

ALTON CITY COUNCIL MEETING
Minutes of Regular Session
Tuesday, January 10, 2023

Mayor Vande Griend called the meeting to order at 6:00 P.M. with Council members Jorgensen, Krull, Plathe, and Vander Pol present. Mulder was absent. Also present were Jeff Drew, Dale Oltmans and Laurie Tentinger.

Motion by Jorgensen and second by Plathe to approve the agenda. Ayes 4

UTILITIES: Jeff Drew spoke to the Council regarding his notification of delinquent tenants. Drew stated he didn't know his tenants were delinquent and doesn't believe he should have to pay late fees on those bills. Jorgensen asked if Drew elected to be notified by City Staff when tenants are delinquent per a letter sent in May 2020. Tentinger informed the Council Drew had initially elected to receive notifications but then asked staff to stop sending notices because he was getting too many notices monthly. Drew indicated he did not recall this. Council discussed the fact that this is procedure for every landlord and the City has never waived the late fees for any other landlord.

It was the consensus of the Council to continue not to waive late fees.

Drew left the meeting at 6:12 PM.

Motion by Jorgensen and second by Krull to approve the minutes from December 13, 2022, meeting. Ayes 4

Motion by Krull and second by Vander Pol to approve the financial reports as presented. Ayes 4

Motion by Vander Pol and second by Plathe to approve the bills as presented. Ayes 4

JANUARY 2023 ACCOUNTS PAYABLE		
<u>VENDOR</u>	<u>PRODUCT/SERVICE</u>	<u>AMOUNT</u>
A & M LAUNDRY INC	LAUNDRY SERVICE	\$56.05
ACCESS SYSTEMS	COPIER FEES	\$7.73
AFLAC	AFLAC-PRE-TAX	\$383.71
AGSTATE	FUEL	\$4,047.39
AHLERS & COONEY, P.C.	BOUNDRY ADJ ANNEXATION	\$660.00
AMERICAN STATE BANK	FED/FICA TAX	\$10,593.04
ANALYTICAL & CONSULTING	COMPLIANCE TESTING	\$152.26
ARNOLD MOTOR SUPPLY	OIL FILTER, OIL, WIPERS, DEF	\$259.49
BOMGAARS	ROUND UP	\$252.76
BORDER STATES INDUSTRIES, INC.	PHOTOCELL	\$741.37
CENTURY BUSINESS PRODUCTS	COPIER FEES	\$71.59
CLAYTON ENERGY CORPORATION	GAS RESERVATION	\$12,667.29
CLAYTON ENERGY CORPORATION	GAS COMMODITY	\$43,767.72
CONNECTIONS INC	EMPLOYEE ASSISTANCE PROGRAM	\$83.16
DEWILD GRANT RECKERT & ASSOC	S 3RD AVE UTILITY EXT, GIS	\$1,155.00
ECHO GROUP INC	WIRE	\$724.53
FASTENAL	SUPPLIES	\$165.39
FOREMAN TIRE SERVICE	TIRES	\$174.30
GAS PRODUCTS SALES INC	REGULATORS	\$202.95
MAGGIE GREVING	COMM BLDG DEPOSIT REFUND	\$100.00

