

ALTON CITY COUNCIL MEETING
Minutes of Regular Session
Tuesday, March 10, 2020

Mayor Schutt called the meeting to order at 6:00 P.M. with Council members Jorgensen, Krull, Mulder, Plathe, and Vande Griend present. Also present were Brian Konz, Dale Oltmans and Laurie Tentinger.

Motion by Jorgensen second Plathe by to approve the agenda. Ayes 5

Motion by Jorgensen and second by Plathe to approve the consent agenda, including minutes from the February 11, 2020 meeting. Ayes 5

MARCH 2020 ACCOUNTS PAYABLE

| <u>VENDOR</u> | <u>PRODUCT/SERVICE</u> | <u>AMOUNT</u> |
|--------------------------------|------------------------------|---------------|
| A & M LAUNDRY INC | LAUNDRY SERVICE | \$54.89 |
| AALBERS EXCAVATING/TRUCKING | ELECTRIC REBATE | \$574.47 |
| ACCESS SYSTEMS | COPIER FEES | \$396.11 |
| AFLAC | AFLAC-PRE-TAX | \$357.32 |
| AG PARTNERS | FUEL | \$20.12 |
| ALLEGIANT EMERGENCY SERV | HAZMAT SUPPLIES | \$531.52 |
| AMERICAN STATE BANK | FED/FICA TAX | \$7,508.56 |
| ANALYTICAL & CONSULTING | COMPLIANCE TESTING | \$65.34 |
| ARNOLD MOTOR SUPPLY | SQUEEGEE, WASHER FLUID | \$71.40 |
| BOMGAARS | BALL VALVE, SUPPLIES | \$78.36 |
| BORDER STATES INDUSTRIES, INC. | FR CLOTHING | \$450.95 |
| CLAYTON ENERGY CORPORATION | GAS RESERVATION | \$16,789.94 |
| CLAYTON ENERGY CORPORATION | GAS COMMODITY | \$7,853.11 |
| CLEVELAND INSTRUMENT CORP | GAUGE CALIBRATION | \$284.00 |
| CLEVERINGA EXCAVATING | WW TREATMENT FACILITY IMPROV | \$42,583.46 |
| COMMUNITY INS | LIBRARY POLICY | \$1,179.00 |
| COMMUNITY INS | WATER TANKER | \$245.00 |
| DE JONG OIL & REPAIR INC. | COUPLINGS, FITTINGS | \$12.49 |
| BRODY DEJAGER | UTILITY CONNECTION REBATE | \$600.00 |
| DEWILD GRANT RECKERT & ASSOC | 4TH AVE STORM SEWER | \$3,300.00 |
| DIAMOND VOGEL PAINT | PAINT | \$23.20 |
| ECHO GROUP INC | BREAKERS, LIGHTS | \$1,615.53 |
| FELD FIRE | FIRE ARMOR GLOVES, SOCKS | \$1,562.25 |
| FIRE SERVICE TRAINING BUREAU | TRAINING | \$125.00 |
| FOREMAN TIRE SERVICE | SUPPLIES | \$39.67 |
| HEYING CO | GAS REBATE | \$400.00 |
| HUBERS PLUMBING, HEATING | EQUIPMENT BUILDING MAINT. | \$562.25 |
| IOWA DEPT OF NATURAL RESOURCES | EXAM FEE | \$30.00 |
| IOWA DEPT OF TRANSPORTATION | BLADE INSERTS | \$327.07 |
| IOWA STATE TREASURER | STATE TAX | \$1,212.00 |
| IPERS COLLECTIONS | IPERS | \$5,243.41 |
| JANITOR'S CLOSET | SUPPLIES | \$28.16 |
| JELLEMA CONSTRUCTION | SHOP FLOOR | \$20,444.00 |
| KLAY,VELDHUIZEN,BINDNER,DEJONG | LEGAL FEES | \$988.25 |

