

**ALTON CITY COUNCIL MEETING**  
**Minutes of Regular Session**  
**Tuesday, December 15, 2020**

Mayor Schutt called the meeting to order at 6:00 P.M. with Council members Jorgensen, Krull, Mulder, Plathe, and Vande Griend present. Also present were Terri Vander Pol, Dale Oltmans, and Laurie Tentinger.

Motion by Jorgensen and second by Krull to approve the agenda. Ayes 5

Motion by Mulder and second by Vande Griend to approve the consent agenda, including minutes from November 24, 2020 meeting. Ayes 5

**DECEMBER 2020 ACCOUNTS PAYABLE**

<u>VENDOR</u>	<u>PRODUCT/SERVICE</u>	<u>AMOUNT</u>
A & M LAUNDRY INC	LAUNDRY SERVICE	\$54.89
ACCESS SYSTEMS	COPIER FEES	\$324.83
AFLAC	AFLAC-PRE-TAX	\$357.32
AG PARTNERS	FUEL	\$1,666.85
AGRIVISION EQUIPMENT	AIR COMPRESSOR REPAIR	\$3,350.90
AHLERS & COONEY, P.C.	2020 GO CAP LOAN NOTES FEE	\$10,500.00
ALLEGIANT EMERGENCY SERV	SCBAS	\$14,676.70
ALTON CHAMBER	FEES	\$1,955.00
ALTON ECONOMIC DEVELOPMENT CORP	TIF REBATE	\$15,931.81
AMERICAN STATE BANK	FED/FICA TAX	\$8,354.60
ANALYTICAL & CONSULTING	COMPLIANCE TESTING	\$53.43
ARNOLD MOTOR SUPPLY	FIRE TRUCK FILTERS, OIL, BATTERY	\$950.52
BLACKTOP PAVING	STREET PATCHING	\$13,900.00
BOMGAARS	WISE GRIP, CHOP SAW WHEEL	\$107.02
BORDER STATES INDUSTRIES, INC.	SOLVENT SIPES, SLEEVES	\$238.43
BROWER, CALEB	UTILITY DEPOSIT REFUND	\$350.00
CITY OF ORANGE CITY	POOL MANAGEMENT	\$16,862.22
CLAYTON ENERGY CORPORATION	GAS COMMODITY	\$3,517.98
CLAYTON ENERGY CORPORATION	GAS RESERVATION	\$3,712.05
CMBA ARCHITECTS	FIRE STATION SERVICES	\$11,191.00
CONTRACTOR SOLUTIONS	AIR MONITOR	\$1,019.62
CRAIL, MEGAN	UTILITY DEPOSIT REFUND	\$64.17
DEERE CREDIT, INC	TRACTOR LEASE	\$16,495.25
DEERE CREDIT, INC	LAWN MOWER LEASE	\$8,249.72
DELEEUEW GRAPHICS & SIGNS	GOLF CART STICKERS	\$162.00
DEWILD GRANT RECKERT & ASSOC	FRANCHISE, GIS MAPPING, 4TH AVE SW	\$2,131.00
DOWSON, BRANDY	UTILITY DEPOSIT REFUND	\$200.00
ECHO GROUP INC	CONDUIT, FAN SWITCHES	\$1,271.17
FASTENAL	DRILL BIT, SAFETY GLASSES	\$99.85
FOREMAN TIRE SERVICE	TIRE REPAIR	\$94.55
FP MAILING SOLUTIONS	POSTAGE METER RENTAL	\$486.00
FREDS PLUMBING & HEATING	FIRE STATION MAINTENANCE	\$557.02
FRIESEN, BRANDY	UTILITY DEPOSIT REFUND	\$350.00
HANSEN, DAKOTA	UTILITY DEPOSIT REFUND	\$300.00

