

ALTON CITY COUNCIL MEETING
Minutes of Regular Session
Tuesday, July 11, 2023

Mayor Vande Griend called the meeting to order at 6:00 P.M. with Council members Jorgensen, Mulder, Plathe, and Vander Pol present. Krull was absent. Also present were Dale Oltmans and Laurie Tentinger.

Motion by Jorgensen and second by Vander Pol to approve the agenda. Ayes 4

Motion by Mulder and second by Vander Pol to approve the minutes from June 13, 2023, meeting. Ayes 4

Motion by Vander Pol and second by Plathe to approve the financial reports as presented. Ayes 4

Motion by Mulder and second by Plathe to approve the bills as presented. Ayes 4

JULY 2023 ACCOUNTS PAYABLE

<u>VENDOR</u>	<u>PRODUCT/SERVICE</u>	<u>AMOUNT</u>
A & M LAUNDRY INC	LAUNDRY SERVICE	\$56.05
AALBERS EXCAVATING/TRUCKING	STUMP REMOVAL, PIPE SAND	\$2,613.28
AFLAC	AFLAC-PRE-TAX	\$383.71
AHLERS & COONEY, P.C.	ANNEXATION, URBAN RENEWAL	\$565.50
AMERICAN STATE BANK	FED/FICA TAX	\$10,692.14
ANALYTICAL & CONSULTING	COMPLIANCE TESTING	\$890.29
ARNOLD MOTOR SUPPLY	OIL FILTERS, OIL	\$632.97
BOMGAARS	MEASURING WHEEL, SUPPLIES	\$182.36
BORDER STATES INDUSTRIES, INC.	RISER BRACKETS	\$453.57
BUNKERS FEED	LAGOON SPRAY	\$618.65
CENTURY BUSINESS PRODUCTS	COPIER FEES	\$69.40
CITY OF GRANVILLE	MUTUAL AID - HANSEN	\$150.00
CITY OF HOSPERS - FIRE DEPT	MUTUAL AID - HANSEN	\$150.00
CITY OF ORANGE CITY	LAW ENFORCEMENT	\$49,201.00
CITY OF ORANGE CITY	GAS CONTRACT	\$3,750.00
CITY OF ORANGE CITY	ZONING FEES	\$2,050.00
CITY OF ORANGE CITY	PUDDLE JUMPER MAINT.	\$750.00
CITY OF ORANGE CITY	POOL MANAGEMENT	\$8,000.00
CLAYTON ENERGY CORPORATION	GAS RESERVATION	\$3,590.49
CLAYTON ENERGY CORPORATION	GAS COMMODITY	\$4,217.80
CONNECTIONS INC	EMPLOYEE ASSISTANCE PROGRAM	\$83.16
COUNTRY TRAILERS	GRAPPLE BUCKET	\$3,250.00
DAVE'S LOCK & KEY	LIBRARY REPAIR	\$125.30
DEWILD GRANT RECKERT & ASSOC	PARK ST TOPO, CITY HALL PLAN	\$3,319.40
ECHO GROUP INC	CONDUIT, SCREWDRIVER, ADAPTER	\$501.69
FISCHER, RON	ELECTRIC, GAS REBATES	\$600.00
FREDS PLUMBING & HEATING	ELECTRIC REBATE - FISCHER	\$100.00
GOLDSTAR PRODUCTS INC	BACTODOSE	\$899.00
HAWKINS WATER TREATMENT GROUP	POOL CHEMICALS	\$1,920.43
IOWA ASSN. OF MUNICIPAL UTIL.	APPRENTICESHIP PROG	\$1,555.00
IOWA DEPT OF NATURAL RESOURCES	ANNUAL WATER SUPPLY FEE	\$137.32
IOWA ONE CALL	LOCATES	\$50.30
IOWA STATE TREASURER	STATE TAX	\$1,494.38
IPERS COLLECTIONS	IPERS	\$7,386.80
STUART C IRBY CO	GAS EFVS	\$111.63
JANITOR'S CLOSET	PAPER TOWELS, TOILET PAPER	\$870.44
JELLEMA CONSTRUCTION	COMMUNITY BUILDING SIDEWALK	\$2,417.06
KOPETSKYS ACE	TOOLS, SUPPLIES	\$154.16

