

ALTON CITY COUNCIL MEETING
Minutes of Regular Session
Tuesday, August 10, 2021

Mayor Vande Griend called the meeting to order at 6:00 P.M. with Council members Jorgensen, Plathe, and Vander Pol present. Mulder was present via telephone. Krull was absent. Also, present was Ben Hamblin, Sawyer Hamblin, Caleb Sloan, Mark Sloan, Aiden Gebhard, Bryan Gebhard, Dale Oltmans and Laurie Tentinger.

Motion by Jorgensen and second by Vander Pol to approve the agenda. Ayes 4

Motion by Jorgensen and second by Plathe to approve the minutes from July 20, 2021, meeting. Ayes 4

2021 FIRE STATION GO BOND:

RESOLUTION 21-39 “RESOLUTION APPOINTING UMB BANK, N.A. OF WEST DES MOINES, IOWA, TO SERVE AS PAYING AGENT, NOTE REGISTRAR, AND TRANSFER AGENT, APPROVING THE PAYING AGENT AND NOTE REGISTRAR AND TRANSFER AGENT AGREEMENT AND AUTHORIZING THE EXECUTION OF THE AGREEMENT” was introduced and moved for adoption by Council Member Vander Pol. Plathe seconded the motion to adopt.

On roll call vote:

Ayes: Vander Pol, Plathe, Jorgensen, Mulder

Nays: None

Absent: Krull

Whereupon the Mayor declared the Resolution duly adopted

RESOLUTION 21-40 “RESOLUTION APPROVING AND AUTHORIZING A FORM OF LOAN AGREEMENT AND AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF \$2,000,000 GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2021, AND LEVYING A TAX TO PAY SAID NOTES; APPROVAL OF THE TAX EXEMPTION CERTIFICATE AND CONTINUING DISCLOSURE CERTIFICATE” was introduced and moved for adoption by Council Member Jorgensen. Plathe seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Plathe, Vander Pol, Mulder

Nays: None

Absent: Krull

Whereupon the Mayor declared the Resolution duly adopted

Mulder left the meeting at 6:04 PM.

Motion by Jorgensen and second by Vander Pol to approve the financial reports as presented. Ayes 3

Motion by Plathe and second by Vander Pol to approve the bills as presented. Ayes 3

AUGUST 2021 ACCOUNTS PAYABLE

<u>VENDOR</u>	<u>PRODUCT/SERVICE</u>	<u>AMOUNT</u>
A & M LAUNDRY INC	LAUNDRY SERVICE	\$56.89
AFLAC	AFLAC-PRE-TAX	\$357.32
AHLERS & COONEY, P.C.	SGCC AGREEMENT	\$114.00
AMERICAN STATE BANK	FED/FICA TAX	\$9,835.57
ANALYTICAL & CONSULTING	COMPLIANCE TESTING	\$755.75
ARNOLD MOTOR SUPPLY	OIL, FILTERS, SUPPLIES	\$260.13
BOMGAARS	SUPPLIES	\$39.20
BORDER STATES INDUSTRIES, INC.	JUNCTION, ELBOW CONNECTOR	\$4,487.71
CENTURY BUSINESS PRODUCTS	COPIER FEES	\$67.59
CITY OF ORANGE CITY	POOL MANAGEMENT	\$4,000.00
CLAYTON ENERGY CORPORATION	GAS RESERVATION	\$3,038.23
CLAYTON ENERGY CORPORATION	GAS COMMODITY	\$2,260.81
CMBA ARCHITECTS	FIRE STATION SERVICES	\$18,256.50
COMMUNITY FIRST BROADCASTING	PUBLIC ANNOUNCEMENT	\$255.00
COMMUNITY INS	WORK COMP ADJ	\$1,012.00
DANS TREE SERVICE LLC	TREE REMOVAL	\$2,600.00
DIAMOND VOGEL PAINT	PAINT	\$18.44
DROOG, STEPHANIE	UTILITY DEPOSIT REFUND	\$150.00
ECHO GROUP INC	WIRE	\$875.55
EMERGENCY SERVICES MARKETING	SUBSCRIPTION	\$305.00
FIRE SERVICE TRAINING BUREAU	FIRE TRAINING	\$50.00
FOREMAN TIRE SERVICE	TIRES	\$429.53
FREDS PLUMBING & HEATING	BACKFLOW TEST	\$187.25
GAS PRODUCTS SALES INC	METER	\$133.41
HAWKINS WATER TREATMENT GROUP	CHEMICALS	\$443.08
HOME EFFECTS	UTILITY DEPOSIT REFUND	\$239.90
HUBERS PLUMBING, HEATING	TUBING	\$11.88
IOWA ONE CALL	LOCATES	\$84.60
IOWA STATE TREASURER	STATE TAX	\$1,595.00
IPERS COLLECTIONS	IPERS	\$6,520.92
ITRON, INC	ANNUAL SOFTWARE FEE	\$678.37
JEBRO INC	OIL FILTERS	\$75.00
KGM	METER & REGULATOR	\$1,988.07
MID SIOUX OPPORTUNITY	PROJECT SHARE	\$120.00
MIDAMERICAN ENERGY	STREET LIGHTS	\$247.29
MIKE'S WELDING & REPAIR	REPAIR PACKING WHEEL	\$694.00
MISSOURI RIVER ENERGY SERVICES	OIL TEST	\$799.80
MISSOURI RIVER ENERGY SERVICES	ELECTRIC	\$52,742.89
MUNICIPAL UTIL-BILLS	UTILITIES	\$1,825.14
NEAL CHASE	SUPPLIES, FILTERS	\$443.72
NORTHWEST IA LEAGUE OF CITIES	DUES	\$25.00
NOTEBOOM ELECTRIC	STARTER - BABY POOL	\$715.43