HAWKE & CO AG SERVICES	GAS & ELECTRIC REBATE	\$2,200.00
HEYING, RANDY	UTILITY DEPOSIT REFUND	\$50.00
HIEMSTRA ESTATES	UTILITY DEPOSIT REFUND	\$133.97
HUBERS PLUMBING, HEATING	THERMOSTAT	\$106.89
HYRONEMUS, STEVE	UTILITY DEPOSIT REFUND	\$250.00
IOWA FINANCE AUTHORITY	WATER SRF LOAN INTEREST	\$210.00
IOWA FINANCE AUTHORITY	SEWER SRF LOAN INTEREST	\$8,920.00
IOWA ONE CALL	LOCATES	\$45.90
IOWA RURAL WATER ASSN.	DUES	\$275.00
IOWA STATE TREASURER	STATE TAX	\$1,393.00
IOWA UTILITIES BOARD	INSPECTION, ASSESSMENTS	\$3,464.46
IPERS COLLECTIONS	IPERS	\$5,725.82
JANITOR'S CLOSET	WIPES	\$84.54
KLAY,VELDHUIZEN,BINDNER,DEJONG	LEGAL FEES	\$641.25
LANGEL, DENNIS - REVOCABLE TRUST	CREDIT BALANCE REFUND	\$384.02
MID SIOUX OPPORTUNITY	PROJECT SHARE	\$20.00
MIDAMERICAN ENERGY	STREETLIGHTS	\$240.96
MIKES WELDING & REPAIR	REPAIRS, SUPPLIES	\$144.80
MILLER, HEATHER	UTILITY DEPOSIT REFUND	\$45.00
MISSOURI RIVER ENERGY SERVICES	ELECTRIC	\$48,819.12
MUNICIPAL UTIL-BILLS	UTILITIES	\$1,710.38
NCC	EMS TRAINING	\$1,500.00
NEAL CHASE LUMBER CO	SUPPLIES	\$248.09
NEFF, BENJAMIN	UTILITY DEPOSIT REFUND	\$200.00
NGUYEN, SAGE	UTILITY DEPOSIT REFUND	\$51.51
NOTEBOOM ELECTRIC	SEALTIGHT	\$154.25
NOTEBOOM, NICK	UTILITY DEPOSIT REFUND	\$200.00
ORANGE CITY MUNICIPAL UTILITIES	BULK WATER	\$7,320.65
CRITTER SITTERS	KENNELING	\$60.00
ONE OFFICE SOLUTION	OFFICE SUPPLIES	\$144.62
PAYROLL	PAYROLL 11/30/2020	\$27,004.75
PEFA, INC	GAS COMMODITY	\$14,746.75
REUTER, SARA	UTILITY DEPOSIT REFUND	\$200.00
RYAN PENNY	FIRE FIGHTERS TRAINING MATERIALS	\$43.37
PLATHE, LANCE	UTILITY DEPOSIT REFUND	\$100.00
SIOUX COUNTY TREASURER	TAX SALE PURCHASE	\$1,084.00
SIOUX GOLF & COUNTRY CLUB	ECONOMIC DEVELOPMENT CONTRIB	\$5,000.00
SIOUXLAND PRESS	PUBLICATIONS, ENVELOPES	\$293.75
SKARSHAUG TESTING LAB.	EQUIPMENT CLEAN & TEST	\$105.03
TOWN & COUNTRY IMPLEMENT	SNOW PLOW REPAIR	\$5,139.55
TREASURER - STATE OF IOWA	WATER EXCISE TAX	\$1,305.00
TREASURER - STATE OF IOWA	SALES TAX	\$2,908.00
TRI-STATE OVERHEAD SALES INC	GARAGE DOORS, REMOTES	\$2,280.00
U. S. POSTMASTER	POSTAGE	\$500.00
UNITI TOWERS	UTILITY DEPOSIT REFUND	\$250.00
UNITYPOINT CLINIC-OCC MED	DRUG TESTS	\$84.00
USA BLUE BOOK	SUPPLIES	\$128.67
UTILITY EQUIPMENT CO.	REPAIR CLAMP	\$176.92

VANGROUW, DAVE	UTILITY DEPOSIT REFUND	\$100.00
VANOMMEREN, ANDY	UTILITY DEPOSIT REFUND	\$200.00
VERIZON	CELL PHONES	\$276.68
VERMEER SALES & SERVICE	VACTRON	\$41,575.00
VISA	TAX FORMS, CHAMBER DONATION, CAMERAS	\$1,461.07
VORE, TASHA	UTILITY DEPOSIT REFUND	\$200.00
WELLMARK BLUE CROSS/BLUE SHIELD	GROUP INSURANCE	\$10,744.30
WESCO DISTRIBUTION, INC.	SPLICE COVER	\$808.92
WEST IOWA TELEPHONE	TELEPHONE, FAX, INTERNET	\$634.30
WIELENGA, NIC	UTILITY DEPOSIT REFUND	\$180.64
ZEP	CLEANER	\$135.66
	<b>TOTAL ACCOUNTS PAYABLE</b>	<b>\$341,946.49</b>

**MAYOR/COUNCILMAN RESIGNATION:** With Mayor Schutt’s resignation at the last Council meeting the Council discussed filling the Mayoral seat and then impending City Council seat.

