

**ALTON CITY COUNCIL MEETING**  
**Minutes of Regular Session**  
**Tuesday, October 12, 2021**

Mayor Vande Griend called the meeting to order at 6:00 P.M. with Council members Jorgensen, Mulder, Plathe, and Vander Pol present. Krull was absent. Also, present were Adam Blom, Megan DeJong, Tyler Spaans, Quintin Van Es, Dale Oltmans and Laurie Tentinger.

Motion by Jorgensen and second by Vander Pol to approve the agenda. Ayes 4

**CODE OF ORDINANCES:** Blom along with his realtor DeJong spoke to the Council about zoning on his property at 306 10<sup>th</sup> St. There has been interest from potential buyers in using the property as apartments on both the upper and lower levels, but current zoning would prohibit this use. Discussion was held and with the zoning on adjacent properties it is possible to rezone the property. Blom will formally request the property be rezoned.

Blom, DeJong, and Spaans left the meeting at 6:14 PM.

Vande Griend informed the Council he would like the updated Code of Ordinances to be completely reviewed and ready for approval by the December Council meeting.

**FIRE DEPARTMENT:** Plathe updated the Council on the progress with the Fire Station Addition. The addition is currently on schedule, the steel should be in by the end of the month or the beginning of next and the building should be enclosed by December.

Van Es informed the Council of a request from Andrew Driesen, to demo the house at 109 Arkansas St. into the basement and have the Fire Department facilitate an open burn. Van Es indicated there would be a permit with parameters and requirements set by the Fire Department including fencing off the area and a timeline for when the materials would need to be removed and the hole filled.

Motion by Mulder and seconded by Plathe to allow the Fire Department to facilitate an open burn at 109 Arkansas St. with proper permits. Ayes 4

**1010 SECOND AVE:** Oltmans presented the Council with bids to demolish 1010 2<sup>nd</sup> Ave once the purchase is complete.

Motion by Plathe and second by Vander Pol to accept Cleveringa Excavating's bid to demolish the building at 1010 2<sup>nd</sup> Ave. Ayes 4

Van Es left the meeting at 6:28 PM.

Motion by Jorgensen and second by Mulder to approve the minutes from September 14, 2021 meeting. Ayes 4

Motion by Vander Pol and second by Plathe to approve the financial reports as presented. Ayes 4

Motion by Jorgensen and second by Mulder to approve the bills as presented. Ayes 4

**OCTOBER 2021 ACCOUNTS PAYABLE**

<b><u>VENDOR</u></b>	<b><u>PRODUCT/SERVICE</u></b>	<b><u>AMOUNT</u></b>
A & M LAUNDRY INC	LAUNDRY SERVICE	\$56.89
AFLAC	AFLAC-PRE-TAX	\$383.71
AG PARTNERS	FUEL	\$1,473.37
AHLERS & COONEY, P.C.	ANNEXATION, AUDIT LETTER	\$520.00
ALLEMAN, KATHERINE	UTILITY DEPOSIT REFUND	\$74.07
AMERICAN STATE BANK	FED/FICA TAX	\$9,836.11
ANALYTICAL & CONSULTING	COMPLIANCE TESTING	\$120.46
APGA SECURITY & INTEGRITY	DUES	\$445.00
ARNOLD MOTOR SUPPLY	BATTERIES	\$383.97
BLACKTOP PAVING	PAVING APPROACHES, PATCHING	\$6,600.00
BOMGAARS	SUPPLIES	\$31.97
BORDER STATES INDUSTRIES, INC.	SPLICE COVER, SPLICES	\$572.69
CENTURY BUSINESS PRODUCTS	COPIER FEES	\$55.09
CITY OF ORANGE CITY	LAW ENFORCEMENT, GAS CONTRACTS	\$44,465.75
CITY OF ORANGE CITY	POOL MANAGEMENT	\$4,000.00
CLAYTON ENERGY CORPORATION	GAS RESERVATION	\$3,038.23
CLAYTON ENERGY CORPORATION	GAS COMMODITY	\$7,876.84
CMBA ARCHITECTS	FIRE STATION SERVICES	\$6,787.38
CONNECTIONS INC	EMPLOYEE ASSISTANCE PROGRAM	\$81.27
DAKOTA RIGGERS & TOOL SUPPLY	SLING, CHAIN, PLIERS	\$286.17
DEARBORN LIFE INS CO	GROUP INSURANCE	\$3,032.48
DEWILD GRANT RECKERT & ASSOC	NORTH CIRCUIT, GIS MAPPING, FIRE STATION	\$1,605.50
DIAMOND VOGEL PAINT	PAINT	\$272.66
ECHO GROUP INC	WIRE, CONDUIT, ELBOWS, ADAPTERS	\$1,797.59
EILDERTS, ALLAN	UTILITY CREDIT REFUND	\$228.25
FRANSYL EQUIPMENT CO., INC.	TRUCK MAINTENANCE	\$1,101.55
JOHN GLANZ	ELECTRIC REBATE	\$25.00
GOUL, BRAD	UTILITY DEPOSIT REFUND	\$57.91
GROEBNER & ASSOCIATES INC	EXCESS FLOW VALVES, LOCATE WIRE	\$738.22
HANSEN BODY SHOP	TRUCK REPAIRS	\$1,514.20
JIM HENTGES	SIDEWALK REPLACEMENT REBATE	\$373.00
IOWA DEPT OF TRANSPORTATION	BLADE INSERT	\$301.36
IOWA STATE TREASURER	STATE TAX	\$1,611.00
IPERS COLLECTIONS	IPERS	\$6,615.41
JANITOR'S CLOSET	SUPPLIES	\$280.78
JELLEMA CONSTRUCTION	CONCRETE - GARAGE	\$5,625.26
KLAY LAW TRUST ACCOUNT	DEKOCK BUILDING PURCHASE	\$10,000.00
KLAY,VELDHUIZEN,BINDNER,DEJONG	LEGAL FEES	\$467.30
KOPETSKYS ACE	ORGANIZER, SUPPLIES	\$29.97
KUSTOM PAINTING	PAINT BANDSHELL	\$4,375.00
MID SIOUX OPPORTUNITY	PROJECT SHARE	\$120.00
MIDAMERICAN ENERGY	STREET LIGHTS	\$247.12
MISSOURI RIVER ENERGY SERVICES	ELECTRIC	\$30,245.57
MUNICIPAL UTIL-BILLS	UTILITIES	\$1,515.95
NCC	EMS TRAINING	\$20.00