ORANGE CITY MUNICIPAL UTILITIES	BULK WATER	\$9,208.31
ONE OFFICE SOLUTION	OFFICE SUPPLIES	\$244.60
ORANGE CITY HEALTH SYSTEM	PARAMEDIC ASSISTS, DRUG TESTS	\$231.00
ORANGE CITY SANITATION	GARBAGE HAULING	\$7,040.95
P & K PEST CONTROL	PEST CONTROL	\$64.20
PAYROLL	PAYROLL 07/31/2021	\$31,074.90
PCC	RESCUE CALLS	\$270.60
PEFA, INC	GAS COMMODITY	\$2,147.99
PREMIER COMMUNICATIONS	IT SERVICES	\$1,200.00
RICE SIGNS	SIGN POSTS	\$507.36
SIOUX COMMERCIAL SWEEPING INC	CONCRETE RAISING	\$625.00
SIOUXLAND DISTRICT HEALTH DEPT	POOL INSPECTION	\$288.00
SIOUXLAND PRESS	ENVELOPES, PUBLICATIONS	\$1,072.50
LAURIE TENTINGER	MILEAGE	\$232.88
SUPERHITECH	SECURITY CAMERAS	\$4,256.84
TREASURER - STATE OF IOWA	WATER EXCISE TAX	\$1,611.00
TREASURER - STATE OF IOWA	SALES TAX	\$2,387.00
U. S. POSTMASTER	POSTAGE	\$500.00
UTILITY EQUIPMENT CO.	MACRO COUPLING	\$1,256.00
VERIZON	CELL PHONES	\$276.89
VISA	TRAINING, SUPPLIES, SOFTWARE	\$957.03
WELLMARK BLUE CROSS/BLUE SHIELD	GROUP INSURANCE	\$10,744.30
WESCO DISTRIBUTION, INC.	TRANSFORMERS, WIRE, CONNECTORS	\$21,028.71
WEST IOWA TELEPHONE	TELEPHONE, FAX, INTERNET	\$736.34
WILLIAMS & CO	AUDIT	\$13,500.00
ZESTOS	UTILITY DEPOSIT REFUND	\$44.73
	TOTAL ACCOUNTS PAYABLE	\$230,303.10

2021 FIRE STATION ADDITION PROJECT: Oltmans and Plathe updated the Council on the progress of the fire station addition. Trees and other materials have been removed from the property and the ground is up to grade. The contractor should start digging footings next week.

PROPERTY PURCHASE: Fire Chief Van Es informed Oltmans the owner of 1010 2nd Ave is interested in selling the property to the City of Alton. The property is located across the street from the fire station and could serve as a parking lot for the community building and fire station. Oltmans spoke with Cleveringa Excavating and it would cost approximately \$25,000-\$30,000 to demolish and remove the building. The Council spoke about the possibility for some in kind labor from local contractors.

