

**ALTON CITY COUNCIL MEETING**  
**Minutes of Regular Session**  
**Tuesday, May 10, 2022**

Mayor Vande Griend called the meeting to order at 6:00 P.M. with Council members Jorgensen, Mulder, Plathe, and Vander Pol present. Krull was absent. Also present were Ken Kroon, Dale Oltmans and Laurie Tentinger.

Motion by Mulder and second by Vander Pol to approve the agenda. Ayes 4

Motion by Jorgensen and second by Mulder to approve the minutes from April 12, 2022, meeting. Ayes 4

**TRAILS:** Ken Kroon representing Alton/Sioux County Trails Committee spoke to the Council regarding proposed trails connecting Sioux Center, Orange City and Alton. The Committee has a signed easement with landowners and is working with Beck Engineering. Sioux County has pledged \$100,000 toward the project. The committee is working on getting funding through grants. The potential grants would need matching funds and letters of support.

Motion by Vander Pol and second by Plathe to have staff compose a letter of intent to support the joint trails project. Ayes 4

Kroon left the meeting at 6:20 PM.

Motion by Mulder and second by Jorgensen to approve the financial reports as presented. Ayes 4

Motion by Jorgensen and second by Plathe to approve the bills as presented. Ayes 4

**MAY 2022 ACCOUNTS PAYABLE**

<u><b>VENDOR</b></u>	<u><b>PRODUCT/SERVICE</b></u>	<u><b>AMOUNT</b></u>
A & M LAUNDRY INC	LAUNDRY SERVICE	\$56.89
AFLAC	AFLAC-PRE-TAX	\$383.71
AGSTATE	FUEL	\$523.50
AHLERS & COONEY, P.C.	LEGAL FEES	\$1,093.50
ALTON REFORMED CHURCH	ELECTRIC REBATE	\$440.64
AMERICAN STATE BANK	FED/FICA TAX	\$9,289.01
AMERICAN STATE BANK	GAS LOAN PRINCIPAL/INTEREST	\$30,283.13
ANALYTICAL & CONSULTING	COMPLIANCE TESTING	\$76.38
ARNOLD MOTOR SUPPLY	SUPPLIES	\$54.27
BOMGAARS	SUPPLIES	\$150.37
BORDER STATES INDUSTRIES, INC.	CORNER GUARDS	\$111.24
CENTURY BUSINESS PRODUCTS	COPIER FEES	\$212.19
CLAYTON ENERGY CORPORATION	GAS RESERVATION	\$2,323.39
CLAYTON ENERGY CORPORATION	GAS COMMODITY	\$15,097.00
CMBA ARCHITECTS	FIRE STATION SERVICES	\$2,750.00
CONTINENTAL RESEARCH CORP	BACTO DOSE	\$2,622.10
DEWILD GRANT RECKERT & ASSOC	FORCE MAIN, SEWER STUDY	\$13,314.30
DIAMOND VOGEL PAINT	PAINT	\$174.16
ECHO GROUP INC	WIRE, CONDUIT, COUPLINGS	\$1,176.99
ELECTRONIC ENGINEERING CO.	RADIO MAINT. CONTRACT	\$1,447.00
FELD FIRE	HELMET & SHIELD	\$456.00
FRANK DUNN CO	HIGH PERFORMANCE PATCH	\$357.00

