00
UMB BANK, N.A.	2009A BOND INTEREST	\$1,721.25
UMB BANK, N.A.	2013A BOND INTEREST	\$1,125.00
UMB BANK, N.A.	2013B BOND INTEREST	\$2,256.25
UMB BANK, N.A.	2015 BOND INTEREST	\$5,508.75
UMB BANK, N.A.	2016 BOND INTEREST	\$14,594.50
UMB BANK, N.A.	2019 BOND INTEREST	\$14,848.17
UNITYPOINT CLINIC-OCC MED	DRUG TESTS	\$84.00
USA BLUE BOOK	HYDRANT DIFFUSER, HOSE	\$306.19
UTILITY EQUIPMENT CO.	COUPLINGS, FITTINGS	\$1,039.93
VAN ES CONSTRUCTION	SHINGLE GAZEBO	\$750.00
VERIZON WIRELESS	CELL PHONES	\$259.56
VISA	TRAINING, SUPPLIES, REC EQUIPMENT	\$660.75
WELLMARK BC/BS	GROUP INSURANCE	\$9,247.64
WESCO DISTRIBUTION, INC.	WIRE, TRANSFORMER BOX PAD	\$2,300.50
WEST IOWA TELEPHONE	TELEPHONE, FAX, INTERNET	\$581.94
WILLIAMS & CO	AUDIT	\$3,700.00
	TOTAL ACCOUNTS PAYABLE CHECKS	\$1,634,636.55

WASTEWATER SERVICE CONNECTION: Andy Van Wyk and Josh Van Wyk spoke to the Council about issues they have encountered in installing a sewer service line to Van Wyk Concrete. They discussed alternate options with the Council.

Motion by Vande Griend and second by Jorgensen to grant an eight month extension for Van Wyk Concrete to install sewer service. Ayes 5

Josh & Brittany Van Wyk, and Andy Van Wyk left meeting at 6:15.

BUDGET AMENDMENT: Oltmans presented the FY20 Budget Amendment and explained the amended amounts.

Mayor Schutt opened a public hearing at 6:15 PM. No written or oral comments were received. Mayor Schutt closed the public hearing at 6:18 PM.

RESOLUTION 19-30 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA, ADOPTING THE BUDGET AMENDMENT FOR FISCAL YEAR ENDING JUNE 30, 2020” was introduced and moved for adoption by Council Member Plathe. Jorgensen seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Kleinhesselink, Plathe, Vande Griend Zenor

Nays: None

Whereupon the Mayor Schutt declared the Resolution duly adopted.

VETERANS’ PARK: Members of the Alton’s Veterans’ Memorial Organization spoke to Oltmans about the City assuming control of the Alton’s Veterans’ Memorial Fund. They are currently a 501C3 and are investigating disbanding. The funds in their account would be transferred to the City and a Fund would be established for the memorial. The City has an agreement with them and already is responsible for the maintenance

Motion by Plathe and second by Kleinhesselink to accept the Alton’s Veterans’ Memorial Fund into City Funds. Ayes 5

LIQUOR LICENSE: The Double D Bar submitted a request for renewal of their liquor license with outdoor service and Sunday sales as well as a change of ownership.

Motion by Kleinhesselink and second by Vande Griend to approve the liquor license with outdoor service and Sunday sales for Double D and change of ownership. Ayes 5

SGGC: Zenor, representing SGCC, presented the slate of nominees for election to the SGCC board.

Motion by Kleinhesselink and second by Plathe to approve the slate of nominees for election to the SGCC board. Ayes 5

2019 TIF DEBT CERTIFICATION: Oltmans presented the Council with the 2019 TIF Debt Certifications.

Motion by Vande Griend and second by Jorgensen to approve the Urban Renewal District FVM2-1 2019 Certification. Ayes 5

Motion by Vande Griend and second by Zenor to approve the Urban Renewal District Global 2019 Certification. Ayes 5

NWI AREA SOLID WASTE AGENCY:

Motion by Kleinhesselink and second by Jorgensen to approve Mayor Schutt's appointment of Oltmans as primary and Schutt as secondary representatives for the City to the NWI Area Solid Waste Agency. Ayes 5

CITY ATTORNEY: Oltmans presented the contract for services with Brad De Jong for 2020.

