

ALTON CITY COUNCIL MEETING
Minutes of Regular Session
Tuesday, January 12, 2021

Mayor Pro Tem Jorgensen called the meeting to order at 6:00 P.M. with Council members Krull, Mulder, Plathe, and Vande Griend present. Also present were Courtney Koch and Kristi Ploen from CMBA, as well as Quintin Van Es, Terri Vander Pol, Dale Oltmans, and Laurie Tentinger.

Motion by Plathe and second by Krull to approve the agenda. Ayes 5

MAYOR APPOINTMENT: Brian Schutt resigned as Mayor effect January 1, 2021.

RESOLUTION 21-01 “A RESOLUTION TO FILL A VACANCY BY APPOINTMENT FOR THE ELECTIVE OFFICE OF MAYOR” was introduced and moved for adoption by Council Member Mulder. Plathe seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Krull, Mulder, Plathe

Nays: None

Abstain: Vande Griend

Whereupon the Mayor Pro Tem Jorgensen declared the Resolution duly adopted.

OATH OF OFFICE: Oltmans administered the Oath of Office to the newly appointed Mayor, Dan Vande Griend.

Mayor Vande Griend began residing over the meeting.

COUNCIL APPOINTMENT: With Vande Griend’s resignation effective immediately as Council Member and then appointment to Mayor there is a vacant Council seat.

RESOLUTION 21-02 “A RESOLUTION TO FILL A VACANCY BY APPOINTMENT FOR THE ELECTIVE OFFICE OF COUNCIL MEMBER” was introduced and moved for adoption by Council Member Jorgensen. Krull seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Krull, Mulder, Plathe

Nays: None

Whereupon the Mayor Vande Griend declared the Resolution duly adopted.

OATH OF OFFICE: Oltmans administered the Oath of Office to the newly appointed Council Member, Terri Vander Pol.

FIRE DEPARTMENT: Koch and Ploen reviewed the architect agreement and fee schedules with the Council. They also discussed marketing the expansion through flyers, website, meetings, and volunteers.

Council discussed the marketing materials and scheduled a community meeting February 15 with a February 18 makeup date, so that residents can see the proposed expansion and ask questions before the vote on March 2, 2021.

Staff will get the architect agreement to the City Attorney to review, then the Fire Department Expansion Committee will review and bring to the Council.

Koch, Ploen and Van Es left the meeting at 6:48 PM.

APPROVE MINUTES:

Motion by Mulder and second by Plathe to approve the minutes from January 4, 2021 Special Session. Ayes 5

APPROVE FINANCIAL REPORTS: Tentinger presented the December 2020 financial reports.

Motion by Vander Pol and second by Jorgensen to approve the Financial Reports. Ayes 5

APPROVE BILLS: Oltmans presented the submitted bills.

Motion by Plathe and second by Mulder to approve the presented bills as presented. Ayes 5