LELOUX DIVERSIFIED, LLC	TELEVISIONING/JETTING BALLFIELDS	\$1,200.00
MID SIOUX OPPORTUNITY	PROJECT SHARE	\$120.00
MIDAMERICAN ENERGY	STREET LIGHTS	\$346.48
MIKES WELDING & REPAIR	PIPE	\$45.80
MISSOURI RIVER ENERGY SERVICES	ELECTRIC	\$48,689.37
MISSOURI RIVER ENERGY SERVICES	SUPERVISOR TRAINING	\$1,300.00
MUNICIPAL UTIL-BILLS	UTILITIES	\$2,141.51
NEAL CHASE LUMBER CO	SUPPLIES	\$803.58
ORANGE CITY MUNICIPAL UTILITIES	BULK WATER	\$13,598.92
O'HALLORAN INTERNATIONAL	SNOW PLOW	\$35,000.00
ONE OFFICE SOLUTION	OFFICE SUPPLIES	\$107.13
ORANGE CITY FIRE DEPT	MUTUAL AID - HANSEN	\$250.00
ORANGE CITY HEALTH SYSTEM	PARAMEDIC ASSIST	\$136.00
ORANGE CITY SANITATION	GARBAGE HAULING	\$8,553.35
ORANGE CITY SANITATION	ROLLOFF	\$279.95
PAYROLL	PAYROLL 06/30/2023	\$36,649.50
PCC	RESCUE BILLING	\$176.70
PEFA, INC	GAS COMMODITY	\$2,127.87
PERSPECTIVE INSURANCE	WORKERS COMP & GENERAL LIABILITY AUDIT	\$2,979.00
PREMIER COMMUNICATIONS	IT SERVICES	\$700.00
PRINCIPAL LIFE	GROUP INSURANCE	\$156.37
BLAIR PUNT	UTILITY CONNECTION REBATE	\$600.00
RANDY'S IRON WORKS INC	EQUIP REPAIRS	\$163.21
SANDRY FIRE SUPPLY	SCBA TESTING	\$711.50
SCHOLTEN, MELINDA	UTILITY REFUND	\$611.00
SIOUX ABSTRACT CO. INC.	PARK ST ABSTRACTS	\$1,470.00
SIOUX COUNTY RECORDER	RECORDING FEES	\$287.00
SIOUXLAND PRESS	PUBLICATIONS	\$196.00
SOLSMA EXCAVATING & TILE	MANHOLE & TILE REPAIR	\$6,300.00
SUPERHITECH	CAMERA SYSTEMS	\$1,329.94
TREASURER - STATE OF IOWA	WATER EXCISE TAX	\$1,890.50
TREASURER - STATE OF IOWA	SALES TAX	\$2,564.73
U. S. POSTMASTER	POSTAGE	\$500.00
UNUM LIFE INSURANCE COMPANY	GROUP INSURANCE	\$338.69
VAN HOLLAND LAWN SERVICE LTD	OVERSEED - FIRE STATION	\$170.15
VAN WERT INC.	METER ERTS	\$1,097.38
VERIZON	CELL PHONES	\$588.59
VISA	TRAINING, SUPPLIES, TOOLS	\$1,135.04
WELLMARK BLUE CROSS/BLUE SHIELD	GROUP INSURANCE	\$10,782.18
WESCO DISTRIBUTION, INC.	TRANSFORMER BASES, METER SOCKETS	\$3,023.00
WEST IOWA TELEPHONE	TELEPHONE, FAX, INTERNET	\$766.66
	TOTAL ACCOUNTS PAYABLE	\$303,880.38

ECONOMIC DEVELOPMENT: The Council discussed incentives and terms for the Hiemstra First Addition Developer Proposal. The Council directed staff to compose a proposal for the Developer and submit it to Council for review and approval.

The Council reviewed Van Wyk's application for Tax Abatement.

RESOLUTION 23-29: "RESOLUTION APPROVING AN APPLICATION FOR APPROVAL UNDER THE AMENDED AND RESTATED ALTON URBAN REVITALIZATION PLAN" was introduced and moved for adoption by Council Member Mulder. Vander Pol seconded the motion to adopt.

On roll call vote:

Ayes: Mulder, Vander Pol, Plathe, Jorgensen

Nays: None

Absent: Krull

Whereupon the Mayor Vande Griend declared the Resolution duly adopted.

AMBULANCE BILLING: The Council reviewed a request from PCC, the City's rescue billing service, for an administrative adjustment for a patient who is deceased, and payment cannot be secured by PCC.

Motion by Mulder and second by Jorgensen to approve PCC's request for administrative adjustment.

Ayes 4

COMMUNITY BUILDING: Oltmans presented a quote for new tables and chairs for the community building. The current tables and chairs are broken and scratching the floor. The tables and chairs that are not broken can be used by the fire department for their pancake suppers.

Motion by Mulder and second by Plathe to approve the purchase of 120 chairs and 12 tables from Prairie Event Supply as presented. Ayes 4

STREETS: Oltmans informed the Council of an inquiry by American State Bank on whose responsibility it is to replace the curb in front of the bank. The curb is in disrepair and could be hazardous, in addition if not repair water and ice would begin to undercut the street. Oltmans got a quote from Jellema Construction.