FULL, JERRY	ELECTRIC/GAS REBATE	\$550.00
HEIMAN FIRE EQUIPMENT INC	FIRE EXTINGUISHERS & INSPECT	\$330.00
ALYSSA HETTINGER	COMMUNITY BLDG DEPOSIT REFUND	\$100.00
SAMANTHA HOEFLING	UTILITY CONNECTION REBATE	\$700.00
HOLIDAY INN	IMFOA CONFERENCE	\$336.00
HUBERS PLUMBING, HEATING	REPAIR KITS	\$274.60
INTERNAL REVENUE SERVICE	941-X PENALTY	\$438.53
IOWA FINANCE AUTHORITY	WW SRF PRINCIPAL	\$50,500.00
IOWA FINANCE AUTHORITY	WA SRF PRINCIPAL	\$8,180.00
IOWA STATE TREASURER	STATE TAX	\$1,494.00
IOWA UTILITIES BOARD	ELECTRIC & GAS ASSESSMENTS	\$1,497.00
IPERS COLLECTIONS	IPERS	\$6,352.06
JANITOR'S CLOSET	DISPENSERS, SCRUB PADS, SOAP	\$347.37
KLAY,VELDHUIZEN,BINDNER,DEJONG	LEGAL FEES	\$3,845.25
KOPETSKYS ACE	SUPPLIES	\$28.95
L & M ENTERPRISES	LOGO APPLICATION	\$88.00
MACQUEEN EQUIPMENT	BATTERY	\$599.90
MID SIOUX OPPORTUNITY	PROJECT SHARE	\$120.00
MIDAMERICAN ENERGY	STREET LIGHTS	\$337.46
MISSOURI RIVER ENERGY SERVICES	ELECTRIC	\$36,626.21
MUNICIPAL UTIL-BILLS	UTILITIES	\$3,576.79
NEAL CHASE LUMBER CO	SUPPLIES, SHOVEL, SEED	\$1,481.11
NORTHWEST IOWA PLANNING	DUES	\$624.00
NOTEBOOM ELECTRIC	FUSES	\$168.42
NW IA AREA SOLID WASTE AGENCY	DISPOSAL - SHELTER DEBRIS	\$35.00
ORANGE CITY MUNICIPAL UTILITIES	BULK WATER	\$7,457.86
ORANGE CITY SANITATION	GARBAGE HAULING	\$7,279.45
PAYROLL	PAYROLL 04/30/2022	\$30,004.86
PCC	RESCUE BILLING	\$235.89
PEFA, INC	GAS COMMODITY	\$9,723.00
POPPEMA-SIKMA CONSTR. CO	FIRE STATION ADDITION	\$68,526.51
PREMIER COMMUNICATIONS	IT SERVICES	\$600.00
REHAB SYSTEMS INC.	JET/VAC, TELEWISE, LIFT CLEAN	\$6,147.40
SAM'S CLUB	MEMBERSHIP	\$45.00
SIOUX COUNTY RECORDER	RECORDING FEES	\$17.00
SIOUXLAND PRESS	PUBLICATIONS, EL/GA AD	\$840.00
SKARSHAUG TESTING LAB.	GLOVE TESTS/CLEANING	\$75.51
LAURIE TENTINGER	MILEAGE	\$308.30
TOWN & COUNTRY IMPLEMENT	SUPPLIES	\$6.80
TREASURER - STATE OF IOWA	WATER EXCISE TAX	\$1,316.04
TREASURER - STATE OF IOWA	SALES TAX	\$4,034.00
U. S. POSTMASTER	POSTAGE	\$500.00
UMB BANK, N.A.	2020 BOND PRINCIPAL	\$135,193.35
UMB BANK, N.A.	2019 BOND PRINCIPAL	\$104,772.85
UMB BANK, N.A.	2021 BOND INTEREST	\$45,000.00
UNITYPOINT CLINIC-OCC MED	DRUG TESTS	\$42.00
VANDER POL EXCAVATING	STREET PATCH - WATER CONNECT	\$1,264.00
VERIZON	CELL PHONES	\$516.44
VISA	SUPPLIES, TRAVEL, FLAGS	\$2,029.17
WELLMARK BLUE CROSS/BLUE SHIELD	GROUP INSURANCE	\$10,314.30
WESCO DISTRIBUTION, INC.	TRANSFORMER CONNECTOR	\$1,110.00

WEST IOWA TELEPHONE	TELEPHONE, FAX, INTERNET	\$625.50
WILLIAMS & CO	AMEND 941	\$400.00
TRAVIS WOLLMAN	SIDEWALK REPLACEMENT PROGRAM	\$440.00
	<b>TOTAL ACCOUNTS PAYABLE</b>	<b>\$639,848.65</b>

**INDUSTRIAL PARK:**

**RESOLUTION 22-18 “RESOLUTION SETTING DATES OF A CONSULTATION AND PUBLIC HEARING ON A PROPOSED AMENDMENT NO. 1 TO THE GLOBAL AQUACULTURE URBAN RENEWAL PLAN IN THE CITY OF ALTON, STATE OF IOWA”** was introduced and moved for adoption by Council Member Vander Pol. Mulder seconded the motion to adopt.

On roll call vote:

Ayes: Vander Pol, Mulder, Plathe, Jorgensen

Nays: None

Absent: Krull

Whereupon the Mayor declared the Resolution duly adopted.

**RESOLUTION 22-19 “RESOLUTION SETTING DATES OF A CONSULTATION AND A PUBLIC HEARING ON A PROPOSED AMENDMENT NO. 1 TO THE ALTON INDUSTRIAL PARK URBAN RENEWAL PLAN IN THE CITY OF ALTON, STATE OF IOWA”** was introduced and moved for adoption by Council Member Plathe. Jorgensen seconded the motion to adopt.

On roll call vote:

Ayes: Plathe, Jorgensen, Vander Pol, Mulder

Nays: None

Absent: Krull

Whereupon the Mayor declared the Resolution duly adopted.

**UTILITIES:** The Council completed Public Officials Natural Gas Public Awareness Training and survey.

The Council reviewed a Statement of Financial Support for the natural gas public awareness plan as required by the Federal Energy Regulatory Commission.

Motion by Vander Pol and second by Jorgensen to approve the Natural Gas Public Awareness Statement of Financial Support. Ayes 4

Oltmans reviewed the Operating Agreement with WAPA.