GROEBNER & ASSOCIATES INC	TAP TEES	\$471.59
IOWA ASSN. OF MUNICIPAL UTIL.	GAS OQ TRAINING	\$2,115.00
IOWA INFORMATION	ELECTRIC/GAS POSITION AD	\$634.64
IOWA ONE CALL	LOCATES	\$50.40
IOWA STATE TREASURER	STATE TAX	\$1,731.00
IPERS COLLECTIONS	IPERS	\$7,393.72
JELLEMA CONSTRUCTION	CITY HALL/OUTSIDE WALL INSULAT	\$1,288.20
HARVE, KEUNEN	UTILITY CONNECTION REBATE	\$600.00
KLAY,VELDHUIZEN,BINDNER,DEJONG	LEGAL FEES	\$4,203.13
KGM	METER INDEXES	\$314.13
KOPETSKYS ACE	FILTERS	\$56.98
MIDAMERICAN ENERGY	STREET LIGHTS	\$342.64
MID SIOUX OPPORTUNITY	PROJECT SHARE	\$120.00
MISSOURI RIVER ENERGY SERVICES	ELECTRIC	\$64,590.94
MUNICIPAL UTIL-BILLS	UTILITIES	\$3,031.70
NCC	EMS TRAINING	\$25.00
NEAL CHASE LUMBER CO	SUPPLIES, MOWER REPAIR	\$392.30
NORTHLAND CAPITAL FINANCIAL	PAYLOADER LEASE	\$28,734.00
NOTEBOOM ELECTRIC	SUPPLIES	\$5.46
ORANGE CITY MUNICIPAL UTILITIES	BULK WATER	\$6,437.03
ONE OFFICE SOLUTION	OFFICE SUPPLIES	\$141.41
ORANGE CITY SANITATION	GARBAGE HAULING	\$8,580.90
PAYROLL	PAYROLL 12/31/2022	\$36,261.57
PCC	RESUCE BILLING	\$340.25
PEFA, INC	GAS COMMODITY	\$18,856.51
PLUIM PUBLISHING CO., INC.	ELECTRIC/GAS POSITION AD	\$307.12
POPPEMA-SIKMA CONSTR. CO	COMMUNITY BLDG EXTERIOR	\$83,600.00
MAXINE POTTEBAUM	GAS REBATE	\$350.00
RANDY POTTEBAUM	COMMUNITY BLDG RENT REFUND	\$50.00
PREMIER COMMUNICATIONS	IT SERVICES	\$600.00
PRINCIPAL LIFE	GROUP INSURANCE	\$168.82
SIOUX COUNTY SHERIFF	SIOUX COUNTY COMM CENTER	\$6,566.00
SIOUXLAND PRESS	PUBLICATIONS, SUBSCRIPTION	\$400.50
SIREN SERVICES	EMERGENCY LIGHTS - ENGINE 9	\$1,014.88
TREASURER - STATE OF IOWA	WATER EXCISE TAX	\$1,297.92
TREASURER - STATE OF IOWA	SALES TAX	\$4,357.37
UNUM LIFE INSURANCE COMPANY	GROUP INSURANCE	\$424.10
UTILITY EQUIPMENT COMPANY	WATER PIPE SADDLE	\$156.18
VERIZON	CELL PHONES	\$537.50
VISA	WA/WA CONFERENCE, FORTINET	\$3,429.56
WELLMARK BLUE CROSS/BLUE SHIELD	GROUP INSURANCE	\$10,782.18
WESCO DISTRIBUTION, INC.	ELBOWS	\$1,350.00
WEST IOWA TELEPHONE	TELEPHONE, FAX, INTERNET	\$694.46
WIELENGA & SON ELECTRIC	SIREN REPAIR	\$192.60
WILLIAMS & CO	AUDIT	\$2,735.00
	TOTAL ACCOUNTS PAYABLE	\$381,998.42

ANNEXATION: RESOLUTION 23-01: “RESOLUTION ACCEPTING FOR FILING AN APPLICATION FOR VOLUNTARY ANNEXATION OF CERTAIN LAND TO THE CITY OF ALTON, IOWA, SETTING THE DATE FOR A PUBLIC HEARING AND A CONSULTATION MEETING, AND PROVIDING FOR NOTICE OF PROPOSED CITY COUNCIL ACTION” was introduced and moved for adoption by Council Member Vander Pol. Krull seconded the motion to adopt.

On roll call vote:

Ayes: Vander Pol, Krull, Jorgensen, Plathe

Nays: None

Whereupon the Mayor declared the Resolution duly adopted

VECTOR AGENCY: RESOLUTION 23-02: “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA TO DESIGNATE AUTHORIZED REPRESENTATIVE FOR THE CITY OF ALTON AS A MEMBER OF VECTOR” was introduced and moved for adoption by Council Member Krull. Vander Pol seconded the motion to adopt.

On roll call vote:

Ayes: Krull, Vander Pol, Plathe, Jorgensen

Nays: None

Whereupon the Mayor declared the Resolution duly adopted

MRES: RESOLUTION 23-03: “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA TO DESIGNATE AUTHORIZED REPRESENTATIVE FOR THE CITY OF ALTON AS A MEMBER OF MISSOURI BASIN MUNICIPAL POWER AGENCY D/B/A MISSOURI RIVER ENERGY SERVICES” was introduced and moved for adoption by Council Member Krull. Plathe seconded the motion to adopt.