Motion by Jorgensen and second by Krull to approve and publish the Notice of City Council’s Intent to Fill Mayor and City Council Vacancy by Appointment and Right to File Petition for Special Election.  
Ayes 5

**TRANSFER OF FUNDS:**

**RESOLUTION 20-32: “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA TRANSFERRING FUNDS FROM THE TIF FAIR VIEW MEADOWS 2<sup>ND</sup> ADDITION PHASE 1 HOUSING FUND FOR DEBT REPAYMENT”** was introduced and moved for adoption by Council Member Mulder. Jorgensen seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Krull, Mulder, Plathe, Vande Griend

Nays: None

Whereupon the Mayor Schutt declared the Resolution duly adopted.

**RESOLUTION 20-33: “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA TRANSFERRING FUNDS FROM THE TIF GLOBAL FUND”** was introduced and moved for adoption by Council Member Jorgensen. Plathe seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Krull, Mulder, Plathe, Vande Griend

Nays: None

Whereupon the Mayor Schutt declared the Resolution duly adopted.

**IT SUPPORT:** Oltmans presented the proposed 2021 contract from Premier Communications for IT services with no changes from current contract.

Motion by Jorgensen and second by Krull to approve the 2021 contract with Premier Communications.  
Ayes 5

**FIRE STATION ADDITION:** Discussion was held on the fire station addition. Oltmans presented an estimated cost based on information provided by the architect and estimated costs from the Fire Department. The Council discussed the potential tax levy rate needed to pay for the project. The Council also discussed several bonding and funding options.

**RESOLUTION 20-35 “RESOLUTION CALLING A SPECIAL CITY ELECTION (FIRE STATION)”** was introduced and moved for adoption by Council Member Jorgensen. Vande Griend seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Krull, Mulder, Plathe, Vande Griend

Nays: None

Whereupon the Mayor Schutt declared the Resolution duly adopted.

**WATER UTILITY:** Oltmans informed the Council that the City of Orange City would like to relocate the pressure regulating and metering pit that manages wholesale water to Alton and is located near Orange City. With the location of the new school the pit will need to be relocated. It was the consensus of the Council to work with the logistics of relocating the current regulating and metering pit with the City of Orange City.

**OTHER BUSINESS:** Mulder informed the Council about a conversation he had with Andrew Driesen. Driesen would like to rezone his property on Arkansas Street from residential to Agricultural so that he can burn the house located on the property. Oltmans informed the Council that only plant based materials grown on the property can be burned on Agricultural property and that burning the house is prohibited by the City’s Code of Ordinances. The only way that a house could be burned is if the fire department did so for a training exercise. Oltmans also informed the Council that spot zoning is not allowed and that properties to be zoned Agricultural must be a minimum of an acre. Council directed staff to compose a letter to send to Driesen with information discussed.

Discussion was held on the City Offices opening to the public and possible updates to address health, safety, and security.

Motion by Krull and second by Plathe to adjourn meeting at 6:34 PM. Ayes 5

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Mayor Pro Tem  
Harlan Jorgensen

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City Clerk/Administrator  
Dale Oltmans

**November Revenue**

General Fund	\$34,603.00	Capital Parks & Trails	\$16.07
RUT Fund	\$15,142.76	Water Fund	\$27,002.18
Employee Benefits Fund	\$3,032.14	Sewer Fund	\$23,189.95
Local Option Fund	\$38,669.66	Electric Fund	\$81,353.52
TIF – FVM2 Phase 1 Fund	\$1,925.35	Gas Fund	\$45,514.85
Debt Service Fund	\$49,531.90	Storm Water Fund	\$2,642.72
Capital Equipment Fund	\$69.99	<b>Total Receipts</b>	<b>\$322,694.09</b>