Motion by Jorgensen and second by Vander Pol to approve the WAPA Exhibit B Operating Agreement including Quantitative Determinations and Exhibit C Transmission Path and Delivery and Measurements. Ayes 4

**FINANCIAL PLANNER:** Oltmans presented a Dissemination Agreement with Piper Sandler to address federal reporting requirements on City bond issues.

Motion by Jorgensen and second by Mulder to approve the Dissemination Agreement with Piper Sandler as presented. Ayes 4

**FEMA FLOODPLAIN MAPPING:**

**ORDINANCE 874 “AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ALTON, IOWA, BY AMENDING PROVISIONS PERTAINING TO FLOODPLAIN MANAGEMENT”**

Ordinance 874 was introduced by Council Member Mulder.

Motion by Council Member Jorgensen that the reading just had to be the final reading and the Council dispense with the statutory provision that this Ordinance be fully and distinctly read on three different days as provided by section 380.3 of the Code of Iowa.

Motion was duly seconded by Council Member Vander Pol.

Ayes: Mulder, Vander Pol, Plathe, Jorgensen

Nays: None

Absent: Krull

And the Mayor declares the motion duly carried.

Motion by Plathe that title of said bill for Ordinance be approved as set out and said bill for Ordinance 871 be adopted and placed on its final passage. Council Member Jorgensen seconded the foregoing motion.

Ayes: Plathe, Jorgensen, Vander Pol, Mulder

Nays: None

Absent: Krull

The Mayor declares the motion duly carried and will forthwith sign the said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

**EQUIPMENT:** Mayor Vande Griend informed the Council of an available snowplow from the City of Orange City. The plow is similar to what the City currently has and has a four year old plow.

Motion by Plathe and second by Jorgensen to approve the purchase of a used snowplow from the City of Orange City. Ayes 4

**LIBRARY:** The Council reviewed estimates from three contractors to repair the retaining wall at the library.

It was the consensus of the Council to have staff verify how long the estimates are good for and wait until the fire station is done before committing to another project.

**CONCESSION STANDS:** The Council reviewed quotes from contractors to power wash and paint the concession stands.

Motion by Mulder and second by Plathe to accept the low bid from Kustom Painting to power wash and paint the concession stands. Ayes 4

**CIGARETTE PERMIT:** Casey’s General Store submitted a request for renewal of their cigarette permit.

Motion by Jorgensen and second by Vander Pol to approve renewal of cigarette permit for Casey's General Store. Ayes 4

**NUISANCE PROPERTY ABATEMENT:** Oltmans updated the Council on the abandoned, vacant, and nuisance properties in town. One owner has obtained an attorney and Oltmans is working with the City Attorney, and police department to arrange inspections.

**PERSONNEL:** Oltmans updated the Council on the lineman/gas operator position. The City will be advertising again as well as contacting the colleges with lineman programs.

**FIRE STATION ADDITION:** Plathe informed the Council the construction fence should be removed today, and the contractor is working on punch list items. Plathe reported that the project is estimated to be substantially completed by of Tuesday May 17.

Chief Van Es has talked to Van Holland about the landscaping around the fire station. It was the consensus of the Council that the City needs to manage landscaping since the City will be responsible for paying for and maintaining. If the Fire Department wants to decide on landscaping, it will also be their financial responsibility. Mulder will contact Van Holland.

**COMMUNITY BUILDING:** Plathe spoke to the Council regarding the ceiling in the community building. He indicated that there is little to no insulation and recommended fixing the ceiling by adding insulation and sheetrock. Mulder recommended having Poppema Sikma do it as part of the project since they are already working there as well as updating the lighting. Plathe will put an estimate together.

Motion by Mulder and second by Vander Pol to expand the community building updates to include insulating and installing sheetrock and lighting. Ayes 4

**CODE OF ORDINANCES:** It was the consensus of the Council to have special meetings to review the Code of Ordinances.

**OTHER BUSINESS:** Oltmans informed the Council it is necessary to hold a special meeting May 31 to review and consider the FY22 Budget Amendment. The Council will also start reviewing any comments listed for the Code of Ordinances update at the special meeting.

Motion by Mulder second by Plathe to adjourn the meeting at 7:05 PM. Ayes 4

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Mayor  
Dan Vande Griend

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City Clerk/Administrator  
Dale Oltmans

**April Revenue**

General Fund	\$244,986.61	Capital Equipment Fund	\$24.03
RUT Fund	\$18,666.80	Capital Parks & Trails Fund	\$13.63
Employee Benefits Fund	\$35,406.18	Water Fund	\$22,857.54
Local Option Fund	\$14,542.76	Sewer Fund	\$24,739.75
TIF – Global Fund	\$487.86	Electric Fund	\$89,498.15
TIF – FVM2 Phase 1 Fund	\$17,829.02	Gas Fund	\$86,221.11
Debt Service Fund	\$110,537.82	Storm Water Fund	\$2,694.67
		<b>Total Receipts</b>	<b>\$668,505.93</b>