Motion by Mulder and second by Vander Pol to approve a 50/50 cost share for the curb replacement with American Bank as quoted by Jellema Construction. Ayes 4

FINANCIAL:

RESOLUTION 23-32: "A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA MAKING BUDGETED TRANSFER OF FUNDS FROM THE GENERAL FUND, RUT FUND, AND THE UTILITY FUNDS TO CAPITAL PROJECTS FUNDS" was introduced and moved for adoption by Council Member Mulder. Jorgensen seconded the motion to adopt.

On roll call vote:

Ayes: Mulder, Jorgensen, Plathe, Vander Pol

Nays: None

Absent: Krull

Whereupon the Mayor Vande Griend declared the Resolution duly adopted.

PERSONNEL:

RESOLUTION 23-30: "A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA, SETTING WAGES FOR LIBRARY EMPLOYEES FOR FISCAL YEAR 2023-2024" was introduced and moved for adoption by Council Member Plathe. Vander Pol seconded the motion to adopt.

On roll call vote:

Ayes: Plathe, Vander Pol, Mulder, Jorgensen

Nays: None

Absent: Krull

Whereupon the Mayor Vande Griend declared the Resolution duly adopted.

Oltmans presented an updated Electric/Gas Superintendent Job Description.

Motion by Mulder and second by Jorgensen to approve the Electric/Gas Superintendent Job Description as presented. Ayes 4

Oltmans informed the Council of the need to update the Code of Ordinances with proper job descriptions for Electric Superintendent and Public Works Superintendent.

ORDINANCE 884: “AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ALTON, IOWA 2002 BY AMENDING PROVISIONS PERTAINING TO TITLE I, CHAPTER 4, ARTICLE 13”

Ordinance 884 was introduced by Council Member Jorgensen.

Motion by Council Member Mulder that the reading just had to be the final reading and the Council dispense with the statutory provision that this Ordinance be fully and distinctly read on three different days as provided by section 380.3 of the Code of Iowa.

Motion was duly seconded by Council Member Plathe.

Ayes: Mulder, Plathe, Vander Pol, Jorgensen

Nays: None

And the Mayor declares the motion duly carried.

Motion by Jorgensen that title of said bill for Ordinance be approved as set out and said bill for Ordinance 884 be adopted and placed on its final passage. Council Member Mulder seconded the foregoing motion.

Ayes: Jorgensen, Mulder, Plathe, Vander Pol

Nays: None

The Mayor declares the motion duly carried and will forthwith sign the said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

ORDINANCE 883: “AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ALTON, IOWA 2002 BY AMENDING PROVISIONS PERTAINING TO TITLE I, CHAPTER 4, ARTICLE 14 AND ARTICLE 15”

Ordinance 883 was introduced by Council Member Jorgensen.

Motion by Council Member Mulder that the reading just had to be the final reading and the Council dispense with the statutory provision that this Ordinance be fully and distinctly read on three different days as provided by section 380.3 of the Code of Iowa.

Motion was duly seconded by Council Member Plathe.

Ayes: Mulder, Plathe, Vander Pol, Jorgensen

Nays: None

And the Mayor declares the motion duly carried.

Motion by Jorgensen that title of said bill for Ordinance be approved as set out and said bill for Ordinance 883 be adopted and placed on its final passage. Council Member Mulder seconded the foregoing motion.

Ayes: Jorgensen, Mulder, Plathe, Vander Pol
Nays: None

The Mayor declares the motion duly carried and will forthwith sign the said Ordinance and the Clerk will add his attestation thereto, said Ordinance being adopted.

The Council discussed employee performance.

RESOLUTION 23-31: A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA, SETTING SALARIES AND WAGES FOR APPOINTED OFFICERS AND EMPLOYEES OF THE CITY FOR FISCAL YEAR 2023-2024” was introduced and moved for adoption by Council Member Mulder. Vander Pol seconded the motion to adopt.

On roll call vote:

Ayes: Mulder, Vander Pol, Plathe, Jorgensen
Nays: None
Absent: Krull

Whereupon the Mayor declared the Resolution duly adopted.

OTHER BUSINESS: It was the consensus of the Council to move the August Council meeting to the 15th of the month.

Motion by Mulder and second by Plathe to adjourn the meeting at 6:58PM. Ayes 4

Mayor
Dan Vande Griend

City Clerk/Administrator
Dale Oltmans

June Revenue

General Fund	\$29,230.13	Capital Parks & Trails Fund	\$126.38
RUT Fund	\$19,266.49	Water Fund	\$27,908.70
Employee Benefits Fund	\$441.63	Sewer Fund	\$27,941.00
Local Option Fund	\$22,550.48	Electric Fund	\$74,358.36
TIF – FVM2 Phase 1 Fund	\$87.45	Gas Fund	\$36,732.21
Debt Service Fund	\$3,250.91	Storm Water Fund	\$2,763.52
Capital Equipment Fund	\$170.03	Total Receipts	\$244,827.29