NEAL CHASE LUMBER CO	SUPPLIES, LAWN SEED	\$783.42
NO STREAKING INC	WINDOW CLEANING	\$89.00
NOTEBOOM ELECTRIC	PHOTO CELL	\$32.75
ORANGE CITY MUNICIPAL UTILITIES	BULK WATER	\$7,741.64
ORANGE CITY HEALTH SYSTEM	PARAMEDIC ASSIST	\$136.00
ORANGE CITY SANITATION	GARBAGE HAULING	\$7,055.30
PAYROLL	PAYROLL 09/30/2021	\$31,037.58
PEFA, INC	GAS COMMODITY	\$2,645.46
PREMIER COMMUNICATIONS	IT SERVICES	\$600.00
REISSETTER, ANNA	UTILITY DEPOSIT REFUND	\$203.87
SIOUXLAND PRESS	PUBLICATIONS	\$196.75
TREASURER - STATE OF IOWA	WATER EXCISE TAX	\$1,433.00
TREASURER - STATE OF IOWA	SALES TAX	\$2,315.00
TRI-STATE OVERHEAD SALES INC	DOOR MAINTENANCE	\$945.00
U.S. POSTMASTER	POSTAGE	\$500.00
UNITYPOINT CLINIC-OCC MED	DRUG TEST	\$42.00
UTILITY EQUIPMENT CO.	RISERS, GRATES, INSERTS	\$4,740.22
VANRAVENSWAAY, DIANA	UTILITY DEPOSIT REFUND	\$70.26
VERIZON	CELL PHONES	\$385.66
VISA	CONTROLLER, SOFTWARE, TRAINING	\$1,644.60
WELLMARK BLUE CROSS/BLUE SHIELD	GROUP INSURANCE	\$10,542.19
WESCO DISTRIBUTION, INC.	JUNCTION BOXES, VOLTAGE DETECTOR	\$2,795.00
WEST IOWA TELEPHONE	TELEPHONE, FAX, INTERNET	\$599.39
WHITE HOUSE PROPERTIES	SIDEWALK REPLACEMENT REBATE	\$320.00
WILLIAMS & CO	AUDIT	\$3,000.00
	<b>TOTAL ACCOUNTS PAYABLE</b>	<b><u>\$239,144.14</u></b>

**EQUIPMENT:** Oltmans presented the Council with quotes for a new pick-up which was budgeted.

Motion by Mulder and second by Vander Pol to accept the bid from Mouw Motor for a 2022 Ford F-250.  
Ayes 4

**FISCAL YEAR 21 ANNUAL FINANCE-REPORT:** Oltmans presented, and the Council reviewed the Annual Finance Report for Fiscal Year 21.

