

**ALTON CITY COUNCIL MEETING
Minutes of Regular Session
Tuesday, January 9, 2024**

Mayor Vande Griend called the meeting to order at 6:00 P.M. with Council members Jorgensen, Kleinhesselink, Mulder, and Plathe present. Also present were Kristy Frederes and Dale Oltmans.

Mayor Vande Griend noted that Solsma withdrew his rezoning request, and that agenda item can be removed.

Motion by Mulder and second by Kleinhesselink to approve the amended agenda. Ayes 4

COUNCIL VACANCY: Mayor Vande Griend opened the public hearing to fill council vacancy at 6:01 PM.

No written or oral comments were received.

Mayor Vande Griend closed the public hearing to fill the council vacancy at 6:05 PM.

RESOLUTION 24-01: “A RESOLUTION TO FILL A VACANCY BY APPOINTMENT FOR THE ELECTIVE OFFICE OF COUNCIL MEMBER” was introduced and moved for adoption by Council Member Kleinhesselink. Plathe seconded the motion to adopt.

On roll call vote:

Ayes: Mulder, Jorgensen, Plathe, Kleinhesselink

Nays: None

Whereupon the Mayor declared the Resolution duly adopted.

OATH OF OFFICE: The Oath of Office was administered to the newly appointed council member, Kristy Frederes.

MAYORAL APPOINTMENTS: Mayor Vande Griend reviewed his Council appointments, removing the outgoing Council Members and replacing them with the newly appointed members. The Parks & Trails Committee has vacancies that need to be filled.

Motion by Jorgensen and second by Mulder to approve the minutes from December 12, 2023, meeting. Ayes 5

Motion by Kleinhesselink and second by Frederes to approve the financial reports as presented. Ayes 5

Motion by Mulder and second by Plathe to approve the bills as presented. Ayes 5

| JANUARY 2024 ACCOUNTS PAYABLE | | |
|--------------------------------------|-------------------------------|----------------------|
| <u>VENDOR</u> | <u>PRODUCT/SERVICE</u> | <u>AMOUNT</u> |
| A & M LAUNDRY INC | LAUNDRY SERVICE | \$56.05 |
| AALBERS EXCAVATING/TRUCKING | FILL DIRT TRUCKING | \$562.50 |
| ACCESS SYSTEMS | COPIER FEES | \$44.61 |
| AFLAC | AFLAC-PRE-TAX | \$417.77 |
| AGSTATE | FUEL | \$284.15 |
| AHLERS & COONEY, P.C. | URBAN RENEWAL | \$200.00 |
| ALTON ECONOMIC DEVELOPMENT COR | TIF REBATE | \$20,156.44 |
| AMERICAN LEGION POST 200 | FLAGS | \$60.00 |
| AMERICAN STATE BANK | FED/FICA TAX | \$10,010.17 |
| ARNOLD MOTOR SUPPLY | SANDING DISCS, SUPPLIES | \$184.88 |

