

ALTON CITY COUNCIL MEETING
Minutes of Regular Session
Tuesday, May 9, 2023

Mayor Vande Griend called the meeting to order at 6:00 P.M. with Council members Jorgensen, Mulder, Plathe, and Vander Pol present. Krull was absent. Also present, Dale Oltmans and Laurie Tentinger.

Motion by Vander Pol and second by Plathe to approve the agenda. Ayes 4

Motion by Jorgensen and second by Plathe to approve the minutes from April 11, April 13, and April 30, 2023, meetings. Ayes 4

Motion by Vander Pol and second by Mulder to approve the financial reports as presented. Ayes 4

Motion by Plathe and second by Mulder to approve the bills as presented. Ayes 4

MAY 2023 ACCOUNTS PAYABLE

<u>VENDOR</u>	<u>REFERENCE</u>	<u>AMOUNT</u>
A & M LAUNDRY INC	LAUNDRY SERVICE	\$56.05
AALBERS EXCAVATING/TRUCKING	DEMO TRAILERS	\$8,798.75
AFLAC	AFLAC-PRE-TAX	\$383.71
AGSTATE	FUEL	\$694.31
AGRIVISION EQUIPMENT	TRACTOR MAINT	\$2,420.75
AHLERS & COONEY, P.C.	BOUNDRY ADJUSTMENT ANNEXATION	\$635.00
AMERICAN STATE BANK	FED/FICA TAX	\$9,413.93
ANALYTICAL & CONSULTING	COMPLIANCE TESTING	\$101.06
ARNOLD MOTOR SUPPLY	BATTERIES	\$237.56
BOMGAARS	BATTERY, SHOVEL, TEST PLUGS	\$296.40
CARROLL CONSTRUCTION SUPPLY	DECOGLOSS - VETS MEMORIAL	\$320.00
CENTURY BUSINESS PRODUCTS	COPIER FEES	\$83.73
CITY OF ORANGE CITY	POOL MANAGEMENT	\$16,995.58
CLAYTON ENERGY CORPORATION	GAS RESERVATION	\$3,202.11
CLAYTON ENERGY CORPORATION	GAS COMMODITY	\$2,872.69
COLDGON PRODUCTS INT'L INC.	KNEE PADS	\$141.72
DELMAR DEJONG	SIDEWALK REPLACEMENT REBATE	\$1,144.00
DEWILD GRANT RECKERT & ASSOC	EL SYSTEM STUDY, GIS MAPPING	\$3,731.00
DISTINCTIVE WINDOWS & DESIGN	COMM BLDG BLINDS	\$971.00
ECHO GROUP INC	HAND DRYERS, ELBOWS	\$1,335.09
ERS ELECTRONIC RECYCLING	E-RECYCLING	\$418.99
FREDS PLUMBING & HEATING	WATER VALVE, SUMP PUMP	\$1,057.96
GROEBNER & ASSOCIATES INC	PIPE CAPS	\$280.06
H & D UNDERGROUND INC	DIRECTIONAL BORING	\$10,086.00
HAWKINS WATER TREATMENT GROUP	POOL CHEMICALS, CHEMTROL	\$4,797.20
LOREN HOFLAND	GAS REBATE	\$350.00
HOLIDAY INN	IMFOA CONFERENCE	\$448.00
HUBERS PLUMBING, HEATING	SUPPLIES	\$9.90
CHRIS HUBERS	GAS REBATE	\$650.00
IOWA ASSN. OF MUNICIPAL UTIL.	ENERGY CONFERENCE	\$250.00
IOWA FINANCE AUTHORITY	WW SRF PRINCIPAL & INTEREST	\$51,080.00
IOWA FINANCE AUTHORITY	WA SRF PRINCIPAL & INTEREST	\$8,070.00
IOWA STATE TREASURER	STATE TAX	\$1,276.89
IPERS COLLECTIONS	IPERS	\$6,668.84
JANITOR'S CLOSET	CLEANING SUPPLIES	\$164.79