Motion by Jorgensen and second by Zenor to approve the City Attorney Contract as presented for 2020. Ayes 5

ZONING: Oltmans presented the Council with a contract from Quintin Van Es, Independent Contractor for 2020. There were no changes from the 2019 contract.

Motion by Zenor and second by Kleinhesselink to approve the 2020 Contract for Independent Contractor. Ayes 5

2020 MAYORAL APPOINTMENTS: Mayor Schutt presented his appointments for the new Council members to Committees. The Mayor appointed Harlan Jorgensen as Mayor Pro Tem, Mulder to Streets and Sidewalks, E911, and Community Protection, Krull to Personnel, Electric and Gas, and Human Development.

Motion by Kleinhesselink and second by Vande Griend to approve the Mayor's appointments of new Council Members to Committees. Ayes 5

2019 STREET PROJECTS: Oltmans updated the Council on the crack sealing, line painting and patching done in town.

The Council discussed the work that Blacktop Services will need to repair on the milling and paving done this year.

Motion by Jorgensen and second by Zenor to withhold a retainage of 10% of Blacktop Services invoice until repair work is complete. Ayes 5

ELECTRIC UTILITY: Oltmans informed the council that boring is done for the year and staff has set another transformer and junction box.

GAS UTILITY: Council completed Public Officials Public Awareness Training. Oltmans updated the Council on Gas Utility projects completed and meters installed.

WASTEWATER: Oltmans informed the Council that the majority of the Lagoon Project is completed. There may be some residual dredging to be done, as well as the new road and some pads to be poured, but the project is nearing completion.

Work at the lift station continues. The walls are poured and roof is on, Thompson Electric will need to rewire and set the controls. The concrete around the building will wait until next year for more optimal conditions.

CHAMBER PARK: Van Es Construction completed the shingling of the gazebo in the Chamber Park.

HHM COLLECTION: The HHM collection on September 18 yielded 4,540 pounds of safely discarded materials between the Cities of Alton and Orange City.

E-RECYCLING: The E-Recycling event held on October 25 & 26 brought in 29,724 pounds of electronics.

OTHER BUSINESS: The Council discussed possible dates for The End of Year Employee Appreciation Party.

The City's current lawn tractor is having problems with the 4-wheel drive. It was the consensus of the Council to lease a new lawn tractor and instruct staff to begin the paperwork process.

PERSONNEL:

RESOLUTION 19-28 "A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA, SETTING SALARIES AND WAGES FOR APPOINTED OFFICERS AND EMPLOYEES OF THE CITY FOR FISCAL YEAR 2019-2020" was introduced and moved for adoption by Council Member Plathe. Kleinhesselink seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Kleinhesselink, Plathe, Vande Griend Zenor

Nays: None

Whereupon the Mayor Schutt declared the Resolution duly adopted.

RESOLUTION 19-31 "A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA, SETTING WAGES FOR LIBRARY EMPLOYEES FOR FISCAL YEAR 2019-2020" was introduced and moved for adoption by Council Member Kleinhesselink. Plathe seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Kleinhesselink, Plathe, Vande Griend Zenor

Nays: None

Whereupon the Mayor Schutt declared the Resolution duly adopted.

EMPLOYEE BENEFITS PACKAGE:

Oltmans and Tentinger were asked to leave the meeting at 6:45 PM.

Discussion was held on the Wellmark Health Benefits Plan

Motion by Plathe and second by Kleinhesselink to change the Health plan from the EV5 Plan to the EV7 Plan. Ayes 5

Oltmans and Tentinger returned to the meeting at 6:52 PM.

Motion by Kleinhesselink and second by Zenor to adjourn the meeting at 6:53 PM. Ayes 5

Mayor
Brian E. Schutt

City Clerk/Administrator
Dale Oltmans

October Revenue

General Fund	\$323,248.75
RUT Fund	\$15,114.80
Employee Benefits Fund	\$27,780.12
Local Option Fund	\$14,345.39
TIF – Global Fund	\$2,118.21
TIF – FVM2 Phase 1 Fund	\$13,697.90
Debt Service Fund	\$105,467.87

Capital Equipment Fund	\$37,230.82
Capital Parks & Trails	\$26.27
Water Fund	\$26,808.35
Sewer Fund	\$22,110.94
Electric Fund	\$76,933.07
Gas Fund	\$16,502.82
Storm Water Fund	\$2,681.82
Total Receipts	\$684,067.13