JANUARY 2020 ACCOUNTS PAYABLE

<u>VENDOR</u>	<u>PRODUCT/SERVICE</u>	<u>AMOUNT</u>
A & M LAUNDRY INC	LAUNDRY SERVICE	\$113.78
AFLAC	AFLAC-PRE-TAX	\$357.32
AG PARTNERS	FUEL	\$945.42
ALLEGIANT EMERGENCY SERV	EQUIPMENT TESTING	\$480.00
AMERICAN STATE BANK	FED/FICA TAX	\$8,817.74
AMERICAN STATE BANK	GAS LOAN	\$29,485.75
AMERIGROUP IOWA, INC	PMT REFUND - LON FRIEDRICHSEN	\$122.13
ARNOLD MOTOR SUPPLY	BATTERY, CLEANER, SANDING DISCS	\$609.21
BOMGAARS	SANDER, OIL CAN, HITCH PIN	\$99.46
BOWLES, KENNETH	UTILITY DEPOSIT REFUND	\$39.45
BROWN SUPPLY CO.	HIGH VISIBILITY JACKETS	\$98.00
CITY OF ORANGE CITY	GAS CONTRACT	\$3,750.00
CITY OF ORANGE CITY	LAW ENFORCEMENT	\$38,395.25
CLAYTON ENERGY CORPORATION	GAS RESERVATION	\$12,667.51
CLAYTON ENERGY CORPORATION	GAS COMMODITY	\$9,898.21
CLEVERINGA EXCAVATING	BED LINER - DUMP TRUCK	\$779.00
CONNECTIONS INC	EMPLOYEE ASSISTANCE PROGRAM	\$81.27
DE JAGER, BRODY	UTILITY DEPOSIT REFUND	\$200.00
DE JONG OIL & REPAIR INC.	EXHAUST REPAIR - FIRE TRUCK	\$1,007.68
DIAMOND VOGEL PAINT	PAINT	\$220.34
ECHO GROUP INC	FAN CONTROL	\$130.65
FASTENAL	SUPPLIES	\$59.49
FELD FIRE	BUNKER GEAR	\$1,080.35
FISCHER, RON	ELECTRIC REBATE	\$96.00
FOREMAN TIRE SERVICE	TRAILER REPAIRS	\$285.14
GAS PRODUCTS SALES INC	REGULATORS	\$500.25
HEYING CO	BUSINESS ENCOURAGEMENT GRANT	\$2,223.00
HUBERS PLUMBING, HEATING	COUPLER, ELBOW	\$19.27
IOWA ASSN. OF MUNICIPAL UTIL.	GAS OQ TRAINING	\$2,475.00
IOWA ONE CALL	LOCATES	\$40.60

IOWA STATE TREASURER	STATE TAX	\$1,450.00
IPERS COLLECTIONS	IPERS	\$6,140.22
L & M ENTERPRISES	LOGO APPLICATION	\$48.00
MIKE LAMM	GAS & ELECTRIC REBATES	\$650.00
MARVS OUTDOOR POWER & EQUIP.	AIR FILTERS, CHAIN SAW MAINT.	\$184.56
METERING & TECHNOLOGY SOL	METERS	\$3,005.03
MIDAMERICAN ENERGY	STREET LIGHTS	\$242.80
MID SIOUX OPPORTUNITY	PROJECT SHARE	\$20.00
MIDWEST FIRE & REPAIR	FIRE TRUCK REPAIRS	\$782.08
MISSOURI RIVER ENERGY SERVICES	SUBSTATION TESTING	\$786.75
MISSOURI RIVER ENERGY SERVICES	ELECTRIC	\$60,505.63
MOUW MOTOR	OIL CHANGE	\$51.44
MUNICIPAL UTIL-BILLS	UTILITIES	\$1,946.38
NEAL CHASE LUMBER CO	SUPPLIES	\$265.50
NORTHLAND CAPITAL FINANCIAL	PAYLOADER LEASE	\$28,734.00
ORANGE CITY MUNICIPAL UTILITIES	BULK WATER	\$6,566.83
ORANGE CITY HEALTH SYSTEM	PARAMEDIC ASSIST	\$133.00
ORANGE CITY SANITATION	GARBAGE HAULING	\$13,895.70
PAYROLL	PAYROLL 12/31/2020	\$29,911.01
PCC	RESCUE BILLING	\$221.68
PEFA, INC	GAS COMMODITY	\$13,297.47
PREMIER COMMUNICATIONS	IT SERVICES	\$600.00
SIOUX COUNTY SHERIFF	SIOUX COUNTY COMM CENTER	\$6,645.00
SIOUXLAND PRESS	PUBLICATIONS, SUBSCRIPTION	\$192.50
T & L TOOLS	NEEDLE SCALER	\$134.85
THE YARD BAR & GRILL	UTILITY DEPOSIT REFUND	\$500.00
TOWN & COUNTRY IMPLEMENT	SWITCH	\$60.84
TREASURER - STATE OF IOWA	WATER EXCISE TAX	\$1,245.00
TREASURER - STATE OF IOWA	SALES TAX	\$3,115.00
U. S. POSTMASTER	POSTAGE	\$500.00
UNITYPOINT CLINIC-OCC MED	DRUG TESTS	\$84.00
UTILITY EQUIPMENT CO.	REPAIR BANDS, SPUDS, LIDS	\$2,453.60
QUINTIN VAN ES	ANNUAL ZONING FEES	\$1,262.50
QUINTIN VAN ES	REIMBURSE MEMBERSHIP FEES	\$273.00
VERIZON WIRELESS	CELL PHONES	\$276.87
VISA	SUPPLIES, CUTTING EDGE	\$1,040.56
WELLMARK BLUE CROSS/BLUE SHIELD	GROUP INSURANCE	\$10,744.30
WEST IOWA TELEPHONE	TELEPHONE, FAX, INTERNET	\$637.73
	TOTAL ACCOUNTS PAYABLE	\$313,681.10