JOSE GUTIERREZ	802 PARK ST	\$15,000.00
KGM	METER BARS	\$785.55
KOPETSKYS ACE	SUPPLIES	\$78.63
MARVS OUTDOOR POWER & EQUIP.	OIL	\$7.00
MID SIOUX OPPORTUNITY	PROJECT SHARE	\$20.00
MIDAMERICAN ENERGY	STREET LIGHTS	\$347.09
MIKES WELDING & REPAIR	SUPPLIES	\$315.45
MISSOURI RIVER ENERGY SERVICES	ELECTRIC	\$34,890.72
MOUW MOTOR	TRUCK SERVICE	\$74.45
MUNICIPAL UTIL-BILLS	UTILITIES	\$2,448.79
NCC	EMS TRAINING	\$70.00
NEAL CHASE LUMBER CO	SUPPLIES, FACILITY & MAINT	\$354.85
NORTHWEST IOWA PLANNING	FY24 DUES	\$811.20
NOTEBOOM ELECTRIC	SWITCH, CABLE, CONNECTORS	\$39.32
ORANGE CITY MUNICIPAL UTILITIE	BULK WATER	\$6,526.27
ORANGE CITY SANITATION	GARBAGE HAULING, FLAGS	\$9,172.65
P & K PEST CONTROL	PEST CONTROL	\$65.00
STACY PAULSEN	RENT REFUND	\$20.00
PAYROLL	PAYROLL 04/30/2023	\$32,138.14
PEFA, INC	GAS COMMODITY	\$3,717.00
PREMIER COMMUNICATIONS	IT SERVICES	\$700.00
PRINCIPAL LIFE	GROUP INSURANCE	\$158.26
SAM'S CLUB	MEMBERSHIP	\$50.00
SANITATION PRODUCTS, INC	TOOLS	\$144.37
SCHUBERT, SVETLANA	UTILITY REFUND	\$480.60
SIOUXLAND PRESS	ENVELOPES, PUBLICATIONS	\$1,436.20
SKARSHAUG TESTING LAB.	GLOVES	\$626.34
LAURIE TENTINGER	MILEAGE	\$318.99
SUPERHITECH	SERVICE CALL	\$50.00
T & L TOOLS	BEARING & PULLEY SET, FLASH LIGHT	\$272.00
TAYLOR, ZACHARY	UTILITY DEPOSIT REFUND	\$51.69
THE YARD BAR & GRILL	ELECTRIC REBATE	\$279.00
TRAIN STATION	GAS REBATE	\$700.00
TREASURER - STATE OF IOWA	WATER EXCISE TAX	\$1,365.12
TREASURER - STATE OF IOWA	SALES TAX	\$3,773.62
U. S. POSTMASTER	POSTAGE	\$500.00
UMB BANK, N.A.	2019 BOND PRINCIPAL & INTEREST	\$103,530.70
UMB BANK, N.A.	2020 BOND PRINCIPAL & INTEREST	\$135,154.00
UMB BANK, N.A.	2021 BOND PRINCIPAL & INTEREST	\$54,775.00
UNITYPOINT CLINIC-OCC MED	DRUG TESTS	\$126.00
UNUM LIFE INSURANCE COMPANY	GROUP INSURANCE	\$338.69
VAN WERT INC.	ERTS	\$879.38
VISA	MOVIE LICENSE, TRAINING, MATS	\$2,004.43
VERIZON	CELL PHONES	\$588.53
VON CORPORATION	SERVISAVOR	\$2,000.00
WELLMARK BLUE CROSS/BLUE SHIELD	GROUP INSURANCE	\$10,782.18
WESCO DISTRIBUTION, INC.	FLAGS, FR CLOTHING	\$574.00
WEST IOWA TELEPHONE	TELEPHONE, FAX, INTERNET	\$664.53
WILLIAMS & CO	AUDIT	\$1,615.00
	TOTAL ACCOUNTS PAYABLE	\$570,263.81

BUDGET AMENDMENT:

RESOLUTION 23-19: “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA SETTING TIME AND PLACE FOR A PUBLIC HEARING FOR THE PURPOSE OF RECEIVING WRITTEN AND ORAL COMMENTS ON THE CITY’S PROPOSED FISCAL YEAR 2022-2023 BUDGET AMENDMENT” was introduced and moved for adoption by Council Member Mulder. Vander Pol seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Mulder, Plathe, Vander Pol

Nays: None

Absent: Krull

Whereupon the Mayor Vande Griend declared the Resolution duly adopted.

HIEMSTRA FIRST ADDITION: Mayor Vande Griend opened a public hearing for the disposal of City owned real estate at 6:12 PM. No written or oral comments were received. Mayor Vande Griend closed the public hearing at 6:15 PM.

RESOLUTION 23-20: “RESOLUTION RATIFYING AND AUTHORIZING DISPOSAL OF MUNICIPALLY OWNED PROPERTY” was introduced and moved for adoption by Council Member Mulder. Vander Pol seconded the motion to adopt.

On roll call vote:

Ayes: Mulder, Vander Pol, Jorgensen, Plathe

Nays: None

Absent: Krull

Whereupon the Mayor Vande Griend declared the Resolution duly adopted.

Oltmans updated the Council on abandoned property legal case. Gutierrez has yet to sign documents, provide the mobile home title, and abstract for the property. The Council discussed setting a completion deadline and the possibility of rescinding the offer. The council directed staff to consult with the City Attorney.