Motion by Jorgensen and second by Plathe to approve the purchase of property at 1010 2nd Ave and to give Oltmans and Vande Griend the authority to execute the agreement. Ayes 3

LIBRARY: The Mayor recommends the appointment of Renae Recker to fill a vacancy on the Library Board.

Motion by Vander Pol and second by Plathe to approve the recommendation by the Mayor to appoint Ranae Recker to the Library Board. Ayes 3

Oltmans informed the Council he is still waiting on estimates from vendors on repair of the retaining walls at the library.

Oltmans informed the Council that the Library staff had contacted the City about having no air conditioning. When the HVAC vendor came on a service call to investigate, it was found that the air conditioning electric disconnects were pulled. At that same time, they found a book that someone had attempted to burn behind the Library. The book had been stolen. After some investigation Library staff determined that there were five local youth involved. The City contacted law enforcement. Law enforcement notified the parents and each party will be responsible for part of the bill for the service call.

HR CONSULTANT: The Council reviewed the proposal from J-S Leadership Group for human resources consulting services.

Motion by Vander Pol and second by Plathe to approve contract with J-S Leadership Group for human resources consulting services. Ayes 3

COMMUNITY RELATIONS: Mayor Vande Griend updated the Council on the meeting held with leadership from the City of Orange City. Leadership from both cities discussed possible future plans for connecting streets. Also discussed were potential options for water storage.

CODE OF ORDINANCES: The Council continues to review the updated Code of Ordinances.

Oltmans has been in contact with Northwest Iowa Planning and Development regarding allowing residential zoning in an area zoned as commercial. NWIPD will not be able to help with amending zoning ordinances in a timely manner. Oltmans is exploring other options for ordinance drafting services.

HUMAN DEVELOPMENT COMMITTEE: Vander Pol and Krull are working to set-up a time to discuss and plan for updating the concession stands.

PUBLIC WORKS/UTILITY COMMITTEE: Cleveringa Excavating has expressed the desire to either build or moving a building onto their property on 12th St. The City had plans to repair 12th Street in the next fiscal year due to damage incurred during the train derailment. An asphalt street would not withstand the heavy equipment use by Cleveringa Excavating. Oltmans has discussed the possibility of using concrete instead of asphalt and Cleveringa's sharing in the cost of the difference with Chad Cleveringa.

Oltmans updated the Council on the progress in the Fair View Meadows Addition.

CITY HALL: The Council reviewed the current City Hall layout and looked at options to remodel to create a handicap accessible and secure entrance for the public to access City Hall. The current layout and measurements will need to be officially drawn up to be able to determine the best potential floor plan for the remodel.

AEDC: Oltmans informed the Council the water, sewer, and storm sewer are installed in Fair View Meadows 2nd Addition Phase II. Both the water and sewer mains have passed tests and the water mains are being prepped to be charged and samples taken and tested early next week. The 11th Street is already prepped, and paving should begin early next week. Oltmans reported that five of the 19 available lots have been sold.

The AEDC is still working on obtaining land in the Industrial Park. If the land can be secured there is a party potentially interested in purchasing property from the AEDC and developing.

ALTON MASS NOTIFICATION SYSTEM: Staff reported that they have setup a text alert system with lemarssentinel.com. This is a notification system to give the City another way to notify residents of any alerts, delays, closings, etc.

OTHER BUSINESS: Drew Heying has expressed interest in providing health insurance services for the City. It was the consensus of the Council to continue using Willett Insurance as our health insurance agent.

Vander Pol relayed questions from the AIM committee regarding the fundraising event as well as possible projects.

Motion by Vander Pol and second by Plathe to adjourn the meeting at 6:45 PM. Ayes 3

Mayor
Dan Vande Griend

City Clerk/Administrator
Dale Oltmans

July Revenue

General Fund	\$20,548.15	Capital Building Fund	\$3,150.00
RUT Fund	\$19,021.66	Capital LMI Fund	\$8,447.12
Employee Benefits Fund	\$681.67	Capital Parks & Trails	\$12.19
Local Option Fund	\$15,638.18	Water Fund	\$31,552.93
TIF – Global Fund	\$22,671.79	Sewer Fund	\$26,990.75
TIF – FVM2 Phase 1 Fund	\$.29	Electric Fund	\$81,077.17
Debt Service Fund	\$6,120.68	Gas Fund	\$19,098.50
Capital Equipment Fund	\$20.94	Storm Water Fund	\$2,659.08
		Total Receipts	\$257,691.10