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| KOPETSKYS ACE | TOOL SETS, SUPPLIES | \$117.71 |
| MAINSTREET DESIGNS | LIGHTS | \$132.14 |
| MEIS PAINTING & LAWN CARE | BUSINESS ENCOURAGEMENT GRANT | \$1,418.00 |
| MID SIOUX OPPORTUNITY | PROJECT SHARE | \$20.00 |
| MIDAMERICAN ENERGY | STREET LIGHTS | \$239.69 |
| MIDWEST FIRE & REPAIR | TRUCK REPAIRS | \$1,992.78 |
| MIKES WELDING & REPAIR | SUPPLIES | \$122.85 |
| MISSOURI RIVER ENERGY SERVICES | ELECTRIC | \$55,568.27 |
| MUNICIPAL UTIL-BILLS | UTILITIES | \$2,652.78 |
| NEAL CHASE LUMBER CO | SUPPLIES, SHOP | \$860.49 |
| NORTHWEST IA COMM. COLLEGE | POWERLINE TRAINING | \$400.00 |
| NORTHWEST IOWA DEVELOP | DUES | \$1,200.00 |
| NOTEBOOM ELECTRIC | SUPPLIES | \$2.82 |
| ORANGE CITY MUNICIPAL UTILITIES | BULK WATER | \$5,296.27 |
| ORANGE CITY MUNICIPAL UTILITIES | WATER TRUE UP | \$3,446.85 |
| DALE OLTMANS | SUPPLIES | \$21.27 |
| ORANGE CITY SANITATION | GARBAGE HAULING | \$6,642.60 |
| PAYROLL | PAYROLL 02/28/2020 | \$24,666.79 |
| PEFA, INC | GAS COMMODITY | \$13,532.60 |
| PREMIER COMMUNICATIONS | IT CONSULTING | \$600.00 |
| DENNIS SCHMIT | TRAINING REIMBURSEMENT | \$100.00 |
| SCHUETZ GRAPHICS | DECALS | \$75.00 |
| SIOUX COUNTY RECORDER | RECORDING FEES | \$128.00 |
| SIOUX GOLF & COUNTRY CLUB | ECONOMIC DEVELOPMENT CONTRIB | \$3,445.18 |
| SIOUXLAND PRESS | ENVELOPES, PUBLICATIONS | \$435.95 |
| SUPERHITECH | SECURITY CAMERAS | \$754.98 |
| T&R SERVICE COMPANY | TRANSFORMER/CAPACITOR DISPOSAL | \$2,090.00 |
| THOMPSON INNOVATION | LIFT STATION CONTROLS | \$24,458.42 |
| TREASURER - STATE OF IOWA | SALES TAX | \$3,895.00 |
| TREASURER - STATE OF IOWA | WATER EXCISE TAX | \$1,245.00 |
| U. S. POSTMASTER | POSTAGE | \$510.00 |
| UNITYPOINT CLINIC-OCC MED | DRUG TESTS | \$84.00 |
| USA BLUE BOOK | ADAPTER | \$135.97 |
| UTILITY EQUIPMENT CO | MARKERS | \$1,066.50 |
| QUINTIN VAN ES | TRAINING REIMBURSEMENT | \$373.90 |
| VERIZON | CELL PHONES | \$278.38 |
| VISA | SUPPLIES, TRAINING, SOFTWARE | \$1,158.68 |
| WELLMARK BLUE CROSS/BLUE SHIELD | GROUP INSURANCE | \$10,054.00 |
| WEST IOWA TELEPHONE | TELEPHONE, FAX, INTERNET | \$627.87 |
| THE YARD BAR & GRILL | BUSINESS ENCOURAGEMENT GRANT | \$2,409.00 |
| | TOTAL ACCOUNTS PAYABLE | \$287,816.57 |

EQUIPMENT:

VACUUM & EXCAVATION TRAILER: Konz spoke to the Council about the possibility of purchasing a vacuum and excavation trailer. Konz presented the Council with bids from two companies and explained the necessity of having the equipment and the variety of work it would aid employees in performing. Oltmans spoke to the liability and safety risks the equipment would alleviate. Oltmans also informed the Council that the equipment has already been budgeted and was part of the City's capital plan. Plathe brought up concerns on costs, maintenance, and how often the equipment would be used. The topic was tabled until the April meeting so Council members could do additional research.

1996 FIRE TANKER SALE: The Fire Department is looking to sell the 1996 Fire Tanker. Vande Griend Truck Sales has offered the City \$5,000 for the truck. Oltmans also received an offer of \$3,500 from Vander Haag's Salvage.

Motion by Mulder and second by Krull to sell the 1996 Fire Tanker to Vande Griend Truck Sales for \$5,000. Ayes 4, Vande Griend Abstained

SNOWBLOWER & STREET SWEEPER SALE: Oltmans received bids from Vander Haag's Salvage for the City's old snowblower and street sweeper of \$5,000 and \$500 respectively.

Motion by Vande Griend and second by Mulder to accept Vander Haag's Salvage's offer for \$5,000 and \$500 for the snowblower and street sweeper. Ayes 5

STORM SEWER PROJECT: DGR received three competitive bids for the 4th Ave Storm Sewer Project. Vander Pol Excavating was the low bid.