MAYORAL APPOINTMENTS: Vande Griend appointed Justin Mulder as Mayor Pro Tem and reviewed his proposal for other committees and boards with the Council.

Motion by Plathe and second by Krull to approve the 2021 Mayoral Appointments. Ayes 5

SIoux GOLF & COUNTRY CLUB: The lease with Sioux Golf & Country Club is up for renewal. Jorgensen and Krull expressed SGCC's interest in shortening the lease so that the terms could be changed on a more regular basis. SGCC would like to discuss a regular increase on the amount the City contributes to the golf course. Oltmans indicated that the lease can be amended at any point if there is mutual agreement between SGCC and the City. Plathe indicated that if necessary, additional funding over the \$30,000 annual appropriation is needed, additional funds would be subtracted from the next year's appropriation.

TRANSFER OF FUNDS: Oltmans informed the Council that the final payment was recently received and that funds received from FEMA were not enough to cover all of the work done to repair the damage caused by the March 2019 flood and the need to transfer funds from the RUT Fund to cover the expenses.

RESOLUTION 21-03 "A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA TRANSFERRING FUNDS FROM THE RUT FUND TO THE CAPITAL DISASTER FUND" was introduced and moved for adoption by Council Member Jorgensen. Vander Pol seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Vander Pol, Krull, Plathe, Mulder

Nays: None

Whereupon the Mayor Vande Griend declared the Resolution duly adopted.

BUDGET: Oltmans presented the Max Levy Notice to be published.

RESOLUTION 21-04 "A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA SETTING TIME AND PLACE FOR A PUBLIC HEARING FOR APPROVING THE CITY MAXIMUM PROPERTY TAX DOLLARS FOR THE AFFECTED LEVY TOTAL FOR THE ANNUAL BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2022" was introduced and moved for adoption by Council Member Plathe. Jorgensen seconded the motion to adopt.

On roll call vote:

Ayes: Plathe, Jorgensen, Krull, Mulder, Vander Pol

Nays: None

Whereupon the Mayor Vande Griend declared the Resolution duly adopted.

OTHER BUSINESS: Oltmans informed the Council that he is working with the American State Bank to refinance the Natural Gas system loan to a lower interest rate.

Oltmans also informed the Council about the need for two fire resistant filing cabinets to house utility records that need to be retained permanently. Consensus was to purchase the filing cabinets.

Mulder presented information on a program to reimburse staff if they surpass the deductible of the previous health care plan. Mulder indicated that raising the deductible in 2019 caused employees to take a pay cut and emphasized how hard it is to find good employees and the importance of trying to retain good employees.

Oltmans informed the Council that the Employee Benefit Fund currently has enough money to support the proposed program for several years.

It was the consensus of the Council to have staff present a program for consideration at the next council meeting.

Motion by Krull and second by Jorgensen to adjourn the meeting at 7:34 PM. Ayes 5

Mayor
Dan Vande Griend

City Clerk/Administrator
Dale Oltmans

December Revenue

General Fund	\$32,779.98
RUT Fund	\$14,912.90
Employee Benefits Fund	\$3,419.78
Local Option Fund	\$15,840.09
TIF – Global Fund	\$921.42
TIF – FVM2 Phase 1 Fund	\$23.84
Debt Service Fund	\$12,125.58
Capital Equipment Fund	\$69.87

Capital Disaster Fund	\$2,339.24
Capital Parks & Trails	\$16.06
Water Fund	\$24,516.53
Sewer Fund	\$23,396.83
Electric Fund	\$120,870.60
Gas Fund	\$45,665.75
Storm Water Fund	\$2,616.23
Total Receipts	\$299,514.70