PERSONNEL:

RESOLUTION 23-21 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA, SETTING WAGES FOR LIBRARY EMPLOYEES FOR FISCAL YEAR 2022-2023” was introduced and moved for adoption by Council Member Mulder. Plathe seconded the motion to adopt.

On roll call vote:

Ayes: Mulder, Plathe, Vander Pol, Jorgensen

Nays: None

Absent: Krull

Whereupon the Mayor Vande Griend declared the Resolution duly adopted.

RESOLUTION 23-22 “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA, SETTING SALARIES AND WAGES FOR CALENDAR YEAR 2023” was introduced and moved for adoption by Council Member Jorgensen. Plathe seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Plathe, Vander Pol, Mulder

Nays: None

Absent: Krull

Whereupon the Mayor Vande Griend declared the Resolution duly adopted.

UTILITIES:

RESOLUTION 23-23: “RESOLUTION TO AUTHORIZE THE CITY OF ALTON, IOWA – WAPA – MNRES RENEWABLE ENERGY CERTIFICATES DESIGNATED ENTITY CONTRACT” was introduced and moved for adoption by Council Member Jorgensen. Vander Pol seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Vander Pol, Plathe Mulder

Nays: None

Absent: Krull

Whereupon the Mayor Vande Griend declared the Resolution duly adopted.

CODE OF ORDINANCES:

ORDINANCE 882: “AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ALTON, IOWA 2002 BY AMENDING PROVISIONS PERTAINING TO CHAPTER 3, ARTICLE 6”

Ordinance 882 was introduced by Council Member Plathe.

Motion by Council Member Vander Pol that the reading just had to be the final reading and the Council dispense with the statutory provision that this Ordinance be fully and distinctly read on three different days as provided by section 380.3 of the Code of Iowa.

Motion was duly seconded by Council Member Jorgensen.

Ayes: Jorgensen, Plathe, Vander Pol, Mulder

Nays: None

And the Mayor declares the motion duly carried.

Motion by Jorgensen that title of said bill for Ordinance be approved as set out and said bill for Ordinance 882 be adopted and placed on its final passage. Council Member Plathe seconded the foregoing motion.

Ayes: Jorgensen, Plathe, Vander Pol, Mulder

Nays: None

The Mayor declares the motion duly carried and will forthwith sign the said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

CIGARETTE PERMIT: Casey's General Store submitted a request for renewal of their cigarette permit.

Motion by Jorgensen and second by Vander Pol to approve renewal of cigarette permit for Casey's General Store. Ayes 4

EQUIPMENT: Jorgensen and Plathe met with Public Works Superintendent Brian Konz. Konz has sourced and priced a new snowplow to replace the 1989 and 1998 plows. Oltmans informed the Council a new snowplow was budgeted for this fiscal year.

Motion by Mulder and second by Vander Pol to approve the purchase of a 2008 snowplow from Town & Country Implement as presented. Ayes 4

CITY HALL REMODEL: Discussion was held regarding remodeling City Hall. Mulder and Plathe will put together a bid package so a bid letting can be held in July to allow for the remodel during winter months.

COUNCIL COMMITTEES: Plathe informed the Council of a road grader staff is not using and doesn't foresee the need to keep in inventory. It was the consensus of the Council to advertise and sell the road grader.

Vander Pol updated the Council on the Daycare's 28E Board upcoming meeting.

Oltmans informed the Council of the upcoming preconstruction meeting for Jefferson Ave and Division Street. He also reported work being completed on the Water Blow-off Valve project.

OTHER BUSINESS: There will be a special meeting on May 30 to have a public hearing and approve the Budget Amendment.

Oltmans updated the Council on chairs and tables being ordered for the Community Building.

The Council discussed updating the Community Building's rental agreement and deposit refund policy. Staff will draft a new agreement with terms to be approved by Council.

Motion by Vander Pol and second by Plathe to adjourn the meeting at 6:40 PM. Ayes 4

Mayor
Dan Vande Griend

City Clerk/Administrator
Dale Oltmans

April Revenue

General Fund	\$253,693.60	Capital LMI Fund	\$200.00
RUT Fund	\$13,980.26	Capital Parks & Trails Fund	\$111.98
Employee Benefits Fund	\$17,951.27	Water Fund	\$24,340.60
Local Option Sales Tax Fund	\$14,356.45	Sewer Fund	\$25,862.37
TIF – FVM2 Phase 1 Fund	\$20,306.68	Electric Fund	\$80,875.75
Debt Service Fund	\$131,043.07	Gas Fund	\$111,133.61
Capital Equipment Fund	\$150.63	Storm Water Fund	\$2,694.02
		Total Receipts	\$696,700.29