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| BOMGAARS | FILTERS, TORCH HEAD, SUPPLIES | \$220.70 |
| BORDER STATES INDUSTRIES, INC. | JUNCTION BOX CONNECTERS | \$339.77 |
| CENTURY BUSINESS PRODUCTS | COPIER FEES | \$473.37 |
| CITY OF ORANGE CITY | LAW ENFORCEMENT, GAS CONTRACT | \$52,951.00 |
| CLAYTON ENERGY CORPORATION | GAS RESERVATION | \$16,523.59 |
| CLAYTON ENERGY CORPORATION | GAS COMMODITY | \$19,398.99 |
| CLEVERINGA EXCAVATING | PLASTIC - DUMPTRUCK | \$364.00 |
| CONNECTIONS INC | EMPLOYEE ASSISTANCE PROGRAM | \$83.16 |
| CONTRACTOR SOLUTIONS | O2 SENSOR | \$391.15 |
| DAKOTA SUPPLY GROUP | FREIGHT | \$10.51 |
| DEWILD GRANT RECKERT & ASSOC | GIS MAPPING | \$226.00 |
| DIAMOND VOGEL PAINT | SUPPLIES | \$77.87 |
| ECHO GROUP INC | BALLASTS, BULBS | \$108.48 |
| FP MAILING SOLUTIONS | POSTAGE MACHINE RENTAL | \$486.00 |
| HAWKINS WATER TREATMENT GROUP | CHEMICALS | \$20.00 |
| IOWA STATE TREASURER | STATE TAX | \$1,424.89 |
| IPERS COLLECTIONS | IPERS | \$7,396.77 |
| KOEDAM, TERRI | UTILITY DEPOSIT REPORT | \$23.82 |
| KOPETSKYS ACE | SUPPLIES | \$274.38 |
| KROMMENDYK, ANNIE | UTILITY DEPOSIT REPORT | \$80.53 |
| MATHESON TRI-GAS IN | OXYGEN | \$220.33 |
| MID SIOUX OPPORTUNITY | PROJECT SHARE | \$20.00 |
| MIDAMERICAN ENERGY | ELECTRIC - BLOWOFF VALVE | \$10.19 |
| MIDAMERICAN ENERGY | STREET LIGHTS | \$346.69 |
| MIKES WELDING & REPAIR | WELDER WIRE, WASHER | \$131.40 |
| MISSOURI RIVER ENERGY SERVICES | ELECTRIC | \$49,864.68 |
| THE MOVING COMPANY | MOVING FILING CABINETS | \$2,520.00 |
| JUSTIN MULDER | ELECTRIC REBATE | \$140.00 |
| MUNICIPAL UTIL-BILLS | UTILITIES | \$2,638.46 |
| NEAL CHASE LUMBER CO | SUPPLIES | \$56.06 |
| NORTHLAND CAPITAL FINANCIAL | PAYLOADER LEASE | \$28,734.00 |
| NORTHWEST IOWA SOLID WASTE | BULB DISPOSAL | \$117.00 |
| ORANGE CITY MUNICIPAL UTILITIES | BULK WATER | \$8,745.30 |
| ORANGE CITY SANITATION | GARBAGE HAULING | \$9,002.40 |
| PAYROLL | PAYROLL 12/31/2023 | \$35,861.73 |
| PEFA, INC | GAS COMMODITY | \$20,091.69 |
| PREMIER COMMUNICATIONS | IT SERVICES | \$700.00 |
| PRINCIPAL LIFE | GROUP INSURANCE | \$156.37 |
| RANDY'S IRON WORKS INC | REBUILD CYLINDERS, REPAIR WING | \$1,609.79 |
| SIOUX COUNTY ENGINEER | COST SHARE HMA PROJECTS | \$84,734.12 |
| SIOUXLAND PRESS | PUBLICATIONS, SUBSCRIPTION | \$493.00 |
| T & L TOOLS | JUMP STARTER | \$329.96 |
| TOWN & COUNTRY IMPLEMENT | AIR TANK ASSEMBLY, OIL | \$906.95 |
| TREASURER - STATE OF IOWA | WATER EXCISE TAX | \$1,395.07 |
| TREASURER - STATE OF IOWA | SALES TAX | \$4,137.35 |
| U. S. POSTMASTER | POSTAGE | \$500.00 |
| UNUM LIFE INSURANCE COMPANY | GROUP INSURANCE | \$338.69 |
| VERIZON | CELL PHONES | \$589.43 |
| VISA | FLAGS, TRAINING, SENSAPHONE, SUPPLIES | \$4,543.34 |
| WELLMARK BLUE CROSS/BLUE SHIELD | GROUP INSURANCE | \$8,060.64 |
| WEST IOWA TELEPHONE | TELEPHONE, FAX, INTERNET | \$736.67 |
| WILLIAMS & CO | AUDIT | \$12,050.00 |
| | TOTAL ACCOUNTS PAYABLE | \$412,632.86 |

DAYCARE: The City has received a letter from the Orange City Area Daycare requesting financial support. The Council discussed previous support to the OCAD and ongoing support and need. Oltmans pointed out, at Council direction, the 2025 Fiscal Year Budget has allotted \$15,000 to OCAD. Motion by Mulder and second by Kleinhesselink to approve a contribution of \$10,000 to the Orange City Area Daycare this fiscal year and to budget for \$15,000 for Fiscal Year 2025. Ayes 5

LIQUOR LICENSE: The Yard Bar & Grill submitted a request for renewal of Class C Retail Alcohol License.