Motion by Vander Pol and second by Jorgensen to approve the Fiscal Year 21 Annual Finance Report. Ayes 4

**ANNUAL URBAN RENEWAL REPORT:** Oltmans presented the Annual Urban Renewal Report.

Motion by Jorgensen and second by Plathe to approve the Annual Urban Renewal Report as submitted.  
Ayes 4

**TIF DEBT CERTIFICATION:** Oltmans presented the 2021 Urban Renewal District FVM2-1 Certification.

Motion by Jorgensen and second by Mulder to approve the Urban Renewal District FVM2-1 2021 TIF Certification. Ayes 4

**FUND TRANSFERS:** Oltmans informed the Council of an overpayment from the Global TIF Fund to the utility fund loan repayments and the need to transfer the money back.

**RESOLUTION 21-43 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA TRANSFERRING FUNDS FROM CAPITAL INDUSTRIAL PARK, WATER, ELECTRIC, AND GAS FUNDS TO THE TIF GLOBAL FUND”** was introduced and moved for adoption by Council Member Vander Pol. Plathe seconded the motion to adopt.

On roll call vote:

Ayes: Vander Pol, Plathe, Mulder, Jorgensen

Nays: None

Absent: Krull

Whereupon the Mayor declared the Resolution duly adopted

**LIQUOR LICENSE:** The Yard Bar & Grill submitted a request for renewal of their liquor license with outdoor service and Sunday sales.

Motion by Jorgensen and second by Vander Pol to approve the liquor license with outdoor service and Sunday sales for The Yard Bar & Grill pending dram shop. Ayes 4

**PERSONNEL:** Oltmans presented to the Council, a letter from Al Willett informing the City of the sale of his business to Drew Heying at Van Engenhoven Insurance Agency. Heying has expressed interest in retaining the City’s policy.

Motion by Plathe and second by Mulder to appoint Drew Heying with Van Engenhoven Insurance Agency as the City’s insurance agent. Ayes 4

Oltmans informed the Council that he submitted a job description to the City’s personnel advisor for review. After review, the City plans to start advertising for a lineman/gas operator position in February or March.

Oltmans presented the Library Board’s decision to hire a new employee.

**RESOLUTION 21-44 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA, SETTING WAGES FOR LIBRARY EMPLOYEES FOR FISCAL YEAR 2021-2022”** was introduced and moved for adoption by Council Member Jorgensen. Vander Pol seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Vander Pol, Mulder, Plathe

Nays: None

Absent: Krull

Whereupon the Mayor declared the Resolution duly adopted

**DAYCARE:** Vander Pol updated the Council on recent Orange City Daycare meetings. The Daycare contracted with a consultant to do an employment case study and has approved an increase in hourly rates to help attract and retain employees. The yearly childcare rate was also increased. Vander Pol informed the Council that discussions have been held about the Daycare potentially needing City funding to continue to operate.

**AIM:** Vander Pol informed the Council of that AIM has approved a donation to the City of \$10,000 to be used towards concession stand updates.

**SGCC:** Sioux Golf & Country Club’s proposed budget and board nominees was submitted to Oltmans but has not been approved by SGCC Board. The budget will be submitted for approval and board members voted on at the annual meeting in November. The Council questioned some of the proposed line items. Jorgensen will bring to the SGCC Board for review.

**OTHER BUSINESS:** Vander Pol informed the Council, Scott Bonestroo is stepping down as the Recreation Board Chair. The City will need to advertise for Rec Board members. Oltmans also informed the Council of the need for Board of Adjustment and Planning and Zoning Board members due to vacant seats.

Motion by Jorgensen and second by Vander Pol to adjourn the meeting at 7:07 PM. Ayes 4

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Mayor  
Dan Vande Griend

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City Clerk/Administrator  
Dale Oltmans

**September Revenue**

General Fund	\$64,853.16	Capital Parks & Trails	\$22.10
RUT Fund	\$20,764.81	Water Fund	\$28,942.49
Employee Benefits Fund	\$8,006.19	Sewer Fund	\$25,756.21
Local Option Fund	\$16,101.57	Electric Fund	\$91,567.00
TIF – FVM2 Phase 1 Fund	\$8,595.64	Gas Fund	\$18,778.34
Debt Service Fund	\$25,785.63	Storm Water Fund	\$2,679.65
Capital Equipment Fund	\$45.11	<b>Total Receipts</b>	<b>\$311,897.90</b>