RESOLUTION 20-10 "RESOLUTION MAKING AWARD OF CONSTRUCTION BID AND CONTRACT FOR FOURTH AVENUE STORMWATER IMPROVEMENTS" was introduced and moved for adoption by Council Member Jorgensen. Mulder seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Krull, Mulder, Plathe, Vande Griend

Nays: None

Whereupon the Mayor Schutt declared the Resolution duly adopted.

LAGOON DREDGING PROJECT: Oltmans informed the Council that DGR has found that Cleveringa Excavating LLC, has completed most of the Wastewater Treatment Facility Improvements in accordance with the terms of conditions of the contract.

RESOLUTION 20-09 "A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA, ACCEPTING WORK" was introduced and moved for adoption by Council Member Jorgensen. Vande Griend seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Krull, Mulder, Plathe, Vande Griend

Nays: None

Whereupon the Mayor Schutt declared the Resolution duly adopted.

BUDGET: Mayor Schutt opened a public hearing for the Annual Budget for Fiscal Year Ending June 30, 2021 at 6:30 PM. No written or oral comments were received. Mayor Schutt closed the public hearing at 6:35 PM.

RESOLUTION 20-08 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA, ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2021” was introduced and moved for adoption by Council Member Plathe. Mulder seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Krull, Mulder, Plathe, Vande Griend

Nays: None

Whereupon the Mayor Schutt declared the Resolution duly adopted.

LIQUOR LICENSE: The 10th St. Pub submitted a request for renewal of their liquor license with outdoor service.

Motion by Jorgensen and second by Plathe to approve the liquor license with outdoor service for 10th St. Pub. Ayes 5

Sioux Golf & Country Club submitted a request for renewal of their liquor license with outdoor service and Sunday sales.

Motion by Mulder and second by Krull to approve the liquor license with outdoor service and Sunday sales for Sioux Golf & Country Club. Ayes 5

SIOUX GOLF & COUNTRY CLUB: The Sioux Golf & Country Club Board requested \$3,445.18 financial aid be available to them in the event they need it.

Motion by Vande Griend and second by Plathe to approve a payment of \$3,445.18 to Sioux Golf & Country Club to offset their funding shortfall. Ayes 5

UTILITIES: Tentinger presented a listing of bad debt customers who no longer live in Alton. She made recommendations on writing off minimal account balances as well as deceased or uncollectable accounts.

RESOLUTION 20-11 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA TO WRITE OFF UTILITY ACCOUNT BAD DEBT” was introduced and moved for adoption by Council Member Jorgensen. Mulder seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Krull, Mulder, Plathe, Vande Griend

Nays: None

Whereupon the Mayor Schutt declared the Resolution duly adopted.

The Council also discussed moving accounts that have been closed over two years into bad debt as to not incur additional late charges and interest.

Council instructed staff to prepare a policy for past due utility accounts and landlords' responsibility.

COUNCIL COMMITTEES: Vande Griend and Oltmans brought up the possibility of having a committee to meet with selected council members from Orange City to discuss mutual topics. This committee would meet instead of holding joint council meetings.

Mayor Schutt created a Community Relations Committee and appointed Vande Griend and Mulder to represent the City Council of Alton.

Motion by Jorgensen and second by Plathe to approve Mayor Schutt’s Community Relations Committee and appointment of Vande Griend and Mulder to the Committee. Ayes 5

ANNEXATION: Oltmans discussed the City’s comprehensive plan and the possibility of annexing in the areas of town already served by some utilities. By annexing in this area the City would be able to control zoning of future development. The City would need to update the comprehensive plan as well as zoning.

OTHER BUSINESS: Oltmans updated the Council on the work currently being done by City Staff.

Motion by Vande Griend and second by Mulder to adjourn the meeting at 7:20 PM. Ayes 5

Mayor
Brian E. Schutt

City Clerk/Administrator
Dale Oltmans

February Revenue

| | |
|-------------------------|-------------|
| General Fund | \$23,300.17 |
| RUT Fund | \$15,001.93 |
| Employee Benefits Fund | \$388.10 |
| Local Option Fund | \$12,402.64 |
| TIF – FVM2 Phase 1 Fund | \$2,065.35 |
| Debt Service Fund | \$1,824.92 |

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|------------------------|---------------------|
| Capital Equipment Fund | \$10,031.97 |
| Capital Parks & Trails | \$8.67 |
| Water Fund | \$23,193.73 |
| Sewer Fund | \$21,806.63 |
| Electric Fund | \$89,040.09 |
| Gas Fund | \$79,577.01 |
| Storm Water Fund | \$2,600.93 |
| Total Receipts | \$281,242.14 |