Motion by Jorgensen and second by Mulder to approve The Yard Bar & Grill Class C Retail Alcohol License pending submission of Dram Shop. Ayes 5

TRANSFER OF FUNDS:

RESOLUTION 24-02: “A RESOLUTION OF THE CITY COUNCIL OF ALTON, IOWA TRANSFERRING FUNDS FROM THE TIF FAIR VIEW MEADOWS 2ND ADDITION PHASE 1 HOUSING FUND FOR DEBT REPAYMENT” was introduced and moved for adoption by Council Member Jorgensen. Plathe seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Plathe, Frederes, Kleinhesselink, Mulder

Nays: None

Whereupon the Mayor declared the Resolution duly adopted.

FAIR VIEW MEADOWS 3RD ADDITION: Mayor Vande Griend opened the public hearing to assign option to the Alton Economic Development Corporation at 6:24 PM.

Jorgensen informed the Council the only comments he has received pertained to completing the road between Alton and Orange City. No written comments were received.

Mayor Vande Griend closed the public hearing to assign option to the Alton Economic Development Corporation at 6:28 PM.

RESOLUTION 24-03: “RESOLUTION APPROVING THE ASSIGNMENT OF OPTION TO PURCHASE TO ALTON ECONOMIC DEVELOPMENT CORPORATION” was introduced and moved for adoption by Council Member Mulder. Kleinhesselink seconded the motion to adopt.

On roll call vote:

Ayes: Mulder, Kleinhesselink, Plathe, Jorgensen, Frederes

Nays: None

Whereupon the Mayor declared the Resolution duly adopted.

HIEMSTRA FIRST ADDITION:

RESOLUTION 24-04: “RESOLUTION PROPOSING TO DISPOSE OF CITY OWNED REAL ESTATE” was introduced and moved for adoption by Council Member Jorgensen. Frederes seconded the motion to adopt.

On roll call vote:

Ayes: Jorgensen, Frederes, Kleinhesselink, Mulder, Plathe

Nays: None

Whereupon the Mayor declared the Resolution duly adopted.

UTILITIES NATURAL GAS UTILITY: Oltmans reviewed the updated Operations & Maintenance Plan for the Natural Gas System.

Motion by Jorgensen and second by Kleinhesselink to approve the updated Natural Gas Operations & Maintenance Full Plan Revision 1.1. Ayes 5

BUDGET: Oltmans reviewed the FY25 preliminary budget as prepared. As a result of new laws addressing property tax and city budgets, the proposed tax rate will be reduced and will leave the General Fund budget at a deficit of about \$25,000. The Council discussed possible areas to cut costs. The areas for potential cutback include the Fire Department equipment and the annual appropriation to Sioux Golf & Country Club. Oltmans was directed to evaluate the deficit after more information is received from the Department of Management. If there is a need for cuts, he will present those to the Council.

Motion by Mulder and second by Plathe to approve the FY25 Preliminary Budget as presented. Ayes 5

OTHER BUSINESS: Oltmans updated the Council on the City Hall remodel. The contractor asked about replacing the remaining old windows with new windows in the Council Chambers and women's bathroom. All other windows on the main floor were replaced eighteen years ago. Mars received a quote on the price of windows. Replacing the windows will require the wall to be stripped out and will allow for insulation, electrical work, and repair of water damage due to a leak from the old chimney. It was the consensus of the Council to replace the windows and approve the repair and insulation of the south wall in the Council Chambers and women's bathroom.

Motion by Plathe and second by Kleinhesselink to adjourn the meeting at 7:10 PM Ayes 5

Mayor
Dan Vande Griend

City Clerk/Administrator
Dale Oltmans

December Revenue

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|-------------------------|-------------|-----------------------------|---------------------|
| General Fund | \$30,835.86 | Capital Parks & Trails Fund | \$1,665.11 |
| RUT Fund | \$15,031.32 | Water Fund | \$27,061.02 |
| Employee Benefits Fund | \$361.42 | Sewer Fund | \$29,015.81 |
| Local Option Fund | \$22,083.86 | Electric Fund | \$93,602.38 |
| TIF – FVM2 Phase 2 Fund | \$929.50 | Gas Fund | \$125,726.62 |
| Debt Service Fund | \$7,351.81 | Storm Water Fund | \$2,774.50 |
| Capital Equipment Fund | \$230.50 | | |
| | | Total Receipts | \$356,669.71 |