On roll call vote:

Ayes: Krull, Plathe, Vander Pol, Jorgensen

Nays: None

Whereupon the Mayor declared the Resolution duly adopted

MBMECA: RESOLUTION 23-04 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA TO DESIGNATE AUTHORIZED REPRESENTATIVES FOR THE CITY OF ALTON AS A MEMBER OF MISSOURI BASIN MUNICIPAL ELECTRIC COOPERATIVE ASSOCIATION” was introduced and moved for adoption by Council Member Plathe. Vander Pol seconded the motion to adopt.

On roll call vote:

Ayes: Plathe, Vander Pol, Jorgensen, Krull

Nays: None

Whereupon the Mayor declared the Resolution duly adopted

TRANSFER OF FUNDS: RESOLUTION 23-05: “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA TRANSFERRING FUNDS FROM THE TIF GLOBAL FUND” was introduced and moved for adoption by Council Member Jorgensen. Vander Pol seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Vander Pol, Krull, Plathe
Nays: None

Whereupon the Mayor declared the Resolution duly adopted

PERSONNEL: Oltmans a letter of resignation submitted by Leonard Pottebaum. Pottebaum's last day of work will be February 28, 2023. The Council discussed how to recognize Pottebaum for his years of service.

Motion by Jorgensen and second by Vander Pol to approve a gift for Leonard Pottebaum in recognition of 42 years of employment with the City of Alton. Ayes 4

Oltmans informed the Council staff worked on a water main break over the holidays. Nick Herda assisted staff with the break. It was suggested by staff to give a gift of appreciation to Herda for his assistance.

Motion by Vander Pol and second by Plathe to approve a gift of appreciation for Nick Herda for his assistance on the water main break. Ayes 4

RESOLUTION 23-07: "A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA, SETTING SALARIES AND WAGES FOR APPOINTED OFFICERS AND EMPLOYEES OF THE CITY FOR FISCAL YEAR 2022-2023" was introduced and moved for adoption by Council Member Plathe. Vander Pol seconded the motion to adopt.

On roll call vote:
Ayes: Plathe, Vander Pol, Jorgensen, Krull
Nays: None

Whereupon the Mayor declared the Resolution duly adopted

BUDGET: Oltmans reviewed the proposed budget with the Council for the Fiscal Year ending June 30, 2024. Vander Pol asked about revisiting the possibility of donating to the fields at the new school. Discussion was held on capital economic development funds left in the current budget. Discussion was also held on how the school could have saved money on the new building and used the bonded funds for the fields. It was the consensus of the Council to table discussion until all members of the Council can give input.

Motion by Vander Pol and second by Krull to approve the preliminary budget for Fiscal Year ending June 30, 2024, as presented. Ayes 4

RESOLUTION 23-06: "A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA SETTING TIME AND PLACE FOR A PUBLIC HEARING FOR APPROVING THE CITY MAXIMUM PROPERTY TAX DOLLARS FOR THE AFFECTED LEVY TOTAL FOR THE ANNUAL BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2024" was introduced and moved for adoption by Council Member Jorgensen. Plathe seconded the motion to adopt.

On roll call vote:
Ayes: Jorgensen, Plathe, Vander Pol, Krull
Nays: None

Whereupon the Mayor declared the Resolution duly adopted

2023 MAYORAL APPOINTMENTS: The Mayor informed the Council that his appointments to Council Committees will remain the same.

Motion by Jorgensen and second by Plathe to approve the Mayor’s Committee appointments. Ayes 4

OTHER BUSINESS: Oltmans was contacted by the City Attorney who received an email from Jose Gutierrez’s new attorney regarding the property he owns at 802 Park Street. Gutierrez’s attorney asked if the City’s offer to purchase the property was still open. It was the consensus of the Council to present a best and final offer of \$10,000, for Gutierrez to sign a quick claim deed for 802 Park Street.

Motion by Krull and second by Vander Pol to adjourn the meeting at 7:11 PM. Ayes 4

Mayor
Dan Vande Griend

City Clerk/Administrator
Dale Oltmans

December Revenue

General Fund	\$38,053.56	Capital Parks & Trails Fund	\$110.06
RUT Fund	\$14,633.13	Water Fund	\$26,130.82
Employee Benefits Fund	\$1,893.41	Sewer Fund	\$26,222.40
Local Option Sales Tax Fund	\$44,131.44	Electric Fund	\$81,343.81
TIF – FVM2 Phase 1 Fund	\$914.04	Gas Fund	\$53,207.94
Debt Service Fund	\$13,759.92	Storm Water Fund	\$2,744.29
Capital Equipment Fund	\$188.41	Total Receipts	\$303,333.23